

**PALM SPRINGS CEMETERY DISTRICT  
MINUTES  
BOARD OF TRUSTEE MEETING**

**DATE:** March 12, 2015

**TIME:** 2:00 P.M.

**PLACE:** 31-705 Da Vall Drive, Cathedral City, CA 92234

**1. CALL TO ORDER** The meeting was called to order by Chairperson Pye at 2:00 P.M.

**2. ROLL CALL**

Present: Jan Pye, Chair  
Lenny Pepper, Vice Chair  
John M. Lea, Secretary  
George Stettler, Treasurer  
Jane Alcumbrac, Member

Also Present: Kathleen Jurasky, District Manager

**3. PUBLIC COMMENTS** - None

**4. CONFIRMATION OF AGENDA** Motion was made by Trustee Stettler, seconded by Trustee Lea to approve the Agenda as presented. Motion carried, vote 5-0 Alcumbrac, Lea, Pepper, Pye and Stettler.

**5. CONSENT CALENDAR** Motion was made by Trustee Pepper, seconded by Trustee Lea to approve the Consent Calendar with a grammatical correction to the third sentence in item 3 of the minutes. Motion carried, roll call 5-0 Alcumbrac, Lea, Pepper, Pye and Stettler.

**6. ADMINISTRATIVE CALENDAR** **a. District Investments General Overview & Update – Neal Wilson, Vice President Investments Union Banc** Following the presentation by Neal Wilson, and a discussion the investment report was received and filed. Mr. Wilson stated the he will e-mail District Manager Jurasky when the next meeting is scheduled with Trustees Pepper and Stettler the District's investment sub-committee.

**b. CSDA Legislative Days \_ May 19-20, 2015 in Sacramento, CA** Following a discussion motion was made Trustee Pepper, seconded by Trustee Stettler to approve Trustees and District Manager Jurasky attending CSDA Legislative Days in Sacramento, CA. This approval is to include all necessary expenses. Motion carried, roll call 5-0, Alcumbrac, Lea, Pepper, Pye and Stettler.

**c. CAPC Local Cemetery Districts Area Meeting at Palo Verde Cemetery District – April 16, 2015** Following a discussion motion was made by Trustee Pepper, seconded by Trustee Stettler to approve Trustees, District Manager and selected staff attending the CAPC Local Cemetery District Area Meeting at Palo Verde Cemetery District in Blythe, CA. Motion carried, roll call 5-0, Alcumbrac, Lea, Pepper, Pye and Stettler.

**d. Review and Sign Form 700 – Statement of Economic Interest** Following a discussion Form 700 – Statements of Economic Interest were reviewed and signed by District Manager Jurasky and all Trustees.

7. **LEGISLATIVE a. Resolution 02-2015, Transfer Interment Rights & Costs from PN to ACO & GF** Motion was made by Trustee Pepper, seconded by Trustee Stettler to approve Resolution 02-2015 transferring \$17,780.15 from PreNeed Fund, 51265 to the General Fund, 51270 and \$4,600.00 from PreNeed Fund, 51265 to Accumulative Capital Fund, 51275. Motion carried, vote 5-0, Alcumbrac, Lea, Pepper, Pye and Stettler.

8. **BOARD DEVELOPMENT a. Learning More about Special Districts** - No discussion

9. **PUBLIC HEARING CALENDAR** – None

10. **REPORTS a. Trustee Report** - Trustee Pepper stated that he noticed an increase in burials and site sales, and asked if there was any reasons for the increase. District Manager Jurasky reported that family members purchasing interment site after a loved one was interred has risen, and so have preneed purchases.

Trustee Pepper also inquired as to when the niches in section A-38 were going to be cleaned, and stated that he would like to see the cleaning handled as soon as possible. Following a discussion District Manager Jurasky was directed to investigate hiring a company who does granite the cleaning, and was given approval to proceed with the cleaning once a qualified company was selected.

Trustee Stettler stated that he would like the District to move forward with a preneed survey mailing. Trustee Pye inquired as whether or not the District can have a gift incentive for answering and returning the survey, and requested that District Manager pose this question to attorney Quintanilla. This item is to be placed on the April 2015 agenda.

**b. Manager Report** - District Manager Jurasky reported that she is discussing with attorney Steve Quintanilla the District options for the handling the Da Vall Center, LLC property tax issue. Following a discussion District Manager Jurasky was directed to place this item on the April agenda under “Closed Session”.

11. **FUTURE AGENDA ITEMS a. Discussion in 2015/2016 Possible Cap on PSCD Monthly Employer Contribution for Employee Health Insurance Premiums** No action taken

**b. Postcard Survey Mailing to the Community to Determine Pre-Planning Needs** No action taken

**c. Strategic Planning Study Session** No action taken

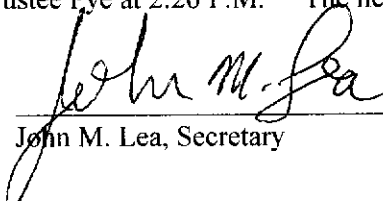
**d. Discussion for Possible Pet Cemetery** No action taken

12. **CLOSED SESSION - READING OF THE SAFE HARBOR LANGUAGE** – None

13. **CLOSED SESSION ANNOUNCEMENTS**

14. **ADJOURNMENT** Meeting was adjourned by Trustee Pye at 2:26 P.M. The next regular board meeting is scheduled for 2:00 P.M., Thursday, April 9, 2015.

DATE: 4-9-15

  
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John M. Lea, Secretary