

**PALM SPRINGS CEMETERY DISTRICT
MINUTES
REGULAR BOARD OF TRUSTEE MEETING**

DATE: February 13, 2020

TIME: 2:00 P.M.

PLACE: 31-705 Da Vall Drive, Cathedral City, California 92234

1. CALL TO ORDER The meeting was called to order by Chairperson Pye at 2:00 P.M.

2. ROLL CALL

Present: Jan M. Pye, Chairperson
William G. Kleindienst, Vice Chairperson
Lynn T. Mallotto, Treasurer
Bary A. Freet, Member, Secretary
Tim M. Radigan-Brophy, Member

Also, Present: Kathleen Jurasky, District Manager
Steven B. Quintanilla, Quintanilla & Associates

3. PUBLIC COMMENTS – Brad Anderson who resides in Rancho Mirage, CA introduced himself, and stated that he was just sitting in on the meeting to once again observe. The Board and District Manager welcomed him and thanked him for taking the time to attend.

Mr. Anderson said that he noticed in the minutes that the District has hired or in the process of hiring a new lawn care contractor from Thermal, and wanted to suggest that the Board inquire as to what they do with their debris.

He stated that he was in attendance at a Coachella Valley Mountain Conservancy board meeting when the District received a grant for the removal of Tamarisk trees, and he read in the minutes there was a wall damage issue during the removal. Then he said that is all I'm here for today, and thanked the Board for allowing him speak.

4. CONFIRMATION OF AGENDA Motion was made by Trustee Kleindienst, seconded by Trustee Mallotto to approve the Agenda as presented. Motion carried; vote 5-0 Freet, Kleindienst, Mallotto, Pye and Radigan-Brophy.

5. CONSENT CALENDAR Motion was made by Trustee Freet, seconded by Trustee Kleindienst to approve the Consent Calendar as presented. Motion carried; roll call 5-0 Freet, Kleindienst, Mallotto, Pye and Radigan-Brophy.

6. ADMINISTRATIVE CALENDAR a. **East 40 Acres Lease Agreement** No action taken

b. **Campanile Block Wall Damage and Repair – Update** District Manager Jurasky reported that the block wall was repaired by Campanile at a cost of \$6,913.34 which is \$2,795.66 less than the proposal the District received to investigate cost of repairs. She stated that PSCD paid \$3,456.67 to GID Campanile, LLC to settle the damaged block wall dispute.

c. **Review for Discussion and Possible Approval - Green Burial Policy** Following a discussion District Manager Jurasky was directed to make requested changes and place this item on a future agenda.

d. **CAPC Local Area Meeting Murrieta Valley Cemetery District March 18, 2020 in Murrieta, CA** Following a discussion motion was made by Trustee Kleindienst, seconded by Mallotto to approve Trustees, District Manager Jurasky and select staff attending the CAPC Local Area meeting in Murrieta, CA. Attendance is to include all necessary expenses. Motion carried; roll call 5-0 Freet, Kleindienst, Mallotto, Pye and Radigan-Brophy.

e. Special District Association of Riverside County (SDARC) Luncheon April 16, 2020 in Beaumont, CA Following a discussion motion was made by Trustee Kleindienst, seconded by Trustee Mallotto to approve Trustees and District Manager Jurasky attending the SDARC luncheon in Beaumont, CA. Attendance is to include all necessary expenses. Motion carried; roll call 5-0 Freet, Kleindienst, Mallotto, Pye and Radigan-Brophy

f. CSDA Legislative Days May 19-20, 2020 in Sacramento, CA Following a discussion motion was made by Trustee Mallotto, seconded by Kleindienst to approve Trustees and District Manager Jurasky attending CSDA Legislative Days in Sacramento, CA. This approval is to include all necessary expenses. Motion carried; roll call 5-0 Freet, Kleindienst, Mallotto, Pye and Radigan-Brophy.

7. **LEGISLATIVE CALENDAR** – None

8. **TRUSTEE SIGNATURES AND ATTORNEY** All signatures were completed.

9. **BOARD DEVELOPMENT** – None

10. **PUBLIC HEARING CALENDAR** – None

11. **COMMITTEE REPORTS** Trustee

12. **REPORTS** a. **Trustee Report** Trustee Mallotto reported that she spoke with Neal Wilson the District's financial advisor, and stated that he said there are several CD's coming due in May 2020. Trustee Mallotto said Mr. Wilson stated the Corona virus is affecting the stock market, which tends to cause investor to move funds to treasuries, and this will be a positive for the District investments.

She also stated that the investment sub-committee will be meeting with him the end of March to discuss plans for the CD's coming due in May 2020.

Trustee Kleindienst stated that he would like to present a historic tour with actors in costumes portraying pioneers interred at Welwood Murray Cemetery. He said that he would like to prepare a script for Board review in the future. Following a discussion, the Board agreed this would be a welcomed event sponsored by PSCD.

Trustee Radigan-Brophy reported he will be in Phoenix March 12, 2020, and will not attend that board meeting.

b. District Manager Report

1. Strategic Barometer Dashboard – Update District Manager Jurasky reported that of the 146 interments for this fiscal year there has been only one minor complaint, and it was regarding a fee to witness an interment.

She stated that 35 site sells were results of 14 prior interments and 21 family referrals. She reported that overall the family surveys have been positive.

Trustee Pye requested the District Manager Jurasky include the Barometer in the agenda packet. District Manager Jurasky stated that she would include.

- 13. FUTURE AGENDA ITEMS**
- a. Discussion in 2020/2021 Possible Cap on PSCD Monthly Employer Contribution for Employee Health Insurance Premiums** No action taken
 - b. Postcard Survey Mailing to the Community to Determine Pre-Planning Needs** No action taken
 - c. Marketing** No action taken
 - d. Review for Discussion and Possible Approval the Concept of Public Restrooms – Veteran Chapel** No action taken
 - e. PSCD Maser Plan – Desert Memorial Park** No action taken

14. CLOSED SESSION - READING OF THE SAFE HARBOR LANGUAGE – Safe Harbor language was read by Steven Quintanilla the District’s general legal counsel. Convened into Closed Session at 2:49 P.M.

- a.** Conference with Labor Negotiator (Government Code § 54954.5) District’s Designated Labor Negotiator: Steven B. Quintanilla, General Counsel

Unrepresented Employee: District Manager
- b.** Real Property Negotiations pursuant to Government Code Section 54956.
Property: 40 Gross Acres Parcel described as the South West quarter of the South West quarter of Section 14, Township 4 South, Range 5 East, SBBM.
District Negotiators: Board of Trustee of the Palm Springs Cemetery District
Negotiating Parties: Mario J. Gonzales, President/CEO RM Da Vall, LLC
Under Negotiation: Terms of Lease Agreement, Acres to be Developed and Conceptual Site Plan

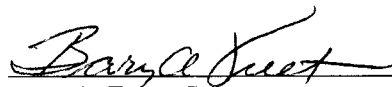
Returned to Open Session at 3:05 P.M.

15. CLOSED SESSION ANNOUNCEMENT – No Reportable Action

16. OPEN SESSION – None

17. ADJOURNMENT Meeting was adjourned by Trustee Pye at 3:05 P.M. The next regular board meeting is scheduled for 2:00 P.M., Thursday, March 12, 2020.

DATE: 3/12/2020


Bary A. Freet, Secretary