

**PALM SPRINGS CEMETERY DISTRICT
MINUTES**

REGULAR BOARD OF TRUSTEE MEETING

DATE: October 10, 2024
TIME: 2:00 P.M.
PLACE: 31-705 Da Vall Drive, Cathedral City, California 92234

1. **CALL TO ORDER** Meeting was called to order by Trustee Pye at 2:00 P.M.

2. **ROLL CALL** Present: Jan M. Pye, Chairperson
Michael V. Smith, Vice Chairperson
LaFaye M. Platter, Secretary (arrived at 2:02pm)
Lynn T. Mallotto, Treasurer
Tim Radigan-Brophy, Member

Also Present: Kathleen Jurasky, District Manager
Steven Quintanilla, Attorney

3. **PUBLIC COMMENTS** Brad Anderson, Rancho Mirage requested he receive notification of all meetings including special meetings.

4. **CONFIRMATION OF AGENDA** Motion was made by Trustee Radigan-Brophy, seconded by Trustee Mallotto to approve the agenda as presented. Motion carried; roll call 5-0 Mallotto, Platter, Pye, Smith and Radigan-Brophy.

5. **CONSENT CALENDAR** Trustee Pye stated she has a question regarding an item on page 5b 1 of 4 check #25106 in the amount of \$10,200.00. District Manager Jurasky reported this was a budgeted item to repair the damaged plaster block wall panels on Da Vall Drive. Following the explanation by District Manager Jurasky motion was made by Trustee Mallotto, seconded by Trustee Smith to approve the Consent Calendar as presented. Motion carried; roll call 5-0 Mallotto, Platter, Pye, Smith and Radigan-Brophy.

6. **ADMINISTRATIVE CALENDAR** a. **District Investments General Overview & Update – Neal Wilson, Wealth Consulting Group** Mr. Wilson reported the combined investment accounts as of September 30, 2024, was \$11,135,000.00. He stated this is an increase of \$447,977.00 over the same period in 2023.

Mr. Wilson stated the average rate of return for the combined portfolios is now 3.4%, which has been a marked improvement over the last couple of years, and the goal is to get over an average of 4% plus. He reported there is still a significant dollar amount in the fund accounts maturing by the end of this year. Thus, allowing the opportunity to reinvest and take advantage of higher interest rates.

Following a discussion the report from Mr. Wilson was received and filed.

b. **KMI Columbarium - Niche and Ossuary Installation at Desert Memorial Park – Update and Location Visit** District Manager Jurasky reported that the niche and ossuary installation has been completed, however the niche shutters are the wrong color granite. She stated that KMI Columbarium has ordered the correct color, and delivery will take 4-6 weeks.

The Trustee had the opportunity to view the project and were very pleased with the looks and location of the installation.

6. ADMINISTRATIVE CALENDAR – continued

c. Meeting with John Corella, Director of Engineering/Public Works and David Faessel, Engineering for City of Cathedral City - Da Vall Drive & McCallum Way Exterior Wall Extension - Update District Manager Jurasky reported she met with John Corella, Director of Engineering/Public Works and Dave Faessel, Engineering and the meeting went very well. She stated the City of Cathedral City agreed to reduce the right-of-way setback from 16feet to 10feet, and the plans have gone back to MSA Consulting, Inc. to revise the plan drawings and resubmit to the Cathedral City planning department.

d. Section B-39 through B-45 Burial Sites Expansion at DMP - Update District Manager Jurasky reported that Mike Greene, Green Towne, Inc. the original general contractor contacted her and advised her he would not be able to handle the project due to family illnesses and company issues.

She stated that she contacted Mike Fontana, the project manager for the District new office building to ask if he had any referrals. Mr. Fontana gave her the name of Gary Chaney, who she met with, and he is going to submit a proposal.

District Manager Jurasky reported that the project has been permitted by the City of Cathedral City, and only a general contractor is needed for the project to start.

7. LEGISLATIVE a. Resolution 7-2024, Transfer Interment Rights & Costs from PN to ACO & GF Motion was made by Trustee Mallotto, seconded by Trustee Smith to approve Resolution 7-2024 transferring \$19,203.73 from PreNeed Fund, 51265 to the General Fund, 51270 and \$7,502.00 from PreNeed Fund, 51265 to Accumulative Capital Fund, 51275. Motion carried, roll call 5-0. Mallotto, Platter, Pye, Smith and Radigan-Brophy.

8. TRUSTEE AND ATTORNEY SIGNATURES All documents were signed as needed by the Trustees and attorney.

9. BOARD DEVELOPMENT – None

10. PUBLIC HEARING CALENDAR – None

11. COMMITTEE REPORTS – None

12. REPORTS a. Trustee Report – Trustee Pye reported on her attending a breakout session Navigating a First Amendment Audit at the CSDA Conference in Indian Wells. She stated the session was very informative and shed light on exactly what a First Amendment Audit involved.

Trustee Platter reported that she will not attend the November 14, 2024, board meeting.

b. District Manager – Upcoming Events

1. Dia de los Muertos/Day of the Dead, 11:00am-3:00pm, Saturday, November 2, 2024, at DMP
2. AMVETS Veterans Day Service, 10:00am-12:00pm, Monday, November 11, 2024, at DMP

13. FUTURE AGENDA ITEMS a. Discussion in 2025/2026 Possible Cap on PSCD Monthly Employer Contribution for Employee Health Insurance Premiums No action taken

b. Postcard Survey Mailing to the Community to Determine Pre-Planning Needs No action taken

c. Marketing/Advertising No action taken

d. Future Long-Range Planning – PSCD Staff No action taken

e. Trustee Meeting Attendance Compensation No action taken

14. CLOSED SESSION - READING OF THE SAFE HARBOR LANGUAGE Safe Harbor language was read by Attorney Steven Quintanilla. Convened into Closed Session at 2:35 P.M.

- a. Real Property Negotiations Pursuant to Government Code Section 54956.8
Property: Assessor Parcel No. 670230017-4 (6.72 Acres) and Assessor Parcel No. 670230019-6 (29.45 Acres)
District Negotiator: Board of Trustees of the Palm Springs Cemetery District and Steven B. Quintanilla, General Legal Counsel
Negotiating Parties: Mario J. Gonzales, President/CEO RM Da Vall, LLC
Under Negotiation: Memorandum of Understanding, Price and Terms of Payment

b. Lease Agreement Delinquent Prior Years Property Taxes Riverside County Treasurer - Update

c. East 40 Acres Lease Agreement – Update

Returned to Open Session at 3:06 P.M.

15. CLOSED SESSION ANNOUNCEMENT – Attorney Steven Quintanilla announced no reportable action.

16. OPEN SESSION – None

17. ADJOURNMENT Meeting was adjourned by Trustee Pye at 3:07 P.M. The next regular board meeting is scheduled for 2:00 P.M., Thursday, November 14, 2024.

DATE: _____

11-14-24



Jan M. Pye, Chairperson