

**PALM SPRINGS CEMETERY DISTRICT  
MINUTES  
REGULAR BOARD OF TRUSTEE MEETING**

**DATE:** September 13, 2018

**TIME:** 2:00 P.M.

**PLACE:** 31-705 Da Vall Drive, Cathedral City, California 92234

1. **CALL TO ORDER** The meeting was called to order by Vice Chairperson Pepper at 2:00 P.M.

2. **ROLL CALL**

District Manager Jurasky reported Trustees Kleindienst and Pye informed her that they were unable to attend today's meeting due to work commitments. Motion was made by Trustee Mallotto, seconded by Trustee Alcumbrac to excuse Trustees Kleindienst and Pye. Motion carried, vote 3-0 Alcumbrac, Mallotto and Pepper.

Present: Lenny Pepper, Vice Chairperson  
Lynn T. Mallotto, Treasurer  
Jane Alcumbrac, Member

Also Present: Kathleen Jurasky, District Manager

Not Present: Jan Pye, Chairperson  
William G. Kleindienst, Secretary

3. **PUBLIC COMMENTS** – None

4. **CONFIRMATION OF AGENDA** Motion was made by Trustee Alcumbrac, seconded by Trustee Mallotto to approve the Agenda as presented. Motion carried; vote 3-0 Alcumbrac, Mallotto and Pepper.

5. **CONSENT CALENDAR** Motion was made by Trustee Mallotto, seconded by Trustee Alcumbrac to approve the Consent Calendar as presented. Motion carried, roll call 3-0 Alcumbrac, Mallotto and Pepper.

6. **ADMINISTRATIVE CALENDAR** a. **District Investment General Overview – Neal Wilson, C & N Financial** Neal Wilson presented the investment reports, reviewed the listing with amounts, maturity dates and explained that as the monies become due they will be placed in treasuries due to their rate of returns and short term protection. He further stated that the investments are laddered for ease of movement. Following a discussion motion was made by Trustee Alcumbrac, seconded by Trustee Mallotto to receive and file the reports. Motion carried; vote 3-0 Alcumbrac, Mallotto and Pepper.

b. **Review for Discussion and Possible Approval Re-Purchasing Sites Sold to the Jewish Community Center** District Manager Jurasky informed the Board that she had attended a Temple Isaiah/Jewish Community Center (JCC) board meeting on August 14, 2018 to explain to their Board the process of the JCC purchasing interment rights for the District, reselling them and how JJC is to repurchase if someone wanted to sell a site back. She stated that the Temple Board asked if the District could repurchase the sites instead of the JCC. Following a discussion District Manager Jurasky was directed to contact attorney Steve Quintanilla and have him prepare a repurchase agreement between the District and Temple Isaiah/Jewish Community Center. The agreement is to be placed on a future agenda for Board review and approval.

c. **Review for Discussion Desert Landscape Interment Site Section Revision to Possible Turf** District Manager Jurasky informed the Board that the inventory of higher end interment sites are being depleted and plans need to be made to increase inventory. She stated that due to the issues with wind and blow sand for the desert landscape the Board should probably rethink changing the design to turf interment with desert landscape. Following a discussion District Manager Jurasky was directed to contact Ron Gregory and Associates to redesign the section to include turf. The redesign is to be placed on a future agenda for Board review and approval.

**6. ADMINISTRATIVE CALENDAR – Continued**

**d. Review for Discussion and Approval – 2018/2019, 2019/2020 and 2020/2021 Audit Proposal – Dennis Cooper and Associates, CPA** Following a review of the proposal and a discussion motion was made by Trustee Mallotto, seconded by Trustee Alcumbrac to approve the audit proposals in the amount of \$7,500.00 for 2018/2019, \$7,900.00 for 2019/2020 and \$8,100.00 for 2020/2021 audits. Motion carried, roll call 3-0 Alcumbrac, Mallotto and Pepper.

**e. Review for Discussion and Approval Ethics Training – 11:00 A.M., Monday, October 1, 2018 Bellatrix at the Classic Club** Following a discussion motion was made by Trustee Alcumbrac, seconded by Trustee Mallotto to approve holding ethics training at Bellatrix at the Classic Club and noted above. Motion carried, roll call 3-0 Alcumbrac, Mallotto and Pepper.

**7. LEGISLATIVE CALENDAR – None**

**8. TRUSTEE SIGNATURES** All documents were signed by all Trustees except Trustee Mallotto. District Manager Jurasky will get her signature at a later date.

**9. BOARD DEVELOPMENT – None**

**10. PUBLIC HEARING CALENDAR – None**

**11. COMMITTEES – None**

**12. REPORTS a. Trustee Report – None**

**b. District Manager Report – None**

**13. FUTURE AGENDA ITEMS a. Discussion in 2018/2019 Possible Cap on PSCD Monthly Employer Contribution for Employee Health Insurance Premiums** No action taken

**b. Postcard Survey Mailing to the Community to Determine Pre-Planning Needs** No action taken

**c. Strategic Planning Study Session** No action taken

**d. Marketing** No action taken

**14. CLOSED SESSION - READING OF THE SAFE HARBOR LANGUAGE** Deferred to September 13, 2018 meeting.

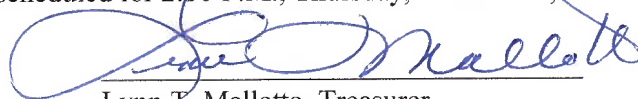
**a. Conference with Legal Counsel – Regarding Potential Initiation of Litigation Pursuant to Government Code Section 54956.9(d)(4): (One Potential Case)**

**15. CLOSED SESSION ANNOUNCEMENTS – None**

16. **OPEN SESSION** a. **District Manager Employment Agreement, Salary Compensation and Other Terms**  
Deferred to the September 13, 2018 meeting.

17. **ADJOURNMENT** Meeting was adjourned by motion made by Trustee Pepper, seconded by Trustee Alcumbrac at 3:26 P.M. The next regular board meeting is scheduled for 2:00 P.M., Thursday, October 11, 2018.

DATE: Oct 11, 2018

  
Lynn T. Mallotto, Treasurer