

PALM SPRINGS CEMETERY DISTRICT

**AGENDA
TELECONFERENCE
REGULAR MEETING
OF THE
BOARD OF TRUSTEES**

Thursday, September 10, 2020 at 2:00 P.M.

31-705 Da Vall Drive, Cathedral City, California

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact District Manager Kathleen Jurasky by telephone at (760) 328-3316 forty-eight hours prior to the meeting. Such timely notification will enable the District to make reasonable arrangements to ensure accessibility to this meeting. [CFR 35.102-35.104, ADA title 11].

YOU MAY LISTEN TO THE MEETING AND COMMENT AT THE DISTRICT'S OFFICE AT 31-705 DA VALL DRIVE, CATHEDRAL CITY, CALIFORNIA

1. CALL TO ORDER

2. ROLL CALL

3. PUBLIC COMMENTS

During this part of the meeting, the public is invited to address the Board of Trustees only on the matter listed on this Emergency Meeting agenda. Unless additional time is authorized by the Board of Trustees, remarks on Agenda items shall be limited to 3 minutes.

If you wish to speak on an agenda item, please wait to be recognized by the Presiding Officer when that Agenda item is opened for public comments.

4. CONFIRMATION OF AGENDA

During this part of the meeting, the Board of Trustees may announce any items being pulled from the Agenda or continued to another date.

Items not appearing on the Agenda may be added to the Agenda as "Urgency items" provided two-thirds of the Trustees present determine there is a need to take immediate action on the item and the need to take immediate action came to the attention of the Board of Trustees after the posting of the Agenda.

5. CONSENT CALENDAR

All matters listed on the Consent Calendar are considered to be routine in nature and will be enacted by one roll call vote. There will be no separate discussion of these items unless a Trustee or member of the public requests that a specific item be removed from the Consent Calendar for separate discussion and/or action.

a. Approval of July 9, 2020 Teleconference Regular Meeting Minutes and No August Meeting

b. Approval of July & August Expenditures

General Fund		\$200,038.25
July Reimburse Voucher 1679	\$ 31,281.96	
July Reimburse Voucher 1680	\$ 57,537.86	
July Reimburse Voucher 1681	\$ 35,393.72	
Aug Reimburse Voucher 1682	\$ 23,603.51	
Aug Reimburse Voucher 1683	\$ 34,400.00	
Aug Reimburse Voucher 1684	\$ 16,203.58	
Accumulative Capital Outlay		\$.00
July Reimburse Voucher	\$.00	
Pet Memorial Park Cemetery		\$.00

Total July 31, 2020 & August 31, 2020 Expenditures Checks & Visa/Debit Card
23152-23240 Direct Deposits (Payroll) \$200,038.25

c. Financial Reports as of August 31, 2020 (F-1 thru F-5A)

6. ADMINISTRATIVE CALENDAR

- a. District Investments General Overview & Update – Neal Wilson, Wealth Consulting Group
- b. PSCD Master Plan Discussion – Desert Memorial Park
- c. Historical Tours at Welwood Murray Cemetery – Update Trustee Kleindienst
- d. East 40 Acres Lease Agreement – Update

7. LEGISLATIVE CALENDAR

- a. Resolution 9-2020, Transfer Interment Rights & Costs from PN to ACO & GF
- b. Resolution 10-2020, 2020-2021 Budget Adoption

8. TRUSTEE AND ATTORNEY SIGNATURES

9. BOARD DEVELOPMENT – None

10. PUBLIC HEARING CALENDAR – None

11. COMMITTEES

12. REPORTS

- a. Trustees
- b. District Manager

13. FUTURE AGENDA ITEMS

- a. Discussion in 2020/2021 – Possible Cap on PSCD Monthly Employer Contribution for Employee Health Insurance Premiums
- b. Postcard Survey Mailing to the Community to Determine Pre-Planning Needs
- c. Marketing/Advertising
- d. Review for Discussion and Possible Approval the Concept of Public Restrooms - Veterans Chapel
- e. Lease Agreement Property Taxes January 2022

14. CLOSED SESSION - READING OF THE SAFE HARBOR LANGUAGE

- a. Public Employee Performance Evaluation (Pursuant to Government Code Section 54957)
Title: District Manager
- b. Labor Negotiations – Unrepresented Employee (Pursuant to Government Code Section 54957.6(a))
Unrepresented Employee: Kathleen Jurasky, District Manager
District Representative: Steven B. Quintanilla, General Legal Counsel

15. CLOSED SESSION ANNOUNCEMENT

16. OPEN SESSION

- a. District Manager Employment Agreement, Salary, Compensation and other Terms

17. ADJOURNMENT

**THIS AGENDA IS HEREBY CERTIFIED TO HAVE BEEN POSTED AT OR BEFORE 2:00 P.M.,
MONDAY, September 7, 2020**

Kathleen Jurasky, District Manager

**PALM SPRINGS CEMETERY DISTRICT
MINUTES
TELECONFERENCE REGULAR
BOARD OF TRUSTEE MEETING**

DATE: July 9, 2020

TIME: 2:00 P.M.

PLACE: 31-705 Da Vall Drive, Cathedral City, California 92234

1. CALL TO ORDER The meeting was called to order by Chairperson Pye at 2:00 P.M.

2. ROLL CALL

Present: Jan M. Pye, Chairperson
William G. Kleindienst, Vice Chairperson
Lynn T. Mallotto, Treasurer
Bary A. Freet, Member, Secretary
Tim M. Radigan-Brophy, Member

Also, Present: Kathleen Jurasky, District Manager
Steven B. Quintanilla, Quintanilla & Associates

PUBLIC COMMENTS – None **Reopened at 2:20 P.M. following item 6c to allow for public comments.**

4. CONFIRMATION OF AGENDA Motion was made by Trustee Kleindienst, seconded by Trustee Mallotto to approve the Agenda as presented. Motion carried; vote 5-0 Freet, Kleindienst, Mallotto, Pye and Radigan-Brophy.

5. CONSENT CALENDAR Motion was made by Trustee Radigan-Brophy, second by Trustee Kleindienst to approve the Consent Calendar as presented. Motion carried; roll call 5-0 Freet, Kleindienst, Mallotto, Pye and Radigan-Brophy.

6. ADMINISTRATIVE CALENDAR

a. District Investments General Overview & Update – Neal Wilson, Wealth Consulting Group Neal Wilson presented the investment reports, and informed the Board there was an overall increase of 2.8% YTD in the total for all funds, and the increase is net of all expenses. Mr. Wilson stated that in light of the current market and based on where the funds are invested this is a good rate of return. He said he will be staying on top of developments in the market and make adjustments when appropriate. Following a discussion motion was made by Trustee Radigan-Brophy, seconded by Trustee Kleindienst to receive and file the investment report. Motion carried; vote 5-0 Freet, Kleindienst, Mallotto, Pye and Radigan-Brophy.

b. 2019-2024 Strategic Plan Review for Possible Revisions

1. New Desert/Turf Landscape Interment Sections- DMP District Manager Jurasky reported that the New Desert/Turf Landscape Interment Sections at DMP was not included in the 2019-2024 Strategic Plan, and it should have been. She further reported that this ACO item expenditure was approved in prior budgets and is included in the current budget. Following a discussion motion was made by Trustee Kleindienst, seconded by Trustee Mallotto to approve adding this item the strategic plan. Motion carried; roll call 5-0 Freet, Kleindienst, Mallotto, Pye and Radigan-Brophy.

c. Discussion for Possible Approval of a Benevolence Program No action taken.

3. PUBLIC COMMENTS – Reopened at 2:20pm - Brad Anderson who resides in Rancho Mirage, CA entered the meeting via phone call on speaker and introduced himself. He apologized for joining the meeting late, and stated he had difficulties joining with the ZOOM phone number. He also said the call-in number provided by ZOOM was a San Jose number, which is a toll call for him. Mr. Anderson said he would like to make some comments. The Board and District Manager welcomed him, thanked him for taking the time to attend and invited him to comment.

Mr. Anderson said he noticed in the March 12, 2020 minutes there was reference to Governor Newsom suspending some of the posting requirements under the Brown Act. He stated he feels the agenda should be posted on the website and well as at the District office for ease of public access.

He stated that he noticed the Board had a few emergency meetings which he didn't know about, and said he thought he was on the list to be notified of all meetings.

Mr. Anderson also said he noticed on the website the last burial listed was for May 29, 2020, and he had someone that was laid to rest at DMP a few weeks ago and it's not on the website.

He further stated on the June 11, 2020 minutes there was a lot of information regarding COVID, and some relating to employees. He stated he appreciated the transparency; however, he urged the District to not be so transparent with employee information. Then he said that is all for today, and thanked the Board for allowing him speak.

6. ADMINISTRATIVE CALENDAR - Continued

d. East 40 Acres Lease Agreement - Update District Manager Jurasky reported she was contacted by Jane Alcumbrac who informed her Bert Garland, Garland Commercial Group and Bennion Deville Commercial is still interested in the East 40 Acres. Following a discussion District Manager Jurasky was directed with the assistance of attorney Steven Quintanilla to meet with them to find out what their interests are, and what discussions with the Board will entail. District Manager Jurasky and attorney Steven Quintanilla were directed to meet with Mr. Garland, and then report information from the meeting with Trustee Pye. Trustee Pye will determine if it should be placed on a future agenda for Board discussion.

e. PSCD Master Plan – Desert Memorial Park Trustee Freet stated he encourages the implementation of a master plan for DMP, and wants to know if the Board supports the idea. Following a discussion motion was made by Trustee Freet, seconded by Trustee Mallotto to approve the process of a master plan for DMP. Attorney Quintanilla agreed to provide the Board with a sample master plan for their review. This item will be placed on a future agenda. Motion carried; vote 5-0 Freet, Kleindienst, Mallotto, Pye and Radigan-Brophy.

f. Historical Tours at Welwood Murray Cemetery – Trustee Kleindienst Trustee Kleindienst gave an overview of what the tours would encompass, who would be involved and how the tours would be executed. He also agreed to prepare story line, and have the infrastructure in place for a presentation to the Board for their review and approval at a future meeting. Following a discussion motion was made by Trustee Pye, seconded by Trustee Radigan-Brophy to approve the idea of historical tours at WMC and placing this item on the strategic plan. Motion carried; vote 5-0 Freet, Kleindienst, Mallotto, Pye and Radigan-Brophy.

7. LEGISLATIVE CALENDAR **a. Resolution 8-2020, Adopting by Reference the Model Conflict of Interest of the Fair Political Practices Commission as the Conflict of Interest Code for the Palm Springs Cemetery District.** Attorney Quintanilla advised the Board that every two years every public agency needs to review their conflict of interest codes to determine if any new positions need to be added. He stated that nothing has been changed, and no one has been added or deleted from the list. Following a discussion motion was made by Trustee Freet, seconded by Trustee Kleindienst to approve Resolution 8-2020, Adopting by Reference the Model Conflict of Interest of the Fair Political Practices Commission as the Conflict of Interest Code for the Palm Springs Cemetery District. Motion carried; vote 5-0 Freet, Kleindienst, Mallotto, Pye and Radigan-Brophy.

9. **BOARD DEVELOPMENT** – None

10. **PUBLIC HEARING CALENDAR** – None

11. **COMMITTEE REPORTS** – None

12. **REPORTS** a. **Trustee Report** Trustee Pye asked attorney Quintanilla if he would be willing to present Brown Act training for the Board at Bellatrix Classic Club, possibly in August. He agreed to providing the training, and will work with District Manager Jurasky on the scheduling. District Manager Jurasky stated that she would contact Bellatrix to confirm they are open and reserve the meeting room.

There was a discussion regarding the August 13, 2020, following the discussion the Board agreed to cancel the August meeting.

b. **District Manager** District Manager Jurasky reported the Cathedral City police had to be called for a difficult burial service on July 2, 2020. She stated several attendees including the immediate family were involved in alcohol and drug use, and some were being very rude, using foul language towards staff and not complying with rules. She reported that the situation appeared to calm with police presence and the burial concluded without further incidences.

District Manager Jurasky further stated that she planned on contacting CC police chief Crum to discuss possible collaborative protocols for handling similar situations in the future.

District Manager Jurasky reported the groundman Archila has returned to work without restrictions. However, Grounds Supervisor Reyna is now out on workers' compensation.

13. **FUTURE AGENDA ITEMS** a. **Discussion in 2021/2022 Possible Cap on PSCD Monthly Employer Contribution for Employee Health Insurance Premiums** No action taken

b. **Postcard Survey Mailing to the Community to Determine Pre-Planning Needs** No action taken

c. **Marketing/Advertising** No action taken

d. **Review for Discussion and Possible Approval the Concept of Public Restrooms – Veteran Chapel** No action taken

e. **Lease Agreement Property Taxes January 2022** No action taken

14. **CLOSED SESSION - READING OF THE SAFE HARBOR LANGUAGE** – None

15. **CLOSED SESSION ANNOUNCEMENT** – None

16. **OPEN SESSION** – None

17. **ADJOURNMENT** Regular board meeting scheduled for 2:00 P.M., Thursday, August 13, 2020 was cancelled. Meeting was adjourned by Trustee Pye at 3:09 P.M. The next regular board meeting via ZOOM is scheduled for 2:00 P.M., Thursday, September 10, 2020.

DATE: _____

Bary A. Freet, Secretary

PALM SPRINGS CEMETERY DIST
Cash Disbursements Journal
For the Period From Jul 1, 2020 to Jul 31, 2020

Date	Check #	Line Description	Debit Amount	Credit Amount
7/1/20	23152	JULY 2020 PSCD EMPLOYEE DENTAL INSURANCE EXPEN STANDARD INSURANCE COMPANY RB	463.80	463.80
7/1/20	23153	JULY 2020 PSCD EMPLOYEE LIFE INSURANCE EXPENSE STANDARD INSURANCE COMPANY RQ	68.17	68.17
7/1/20	23154	JULY 2020 PSCD EMPLOYEE VISION INSURANCE EXPENS METLIFE GROUP BENEFITS	65.95	65.95
7/1/20	23155	INVOICE # 68114 - PROPERTY LIABILITY INSURANCE FO INVOICE #68579 - WORKER COMPENSATION INSURANCE SPECIAL DISTRICT RISK MANAGEMENT AUTH	26,280.32 6,557.54	32,837.86
7/1/20	23156	18532 - ANNUAL MEMBERSHIP 2020/2021 GREATER COACHELLA VALLEY CC	360.00	360.00
7/1/20	23157	INV000000354393 - OFFICE WIFI FOR JULY 2020 ONE RING NETWORKS	200.00	200.00
7/1/20	23158	230630 - LANDSCAPE MAINTENANCE FOR JUNE 2020 NISSHO OF CALIFORNIA, INC	24,700.00	24,700.00
7/6/20	23159	EXTRA HEALTH INSURANCE FOR K JURASKY - PAY PER COLONIAL LIFE	203.78	203.78
7/6/20	23160	AC0000001771 - LAFCO FY21 FEES LAFCO FY21 ADMIN FEES COUNTY OF RIVERSIDE TREASURER	330.99 71.87	402.86
7/6/20	23161	18183609 - KYOCERA COPIER CONTRACT MARLIN BUSINESS BANK	144.64	144.64
7/6/20	23162	2007133 - SECURITY PATROL JULY 2020 MAXWELL SECURITY SERVICES, INC	725.00	725.00
7/6/20	23163	IN655189 - KYOCERA COPIER MAINTENANCE CONTRAC AIS	39.76	39.76
7/6/20	23164	BIG 5 - WORK BOOTS FOR J REYNA PETTY CASH	76.11	76.11
7/6/20	23165	IN653245 - WATER COOLER CONTRACT FOR 6/16/20 TO 7/ AIS	32.63	32.63
7/6/20	23166	FORD RANGER SMOG INSPECTION & PCM COIL DRIVER PALM SPRINGS MOTORS	1,288.88	1,288.88
7/6/20	23167	4231180 - COURIER SERVICE 6/17/20 & 6/18/20 GLS US	33.18	33.18
7/6/20	23168	100757 - ANNUAL MEMBERSHIP RANCHO MIRAGE CHAMBER OF COMMERCE	200.00	200.00
7/6/20	23169	HACKSAW BLADES AND OTHER EQUIPMENT O'REILLY AUTOMOTIVE, INC	14.10	14.10
7/9/20	23170	REPURCHASE BURIAL RIGHT #377 SECTION B-32 (RECEI REPURCHASE BURIAL COSTS PAID BY CONTRACT 1361 VANESSA ESCANDON	560.00 1,009.80	1,569.80

PALM SPRINGS CEMETERY DIST
Cash Disbursements Journal
For the Period From Jul 1, 2020 to Jul 31, 2020

Date	Check #	Line Description	Debit Amount	Credit Amount
7/15/20	23171	FAMOUS - WORKBOOTS FOR GROUNDSCREW PETTY CASH	66.27	66.27
7/15/20	23172	LEGAL SERVICES RENDERED APRIL 2020 QUINTANILLA & ASSOCIATES	634.00	634.00
7/15/20	23173	IN043112 - (8) #5 LINERS, (3) #5 VAULTS WHITED CEMETERY SERVICE	1,885.00	1,885.00
7/15/20	23174	OFFICE PHONE FOR PERIOD ENDING 8/06/20 FRONTIER COMMUNICATIONS	365.24	365.24
7/15/20	23175	332245-850914 - WELL REPLENISHMENT COACHELLA VALLEY WATER DIST	2,602.78	2,602.78
7/15/20	23176	WMC USUAGE DESERT WATER AGENCY	880.88	880.88
7/15/20	23177	INV #13354 - WEB HOSTING - ONE YEAR DOMAIN RENEW KAMINSKY PRODUCTIONS	70.00	70.00
7/15/20	23178	INV# 636087 - IRRIGATION SYSTEM REPAIR SUPPLIES HIGH TECH IRRIGATION, INC	549.36	549.36
7/16/20	23179	INV#8748 - SETUP LAPTOP FOR HOME BSM USE BURROWES CONSULTING SVC	540.00	540.00
7/16/20	23180	IT0000004081 - PS FINANCIALS FOR JUNE 2020 IT0000004087 DATA VPN FOR JUNE 2020 RIVERSIDE COUNTY INFORMATION TECHNOLOGY	136.84 4.55	141.39
7/20/20	23181	559833-884768 ADMIN BUILDING FOR JUL 2020 180819-512108-BUSINESS 559831-884770-FIRE PROTECTION COACHELLA VALLEY WATER DIST	24.20 17.68 86.99	128.87
7/20/20	23182	INV 12108361 - IRRIGATION SYSTEM REPAIR SUPPLIES EWING IRRIGATION PRODUCTS, INC	314.02	314.02
7/30/20	23183	INV #4238603 - OVERNIGHT COURIER 7/08/2020 GLS US	16.59	16.59
7/30/20	23184	TRASH SERVICE FOR JULY 2020 BURRTEC WASTE & RECYCLING SVCS	390.47	390.47
7/30/20	23185	INVOICE 023961 - MONTHLY SERVICE ON AMERICASS P ANNUAL CONDITIONING OF POOLS WITH CHEMICALS ELOY'S POOL SERVICE & REPAIRS	50.00 95.00	145.00
7/30/20	23186	IN043241 - (6) #5 LINERS, (4) #5 VAULTS, (1) #0 LINER WHITED CEMETERY SERVICE	1,917.00	1,917.00
7/30/20	23187	VOID *** VOID *** VOID		
7/30/20	23188	DISTRICT MANAGER CELL PHONE FOR PERIOD ENDING AT & T MOBILITY	155.71	155.71

PALM SPRINGS CEMETERY DIST
Cash Disbursements Journal
For the Period From Jul 1, 2020 to Jul 31, 2020

Date	Check #	Line Description	Debit Amount	Credit Amount
7/30/20	23189	GROUND SUPERVISOR & OFFICE CELL PHONES FOR PE SPRINT	131.22	131.22
7/30/20	23190	INV #203019096 - (2) REAR TIRES FOR BACKHOE PARKHOUSE TIRE, INC.	384.82	384.82
7/30/20	23191	INV 61240 - (12) GRAY VASES (12) RAISED BRONZE VASES ASCO PACIFIC, INC.	859.38	859.38
7/30/20	23192	IN657271 - WATER COOLER FOR 7/16/20 TO 8/15/20 IN658829 - KYOCERA COPIER FOR 7/16/20 TO 8/15/20 AIS	32.63 39.15	71.78
7/30/20	23193	AUG 2020 PSCD EMPLOYEE DENTAL INSURANCE EXPEN STANDARD INSURANCE COMPANY RB	463.80	463.80
7/30/20	23194	AUG 2020 PSCD EMPLOYEE LIFE INSURANCE EXPENSE STANDARD INSURANCE COMPANY RQ	68.17	68.17
7/30/20	23195	AUG 2020 PSCD EMPLOYEE VISION INSURANCE EXPENS METLIFE GROUP BENEFITS	65.95	65.95
7/30/20	23196	EXTRA HEALTH INSURANCE FOR K JURASKY FOR PAY COLONIAL LIFE	305.67	305.67
7/30/20	23197	FOR LEGAL SERVICE RENDERED 05/01/2020 TO 05/31/2020 QUINTANILLA & ASSOCIATES	628.00	628.00
7/31/20	23198	JUL 2020 PSCD EMPLOYEE RETIREMENT EXPENSE - K J JUL 2020 EMPLOYEE 403B PAYABLE - K JURASKY OPPENHEIMER -DO NOT USE	881.07 2,769.24	3,650.31
7/31/20	23199	JUL 2020 PSCD EMPLOYEE RETIREMENT EXPENSE - E A FRANKLIN - TEMPLETON	310.80	310.80
7/31/20	23200	JUL 2020 PSCD EMPLOYEE RETIREMENT EXPENSE - S L FRANKLIN - TEMPLETON	327.26	327.26
7/31/20	23201	JUL 2020 PSCD EMPLOYEE RETIREMENT EXPENSE - J RE FRANKLIN - TEMPLETON	284.04	284.04
7/31/20	23202	JUL 2020 PSCD EMPLOYEE RETIREMENT EXPENSE - S VI FRANKLIN - TEMPLETON	339.36	339.36
7/1/20	DEBIT	JULY 2020 PSCD EMPLOYEE HEALTH INSURANCE EXPE JULY 2020 PSCD RETIREE HEALTH INSURANCE EXPENS JULY 2020 EMPLOYEE PORTION OF HEALTH INSURANC CALPERS	5,424.13 1,154.34 699.82	7,278.29
7/8/20	DEBIT	SALES TAX FOR PERIOD 04/01/2020 TO 06/30/2020 CA DEPT OF TAX & FEE ADMIN	882.00	882.00
7/28/20	DEBIT	3-001-6901-55 WELL #2 FOR PERIOD 6/12/20 TO 7/15/20 3-003-6360-97 WMC FOR PERIOD 6/12/20 TO 7/15/20 3-011-5009-75 DAVALL GATE FOR PERIOD 6/12/20 TO 7/15/ 3-040-5197-97 ADMIN BUILDING FOR PERIOD 6/11/20 TO 7/ 3-016-9582-84 WELL #4 FOR PERIOD 5/11/20 TO 6/10/20 3-052-1550-32 WMC DESERT COMMUNITY ENERGY FOR P SO CAL EDISON	413.17 13.06 27.26 1,114.87 2,399.14 0.26	3,967.76

PALM SPRINGS CEMETERY DIST
Cash Disbursements Journal
For the Period From Jul 1, 2020 to Jul 31, 2020

Date	Check #	Line Description	Debit Amoun	Credit Amoun
7/1/20	DEBIT KJ	STATER BROS - OFFICE SUPPLIES COMPANY DEBIT CARD	20.65	20.65
7/6/20	DEBIT KJ	AMAZON - WEBCAM FOR DISTRICT MANAGER COMPANY DEBIT CARD	64.16	64.16
7/8/20	DEBIT KJ	ICLOUD: 200 GB STORAGE PLAN COMPANY DEBIT CARD	2.99	2.99
7/5/20	DEBIT KJ	DESERT PROMOTIONAL - FACE COVERING & SOCIAL DI COMPANY DEBIT CARD	163.13	163.13
7/23/20	DEBIT KJ	USPS - POSTAGE STAMPS & CERTIFIED LETTER COMPANY DEBIT CARD	116.95	116.95
7/23/20	DEBIT KJ	QUIKSHIP - BROTHER CORRECTION TAPE COMPANY DEBIT CARD	26.68	26.68
7/9/20	DEBIT KJ	AMAZON - REIMBURSED BY K JURASKY 8/4/20 COMPANY DEBIT CARD	8.69	8.69
7/8/20	DEBIT KJ	AMAZON- REIMBURSED BY K JURASKY 8/4/20 COMPANY DEBIT CARD	39.13	39.13
7/3/20	EDD_TAX	SIT P/R 06/18/2020 TO 07/01/2020 PAID 07/03/20 SDI P/R 06/18/2020 TO 07/01/2020 PAID 07/03/20 EMPLOYMENT DEVELOPMENT DEPT	223.53 106.54	330.07
7/17/20	EDD_TAX	SIT P/R 07/02/2020 TO 07/15/2020 PAID 07/17/2020 SDI P/R 07/02/2020 TO 07/15/2020 PAID 07/17/2020 EMPLOYMENT DEVELOPMENT DEPT	223.53 115.51	339.04
7/31/20	EDD_TAX	SIT P/R 07/16/2020 TO 07/29/2020 PAID 07/31/2020 SDI P/R 07/16/2020 TO 07/29/2020 PAID 07/31/2020 EMPLOYMENT DEVELOPMENT DEPT	184.73 90.64	275.37
7/17/20	EDD_TAXa	SUI P/R 07/02/2020 TO 07/15/2020 PAID 07/17/2020 EMPLOYMENT DEVELOPMENT DEPT	55.67	55.67
7/3/20	EXPRESS_T	FIT P/R 06/18/2020 TO 07/01/2020 PAID 07/03/20 SOCIAL SECURITY P/R 06/18/2020 TO 07/01/2020 PAID 07/03/20 MEDICARE P/R 06/18/2020 TO 07/01/2020 PAID 07/03/20 BANK OF AMERICA	847.53 1,321.05 308.97	2,477.55
7/17/20	EXPRESS_T	FIT P/R 07/02/2020 TO 07/15/2020 PAID 07/17/2020 SOCIAL SECURITY P/R 07/02/2020 TO 07/15/2020 PAID 07/17/2020 MEDICARE P/R 07/02/2020 TO 07/15/2020 PAID 07/17/2020 BANK OF AMERICA	847.52 1,432.41 334.97	2,614.90
7/31/20	EXPRESS_T	FIT P/R 07/16/2020 TO 07/29/2020 PAID 07/31/2020 SOCIAL SECURITY P/R 07/16/2020 TO 07/29/2020 PAID 07/31/2020 MEDICARE P/R 07/16/2020 TO 07/29/2020 PAID 07/31/2020 BANK OF AMERICA	674.18 1,123.78 262.81	2,060.77
7/3/20	FEES	P/R 06/18/2020 TO 07/01/2020 PAID 07/03/20 CBIZ PAYROLL	74.43	74.43
7/17/20	FEES	P/R 07/02/2020 TO 07/15/2020 PAID 07/17/2020	113.96	

PALM SPRINGS CEMETERY DIST
Cash Disbursements Journal
For the Period From Jul 1, 2020 to Jul 31, 2020

Date	Check #	Line Description	Debit Amoun	Credit Amoun
		CBIZ PAYROLL		113.96
7/31/20	FEES	P/R 07/16/2020 TO 07/29/2020 PAID 07/31/2020 CBIZ PAYROLL	74.43	74.43
	Total		<u>103,106.28</u>	<u>103,106.28</u>

PALM SPRINGS CEMETERY DIST
Cash Disbursements Journal
For the Period From Aug 1, 2020 to Aug 31, 2020

Date	Check #	Line Description	Debit Amount	Credit Amount
8/6/20	23203	231146 - JULY 2020 MONTHLY LANDSCAPE MAINTENANC LESS (2) SPARTAN VASES DAMAGED BY MOWERS ON 7/1 NISSHO OF CALIFORNIA, INC	24,477.74	24,477.74
8/6/20	23204	TRASH SERVICE FOR AUG 2020 BURRTEC WASTE & RECYCLING SVCS	390.47	390.47
8/6/20	23205	2008133 - SECURITY PATROL AUG 2020 MAXWELL SECURITY SERVICES, INC	725.00	725.00
8/6/20	23206	639038 - IRRIGATION SYSTEM REPAIR SUPPLIES HIGH TECH IRRIGATION, INC	848.73	848.73
8/6/20	23207	INV000000358320 - WIRELESS FOR OFFICE FOR AUG 2020 ONE RING NETWORKS	200.00	200.00
8/6/20	23208	18266820 - KYOCERA COPIER CONTRACT PAYMENT FOR MARLIN BUSINESS BANK	144.64	144.64
8/6/20	23209	IN043323 - (6) #5 LINERS, (4) #5 VAULTS WHITED CEMETERY SERVICE	1,790.00	1,790.00
8/6/20	23210	OIL & FUEL FILTER FOR DAHATSU O'REILLY AUTOMOTIVE, INC	26.93	26.93
8/10/20	23211	VOID***VOID***VOID		
8/10/20	23212	VOID***VOID***VOID		
8/10/20	23213	332245-850914 - WELL REPLENISHMENT FOR JUL 2020 COACHELLA VALLEY WATER DIST	2,789.72	2,789.72
8/10/20	23214	WMC USAGE FOR AUG 2020 DESERT WATER AGENCY	1,303.12	1,303.12
8/14/20	23215	INV 79383239 - PAPER TOWELS & TOILET TISSUE WAXIE SANITARY SUPPLY	170.16	170.16
8/14/20	23216	INV 0202002 - WEBSITE UPDATES FOR COVID WEBSITE UPDATES FOR BURIALS IRENE CASTRO	100.00 50.00	150.00
8/14/20	23217	OFFICE PHONES FOR PERIOD ENDING 09/03/20 FRONTIER COMMUNICATIONS	365.18	365.18
8/14/20	23218	559833-884768 - ADMIN BUILDING FOR AUG 2020 559831-884770 - FIRE PROTECTION FOR AUG 2020 180819-512108 - BUSINESS FOR AUG 2020 COACHELLA VALLEY WATER DIST	22.83 86.99 17.68	127.50
8/17/20	23219	INV #69022 - WORKERS' COMPENSATION RECONCILIATI SPECIAL DISTRICT RISK MANAGEMENT AUTH	174.79	174.79
8/21/20	23220	INV 00H0032777377 - BOTTLED WATER & OTHER OFFICE READY REFRESH BY NESTLE	52.32	52.32
8/21/20	23221	INVOICE 3687563 -FLAT FEE FOR FY20-21 EMISSIONS	136.40	

PALM SPRINGS CEMETERY DIST
Cash Disbursements Journal
For the Period From Aug 1, 2020 to Aug 31, 2020

Date	Check #	Line Description	Debit Amount	Credit Amount
		INVOICE 3691355-RULE 461 LIQUID FUEL DISPENSING SY SOUTH COAST A.Q.M.D.	124.46	260.86
8/21/20	23222	IN662248 - WATER COOLER CONTRACT FOR PERIOD 8/16 IN663053 - KYOCERA COPIER CONTRACT FOR PERIOD 8/ AIS	32.63 40.63	73.26
8/21/20	23223	INV #4262614 - COURIER SERVICE ON 8/12/2020 GLS US	16.59	16.59
8/21/20	23224	AMERICA PLAZA FOUNTAIN MONTHLY SERVICE ELOY'S POOL SERVICE & REPAIRS	50.00	50.00
8/21/20	23225	IN043462 - (2) #5 VAULTS (10) #5 LINERS IN043512 - (5) #5 VAULTS (4) #5 LINERS WHITED CEMETERY SERVICE	1,980.00 1,695.00	3,675.00
8/28/20	23226	INVOCIE 12428058 - IRRIGATION SYSTEM REPAIR SUPPLI EWING IRRIGATION PRODUCTS, INC	224.48	224.48
8/28/20	23227	INVOICE 8770 - NETWORK UPDATES BURROWES CONSULTING SVC	1,980.00	1,980.00
8/28/20	23228	339101 - MAINTENANCE MONITORING SERVICE (09/01/20 339275 - OFFICE MONITORING SERVICE (09/01/20 - 11/30/2 338380 - FIRE PROTECTION (09/01/20 - 11/30/20) DESERT ALARM INC	89.85 89.85 119.97	299.67
8/28/20	23229	CELL PHONES FOR GROUND SUPERVISOR & OFFICE FO SPRINT	135.15	135.15
8/28/20	23230	IN043582 (5) #5 VAULTS (4) #5 LINERS WHITED CEMETERY SERVICE	1,695.00	1,695.00
8/28/20	23231	TRASH SERVICE - SEP 2020 BURRTEC WASTE & RECYCLING SVCS	390.47	390.47
8/28/20	23232	SEP 2020 PSCD EMPLOYEE VISION INSURANCE EXPENSE METLIFE GROUP BENEFITS	65.95	65.95
8/28/20	23233	SEP 2020 PSCD EMPLOYEE LIFE INSURANCE EXPENSE STANDARD INSURANCE COMPANY RQ	70.87	70.87
8/28/20	23234	EXTRA HEALTH INSURANCE FOR K JURASKY FOR PAY COLONIAL LIFE	203.78	203.78
8/31/20	23235	DISTRICT MANAGER CELL PHONE FOR PERIOD ENDING AT & T MOBILITY	155.71	155.71
8/31/20	23236	SEP 2020 PSCD EMPLOYEE DENTAL INSURANCE EXPENS STANDARD INSURANCE COMPANY RB	463.80	463.80
8/31/20	23237	AUG 2020 PSCD EMPLOYEE RETIREMENT EXPENSE FOR AUG 2020 EMPLOYEE 403B PAYABLE FOR K JURASKY INVESCO INVESTMENT SERVICES, INC	597.54 1,846.16	2,443.70
8/31/20	23238	AUG 2020 PSCD EMPLOYEE RETIREMENT EXPENSE FOR FRANKLIN - TEMPLETON	207.20	207.20

PALM SPRINGS CEMETERY DIST
Cash Disbursements Journal
For the Period From Aug 1, 2020 to Aug 31, 2020

Date	Check #	Line Description	Debit Amount	Credit Amount
8/31/20	23239	AUG 2020 PSCD EMPLOYEE RETIREMENT EXPENSE FOR FRANKLIN - TEMPLETON	218.18	218.18
8/31/20	23240	AUG 2020 PSCD EMPLOYEE RETIREMENT EXPENSE FOR FRANKLIN - TEMPLETON	226.24	226.24
8/7/20	DEBIT	AUG 2020 PSCD EMPLOYEE HEALTH INSURANCE EXPEN AUG 2020 PSCD RETIREE HEALTH INSURANCE EXPENSE AUG 2020 EMPLOYEE PORTION OF HEALTH INSURANCE CALPERS	5,416.89 1,154.34 704.88	7,276.11
8/28/20	DEBIT	3-001-6901-55 WELL #2 FOR PERIOD 07/15/20 TO 08/13/20 3-003-6360-97 WMC FOR PERIOD 07/15/20 TO 08/13/20 3-011-5009-75 DAVALL GATE FOR PERIOD 07/15/20 TO 08/1 3-040-5194-97 ADMIN BUILDING FOR PERIOD 07/14/20 TO 0 3-052-1550-32 WMC DESERT COMMUNITY ENERGY FOR P 3-016-9582-84 WELL #4 TO BE BILLED AT LATER DATE SO CAL EDISON	277.93 11.53 22.15 1,200.81 0.36	1,512.78
8/7/20	DEBIT KJ	ICLOUD: 200 GB STORAGE PLAN COMPANY DEBIT CARD	2.99	2.99
8/5/20	DEBIT KJ	AMAZON - THERMOMETER COMPANY DEBIT CARD	58.71	58.71
8/4/20	DEBIT KJ	AMAZON - DISPOSABLE GLOVES (\$15,98) & LOCKBOX (\$5 COMPANY DEBIT CARD	94.57	94.57
8/13/20	DEBIT KJ	WALMART - PAPER TOWELS COMPANY DEBIT CARD	21.72	21.72
8/11/20	DEBIT KJ	USPS - POSTAGE COMPANY DEBIT CARD	57.00	57.00
8/13/20	DEBIT KJ	STAPLES - BATTERIES, POST-IT NOTES & PRINTER INK STAPLES - FOLDING TABLES COMPANY DEBIT CARD	45.97 78.27	124.24
8/13/20	DEBIT KJ	STAPLES - PRINTER INK COMPANY DEBIT CARD	548.03	548.03
8/13/20	DEBIT KJ	AMAZON - SANTIZER WIPES COMPANY DEBIT CARD	36.96	36.96
8/13/20	DEBIT KJ	AMAZON - SANITIZER WIPES COMPANY DEBIT CARD	36.96	36.96
8/13/20	DEBIT KJ	AMAZON - SANITIZER WIPES COMPANY DEBIT CARD	36.96	36.96
8/13/20	DEBIT KJ	AMAZON - SANITIZER WIPES COMPANY DEBIT CARD	36.96	36.96
8/13/20	DEBIT KJ	AMAZON - DISINFECTANT SPRAY COMPANY DEBIT CARD	82.64	82.64
8/18/20	DEBIT KJ	WALMART - MOP, SOAP, ANITSEPTIC COMPANY DEBIT CARD	42.23	42.23

PALM SPRINGS CEMETERY DIST
Cash Disbursements Journal
For the Period From Aug 1, 2020 to Aug 31, 2020

Date	Check #	Line Description	Debit Amount	Credit Amount
8/24/20	DEBIT KJ	USPS - POSTAGE STAMPS COMPANY DEBIT CARD	110.00	110.00
8/25/20	DEBIT KJ	B-OK LOCKSMITHS - REPAIR LOCK ON BAY DOOR COMPANY DEBIT CARD	242.37	242.37
8/14/20	EDD_TAX	SIT P/R 07/30/2020 TO 08/12/2020 PAID 08/14/2020 SDI P/R 07/30/2020 TO 08/12/2020 PAID 08/14/2020 EMPLOYMENT DEVELOPMENT DEPT	184.73 86.24	270.97
8/28/20	EDD_TAX	SIT P/R 08/13/2020 TO 8/26/2020 PAID 08/28/2020 SDI P/R 08/13/2020 TO 8/26/2020 PAID 08/28/2020 EMPLOYMENT DEVELOPMENT DEPT	184.68 90.63	275.31
8/14/20	EXPRESS_T	FIT P/R 07/30/2020 TO 08/12/2020 PAID 08/14/2020 SOCIAL SECURITY P/R 07/30/2020 TO 08/12/2020 PAID 08/14/2020 MEDICARE P/R 07/30/2020 TO 08/12/2020 PAID 08/14/2020 BANK OF AMERICA	674.18 1,069.49 250.12	1,993.79
8/28/20	EXPRESS_T	FIT P/R 08/13/2020 TO 8/26/2020 PAID 08/28/2020 SOCIAL SECURITY P/R 08/13/2020 TO 8/26/2020 PAID 08/28/2020 MEDICARE P/R 08/13/2020 TO 8/26/2020 PAID 08/28/2020 BANK OF AMERICA	674.09 1,123.71 262.81	2,060.61
8/14/20	FEES	P/R 07/30/2020 TO 08/12/2020 PAID 08/14/2020 CBIZ PAYROLL	70.99	70.99
8/28/20	FEES	P/R 08/13/2020 TO 8/26/2020 PAID 08/28/2020 CBIZ PAYROLL	74.43	74.43
	Total		61,659.54	61,659.54

PALM SPRINGS CEMETERY DISTRICT
Payroll Disbursement Journal-General Fund
For July and August 2020

Date	Reference	Employee	Amount
7/3/2020	4952	KATHLEEN JURASKY	2,319.56
7/3/2020	4953	JUAN F. REYNA	1,641.21
7/3/2020	4954	STEPHANIE C. LOZANO	1,244.68
7/3/2020	4955	SCOTT W. VICKREY	1,286.59
7/3/2020	4956	EDGAR F. ARCHILA	1,223.23
7/17/2020	4963	KATHLEEN JURASKY	2,319.59
7/17/2020	4964	JUAN F. REYNA	1,641.17
7/17/2020	4965	STEPHANIE C. LOZANO	1,244.68
7/17/2020	4966	SCOTT W. VICKREY	1,286.59
7/17/2020	4967	EDGAR F. ARCHILA	1,223.23
7/17/2020	4968	BARY A. FREET	164.07
7/17/2020	4969	WILLIAM G. KLEINDIENST	164.07
7/17/2020	4970	LYNN T. MALLOTTO	164.05
7/17/2020	4971	JAN M. PYE	164.05
7/17/2020	4972	TIM RADIGAN-BROPHY	164.05
7/31/2020	4978	KATHLEEN JURASKY	2,319.56
7/31/2020	4979	KATHLEEN JURASKY	400.00
7/31/2020	4980	STEPHANIE C. LOZANO	1,244.68
7/31/2020	4981	SCOTT W. VICKREY	1,286.59
7/31/2020	4982	EDGAR F. ARCHILA	1,223.23
7/1/20 thru 7/31/20			22,724.88
8/14/2020	4988	KATHLEEN JURASKY	2,319.57
8/14/2020	4989	STEPHANIE C. LOZANO	1,244.68
8/14/2020	4990	SCOTT W. VICKREY	1,286.59
8/14/2020	4991	EDGAR F. ARCHILA	1,223.23
8/28/2020	4997	KATHLEEN JURASKY	2,319.02
8/28/2020	4998	KATHLEEN JURASKY	400.00
8/28/2020	4999	STEPHANIE C. LOZANO	1,244.66
8/28/2020	5000	SCOTT W. VICKREY	1,286.57
8/28/2020	5001	EDGAR F. ARCHILA	1,223.23
8/1/20 thru 8/31/20			12,547.55

**GENERAL FUND, INVESTMENTS & ACO DISBURSEMENT RECAP
July and August 2020**

July Cash Disbursement Journal	103,106.28
July Payroll Disbursement Journal	22,724.88
August Cash Disbursement Journal	61,659.54
August Payroll Disbursement Journal	12,547.55
TOTAL PSCD DISBURSEMENTS	<u>200,038.25</u>

TOTAL GENERAL FUND EXPENDITURES 200,038.25

July Payment Voucher # 1679	31,281.96
July Payment Voucher # 1680	57,537.86
July Payment Voucher # 1681	35,393.72
August Payment Voucher # 1682	23,603.51
August Payment Voucher # 1683	34,400.00
August Payment Voucher # 1684	16,203.58
Total Payment Vouchers	<u>198,420.63</u>

Payments to be reimbursed by K Jurasky 47.82

LOT Repurchases:
Vanessa Escandon - Contract 1361 1,569.80

TOTAL ACO EXPENDITURES 0.00

PET CEMETERY DRAWDOWNS 0.00

Loan Amount:	25,000.00
Current Balance Remaining:	15,000.00

TOTAL July DISBURSEMENTS 200,038.25

**PALM SPRINGS CEMETERY DISTRICT
SITE SALES & INTERMENTS
August 2020**

SALES

	Prior Months		August		FY 2019/2020 YTD Totals		FY 2018/2019 YTD Totals	
	DMP	WMC	DMP	WMC	DMP	WMC	DMP	WMC
Adult, C	17	0	25	0	42	0	13	0
Adult, A&B	2	0	1	0	3	0	4	0
Premium	7	0	4	0	11	0	12	0
Child	1	0	0	0	1	0	1	0
Cremation	0	0	9	0	9	0	2	0
Niche	3	0	5	0	8	0	0	0
TOTALS	30	0	44	0	74	0	32	0

LOT REPURCHASES

	Prior Months		August		FY 2019/2020 YTD Totals		FY 2018/2019 YTD Totals	
	DMP	WMC	DMP	WMC	DMP	WMC	DMP	WMC
Adult	1	0	0	0	1	0	3	0
Cremation	0	0	0	0	0	0	0	0
Niche	0	0	0	0	0	0	2	0
TOTALS	1	0	0	0	1	0	5	0

TOTAL INTERMENTS

	Prior Months		August		FY 2019/2020 YTD Totals		FY 2018/2019 YTD Totals	
	DMP	WMC	DMP	WMC	DMP	WMC	DMP	WMC
Adult	30	0	26	0	56	0	27	0
Child	1	0	0	0	1	0	2	0
Cremation	2	0	3	0	5	0	7	1
Niche	2	0	2	0	4	0	2	0
TOTALS	35	0	31	0	66	0	38	1

SATURDAY INTERMENTS

	Prior Months		August		FY 2019/2020 YTD Totals		FY 2018/2019 YTD Totals	
	DMP	WMC	DMP	WMC	DMP	WMC	DMP	WMC
Adult	0	0	0	0	0	0	3	0
Child	0	0	0	0	0	0	0	0
Cremation	0	0	0	0	0	0	2	0
Niche	0	0	0	0	0	0	0	0
TOTALS	0	0	0	0	0	0	5	0

SUNDAY INTERMENTS

	Prior Months		August		FY 2019/2020 YTD Totals		FY 2018/2019 YTD Totals	
	DMP	WMC	DMP	WMC	DMP	WMC	DMP	WMC
Adult	0	0	0	0	0	0	0	0
Child	0	0	0	0	0	0	0	0
Cremation	0	0	0	0	0	0	0	0
Niche	0	0	0	0	0	0	0	0
TOTALS	0	0	0	0	0	0	0	0

PALM SPRINGS CEMETERY DIST
INCOME STATEMENT - GENERAL FUND
FOR THE TWO MONTHS ENDING AUGUST 31, 2020

	PTD ACTUAL	PTD PRIOR YEAR	VARIANCE	YTD ACTUAL	YTD PRIOR YEAR	VARIANCE
REVENUE						
OPEN AND CLOSE	32,035.00	15,025.00	17,010.00	67,900.00	35,235.00	32,665.00
MISC SPECIAL SET-UP	0.00	450.00	(450.00)	0.00	775.00	(775.00)
RETURNED CHECK BANK CHARGE	0.00	0.00	0.00	30.00	0.00	30.00
INTEREST RECEIVED	1.86	1.81	0.05	4.79	5.21	(0.42)
LAND LEASE	11,461.06	11,313.98	147.08	11,461.06	11,313.98	147.08
CREDIT CARD CONVEN FEE	855.56	337.87	517.69	1,546.61	625.45	921.16
SAT INTERMENT SURCHARGE	0.00	1,500.00	(1,500.00)	0.00	3,900.00	(3,900.00)
SUN INTERMENT SURCHARGE	0.00	0.00	0.00	0.00	1,100.00	(1,100.00)
WITNESS GRAVE CLOSING	0.00	0.00	0.00	0.00	1,950.00	(1,950.00)
VAULTS	615.00	1,115.00	(500.00)	2,870.00	2,550.00	320.00
CREMATION VAULTS	450.00	270.00	180.00	810.00	630.00	180.00
LINERS	3,040.00	960.00	2,080.00	5,570.00	2,050.00	3,520.00
GRAVE VASES	1,135.00	546.75	588.25	2,426.75	986.75	1,440.00
MEMORIAL WALL INCOME	0.00	300.00	(300.00)	0.00	300.00	(300.00)
ENR SURCHARGE	3,580.00	3,000.00	580.00	9,590.00	5,510.00	4,080.00
LOT TRANSFERS	0.00	300.00	(300.00)	400.00	400.00	0.00
HANDLING FEE	10,255.00	5,255.00	5,000.00	22,550.00	11,890.00	10,660.00
PRENEED CONTRACT SERVICE CHG	800.00	400.00	400.00	1,400.00	900.00	500.00
VASE/HDS'N SET & CLEAN	5,975.00	4,010.00	1,965.00	11,145.00	8,490.00	2,655.00
TOTAL REVENUE	70,203.48	45,985.41	24,218.07	137,704.21	88,611.39	49,092.82
EXPENSES						
REGULAR SALARIES	16,988.95	32,977.41	(15,988.46)	43,531.36	55,112.98	(11,581.62)
BOT MEETING COMPENSATION	0.00	0.00	0.00	897.95	897.95	0.00
BOT CONFERENCES	0.00	811.00	(811.00)	0.00	2,061.00	(2,061.00)
BOT TRAVEL & EXPENSES	0.00	211.68	(211.68)	0.00	211.68	(211.68)
COVID-19 PAYROLL	856.17	0.00	856.17	4,921.29	0.00	4,921.29
RETIREMENT/PENSION	1,249.16	2,308.42	(1,059.26)	3,391.69	3,857.91	(466.22)
FICA	1,096.59	2,029.89	(933.30)	3,035.21	3,448.17	(412.96)
MEDICARE	256.46	474.73	(218.27)	709.85	806.42	(96.57)
EMPLOYEE GROUP INSURANCE	6,017.51	5,850.20	167.31	12,637.48	11,697.58	939.90
RETIREE GROUP INSURANCE	1,154.34	1,184.49	(30.15)	2,308.68	2,368.98	(60.30)
UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	55.67	55.67	0.00
WORKERS COMP INSURANCE	562.36	533.69	28.67	1,108.82	1,067.38	41.44
ELECTRICITY	1,512.78	1,625.26	(112.48)	3,081.14	6,304.58	(3,223.44)
TELEPHONE	656.04	734.41	(78.37)	1,308.21	1,446.15	(137.94)
WATER	4,220.34	3,786.82	433.52	7,832.87	6,714.54	1,118.33
COMMUNITY OUTREACH	0.00	50.00	(50.00)	0.00	50.00	(50.00)
VISA-MASTER CHG FEES	1,190.20	475.73	714.47	2,308.41	1,334.45	973.96
COUNTY SERVICE CHARGE	0.00	97.85	(97.85)	141.39	201.92	(60.53)
GENERAL INSURANCE	2,190.03	1,632.63	557.40	4,380.06	3,265.26	1,114.80
LOT REPURCHASE	0.00	1,355.00	(1,355.00)	560.00	2,490.00	(1,930.00)
OFFICE EXPENSE	3,447.94	1,109.42	2,338.52	4,712.13	2,936.49	1,775.64
TRAVEL & CONVENTION	0.00	504.68	(504.68)	0.00	1,129.68	(1,129.68)
ADVERTISING/PUBLICITY	0.00	182.30	(182.30)	70.00	364.60	(294.60)
MEMBERSHIP & DUES	0.00	600.00	(600.00)	631.87	679.38	(47.51)
LARGE EQUIPMENT REPAIRS	0.00	0.00	0.00	0.00	351.02	(351.02)
IRRIGATION SYSTEM REPAIRS	1,073.21	505.91	567.30	1,936.59	728.81	1,207.78
GASOLINE, OIL, TIRES	26.93	0.00	26.93	411.75	113.37	298.38
PLANT & BUILDING	1,804.00	2,648.35	(844.35)	2,339.47	3,183.82	(844.35)
GRAVE LINERS & VAULTS	7,160.00	1,242.00	5,918.00	10,962.00	4,269.00	6,693.00
GRAVE VASES	0.00	0.00	0.00	859.38	1,107.58	(248.20)
CONTRACT TREE/GARDEN MAINTNCE	24,477.74	19,748.00	4,729.74	24,477.74	8,168.00	16,309.74
CONTRACT BURIALS	0.00	696.00	(696.00)	0.00	1,218.00	(1,218.00)
SECURITY CAMERA EXPENSE	0.00	138.00	(138.00)	0.00	276.00	(276.00)
DMP GROUNDS SECURITY	725.00	725.00	0.00	1,450.00	1,450.00	0.00
COVID-19 EXPENSES	556.44	0.00	556.44	1,371.55	0.00	1,371.55
TOTAL EXPENSES	(77,222.19)	(84,238.87)	7,016.68	(141,432.56)	(129,368.37)	(12,064.19)
NET CHANGE FROM OPERATIONS	(7,018.71)	(38,253.46)	31,234.75	(3,728.35)	(40,756.98)	37,028.63
OTHER REVENUE & EXPENSE						
TOTAL OTHER REVENUE & EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00
NET CHANGE	(7,018.71)	(38,253.46)	31,234.75	(3,728.35)	(40,756.98)	37,028.63

**PALM SPRINGS CEMETERY DIST
ANNUAL BUDGET INCOME STATEMENT - GENERAL FUND
FOR THE TWO MONTHS ENDING AUGUST 31, 2020**

	PTD ACTUAL	PTD BUDGET	VARIANCE	YTD ACTUAL	ANNUAL BUDGET	VARIANCE
REVENUE						
OPEN AND CLOSE	32,035.00	24,754.00	7,281.00	67,900.00	297,050.00	(229,150.00)
MISC SPECIAL SFT-UP	0.00	242.00	(242.00)	0.00	2,900.00	(2,900.00)
RETURNED CHECK BANK CHARGE	0.00	4.00	(4.00)	30.00	50.00	(20.00)
INTEREST RECEIVED	1.86	3.00	(1.14)	4.79	35.00	(30.21)
LAND LEASE	11,461.06	5,793.00	5,668.06	11,461.06	69,513.00	(58,051.94)
CREDIT CARD CONVEN FEE	855.56	713.00	142.56	1,546.61	8,550.00	(7,003.39)
LATE FEE	0.00	1,075.00	(1,075.00)	0.00	12,900.00	(12,900.00)
SAT INTERMENT SURCHARGE	0.00	1,633.00	(1,633.00)	0.00	19,600.00	(19,600.00)
SUN INTERMENT SURCHARGE	0.00	733.00	(733.00)	0.00	8,800.00	(8,800.00)
TAX COLLECTIONS	0.00	28,297.00	(28,297.00)	0.00	339,569.00	(339,569.00)
VAULTS	615.00	1,421.00	(806.00)	2,870.00	17,050.00	(14,180.00)
CRFMATION VAULTS	450.00	0.00	450.00	810.00	0.00	810.00
LINERS	3,040.00	1,988.00	1,052.00	5,570.00	23,850.00	(18,280.00)
GRAVE VASES	1,135.00	731.00	404.00	2,426.75	8,775.00	(6,348.25)
MEMORIAL WALL INCOME	0.00	25.00	(25.00)	0.00	300.00	(300.00)
ENR SURCHARGE	3,580.00	3,561.00	19.00	9,590.00	42,730.00	(33,140.00)
LOT TRANSFERS	0.00	133.00	(133.00)	400.00	1,600.00	(1,200.00)
COUNTY INTEREST INCOME	0.00	41.00	(41.00)	0.00	491.00	(491.00)
HANDLING FEE	10,255.00	7,848.00	2,407.00	22,550.00	94,175.00	(71,625.00)
PRENEED CONTRACT SERVICE CHG	800.00	667.00	133.00	1,400.00	8,000.00	(6,600.00)
VASE/HDSTN SFT & CLEAN	5,975.00	3,824.00	2,151.00	11,145.00	45,890.00	(34,745.00)
TOTAL REVENUE	70,203.48	83,486.00	(13,282.52)	137,704.21	1,001,828.00	(864,123.79)
EXPENSES						
REGULAR SALARIES	16,988.95	23,678.00	(6,689.05)	43,531.36	284,141.00	(240,609.64)
BOT MEETING COMPENSATION	0.00	1,122.00	(1,122.00)	897.95	13,469.00	(12,571.05)
BOT CONFERENCES	0.00	208.00	(208.00)	0.00	2,500.00	(2,500.00)
BOT TRAVEL & EXPENSES	0.00	250.00	(250.00)	0.00	3,000.00	(3,000.00)
COVID-19 PAYROLL	856.17	2,083.00	(1,226.83)	4,921.29	25,000.00	(20,078.71)
TEMPORARY HELP	0.00	833.00	(833.00)	0.00	10,000.00	(10,000.00)
RETIREMENT/PENSION	1,249.16	1,723.00	(473.84)	3,391.69	20,675.00	(17,283.31)
FICA	1,096.59	1,595.00	(498.41)	3,035.21	19,140.00	(16,104.79)
MEDICARE	256.46	399.00	(142.54)	709.85	4,788.00	(4,078.15)
EMPLOYEE GROUP INSURANCE	6,017.51	5,711.00	306.51	12,637.48	68,536.00	(55,898.52)
RETIREE GROUP INSURANCE	1,154.34	1,088.00	66.34	2,308.68	13,056.00	(10,747.32)
UNEMPLOYMENT INSURANCE	0.00	283.00	(283.00)	55.67	3,395.00	(3,339.33)
WORKERS COMP INSURANCE	562.36	626.00	(63.64)	1,108.82	7,507.00	(6,398.18)
ELECTRICITY	1,512.78	3,917.00	(2,404.22)	3,081.14	47,000.00	(43,918.86)
TELEPHONE	656.04	667.00	(10.96)	1,308.21	8,000.00	(6,691.79)
WATER	4,220.34	2,917.00	1,303.34	7,832.87	35,000.00	(27,167.13)
COMMUNITY OUTREACH	0.00	125.00	(125.00)	0.00	1,500.00	(1,500.00)
VISA-MASTER CHG FEES	1,190.20	917.00	273.20	2,308.41	11,000.00	(8,691.59)
RETURNED CHECK	0.00	4.00	(4.00)	0.00	50.00	(50.00)
COUNTY SERVICE CHARGE	0.00	100.00	(100.00)	141.39	1,200.00	(1,058.61)
EDUCATION	0.00	33.00	(33.00)	0.00	400.00	(400.00)
GENERAL INSURANCE	2,190.03	2,190.00	0.03	4,380.06	26,280.00	(21,899.94)
LEGAL	0.00	833.00	(833.00)	0.00	10,000.00	(10,000.00)
LOT REPURCHASE	0.00	542.00	(542.00)	560.00	6,500.00	(5,940.00)
OFFICE EXPENSE	3,447.94	1,333.00	2,114.94	4,712.13	16,000.00	(11,287.87)
TRAVEL & CONVENTION	0.00	583.00	(583.00)	0.00	7,000.00	(7,000.00)
UNIFORMS & SAFETY EQUIPMENT	0.00	83.00	(83.00)	0.00	1,000.00	(1,000.00)
MTG EXP & SUPPLIES	0.00	50.00	(50.00)	0.00	600.00	(600.00)
CONTRIBUTIONS	0.00	17.00	(17.00)	0.00	200.00	(200.00)
AUDIT	0.00	683.00	(683.00)	0.00	8,200.00	(8,200.00)
ADVERTISING/PUBLICITY	0.00	417.00	(417.00)	70.00	5,000.00	(4,930.00)
MEMBERSHIP & DUES	0.00	471.00	(471.00)	631.87	5,650.00	(5,018.13)
AUTO TRUCK EXPENSE	0.00	100.00	(100.00)	0.00	1,200.00	(1,200.00)
LARGE EQUIPMENT REPAIRS	0.00	333.00	(333.00)	0.00	4,000.00	(4,000.00)
EQUIPMENT REPAIRS	0.00	54.00	(54.00)	0.00	650.00	(650.00)
IRRIGATION SYSTEM REPAIRS	1,073.21	583.00	490.21	1,956.59	7,000.00	(5,063.41)
FERTILIZER AND SEED	0.00	917.00	(917.00)	0.00	11,000.00	(11,000.00)
GASOLINE, OIL, TIRES	26.93	417.00	(390.07)	411.75	5,000.00	(4,588.25)
PLANT & BUILDING	1,804.00	1,833.00	(29.00)	2,339.47	22,000.00	(19,660.53)
ROAD MAINTENANCE	0.00	167.00	(167.00)	0.00	2,000.00	(2,000.00)
TOOLS & SUPPLIES	0.00	125.00	(125.00)	0.00	1,500.00	(1,500.00)
GRAVE LINERS & VAULTS	7,160.00	3,208.00	3,952.00	10,962.00	38,500.00	(27,538.00)
GRAVE VASES	0.00	375.00	(375.00)	859.38	4,500.00	(3,640.62)
CONTRACT TREE/GARDEN MAINTNCE	24,477.74	24,700.00	(222.26)	24,477.74	296,400.00	(271,922.26)
CONTRACT BURIALS	0.00	583.00	(583.00)	0.00	7,000.00	(7,000.00)
SECURITY CAMERA EXPENSE	0.00	167.00	(167.00)	0.00	2,000.00	(2,000.00)
DMP GROUNDS SECURITY	725.00	725.00	0.00	1,450.00	8,700.00	(7,250.00)
COVID-19 EXPENSES	556.44	167.00	389.44	1,371.55	2,000.00	(628.45)
TOTAL EXPENSES	77,222.19	89,935.00	(12,712.81)	141,432.56	1,079,237.00	(937,804.44)
NET CHANGE FROM OPERATIONS	(7,018.71)	(6,449.00)	(569.71)	(3,728.35)	(77,409.00)	73,680.65
OTHER REVENUE & EXPENSE						
RESERVES TRANSFERRED IN	0.00	8,116.00	(8,116.00)	0.00	97,409.00	(97,409.00)
OTHER EXPENSE APPROP CONTING	0.00	(1,667.00)	1,667.00	0.00	(20,000.00)	20,000.00
NET CHANGE	(7,018.71)	0.00	(7,018.71)	(3,728.35)	0.00	(3,728.35)

**ACCUMULATIVE CAPITAL OUTLAY
INCOME STATEMENT
FOR THE TWO MONTHS ENDING AUGUST 31, 2020**

	PTD ACTUAL	PTD PRIOR YEAR	VARIANCE	YTD ACTUAL	YTD PRIOR YEAR	VARIANCE
REVENUE						
BURIAL RIGHT SALES	40,695.00	14,140.00	26,555.00	72,225.00	26,435.00	45,790.00
CURRENT INTEREST & DIVIDENDS	1,843.31	2,492.30	(648.99)	1,843.31	2,492.30	(648.99)
GAIN/INVEST FAIR VALUE INCREAS	5,963.02	997.25	4,965.77	5,963.02	997.25	4,965.77
TOTAL REVENUE	48,501.33	17,629.55	30,871.78	80,031.33	29,924.55	50,106.78
	48,501.33	17,629.55	30,871.78	80,031.33	29,924.55	50,106.78
EXPENSES						
INVESTMENT ADVISOR FEES	1,317.06	1,209.65	107.41	1,317.06	1,209.65	107.41
COUNTY SERVICE CHARGE	4.76	0.00	4.76	4.76	0.00	4.76
TOTAL EXPENSES	(1,321.82)	(1,209.65)	(112.17)	(1,321.82)	(1,209.65)	(112.17)
NET CHANGE FROM OPERATIONS	47,179.51	16,419.90	30,759.61	78,709.51	28,714.90	49,994.61
OTHER REVENUE & EXPENSE						
REVENUE TRANSFERRED IN	0.00	0.00	0.00	0.00	(1,175.00)	1,175.00
TOTAL OTHER REVENUE & EXPENSE	0.00	0.00	0.00	0.00	(1,175.00)	1,175.00
NET CHANGE	47,179.51	16,419.90	30,759.61	78,709.51	29,889.90	48,819.61

**ENDOWMENT CARE FUND
INCOME STATEMENT
FOR THE TWO MONTHS ENDING AUGUST 31, 2020**

	PTD ACTUAL	PTD PRIOR YEAR	VARIANCE	YTD ACTUAL	YTD PRIOR YEAR	VARIANCE
REVENUE						
WMC ENDOWMENT CARE	0.00	0.00	0.00	0.00	70.00	(70.00)
ENDOWMENT CARE DEPOSITS	27,450.94	19,735.00	7,715.94	46,544.44	30,120.00	16,424.44
CURRENT INTEREST & DIVIDENDS	8,682.95	12,239.33	(3,556.38)	8,682.95	12,239.33	(3,556.38)
GAIN/INVEST FAIR VALUE INCREAS	(3,066.94)	(3,918.84)	851.90	(3,066.94)	(3,918.84)	851.90
TOTAL REVENUE	33,066.95	28,055.49	5,011.46	52,160.45	38,510.49	13,649.96
EXPENSES						
INVESTMENT ADVISOR FEES	7,344.34	14,254.24	(6,909.90)	7,344.34	14,254.24	(6,909.90)
TOTAL EXPENSES	7,344.34	14,254.24	(6,909.90)	7,344.34	14,254.24	(6,909.90)
NET CHANGE	25,722.61	13,801.25	11,921.36	44,816.11	24,256.25	20,559.86

**PRENEED FUND
INCOME STATEMENT
FOR THE TWO MONTHS ENDING AUGUST 31, 2020**

	PTD ACTUAL	PTD PRIOR YEAR	VARIANCE	YTD ACTUAL	YTD PRIOR YEAR	VARIANCE
REVENUE						
CURRENT SALES	12,158.37	6,975.63	5,182.74	21,651.97	32,821.56	(11,169.59)
CURRENT DEFERRED REVENUE	9,322.22	5,123.84	4,198.38	12,077.43	26,369.97	(14,292.54)
CURRENT INTEREST & DIVIDENDS	2,632.52	4,884.62	(2,252.10)	2,632.52	7,446.75	(4,814.23)
COUNTY INTEREST INCOME	0.00	0.00	0.00	0.00	0.33	(0.33)
GAIN/INVEST FAIR VALUE INCREAS	7,797.97	1,968.16	5,829.81	7,797.97	20,376.32	(12,578.35)
TOTAL REVENUE	31,911.08	18,952.25	12,958.83	44,159.89	87,014.93	(42,855.04)
EXPENSES						
INVESTMENT FEES	2,558.59	2,396.05	162.54	2,558.59	2,396.05	162.54
LOSS ON TRANSFER (INTER COSTS)	0.00	0.00	0.00	0.00	1,645.54	(1,645.54)
SALES TRANSFR OUT (PRIOR YR)	0.00	0.00	0.00	0.00	1,175.00	(1,175.00)
TOTAL EXPENSES	2,558.59	2,396.05	162.54	2,558.59	5,216.59	(2,658.00)
NET CHANGE	29,352.49	16,556.20	12,796.29	41,601.30	81,798.34	(40,197.04)

**PALM SPRINGS CEMETERY DISTRICT
RESOLUTION 9-2020**

RESOLUTION OF THE BOARD OF TRUSTEES OF THE PALM SPRINGS CEMETERY DISTRICT, RIVERSIDE COUNTY, CALIFORNIA, REQUESTING TRANSFER OF FUNDS HELD IN THE PRENEED FUND TO THE GENERAL FUND AND THE ACCUMULATIVE CAPITAL OUTLAY FUND.

WHEREAS, it has been determined by the Board of Trustees of the Palm Springs Cemetery District that said District now has on deposit with the Treasurer of Riverside County, funds in the Preneed Fund; now, therefore,

BE IT RESOLVED, by the Board of Trustees of the Palm Springs Cemetery District that \$27,991.60 of the funds in the PreNeed Fund, 51265 shall be transferred to the General Fund, 51270

FURTHER RESOLVED, the Board of Trustees of the Palm Springs Cemetery District that \$3,770.00 of the funds in PreNeed Fund, 51265, shall be transferred to the Accumulative Capital Fund, 51275.

BE IT FURTHER RESOLVED that these fund transfers are the result of interment costs and contract refunds incurred for the months of June 1, 2020 to August 31, 2020.

BE IT FURTHER RESOLVED, that the Manager of the District is hereby authorized and directed to forward a certified copy of this resolution to the Treasurer of Riverside County and to the Auditor-Controller of Riverside County.

Section 1. CERTIFICATION

The Secretary of the Board of Trustees shall certify to the passage and adoption of this Resolution, enter the same in the book for original Resolutions of the District, and make a minute of passage and adoption thereof in the records of the proceedings of the Board of Trustees, in the minutes of the meeting at which this Resolution is passed and adopted.

APPROVED AND ADOPTED this 10th day of September 2020, by the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Jan M. Pye, Chairperson

ATTEST:

Bary A. Freet, Secretary

PALM SPRINGS CEMETERY DISTRICT

RESOLUTION 10-2020

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE PALM SPRINGS CEMETERY DISTRICT, RIVERSIDE COUNTY, CALIFORNIA, FOR THE PURPOSE OF ADOPTING THE GENERAL FUND AND ACCUMULATIVE CAPITAL OUTLAY FUND BUDGETS FOR THE FISCAL YEAR 2020-2021

WHEREAS; Pursuant to California Government Code Section 53901, every district is required to file with the Office of County Auditor Controller an itemized estimate of anticipated revenues and appropriations for fiscal year 2020-2021;

BE IT RESOLVED that the Board of Trustees of the Palm Springs Cemetery District adopt the General Fund Budget, Fund 51270, in the amount of \$1,099,237.00; and

BE IT FURTHER RESOLVED that the Board of Trustees of the Palm Springs Cemetery District adopt the Accumulative Capital Outlay Fund Budget, Fund 51275 in the amount of \$247,855.00.

APPROVED AND ADOPTED this 10th day of September 2020, by the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Jan Pye, Chairperson

ATTEST:

Bary A. Freet, Secretary