

**PALM SPRINGS CEMETERY DISTRICT
MINUTES
SPECIAL BOARD OF TRUSTEE MEETING**

DATE: March 9, 2017

TIME: 11:30 A.M.

PLACE: Spencer's Restaurant, 701 Baristo Road, Palm Springs, CA, 92262

1. **CALL TO ORDER** The meeting was called to order by Chairperson Pye at 11:35 A.M.

2. **ROLL CALL**

Present: Jan Pye, Chair
Lenny Pepper, Vice Chair
Lynn T. Mallotto, Treasurer
Jane Alcumbrac, Member

Also Present: Kathleen Jurasky, District Manager
Steven Quintanilla, Quintanilla & Associates

Not Present: William G. Kleindienst, Secretary

District Manager Jurasky reported that Trustee Kleindienst had texted her stating he went to the District office by mistake, and was on his way.

3. **PUBLIC COMMENTS** - None

4. **CONFIRMATION OF AGENDA** Trustee Pye requested that under Reports item 11a be moved to follow item 11b. Motion was made by Trustee Pepper, seconded by Trustee Alcumbrac to approve the Agenda as changed. Motion carried, vote 4-0 Alcumbrac, Mallotto, Pepper and Pye. Trustee Kleindienst not present.

5. **CONSENT CALENDAR** Motion was made by Trustee Alcumbrac, seconded by Trustee Pepper to approve the Consent Calendar as presented. Motion carried, roll call 4-0 Alcumbrac, Mallotto, Pepper and Pye. Trustee Kleindienst not present.

6. **ADMINISTRATIVE CALENDAR** a. **District Investments General Overview & Update - Neal Wilson, C & N Financial** Neal Wilson reported during the meeting with the investment committee investment options were discussed, and the goal is to get cash fully invested over the next six months. He stated that all the District investments are invested in accordance with the CA Health & Safety Codes. He explained Treasury Inflation Protected Securities (TIPS) and how they work as investments tools.

Following a discussion motion was made by Trustee Pye, seconded by Trustee Alcumbrac to approve the investment committee's recommendation. Motion carried, roll call 4-0 Alcumbrac, Mallotto, Pepper and Pye. Trustee Kleindienst not present.

6. ADMINISTRATIVE CALENDAR – Continued

b. Review and Sign Form 700 - Statement of Economic Interests Following a discussion Form 700 – Statements of Economic Interest were reviewed and signed by District Manager Jurasky and Trustees except Trustee Kleindienst.

c. CSDA Legislative Days – May 16-17, 2017 in Sacramento, CA Following a discussion motion was made Trustee Pye, seconded by Trustee Alcumbrac to approve Trustees and District Manager Jurasky attending CSDA Legislative Days in Sacramento, CA. This approval is to include all necessary expenses. Motion carried, roll call 4-0, Alcumbrac, Mallotto, Pepper and Pye.

d. Ramon Road Entry/Exit Remodel District Manager Jurasky reported the job walk was held on March 2, 2017, and the construction permit with the city of Cathedral City was pulled on March 9, 2017. She stated that the bid proposals will be on the April agenda.

e. Desert Landscaping Interment Site District Manager Jurasky reported that she has been in contact with Brent Bucknum, Hyphae and they have done some preliminary work on site for wind and blow sand study and solutions.

7. LEGISLATIVE a. Resolution 2-2017, Transfer Interment Rights & Costs from PN to ACO & GF Motion was made by Trustee Pepper, seconded by Trustee Alcumbrac to approve Resolution 2-2017 transferring \$16,412.11 from PreNeed Fund, 51265 to the General Fund, 51270 and \$5,180.00 from PreNeed Fund, 51265 to Accumulative Capital Fund, 51275. Motion carried, roll call 4-0, Alcumbrac, Mallotto, Pepper and Pye

8. BOARD DEVELOPMENT – None

9. PUBLIC HEARING CALENDAR – None

10. COMMITTEES – None

The meeting was recessed at 11:51 P.M. Reconvened at 11:58 P.M.

11. REPORTS

b. District Manager Report

1. District Manager Jurasky presented former Trustee John M. Lea with the California Association of Public Cemeteries Honorary Lifetime Membership award. She explained that he was a recipient because of his dedication and commitment to the Palm Springs Cemetery District and Association.

2. District Manager Jurasky Activities – None

a. Trustee Report – Trustee Pye stated the lunch today was in honor of District Manager Jurasky's 20th anniversary with PSCD. Trustee Pepper said that he and Trustee Alcumbrac have been on the board the entire twenty years District Manager Jurasky has been with the District. He thanked her for all the wonderful work she has done over the years, and that it has been a joy working with her. He stated that they were proud of her accomplishment and how special she is to so many people. He said that she was well respected at the State and Local levels, and represents the District very well. Trustee Alcumbrac stated she was in agreement with everything Trustee Pepper said, and thanked District Manager Jurasky. She was then presented with an award.

12. FUTURE AGENDA ITEMS a. **Discussion in 2017/2018 Possible Cap on PSCD Monthly Employer Contribution for Employee Health Insurance Premiums** No action taken

b. **Postcard Survey Mailing to the Community to Determine Pre-Planning Needs** No action taken

c. **Strategic Planning Study Session** No action taken

d. **Marketing** No action taken

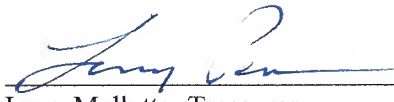
e. **Brown Act Presentation – Steven Quintanilla, Attorney** No action taken

13. CLOSED SESSION - READING OF THE SAFE HARBOR LANGUAGE – None

14. CLOSED SESSION ANNOUNCEMENTS – None

15. ADJOURNMENT Meeting was adjourned by a motion made by Trustee Pepper, seconded by Trustee Malotto at 12:04 P.M. The next regular board meeting is scheduled for 2:00 P.M., Thursday, April 13, 2017.

DATE: 4-13-17


~~Lynn Malotto, Treasurer~~
Lenny Pepper, Vice Chairperson