

**PALM SPRINGS CEMETERY DISTRICT
MINUTES
TELECONFERENCE REGULAR
BOARD OF TRUSTEE MEETING**

DATE: July 9, 2020

TIME: 2:00 P.M.

PLACE: 31-705 Da Vall Drive, Cathedral City, California 92234

1. CALL TO ORDER The meeting was called to order by Chairperson Pye at 2:00 P.M.

2. ROLL CALL

Present: Jan M. Pye, Chairperson
William G. Kleindienst, Vice Chairperson
Lynn T. Mallotto, Treasurer
Bary A. Freet, Member, Secretary
Tim M. Radigan-Brophy, Member

Also, Present: Kathleen Jurasky, District Manager
Steven B. Quintanilla, Quintanilla & Associates

PUBLIC COMMENTS – None **Reopened at 2:20 P.M. following item 6c to allow for public comments.**

4. CONFIRMATION OF AGENDA Motion was made by Trustee Kleindienst, seconded by Trustee Mallotto to approve the Agenda as presented. Motion carried; vote 5-0 Freet, Kleindienst, Mallotto, Pye and Radigan-Brophy.

5. CONSENT CALENDAR Motion was made by Trustee Radigan-Brophy, second by Trustee Kleindienst to approve the Consent Calendar as presented. Motion carried; roll call 5-0 Freet, Kleindienst, Mallotto, Pye and Radigan-Brophy.

6. ADMINISTRATIVE CALENDAR

a. District Investments General Overview & Update – Neal Wilson, Wealth Consulting Group Neal Wilson presented the investment reports, and informed the Board there was an overall increase of 2.8% YTD in the total for all funds, and the increase is net of all expenses. Mr. Wilson stated that in light of the current market and based on where the funds are invested this is a good rate of return. He said he will be staying on top of developments in the market and make adjustments when appropriate. Following a discussion motion was made by Trustee Radigan-Brophy, seconded by Trustee Kleindienst to receive and file the investment report. Motion carried; vote 5-0 Freet, Kleindienst, Mallotto, Pye and Radigan-Brophy.

b. 2019-2024 Strategic Plan Review for Possible Revisions

1. New Desert/Turf Landscape Interment Sections- DMP District Manager Jurasky reported that the New Desert/Turf Landscape Interment Sections at DMP was not included in the 2019-2024 Strategic Plan, and it should have been. She further reported that this ACO item expenditure was approved in prior budgets and is included in the current budget. Following a discussion motion was made by Trustee Kleindienst, seconded by Trustee Mallotto to approve adding this item the strategic plan. Motion carried; roll call 5-0 Freet, Kleindienst, Mallotto, Pye and Radigan-Brophy.

c. Discussion for Possible Approval of a Benevolence Program No action taken.

3. PUBLIC COMMENTS – Reopened at 2:20pm - Brad Anderson who resides in Rancho Mirage, CA entered the meeting via phone call on speaker and introduced himself. He apologized for joining the meeting late, and stated he had difficulties joining with the ZOOM phone number. He also said the call-in number provided by ZOOM was a San Jose number, which is a toll call for him. Mr. Anderson said he would like to make some comments. The Board and District Manager welcomed him, thanked him for taking the time to attend and invited him to comment.

Mr. Anderson said he noticed in the March 12, 2020 minutes there was reference to Governor Newsom suspending some of the posting requirements under the Brown Act. He stated he feels the agenda should be posted on the website and well as at the District office for ease of public access.

He stated that he noticed the Board had a few emergency meetings which he didn't know about, and said he thought he was on the list to be notified of all meetings.

Mr. Anderson also said he noticed on the website the last burial listed was for May 29, 2020, and he had someone that was laid to rest at DMP a few weeks ago and it's not on the website.

He further stated on the June 11, 2020 minutes there was a lot of information regarding COVID, and some relating to employees. He stated he appreciated the transparency; however, he urged the District to not be so transparent with employee information. Then he said that is all for today, and thanked the Board for allowing him speak.

6. ADMINISTRATIVE CALENDAR - Continued

d. East 40 Acres Lease Agreement - Update District Manager Jurasky reported she was contacted by Jane Alcumbrac who informed her Bert Garland, Garland Commercial Group and Bennion Deville Commercial is still interested in the East 40 Acres. Following a discussion District Manager Jurasky was directed with the assistance of attorney Steven Quintanilla to meet with them to find out what their interests are, and what discussions with the Board will entail. District Manager Jurasky and attorney Steven Quintanilla were directed to meet with Mr. Garland, and then report information from the meeting with Trustee Pye. Trustee Pye will determine if it should be placed on a future agenda for Board discussion.

e. PSCD Master Plan – Desert Memorial Park Trustee Freet stated he encourages the implementation of a master plan for DMP, and wants to know if the Board supports the idea. Following a discussion motion was made by Trustee Freet, seconded by Trustee Mallotto to approve the process of a master plan for DMP. Attorney Quintanilla agreed to provide the Board with a sample master plan for their review. This item will be placed on a future agenda. Motion carried; vote 5-0 Freet, Kleindienst, Mallotto, Pye and Radigan-Brophy.

f. Historical Tours at Welwood Murray Cemetery – Trustee Kleindienst Trustee Kleindienst gave an overview of what the tours would encompass, who would be involved and how the tours would be executed. He also agreed to prepare story line, and have the infrastructure in place for a presentation to the Board for their review and approval at a future meeting. Following a discussion motion was made by Trustee Pye, seconded by Trustee Radigan-Brophy to approve the idea of historical tours at WMC and placing this item on the strategic plan. Motion carried; vote 5-0 Freet, Kleindienst, Mallotto, Pye and Radigan-Brophy.

7. LEGISLATIVE CALENDAR a. Resolution 8-2020, Adopting by Reference the Model Conflict of Interest of the Fair Political Practices Commission as the Conflict of Interest Code for the Palm Springs Cemetery District. Attorney Quintanilla advised the Board that every two years every public agency needs to review their conflict of interest codes to determine if any new positions need to be added. He stated that nothing has been changed, and no one has been added or deleted from the list. Following a discussion motion was made by Trustee Freet, seconded by Trustee Kleindienst to approve Resolution 8-2020, Adopting by Reference the Model Conflict of Interest of the Fair Political Practices Commission as the Conflict of Interest Code for the Palm Springs Cemetery District. Motion carried; vote 5-0 Freet, Kleindienst, Mallotto, Pye and Radigan-Brophy.

9. **BOARD DEVELOPMENT** – None

10. **PUBLIC HEARING CALENDAR** – None

11. **COMMITTEE REPORTS** – None

12. **REPORTS** a. **Trustee Report** Trustee Pye asked attorney Quintanilla if he would be willing to present Brown Act training for the Board at Bellatrix Classic Club, possibly in August. He agreed to providing the training, and will work with District Manager Jurasky on the scheduling. District Manager Jurasky stated that she would contact Bellatrix to confirm they are open and reserve the meeting room.

There was a discussion regarding the August 13, 2020, following the discussion the Board agreed to cancel the August meeting.

b. **District Manager** District Manager Jurasky reported the Cathedral City police had to be called for a difficult burial service on July 2, 2020. She stated several attendees including the immediate family were involved in alcohol and drug use, and some were being very rude, using foul language towards staff and not complying with rules. She reported that the situation appeared to calm with police presence and the burial concluded without further incidences.

District Manager Jurasky further stated that she planned on contacting CC police chief Crum to discuss possible collaborative protocols for handling similar situations in the future.

District Manager Jurasky reported the groundman Archila has returned to work without restrictions. However, Grounds Supervisor Reyna is now out on workers' compensation.

13. **FUTURE AGENDA ITEMS** a. **Discussion in 2021/2022 Possible Cap on PSCD Monthly Employer Contribution for Employee Health Insurance Premiums** No action taken

b. **Postcard Survey Mailing to the Community to Determine Pre-Planning Needs** No action taken

c. **Marketing/Advertising** No action taken

d. **Review for Discussion and Possible Approval the Concept of Public Restrooms – Veteran Chapel** No action taken

e. **Lease Agreement Property Taxes January 2022** No action taken

14. **CLOSED SESSION - READING OF THE SAFE HARBOR LANGUAGE** – None

15. **CLOSED SESSION ANNOUNCEMENT** – None

16. **OPEN SESSION** – None

17. **ADJOURNMENT** Regular board meeting scheduled for 2:00 P.M., Thursday, August 13, 2020 was cancelled. Meeting was adjourned by Trustee Pye at 3:09 P.M. The next regular board meeting via ZOOM is scheduled for 2:00 P.M., Thursday, September 10, 2020.

DATE: 9/15/2020


Bary A. Freet, Secretary