

**PALM SPRINGS CEMETERY DISTRICT
MINUTES
BOARD OF TRUSTEE MEETING**

DATE: July 9, 2015

TIME: 2:00 P.M.

PLACE: 31-705 Da Vall Drive, Cathedral City, CA 92234

1. **CALL TO ORDER** The meeting was called to order by Chairperson Pye at 2:00 P.M.

2. **ROLL CALL** Present: Jan Pye, Chair
Lenny Pepper, Vice Chair
John M. Lea, Secretary
Jane Alcumbrac, Member

Also Present: Kathleen Jurasky, District Manager

3. **PUBLIC COMMENTS** - None

4. **CONFIRMATION OF AGENDA** Motion was made by Trustee Pepper, seconded by Trustee Lea to approve the Agenda with a correction to item 6h, year should be 2015. Motion carried; vote 4-0 Alcumbrac, Lea, Pepper and Pye.

5. **CONSENT CALENDAR** Motion was made by Trustee Pepper, seconded by Trustee Alcumbrac to approve the Consent Calendar as presented. Motion carried, roll call 4-0 Alcumbrac, Lea, Pepper and Pye.

6. **ADMINISTRATIVE CALENDAR** a. **Antara Energy Solutions Energy Strategy Presentation and Proposal (Solar) – Jerry Sprecher** Mr. Sprecher gave an overview presentation of what Antara Energy has to offer the District regarding energy solutions, and explained the difference between demand and energy. Following a discussion District Manager Jurasky was directed to arrange a meeting with Mr. Sprecher to get clarification of the information presented, and place this item on a future agenda.

b. **Review for Discussion and Possible Approval Government Affairs Consulting Agreement - California Consulting, LLC** Following a discussion this item was deferred to a future agenda.

c. **Review for Discussion and Possible Approval Proposal for New Canopy Covers – Palm to Pines Canvas** Following a discussion motion was made by Trustee Pepper, seconded by Trustee Alcumbrac to approved the proposal from Palm to Pines Canvas in the amount of \$3,960.00 to install new covers on the canopies. Motion carried, roll call 4-0 Alcumbrac, Lea, Pepper and Pye.

d. **New PSCD Staff Position – Assistant Office Accountant** District Manager Jurasky advised the Board that she is currently in the process of hiring an assistant office accountant. She stated that she has selection twelve applicants and will start interviewing next.

e. **Discussion for Approval – Appreciation Luncheon Former Trustee George Stettler** Following a discussion motion as made by Trustee Pepper, seconded by Trustee Lea to approve a special board meeting for the evaluation of District Manager Jurasky in conjunction with an appreciation luncheon for former Trustee Stettler. District Manager Jurasky was directed to contact Mr. Stettler to arrange the location, date and time, and schedule it with the Board. Motion carried, roll call 4-0 Alcumbrac, Lea, Pepper and Pye.

6. ADMINISTRATIVE CALENDAR - continued

f. Discussion for Approval – Suspend August Board Meeting Following a discussion motion was made by Trustee Pye, seconded by Trustee Lea to approve suspending the August board meeting. Motion carried 4-0, Alcumbrac, Lea, Pepper and Pye.

g. Discussion for Approval – Change Date Only of the October 8, 2015 Board Meeting District Manager Jurasky stated that the October board meeting falls on a travel day for the CAPC Annual Education Seminar & Area Meeting and requested a date change. Following a discussion motion was made by Trustee Pye, seconded by Trustee Alcumbrac to change the meeting date to October 7, 2015. Motion carried 4-0, Alcumbrac, Lea, Pepper and Pye.

h. CAPC Annual Education Seminar & Area Meeting – October 9-10, 2015 in Ventura, CA Following a discussion motion was made Trustee Pye, seconded by Trustee Pepper to approve Trustees, District Manager Jurasky and select staff attending the CAPC Annual Education Seminar & Area Meeting. Motion is to include all necessary expenses. Motion carried roll call 4-0, Alcumbrac, Lea, Pepper and Pye.

i. CSDA Annual Conference & Exhibitors Showcase – September 21-24, 2015 in Monterey, CA Following a discussion motion was made Trustee Pye, seconded by Trustee Pepper to approve Trustees and District Manager Jurasky attending the CSDA Annual Conference & Exhibitors Showcase. Motion is to include all necessary expenses. Motion carried, 4-0, Alcumbrac, Lea, Pepper and Pye.

j. Da Vall Drive Entry Remodel – Update District Manager Jurasky reported that she met with Tom Doczi, TKD Associates, Inc. last week, and she stated that Mr. Doczi is waiting on the report from the structural engineer before moving to the next phase.

k. Possible Pet Cemetery – Update District Manager Jurasky reported that the meeting with Senator Jeff Stone went very well, and that he is in support of the pet cemetery. However, she stated that Senator Stone wants to make sure he has the support of Supervisor John Benoit. District Manger Jurasky said that she has contacted Supervisor Benoit's office to schedule a meeting, and is waiting on a call back.

7. LEGISLATIVE a. Resolution 06-2015, Transfer Interment Rights & Costs from PN to ACO & GF Motion was made by Trustee Pepper, seconded by Trustee Alcumbrac to approve Resolution 06-2015 transferring \$6,135.15 from PreNeed Fund, 51265 to the General Fund, 51270 and \$2,850.00 from PreNeed Fund, 51265 to Accumulative Capital Fund, 51275. Motion carried, vote 4-0, Alcumbrac, Lea, Pepper and Pye.

8. BOARD DEVELOPMENT – None

9. PUBLIC HEARING CALENDAR – None

10. REPORTS a. Trustee Report Trustee Pepper reported that he had a phone conversation with Neal Wilson, Union Banc regarding the District's investments. He gave the Board an overview of the investment discussion.

b. Manager Report District Manger Jurasky reported that Lynn Mallotto has decided to not apply for the vacant Board position, and that Dan Seward and Tim Radigan Brophy have expressed an interest in applying.

11. **FUTURE AGENDA ITEMS** a. **Discussion in 2015/2016 Possible Cap on PSCD Monthly Employer Contribution for Employee Health Insurance Premiums** No action taken
- b. **Postcard Survey Mailing to the Community to Determine Pre-Planning Needs** No action taken
- c. **Strategic Planning Study Session** No action taken
- d. **Discussion for Possible Pet Cemetery** No action taken

12. **CLOSED SESSION - READING OF THE SAFE HARBOR LANGUAGE** – Safe Harbor language was read by Trustee Pye, Chairperson Convened into Closed Session at 3:07 P.M.

- a. **Public Employee Performance Evaluation Pursuant to Government Code Section 54957(b)**

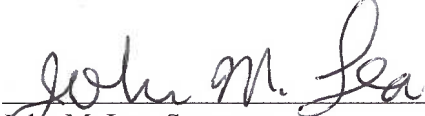
Title: District Manager

Returned to Open Session at 3:17 P.M.

13. **CLOSED SESSION ANNOUNCEMENTS** No reportable action

14. **ADJOURNMENT** Meeting was adjourned by Trustee Pye at 3:17 P.M. The next regular board meeting is scheduled for 2:00 P.M., Thursday, September 10, 2015.

DATE: 9-10-15



John M. Lea, Secretary