

PALM SPRINGS CEMETERY DISTRICT

**AGENDA
REGULAR MEETING
OF THE
BOARD OF TRUSTEES**

Thursday, May 11, 2023 at 2:00 P.M.

31-705 Da Vall Drive, Cathedral City, California

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact District Manager Kathleen Jurasky by telephone at (760) 328-3316 forty-eight hours prior to the meeting. Such timely notification will enable the District to make reasonable arrangements to ensure accessibility to this meeting. [CFR 35.102-35.104, ADA title 11].

The Public May Also Observe the Meeting and Offer Public Comment Remotely

**If you would like to participate in this teleconferenced Board Meeting, please follow these instructions:
YOU MAY JOIN MEETING AND COMMENT VIA ZOOM AT: <https://us02web.zoom.us/j/2464673948>; or
CALL IN: 669-900-6833 MEETING ID: 246 467 3948**

1. CALL TO ORDER

2. ROLL CALL

3. PUBLIC COMMENTS

At this time, pursuant to the Brown Act, any person may comment on matters of general interest within the subject matter jurisdiction of the Board of Trustees, NOT listed on the agenda. Pursuant to the Brown Act, the Board of Trustees will not take action on or discuss matters raised during Public Comment portion of the agenda that are not listed on the agenda.

Comments shall be limited to three (3) minutes per speaker. Speakers may not yield their time to others without the consent of the Presiding Officer. All comments shall be directed to the Board of Trustees and shall be devoid of any personal attacks unrelated to District business. Members of the public are expected to maintain a professional, courteous decorum during public comments.

4. CONFIRMATION OF AGENDA

During this part of the meeting, the Board of Trustees may announce any items being pulled from the agenda or continued to another date.

Items not appearing on the agenda may be added to the agenda as "Urgency Items" provided two-thirds of the Trustees present determine there is a need to take immediate action on the item and the need to take immediate action came to the attention of the Board of Trustees after the posting of the agenda.

5. CONSENT CALENDAR

All matters listed on the Consent Calendar are considered to be routine in nature and will be enacted by one roll call vote. There will be no separate discussion of these items unless a Trustee or member of the public requests that a specific item be removed from the Consent Calendar for separate discussion and/or action.

- a. Approval of March 9, 2023 Regular Meeting Minutes and April 11, 2023 Special Meeting Minutes

5. CONSENT CALENDAR - continued

- b. Approval of March & April Expenditures
 - General Fund \$189,997.01
 - Mar Reimburse Voucher 1768 \$ 30,680.60
 - Mar Reimburse Voucher 1769 \$ 73,977.17
 - Apr Reimburse Voucher 1771 \$ 30,986.29
 - Apr Reimburse Voucher 1772 \$ 53,836.58

 - Accumulative Capital Outlay \$ 14,384.50
 - Mar Reimburse Voucher 1770 \$ 8,297.50
 - Apr Reimburse Voucher 1773 \$ 6,087.00

 - Pet Memorial Park Cemetery \$.00
 - Total March 31, 2023 & April 30, 2023 Expenditures Checks & Visa/Debit Card
24477-24549 Direct Deposits (Payroll) \$ 204,381.51
- c. Financial Reports as of April 30, 2023 (F-1 thru F-5A)

6. ADMINISTRATIVE CALENDAR

- a. District Investments General Overview & Update – Neal Wilson, Wealth Consulting Group
- b. Western Riverside Council of Governments (WRCOG) Annual General Assembly & Leadership Conference 4:00PM, Thursday, June 29, 2023 at Pechanga Resort Casino in Temecula, CA
- c. Review for Discussion and Possible Approval Cremation Niches – Welwood Murray Cemetery
- d. East Lease Agreement – Update 40 Acres

7. LEGISLATIVE CALENDAR – None

8. TRUSTÉE AND ATTORNEY SIGNATURES

9. BOARD DEVELOPMENT

- a. Accountability and Transparency

10. PUBLIC HEARING CALENDAR – None

11. COMMITTEES

12. REPORTS

- a. Trustees
- b. District Manager
 - 1. PSCD Strategic Barometer Dashboard and Strategic Barometer (Nothing to Report - No Changes)

13. FUTURE AGENDA ITEMS

- a. Discussion in 2023/2024 – Possible Cap on PSCD Monthly Employer Contribution for Employee Health Insurance Premiums
- b. Postcard Survey Mailing to the Community to Determine Pre-Planning Needs
- c. Marketing/Advertising
- d. Future Long-Range Planning – PSCD Staffing

14. CLOSED SESSION - READING OF THE SAFE HARBOR LANGUAGE

- a. Public Employee Performance Evaluation Pursuant to Government Code Section 54957
Title: District Manager
- b. Conference with Labor Negotiator (Government Code § 54954.5) District's Designated Labor District's Designated Representative: Steven B. Quintanilla, General Counsel
Unrepresented Employee: District Manager
- c. Public Employee Performance Evaluation Pursuant to Government Code Section 54957
Title: General Counsel
- d. Real Property Negotiations pursuant to Government Code Section 54956.8
Property: Assessor Parcel No. 670230017-4 (6.72 Acres) and Assessor Parcel No. 670230019-6 (29.45 Acres)
District Negotiator: Board of Trustees of the Palm Springs Cemetery District and Steven B. Quintanilla, General Legal Counsel
Negotiating Parties: Mario J. Gonzales, President/CEO RM Da Vall, LLC and Michael Braun, Grit Development
Under Negotiation: Memorandum of Understanding, Price and Terms of Payment

15. CLOSED SESSION ANNOUNCEMENT

16. OPEN SESSION

- a. District Manager Employment Agreement Salary, Compensation and other Terms

17. ADJOURNMENT

THIS AGENDA IS HEREBY CERTIFIED TO HAVE BEEN POSTED AT OR BEFORE 2:00 P.M., MONDAY, March 6, 2023

Kathleen Jurasky, District Manager

**PALM SPRINGS CEMETERY DISTRICT
MINUTES
REGULAR BOARD OF TRUSTEE MEETING**

DATE: March 9, 2023
TIME: 2:00 P.M.
PLACE: 31-705 Da Vall Drive, Cathedral City, California 92234

1. **CALL TO ORDER** Meeting was called to order by Trustee Mallotto at 2:00 P.M.

2. **ROLL CALL**

Present: Jan M. Pye, Chairperson
William G. Kleindienst, Vice Chairperson
Lynn T. Mallotto, Treasurer
LaFaye M. Platter, Secretary
Michael V. Smith, Member

Also Present: Kathleen Jurasky, District Manager
Steven B. Quintanilla, Quintanilla & Associates

3. **PUBLIC COMMENTS** – None

4. **CONFIRMATION OF AGENDA** Motion was made by Trustee Kleindienst, seconded by Trustee Mallotto to approve the agenda as presented. Motion carried; roll call 5-0 Kleindienst, Mallotto, Platter, Pye and Smith.

5. **CONSENT CALENDAR** Motion was made by Trustee Kleindienst, second by Trustee Mallotto approve the Consent Calendar as presented. Motion carried; roll call 5-0 Kleindienst, Mallotto, Platter, Pye and Smith.

6. **ADMINISTRATIVE CALENDAR** a. **Review and Discussion for Voting – Riverside Local Agency Formation Commission (LAFCO) Elections** Following a review and discussion regarding the Eastern Region and Western Region candidates the board agreed to vote for B. Underwood as #1, K. Barraza as #2 and C. Estrada as #3 in the Eastern Region. Not knowing any of the candidates in the Western Region the board did not cast a vote.

b. **Review and Sign Form 700 – Statement of Economic Interests** Following a discussion Form 700 – Statements of Economic Interest were reviewed and signed by District Manager Jurasky and Trustees.

c. **Review for Discussion and Possible Approval Cremation Niches – Welwood Murray Cemetery** District Manager Jurasky presented possible niche designs and possible location for the niches for Board review. Following a discussion District Manager Jurasky and Trustee Kleindienst were directed to contact O’Donnell Golf Club and possibly arrange for a lunch meeting at 12:00pm, Tuesday, April 11, 2023. This meeting will be followed by a site visit at Welwood Murray cemetery to see possible locations for cremation niches.

d. **East 40 Acres Lease Agreement – Update** No Action Taken

7. **LEGISLATIVE** – a. **Resolution 3-2023, Transfer Interment Rights & Costs from PN to ACO & GF** Motion was made by Trustee Kleindienst, seconded by Trustee Smith to approve Resolution 3-2023 transferring \$15,835.12 from PreNeed Fund, 51265 to the General Fund, 51270 and \$6,520.00 from PreNeed Fund, 51265 to Accumulative Capital Fund, 51275. Motion carried, roll call 5-0. Kleindienst, Mallotto, Platter, Pye and Smith.

b. **Resolution 4-2023, Requiring the Visiting Public to Wear Proper Face Coverings While Physically Present in the District Offices and Other Enclosed Spaces - Oral Report by Legal Counsel** Trustee Pye requested that items 7b and 7c be addressed as one item. Attorney Quintanilla gave an oral report for Resolution 4-2023, following a discussion motion was made by Trustee Kleindienst, seconded by Trustee Platter to approve Resolution 4-2023. Motion carried, roll call 5-0. Kleindienst, Mallotto, Platter, Pye and Smith.

c. **Resolution 4-2023, Requiring the Visiting Public to Wear Proper Face Coverings While Physically Present in the District Offices and Other Enclosed Spaces (See item 7b)**

d. **Resolution 5-2023, Permitting Members of the Public to Participate in Regular Board Meeting Remotely – Staff Report Legal Counsel** Trustee Pye requested that items 7d and 7d be addressed as one item. Attorney Quintanilla reviewed the Staff Report for Resolution 5-2023, following a discussion motion was made by Trustee Kleindienst, seconded by Trustee Platter to approve Resolution 5-2023. Motion carried, roll call 5-0. Kleindienst, Mallotto, Platter, Pye and Smith.

e. **Resolution 5-2023, Permitting Members of the Public to Participate in Regular Board Meeting Remotely (See item 7d)**

8. **TRUSTEE SIGNATURES AND ATTORNEY** All documents were signed as needed by Trustees and Attorney.

9. **BOARD DEVELOPMENT** – Good Governance No action taken

10. **PUBLIC HEARING CALENDAR** – None

11. **COMMITTEE REPORTS** – None

12. **REPORTS** a. **Trustee Report** – None

b. **District Manager** District Manager Jurasky

1. **PSCD Strategic Barometer Dashboard and Strategic Barometer** – Nothing to Report -No changes

13. **FUTURE AGENDA ITEMS** a. **Discussion in 2022/2023 Possible Cap on PSCD Monthly Employer Contribution for Employee Health Insurance Premiums** No action taken

b. **Postcard Survey Mailing to the Community to Determine Pre-Planning Needs** No action taken

c. **Marketing/Advertising** No action taken

d. **Future Long-Range Planning – PSCD Staff** No action taken

Trustee Platter left the meeting

14. CLOSED SESSION - READING OF THE SAFE HARBOR Safe Harbor language was read by attorney Steve Quintanilla. Convened into Closed Session at 2:56 P.M.

- a. Conference with Labor Negotiator (Government Code § 54954.5) District’s Designated Labor Negotiator: Steven B. Quintanilla, General Counsel
Unrepresented Employee: District Manager
- b. **Conference with Legal Counsel – Regarding Potential Initiation of Litigation Pursuant to Government Code Section 54956.9(d)(4): (One Potential Case)**

Trustee Kleindienst left the meeting

c. Real Property Negotiations pursuant to Government Code Section 54956.8

Property: Assessor Parcel No. 670230017-4 (6.72 Acres) and Assessor Parcel No.670230019-6 (29.45 Acres)

District Negotiator: Board of Trustees of the Palm Springs Cemetery District and Steven B. Quintanilla,
General Legal Counsel

Negotiating Parties: Mario J. Gonzales, President/CEO RM Da Vall, LLC and Michael Braun, Grit
Development

Under Negotiation: Price and Terms of Payment

15. CLOSED SESSION ANNOUNCEMENT No Reportable Action

16. OPEN SESSION

17. ADJOURNMENT Meeting was adjourned by Trustee Pye at 3:36 P.M. The regular board meeting scheduled for 2:00 P.M., Thursday, April 13, 2023 was changed to a special luncheon board meeting scheduled for 12:00 P.M., Thursday, April 11, 2023 at O’Donnell Golf Club in Palm Springs. Time will be confirmed when the reservation has ben made.

DATE: _____

LaFaye M. Platter, Secretary

**PALM SPRINGS CEMETERY DISTRICT
MINUTES
SPECIAL BOARD OF TRUSTEE MEETING**

DATE: April 11, 2023

TIME: 11:30 A.M.

PLACE: O'Donnell Golf Club, 301 N. Belardo Road, Palm Springs, California 92262

1. **CALL TO ORDER** Meeting was called to order by Trustee Pye at 11:30 A.M.

2. **ROLL CALL**

Present: Jan M. Pye, Chairperson
William G. Kleindienst, Vice Chairperson
Lynn T. Malotto, Treasurer
LaFaye M. Platter, Secretary
Michael V. Smith, Member

Also Present: Kathleen Jurasky, District Manager
Steven B. Quintanilla, Quintanilla & Associates

3. **PUBLIC COMMENTS** – None

Trustee Kleindienst left meeting

4. **CONFIRMATION OF AGENDA** Motion was made by Trustee Smith, seconded by Trustee Platter to approve the agenda as presented. Motion carried; roll call 4-0 Malotto, Platter, Pye and Smith.

5. **CONSENT CALENDAR** – None

6. **LEGISLATIVE** – None

7. **TRUSTEE SIGNATURES AND ATTORNEY** All documents were signed as needed by Trustees and Attorney.

8. **BOARD DEVELOPMENT** – None

9. **PUBLIC HEARING CALENDAR** – None

10. **COMMITTEE REPORTS** – None

11. **REPORTS** a. **Trustee Report** – None

b. **District Manager** District Manager Jurasky

1. **PSCD Strategic Barometer Dashboard and Strategic Barometer** – Nothing to Report -No changes

12. FUTURE AGENDA ITEMS **a. Discussion in 2022/2023 Possible Cap on PSCD Monthly Employer Contribution for Employee Health Insurance Premiums** No action taken

b. Postcard Survey Mailing to the Community to Determine Pre-Planning Needs No action taken

c. Marketing/Advertising No action taken

d. Future Long-Range Planning – PSCD Staff No action taken

13. CLOSED SESSION - READING OF THE SAFE HARBOR

14. CLOSED SESSION ANNOUNCEMENT

15. OPEN SESSION

16. ADMINISTRATIVE CALENDAR **a. California Special Districts Association (CSDA) Legislative Days May 16-17, 2023 in Sacramento, CA** Following a discussion motion was made Trustee Platter, seconded by Trustee Mallotto to approve Trustees and District Manager Jurasky attending CSDA Legislative Days in Sacramento, CA. This approval is to include all necessary expenses. Motion carried, roll call 4-0, Mallotto, Platter, Pye and Smith.

Trustee Kleindienst returned to meeting

b. Review for Discussion and Possible Approval of Cremation Niches Location and Site Visit – Welwood Murray Cemetery Trustee Kleindienst explained the historic designation for Welwood Murray Cemetery, and stated he has spoken with Ken Lyons regarding the project. Following a discussion Trustee Kleindienst agreed to present the possible cremation niche designs to the Historic Site Preservation Board for review and possible approval.

This item will be place on a future agenda.

17. ADJOURNMENT Meeting was adjourned by Trustee Pye at 12:58 P.M. The next regular board meeting is scheduled for 2:00 P.M., Thursday, May11, 2023.

DATE: _____

LaFaye M. Platter, Secretary

PALM SPRINGS CEMETERY DIST
Cash Disbursements Journal
For the Period From Mar 1, 2023 to Mar 31, 2023

Date	Check #	Line Description	Debit Amount	Credit Amount
3/3/23	24477	INV 247207-LANDSCAPE MAINTENANCE FOR FEB 2023 LESS GRAY VASE DAMAGED BY MOWER (105.69) NISSHO OF CALIFORNIA, INC	24,594.31	24,594.31
3/3/23	24478	INV 69379 - (12) GRAY VASES ASCO PACIFIC, INC.	511.83	511.83
3/3/23	24479	WORK ORDER 019 - REPAIR CANOPY FRAME MARCOS FORGED IRON INC	1,500.00	1,500.00
3/3/23	24480	INV 00063875-SECTION B-39 TO B-45 ENGINEERING SERV MIYAMOTO INTERNATIONAL, INC	4,000.00	4,000.00
3/6/23	24481	W29728 - REPAIRS ON BACKHOE W29890- REPAIRS ON BACKHOE POWERPLAN OIB (RDO EQUIPMENT)	644.08 4,045.14	4,689.22
3/6/23	24482	DISTRICT MANAGER CELL PHONE FOR 1/20/23 2/19/23 AT & T MOBILITY	181.08	181.08
3/6/23	24483	INTERMENT OF CANDELARIA DEMARIA GUERRA FLOR SONIA MARTINEZ	3,000.00	3,000.00
3/6/23	24484	INV 2303133 - SECURITY PATROL FOR MAR 2023 MAXWELL SECURITY SERVICES, INC	825.00	825.00
3/7/23	24485	IT0000005485 PS FINANCIALS FOR NOV 2022 DATA VPN FOR NOV 2022 IT0000005504 PS FINANCIALS FOR DEC 2022 DATA VPN FOR DEC 2022 RIVERSIDE COUNTY INFORMATION TECHNOLOGY	95.70 4.66 95.70 4.66	200.72
3/7/23	24486	IN053373 - (2) #5 VAULTS; (6) #5 LINERS MATTHEWS INTERNATIONAL CORP	2,235.00	2,235.00
3/7/23	24487	INV 4968156 - COURIER SERVICE ON 02/24/2023 GLS US	35.34	35.34
3/7/23	24488	YELLOW PAGE ADVERTISING - FEB - DEC 2023 THRYV	2,151.24	2,151.24
3/8/23	24489	COMPUTERS, SPEAKERS, CAMERA, MONITORS INSTALLATION ERICH FISCHER	2,363.00 225.00	2,588.00
3/8/23	24490	INV 1782 -FOR GENERAL LEGAL SERVICES FOR DEC 202 INV 1783 FOR LEGAL SERVICES RE LEASE AGREEMENT QUINTANILLA & ASSOCIATES	20.00 439.00	459.00
3/9/23	24491	IN053424 - (2) #5 VAULTS; (8) #5 LINERS MATTHEWS INTERNATIONAL CORP	2,655.00	2,655.00
3/21/23	24492	INV 19522 - SERVICE ON WELL #2 & 4 IN AUG 2022 INV 19523 - SERVICE ON WELL #4 IN SEP 2022 INV 19524 - SERVICE ON WELLS #2 & 4 IN OCT 2022 INV 19525 - SERVICE ON WELL #4 IN NOV 2022 INV 19526 - SERVICE ON WELLS #2 & 4 IN DEC 2022 INV 19527 - SERVICE ON WELLS #2 & 4 IN FEB 2023 L O LYNCH QUALITY WELLS & PUMPS INC	1,537.50 375.00 1,537.50 1,125.00 1,537.50 1,537.50	7,650.00

PALM SPRINGS CEMETERY DIST
Cash Disbursements Journal
For the Period From Mar 1, 2023 to Mar 31, 2023

Date	Check #	Line Description	Debit Amount	Credit Amount
3/21/23	24493	IN053486 - (7) #5 VAULTS MATTHEWS INTERNATIONAL CORP	2,425.00	2,425.00
3/21/23	24494	INV IT0000005651 - PS FINANCIALS FOR FEB 2023 DATA VPN FOR FEB 2023 RIVERSIDE COUNTY INFORMATION TECHNOLOGY	89.32 4.66	93.98
3/21/23	24495	INV 4979641 - COURIER SERVICE ON 3/10/23 GLS US	29.21	29.21
3/21/23	24496	INV 00063050 - SECTION B-39 - B-44 ENGINEERING SERVI MIYAMOTO INTERNATIONAL, INC	4,000.00	4,000.00
3/21/23	24497	INV 2531.001-18 SECTION B-38 - B-44 ADDL MEETINGS, CO MSA CONSULTING, INC	297.50	297.50
3/21/23	24498	OFFICE PHONES FOR 03/07/23 TO 04/06/23 FRONTIER COMMUNICATIONS	460.26	460.26
3/21/23	24499	LOT REPURCHASE - SECTION B-34 #292 ENDOWMENT CARE FUND IS NON-REFUNDABLE MICHAEL D THOMAS	595.00	595.00
3/21/23	24500	LOT REPURCHASE WELWOOD MURRAY CEMETERY SE VICKI FAE SELF	700.00	700.00
3/29/23	24501	GROUND SUPERVISOR CELL PHONE T-MOBILE	123.89	123.89
3/29/23	24502	INV69559 - (12) GRAY VASES; (12) PLASTIC VASES ASCO PACIFIC, INC.	899.79	899.79
3/29/23	24503	INV 2030223598 - BACKHOE TIRE ROTATION PARKHOUSE TIRE, INC.	30.22	30.22
3/29/23	24504	IN839098 - KYOCERA COPIER FOR 03/16/23 TO 4/15/23 AIS	230.83	230.83
3/29/23	24505	APR 2023 PSCD EMPLOYEE LIFE INSURANCE EXPENSE STANDARD INSURANCE COMPANY RQ	53.17	53.17
3/29/23	24506	K JURASKY EXTRA HEALTH INSURANCE FOR MAR 2023 COLONIAL LIFE	203.78	203.78
3/30/23	24507	WEBSITE - pscemetery.com (03/29/2023 - 06/28/2023) VENER NET INC	134.85	134.85
3/30/23	24508	APR 2023 PSCD EMPLOYEE DENTAL INSURANCE EXPENS STANDARD INSURANCE COMPANY RB	445.48	445.48
3/30/23	24509	APR 2023 PSCD EMPLOYEE VISION INSURANCE EXPENS METLIFE GROUP BENEFITS	49.90	49.90
3/30/23	24510	CAPC ANNUAL CONFERENCE 3/23/23 - 3/26/23 - PARKING KATHLEEN JURASKY	41.00	41.00
3/31/23	24511	MAR 2023 PSCD EMPLOYEE RETIRMENT EXPENSE - K JU MAR 2023 EMPLOYEE 403B PAYABLE - K JURASKY	624.88 2,219.78	

PALM SPRINGS CEMETERY DIST
Cash Disbursements Journal
For the Period From Mar 1, 2023 to Mar 31, 2023

Date	Check #	Line Description	Debit Amount	Credit Amount
		INVESCO INVESTMENT SERVICES, INC		2,844.66
3/31/23	24512	MAR 2023 PSCD EMPLOYEE RETIREMENT EXPENSE - E A FRANKLIN - TEMPLETON	281.97	281.97
3/31/23	24513	MAR 2023 PSCD EMPLOYEE RETIREMENT EXPENSE - S L FRANKLIN - TEMPLETON	257.60	257.60
3/31/23	24514	MAR 2023 PSCD EMPLOYEE RETIREMENT EXPENSE - S V FRANKLIN - TEMPLETON	268.80	268.80
3/27/23	BANK CH	CHECKCARD - AMERICAN AIR TRANSACTION FEE CHECKCARD - AMERICAN AIR TRANSACTION FEE BANK OF AMERICA	0.90 0.90	1.80
3/3/23	BURRTEC	TRASH SERVICE FOR MAR 2023 BURRTEC WASTE & RECYCLING SVCS	571.33	571.33
3/8/23	CALPERS	MAR 2023 PSCD EMPLOYEE HEALTH INSURANCE EXPEN MAR2023 PSCD RETIREE HEALTH INSURANCE EXPENSE MAR 2023 EMPLOYEE PORTION OF HEALTH INSURANCE CALPERS	4,704.39 421.41 389.16	5,514.96
3/21/23	CVWD	332245-850914 WELL REPLENISHMENT FEB 2023 332245-850914 WELL REPLENISHMENT FEB 2023 559833-884768 COMMERCIAL FOR MAR 2023 180819-512108 BUSINESS FOR MAR 2023 559831-884770 FIRE PROTECTION FOR MAR 2023 COACHELLA VALLEY WATER DISTRICT	1,000.00 124.52 29.59 24.71 86.99	1,265.81
3/3/23	DEBIT EA	HOME DEPOT - CHALKING FOR NICHES & HOSE FITTIN COMPANY DEBIT CARD	29.76	29.76
3/28/23	DEBIT EA	HOME DEPOT - PLYWOOD & WATER HOSE FOR GRAVES COMPANY DEBIT CARD	258.80	258.80
3/22/23	DEBIT EA	ZAPATERIA - GROUND SUPERVISOR WORK BOOTS COMPANY DEBIT CARD	100.00	100.00
3/30/23	DEBIT EA	COSTCO - BATTERIES FOR MANAGER GOLF CART COMPANY DEBIT CARD	878.25	878.25
3/30/23	DEBIT EA	COSTCO - CLEANING SUPPLIES FOR SHOP BREAKROOM COMPANY DEBIT CARD	35.54	35.54
3/28/23	DEBIT JP	EMBASSY SUITES, MONTEREY, CA - CAPC ANNUAL CON COMPANY DEBIT CARD	771.50	771.50
3/28/23	DEBIT JP	MATTS BIG BREAKFAST PHOENIX - CAPC ANNUAL CON COMPANY DEBIT CARD	107.14	107.14
3/1/23	DEBIT KJ	CVS - BOT MEETING CANDY CVS VICKS FOR DISINTERMENT COMPANY DEBIT CARD	16.23 9.45	25.68
3/3/23	DEBIT KJ	STAPLES -PRINTER INK AND OTHER SUPPLIES STAPLES - FACE MASKS COMPANY DEBIT CARD	387.92 108.74	496.66

PALM SPRINGS CEMETERY DIST
Cash Disbursements Journal
For the Period From Mar 1, 2023 to Mar 31, 2023

Date	Check #	Line Description	Debit Amount	Credit Amount
3/1/23	DEBIT KJ	AMAZON - SIGN FOR GRAVESITES COMPANY DEBIT CARD	56.52	56.52
3/6/23	DEBIT KJ	STATER BROS - COFFEE MATE FOR BOARD MEETINGS COMPANY DEBIT CARD	3.99	3.99
3/7/23	DEBIT KJ	ICLOUD+ WITH 200 GB STORAGE COMPANY DEBIT CARD	2.99	2.99
3/9/23	DEBIT KJ	STATER BROS - COFFEE & TEA FOR BOARD MEETINGS COMPANY DEBIT CARD	38.44	38.44
3/9/23	DEBIT KJ	GVCC BUSINESS LEADERS' LEGISLATIVE BREAKFAST - COMPANY DEBIT CARD	35.00	35.00
3/16/23	DEBIT KJ	STAPLES -BATTERIES, PRINTER INK, SOFTSOAP COMPANY DEBIT CARD	154.21	154.21
3/7/23	DEBIT KJ	MICROSOFT 365 PERSONAL - ANNUAL SUBSCRIPTION T COMPANY DEBIT CARD	69.99	69.99
3/21/23	DEBIT KJ	CVS - BOARD MEETING CANDY COMPANY DEBIT CARD	8.23	8.23
3/17/23	DEBIT KJ	USPS - MAILING FORM 700 USPS - POSTAGE STAMPS COMPANY DEBIT CARD	9.48 126.00	135.48
3/21/23	DEBIT KJ	AMAZON - CANOPY TARP COVERS COMPANY DEBIT CARD	123.86	123.86
3/29/23	DEBIT KJ	STAPLES - BOT MEETING SUPPLIES OFFICE SUPPLIES - PAPER TOWELS, CUPS, PLATES COMPANY DEBIT CARD	10.48 88.43	98.91
3/23/23	DEBIT KJ	UNITED - BAGGAGE FEE CAPC ANNUAL CONFERENCE 3/ COMPANY DEBIT CARD	35.00	35.00
3/23/23	DEBIT KJ	SANDBAR & GRILL, MONTEREY, CA - CAPC ANNUAL CO COMPANY DEBIT CARD	132.82	132.82
3/24/23	DEBIT KJ	PSP BUZZ BY BAR - CAPC ANNUAL CONFERENCE 3/23/23 COMPANY DEBIT CARD	16.68	16.68
3/24/23	DEBIT KJ	MONTEREY COOKHOUSE - CAPC ANNUAL CONFERENC COMPANY DEBIT CARD	125.16	125.16
3/27/23	DEBIT KJ	AMERICAN BAGGAGE FEE - CAPC ANNUAL CONFERENC COMPANY DEBIT CARD	30.00	30.00
3/27/23	DEBIT KJ	AMERICAN BAGGAGE FEE - CAPC ANNUAL CONFERENC COMPANY DEBIT CARD	30.00	30.00
3/27/23	DEBIT KJ	ENTERPRISE RENTAL CAR - CAPC ANNUAL CONFERENC COMPANY DEBIT CARD	412.43	412.43
3/27/23	DEBIT KJ	EMBASSY SIVER TIDE - CAPC ANNUAL CONFERENCE 3/2 COMPANY DEBIT CARD	23.49	23.49

PALM SPRINGS CEMETERY DIST
Cash Disbursements Journal
For the Period From Mar 1, 2023 to Mar 31, 2023

Date	Check #	Line Description	Debit Amount	Credit Amount
3/27/23	DEBIT KJ	SPEEDWAY, MONTEREY, CA - CAPC ANNUAL CONFEREN COMPANY DEBIT CARD	14.05	14.05
3/28/23	DEBIT KJ	EMBASSY SUITES, MONTEREY, CA - CAPC ANNUAL CON COMPANY DEBIT CARD	972.48	972.48
3/6/23	DEBIT KJ	AMAZON - CANDY FOR BOARD MEETINGS COMPANY DEBIT CARD	14.99	14.99
3/23/23	DEBIT KJ	MICROSOFT SUBSCRIPTION MSBILL.INFO COMPANY DEBIT CARD	99.99	99.99
3/8/23	DESERT	WMC USAGE FOR MAR 2023 DESERT WATER	421.03	421.03
3/3/23	ECOFERT	INV 5530 - FERTIGATION SERVICE FOR FEB 2023 ECOFERT INC	675.00	675.00
3/10/23	EDD_TAX	SIT P/R 02/23/2023 TO 03/08/2023 PAID 03/10/2023 SDI P/R 02/23/2023 TO 03/08/2023 PAID 03/10/2023 EMPLOYMENT DEVELOPMENT DEPT	212.54 99.42	311.96
3/24/23	EDD_TAX	SIT P/R 03/09/2023 TO 03/22/2023 PAID 03/24/2023 SDI P/R 03/09/2023 TO 03/22/2023 PAID 03/24/2023 EMPLOYMENT DEVELOPMENT DEPT	216.17 116.99	333.16
3/10/23	EDD_TAX	CA EDU & TRAINING P/R 02/23/2023 TO 03/08/2023 PAID 03 SUI P/R 02/23/2023 TO 03/08/2023 PAID 03/10/2023 EMPLOYMENT DEVELOPMENT DEPT	0.87 47.20	48.07
3/24/23	EDD_TAX	CA EDU & TRAINING P/R 03/09/2023 TO 03/22/2023 PAID 03 SUI P/R 03/09/2023 TO 03/22/2023 PAID 03/24/2023 EMPLOYMENT DEVELOPMENT DEPT	2.42 103.97	106.39
3/29/23	EDISON	8000493032 - ADMIN BUILDING FOR 02/10/23 TO 03/12/23 8001545238 - DAVALL GATE FOR 02/11/23 TO 03/13/23 8002601833 - WELL #4 FOR 02/09/23 TO 03/09/23 8003526191 - WELL #2 FOR 02/11/23 TO 03/13/23 8004476833 - WMC FOR 02/11/23 TO 03/13/23 8004476833 - WMC FOR 02/11/23 TO 03/13/23 8004476833 - WMC FOR 01/12/23 TO 02/10/23 SO CAL EDISON	686.62 2,587.05 464.66 0.54 0.52	37.55 55.39 3,646.45
3/10/23	EXPRESS_	FIT P/R 02/23/2023 TO 03/08/2023 PAID 03/10/2023 SOCIAL SECURITY P/R 02/23/2023 TO 03/08/2023 PAID 03/1 MEDICARE P/R 02/23/2023 TO 03/08/2023 PAID 03/10/2023 BANK OF AMERICA	792.12 1,369.77 320.33	2,482.22
3/24/23	EXPRESS_	FIT P/R 03/09/2023 TO 03/22/2023 PAID 03/24/2023 SOCIAL SECURITY P/R 03/09/2023 TO 03/22/2023 PAID 03/2 MEDICARE P/R 03/09/2023 TO 03/22/2023 PAID 03/24/2023 BANK OF AMERICA	885.92 1,611.95 377.00	2,874.87
3/10/23	FEES	P/R 02/23/2023 TO 03/08/2023 PAID 03/10/2023 CBIZ PAYROLL	86.72	86.72
3/24/23	FEES	P/R 03/09/2023 TO 03/22/2023 PAID 03/24/2023 CBIZ PAYROLL	105.88	105.88

PALM SPRINGS CEMETERY DIST
Cash Disbursements Journal
For the Period From Mar 1, 2023 to Mar 31, 2023

Date	Check #	Line Description	Debit Amoun	Credit Amoun
3/3/23	ONE RING	INV000000518374 - OFFICE WIFI FOR MAR 2023 ONE RING NETWORKS	200.00	200.00
Total			<u>95,819.26</u>	<u>95,819.26</u>

PALM SPRINGS CEMETERY DIST
Cash Disbursements Journal
For the Period From Apr 1, 2023 to Apr 30, 2023

Date	Check #	Line Description	Debit Amount	Credit Amount
4/7/23	24515	INV 247667 - MAR 2023 LANDSCAPE MAINTENANCE NISSHO OF CALIFORNIA, INC	24,700.00	24,700.00
4/7/23	24516	DISTRICT MANAGER CELL PHONE FOR 03/20/23 - 04/19/23 AT & T MOBILITY	184.64	184.64
4/7/23	24517	INV 1669 - OFFICE GOLF CART JUMP START ELECTRIC CAR SALES & SERVICE	300.00	300.00
4/7/23	24518	MAR 2023 SERVICE ON AMERICAS PLAZA FOUNTAIN ELOY'S POOL SERVICE & REPAIRS	80.00	80.00
4/7/23	24519	INV 2304133 - APR 2023 SECURITY PATROL MAXWELL SECURITY SERVICES, INC	825.00	825.00
4/7/23	24520	INV 33022735 - MAR 2023 PEST CONTROL WESTERN EXTERMINATOR	97.15	97.15
4/7/23	24521	INV 138219 - HERRERA DRUG TESTING EISENHOWER OCCUPATIONAL HEALTH	130.00	130.00
4/7/23	24522	INV 03C0032777377 - WATER COOLER RENTAL READY REFRESH	17.38	17.38
4/7/23	24523	SALES & USE TAX FOR 01/01/23 - 03/31/23 CALIFORNIA DEPT OF TAX & FEE ADMIN	1,868.00	1,868.00
4/7/23	24524	INV 81459434 - DOOR MAT WAXIE SANITARY SUPPLY	80.34	80.34
4/10/23	24525	LOT REPURCHASE SECTION C26 #39 ENDOWMENT CARE IS NON-REFUNDABLE REFUND HEADSTONE SETTING FEE ASJA MAROUF	1,225.00 150.00	1,375.00
4/10/23	24526	REPURCHASE LOTS SECTION B-37 #303 & 304 ENDOWMENT CARE IS NON-REFUNDABLE TOM ALLARDYLE	3,170.00	3,170.00
4/10/23	24527	REPURCHASE LOT A-32 #1 ENDOWMENT CARE IS NON-REFUNDABLE ELLEN SORENSEN	450.00	450.00
4/10/23	24528	REPURCHASE LOT B-36 #386 INTERMENT RIGHT \$1720.00 LESS BURIAL COST PAID ON CONTRACT C003694 ENDOWMENT CARE IS NON-REFUNDABLE SAMUEL JOSEPH CROCE	582.12	582.12
4/10/23	24529	INV 5587 - FERTIGATION SERVICE FOR MAR 2023 ECOFERT, INC	675.00	675.00
4/19/23	24530	PARTIAL REFUND OF HEADSTONE SETTING FEE - RECEI DIFFERENCE BETWEEN DOUBLE (\$185) AND SINGLE (\$15 LITA WIDRAN	35.00	35.00
4/19/23	24531	REPURCHASE NICHE R-75 & R-76 LESS DISINTERMENT (\$950) AND SHUTTER REPLACEME ENDOWMENT CARE IS NON-REFUNDABLE	625.00	

PALM SPRINGS CEMETERY DIST
Cash Disbursements Journal
For the Period From Apr 1, 2023 to Apr 30, 2023

Date	Check #	Line Description	Debit Amount	Credit Amount
		DONALD O HEMSTREET		625.00
4/19/23	24532	IT0000005571 - PS FINANCIALS FOR MAR 2023	89.32	
		DATA VPN	4.66	
		RIVERSIDE COUNTY INFORMATION TECHNOLOGY		93.98
4/19/23	24533	INV 03D0032777377 - BOTTLED WATER & OTHER SUPPLI READY REFRESH	94.55	94.55
4/19/23	24534	INV YRD-4-14 - REPAIR WMC NORTH GATE JOHN BARAJAS	570.00	570.00
4/19/23	24535	INV 19600 - SERVICE ON WELL #4 FOR APR 2023 L O LYNCH QUALITY WELLS & PUMPS INC	1,125.00	1,125.00
4/19/23	24536	IN053739 - (10) #5 LINERS	2,495.00	
		IN053645 - (6) #5 LINERS; (3) #5 VAULTS	2,525.00	
		MATTHEWS INTERNATIONAL CORP		5,020.00
4/19/23	24537	INV 69748 - (12) GRAY VASES ASCO PACIFIC, INC.	521.63	521.63
4/28/23	24538	GROUNDS SUPERVISOR CELL PHONE FOR 4/20/23 - 5/19/2 T-MOBILE	118.38	118.38
4/28/23	24539	IN845753 - KYOCERA COPIER FOR 4/16/23 TO 5/15/23 AIS	224.26	224.26
4/28/23	24540	COURIER SERVICE ON 4/14/23 GLS US	29.12	29.12
4/28/23	24541	INV 2531.001-19 - CHANGE ORDER #02 - ADDL MEETINGS, INV 2531.003-06 - ENGINEERING - DEMOLITION, GRADIN MSA CONSULTING, INC	1,705.00 600.00	2,305.00
4/28/23	24542	DELL OPTIPLEX 3000 - BOARDROOM PC	908.00	
		DELL MONITOR	136.00	
		PC INSTALLATION & SET UP	150.00	
		ERICH FISCHER		1,194.00
4/28/23	24543	MAY 2023 PSCD EMPLOYEE LIFE INSURANCE EXPENSE STANDARD INSURANCE COMPANY RQ	53.17	53.17
4/28/23	24544	MAY 2023 PSCD EMPLOYEE VISION INSURANCE EXPENS METLIFE GROUP BENEFITS	49.90	49.90
4/28/23	24545	K JURASKY EXTRA HEALTH INSURANCE FOR MAY 2023 COLONIAL LIFE	203.78	203.78
4/28/23	24546	APR 2023 PSCD EMPLOYEE RETIREMENT EXPENSE - K J APR 2023 EMPLOYEE 403B PAYABLE - K JURASKY INVESCO INVESTMENT SERVICES, INC	624.88 2,219.78	2,844.66
4/28/23	24547	APR 2023 PSCD EMPLOYEE RETIREMENT EXPENSE - E A FRANKLIN - TEMPLETON	283.94	283.94
4/28/23	24548	APR 2023 PSCD EMPLOYEE RETIREMENT EXPENSE - S L FRANKLIN - TEMPLETON	257.60	257.60

PALM SPRINGS CEMETERY DIST
Cash Disbursements Journal
For the Period From Apr 1, 2023 to Apr 30, 2023

Date	Check #	Line Description	Debit Amount	Credit Amount
4/28/23	24549	APR 2023 PSCD EMPLOYEE RETIREMENT EXPENSE - S VI FRANKLIN - TEMPLETON	269.43	269.43
4/10/23	AMAZON	AMAZON - SUPPLIES FOR BOARD MEETINGS AMAZON - FACE MASKS & DISINFECTANT AMAZON - NAPKINS KJ COMPANY DEBIT CARD	14.18 89.28 32.50	135.96
4/18/23	ATAGLAN	AT-A-GLANCE DAY BOOK 2024 KJ COMPANY DEBIT CARD	31.32	31.32
4/10/23	BURRTEC	TRASH SERVICE FOR APR 2023 LESS ORGANICS FOR FEB, MAR & APR BURRTEC WASTE & RECYCLING SVCS	287.50	287.50
4/6/23	CALPERS	APR 2023 PSCD EMPLOYEE HEALTH INSURANCE EXPEN APR 2023 PSCD RETIREE HEALTH INSURANCE EXPENSE APR 2023 EMPLOYEE PORTION OF HEALTH INSURANCE CALPERS	4,704.39 421.41 389.16	5,514.96
4/19/23	CVWD	332245-850914 - WELL REPLENISHMENT MAR 2023 332245-850914 - WELL REPLENISHMENT MAR 2023 559833-884768 - ADMIN BUILDING FOR APR 2023 559831-884770 - FIRE PROTECTION FOR APR 2023 180819-512108 - BUSINESS FOR APR 2023 COACHELLA VALLEY WATER DISTRICT	571.02 1,000.00 30.76 86.99 24.71	1,713.48
4/10/23	DWA	WMC USAGE FOR APR 2023 DESERT WATER	480.31	480.31
4/7/23	EDD_TAX	SIT P/R 03/23/2023 TO 04/05/2023 PAID 04/07/2023 SDI P/R 03/23/2023 TO 04/05/2023 PAID 04/07/2023 EMPLOYMENT DEVELOPMENT DEPT	218.32 105.57	323.89
4/21/23	EDD_TAX	SIT P/R 04/06/2023 TO 04/19/2023 PAID 04/21/2023 SDI P/R 04/06/2023 TO 04/19/2023 PAID 04/21/2023 EMPLOYMENT DEVELOPMENT DEPT	216.17 117.02	333.19
4/7/23	EDD_TAXa	CA EDU & TRAINING P/R 03/23/2023 TO 04/05/2023 PAID 04 SUI P/R 03/23/2023 TO 04/05/2023 PAID 04/07/2023 EMPLOYMENT DEVELOPMENT DEPT	1.52 65.36	66.88
4/21/23	EDD_TAXa	SUI P/R 04/06/2023 TO 04/19/2023 PAID 04/21/2023 CA EDU & TRAINING P/R 04/06/2023 TO 04/19/2023 PAID 04 EMPLOYMENT DEVELOPMENT DEPT	103.97 2.42	106.39
4/26/23	EDISON	8000493032 - ADMIN BUILDING 03/13/23 TO 04/10/23 8001545238 - DAVALL GATE 03/14/23 TO 04/11/23 8002601833 - WELL #4 03/10/23 TO 04/09/23 8003526191 - WELL #2 03/14/23 TO 04/11/23 8004476833 - WMC 03/14/23 TO 04/11/23 8004476833 - WMC DESERT COMM ENERGY 03/14/23 TO 04 SO CAL EDISON	613.10 30.96 2,889.40 221.89 14.63 0.51	3,770.49
4/7/23	EXPRESS_	FIT P/R 03/23/2023 TO 04/05/2023 PAID 04/07/2023 SOCIAL SECURITY P/R 03/23/2023 TO 04/05/2023 PAID 04/0 MEDICARE P/R 03/23/2023 TO 04/05/2023 PAID 04/07/2023 BANK OF AMERICA	893.75 1,454.48 340.16	2,688.39

PALM SPRINGS CEMETERY DIST
Cash Disbursements Journal
For the Period From Apr 1, 2023 to Apr 30, 2023

Date	Check #	Line Description	Debit Amoun	Credit Amoun
4/21/23	EXPRESS_	FIT P/R 04/06/2023 TO 04/19/2023 PAID 04/21/2023	885.92	
		SOCIAL SECURITY P/R 04/06/2023 TO 04/19/2023 PAID 04/2	1,611.97	
		MEDICARE P/R 04/06/2023 TO 04/19/2023 PAID 04/21/2023	377.00	
		BANK OF AMERICA		2,874.89
4/7/23	FEES	P/R 03/23/2023 TO 04/05/2023 PAID 04/07/2023	83.04	
		CBIZ PAYROLL		83.04
4/21/23	FEES	P/R 04/06/2023 TO 04/19/2023 PAID 04/21/2023	131.96	
		CBIZ PAYROLL		131.96
4/19/23	FRONTIER	OFFICE PHONES FOR 04/07/23 TO 05/06/23	444.36	
		FRONTIER		444.36
4/10/23	ICLOUD	ICLOUD WITH 200 GB OF STORAGE	2.99	
		KJ COMPANY DEBIT CARD		2.99
4/11/23	ODONNEL	O'DONNELL - BOT APRIL LUNCH MEETING 4/11/2023	160.35	
		KJ COMPANY DEBIT CARD		160.35
4/10/23	ONE RING	INV000000665693 - OFFICE WIFI FOR APR 2023	200.00	
		ONE RING NETWORKS		200.00
4/6/23	PS MOTO	PALM SPRINGS MOTORS - FORD RANGER REPAIRS - TIE	3,523.76	
		EA COMPANY DEBIT CARD		3,523.76
4/11/23	SWAIRLIN	SOUTHWEST - CSDA LEGISLATIVE DAYS - SACRAMENT	259.96	
		KJ COMPANY DEBIT CARD		259.96
	Total		73,587.10	73,587.10

**PALM SPRINGS CEMETERY DISTRICT
PAYROLL DISBURSEMENT JOURNAL - GENERAL FUND
For March and April 2023**

Date	Reference	Employee	Amount
3/10/2023	5788	KATHLEEN JURASKY	2,504.97
3/10/2023	5789	STEPHANIE C. LOZANO	1,468.61
3/10/2023	5790	SCOTT W. VICKREY	1,526.89
3/10/2023	5791	EDGAR F. ARCHILA	1,664.92
3/10/2023	5792	GABRIEL C. HERRERA	799.27
3/24/2023	5798	KATHLEEN JURASKY	2,504.97
3/24/2023	5799	KATHLEEN JURASKY	400.00
3/24/2023	5800	STEPHANIE C. LOZANO	1,468.61
3/24/2023	5801	SCOTT W. VICKREY	1,137.73
3/24/2023	5802	EDGAR F. ARCHILA	1,643.18
3/24/2023	5803	GABRIEL C. HERRERA	1,288.62
3/24/2023	5804	WILLIAM G. KLEINDIENST	164.24
3/24/2023	5805	LYNN T. MALLOTTO	164.24
3/24/2023	5806	JAN M. PYE	164.23
3/24/2023	5807	LAFAYE M. PLATTER	164.24
3/24/2023	5808	MICHAEL V. SMITH	164.23
3/1/2023 thru 3/31/2023			<u>17,228.95</u>
4/7/2023	5814	KATHLEEN JURASKY	2,504.97
4/7/2023	5815	STEPHANIE C. LOZANO	1,468.61
4/7/2023	5816	SCOTT W. VICKREY	1,533.45
4/7/2023	5817	EDGAR F. ARCHILA	1,686.30
4/7/2023	5818	GABRIEL C. HERRERA	1,288.62
4/21/2023	5825	KATHLEEN JURASKY	2,504.97
4/21/2023	5826	KATHLEEN JURASKY	400.00
4/21/2023	5827	STEPHANIE C. LOZANO	1,468.61
4/21/2023	5828	SCOTT W. VICKREY	1,137.73
4/21/2023	5829	EDGAR F. ARCHILA	1,643.18
4/21/2023	5830	GABRIEL C. HERRERA	1,288.62
4/21/2023	5831	WILLIAM G. KLEINDIENST	164.22
4/21/2023	5832	LYNN T. MALLOTTO	164.22
4/21/2023	5833	LAFAYE M. PLATTER	164.22
4/21/2023	5834	JAN M. PYE	164.24
4/21/2023	5835	MICHAEL V. SMITH	164.24
4/1/2023 thru 4/30/2023			<u>17,746.20</u>

**GENERAL FUND, INVESTMENTS & ACO DISBURSEMENT RECAP
For March and April 2023**

March Cash Disbursement Journal		95,819.26
March Payroll Disbursement Journal		17,228.95
April Cash Disbursement Journal		73,587.10
April Payroll Disbursement Journal		17,746.20
TOTAL PSCD DISBURSEMENTS		<u>204,381.51</u>
TOTAL GENERAL FUND EXPENDITURES		<u>189,997.01</u>
March Payment Voucher # 1768	30,680.60	
March Payment Voucher # 1769	73,977.17	
April Payment Voucher # 1771	30,986.29	
April Payment Voucher # 1772	53,836.58	
Total Payment Vouchers		<u>189,480.64</u>
Refunds		
SO CA Edison	92.94	
Costco - Golf Cart Battery	90.00	
CBIZ - Unemployment Taxes	333.43	
Total Refunds		<u>516.37</u>
TOTAL ACO EXPENDITURES		<u>14,384.50</u>
March ACO Payment Voucher #1770		8,297.50
Miyamoto Internation Inc		
Section B-39 - B-44 Engineering		
Check 24480	4,000.00	
Check 24486	4,000.00	
MSA Consulting Inc.		
Section B-39 - B44 Meetings, Coordination		
Check 24497	297.50	
April ACO Payment Voucher #1773		6,087.00
MSA Consulting Inc.		
Section B-39 - B44 Meetings, Coordination		
Check 24541	1,705.00	
Section B-39 - B44 Engineering - Demolition Plan		
Check 24541	600.00	
Erich Fischer		
Boardroom Computer & Monitor		
Check 24542	1,194.00	
Staff Computers, Speakers, Monitors		
Check 24489	2,588.00	
PET CEMETERY DRAWDOWNS		<u>0.00</u>
Loan Amount:	25,000.00	
Current Balance Remaining:	15,000.00	
TOTAL MARCH & APRIL 2023 DISBURSEMENTS		<u>204,381.51</u>

**PALM SPRINGS CEMETERY DISTRICT
SITE SALES & INTERMENTS
APRIL 2023**

SALES

	Prior Months		April		FY 2022/2023 YTD Totals		FY 2021/2022 YTD Totals	
	DMP	WMC	DMP	WMC	DMP	WMC	DMP	WMC
Adult, C	261	0	14	0	275	0	278	0
Adult, A&B	13	0	3	0	16	0	9	0
Premium	5	0	2	0	7	0	12	0
Child	5	0	1	0	6	0	7	0
Cremation	25	2	1	0	26	2	35	0
Niche	28	0	1	0	29	0	28	0
TOTALS	337	2	22	0	359	2	369	0

LOT REPURCHASES

	Prior Months		April		FY 2022/2023 YTD Totals		FY 2021/2022 YTD Totals	
	DMP	WMC	DMP	WMC	DMP	WMC	DMP	WMC
Adult	16	1	5	0	21	1	12	0
Cremation	0	0	0	0	0	0	0	0
Niche	0	0	2	0	2	0	0	0
TOTALS	16	1	7	0	23	1	12	0

TOTAL INTERMENTS

	Prior Months		April		FY 2022/2023 YTD Totals		FY 2021/2022 YTD Totals	
	DMP	WMC	DMP	WMC	DMP	WMC	DMP	WMC
Adult	178	0	18	0	196	0	191	1
Child	6	0	0	0	6	0	7	0
Cremation	46	2	2	0	48	2	71	3
Niche	24	0	3	0	27	0	17	0
TOTALS	254	2	23	0	277	2	286	4

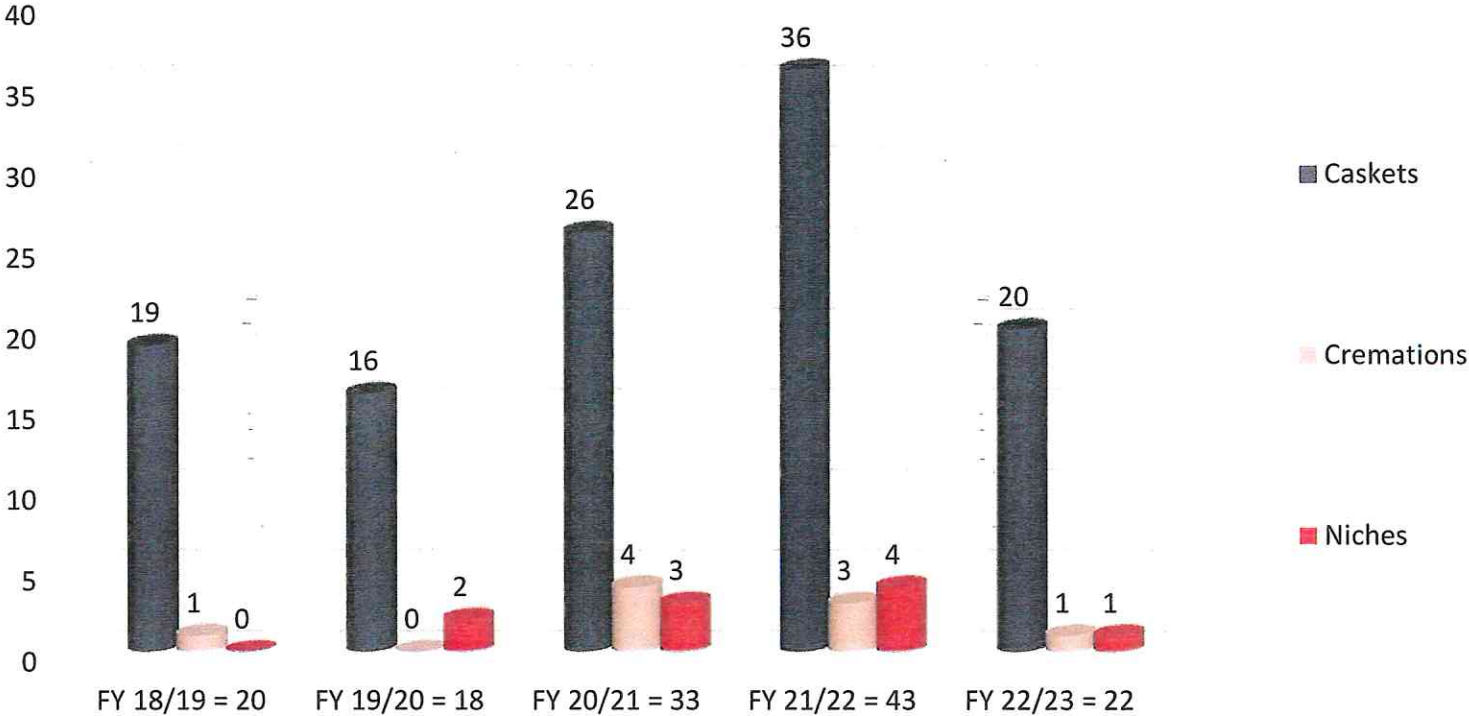
SATURDAY INTERMENTS

	Prior Months		April		FY 2022/2023 YTD Totals		FY 2021/2022 YTD Totals	
	DMP	WMC	DMP	WMC	DMP	WMC	DMP	WMC
Adult	0	0	0	0	0	0	0	0
Child	0	0	0	0	0	0	0	0
Cremation	0	0	0	0	0	0	0	0
Niche	0	0	0	0	0	0	0	0
TOTALS	0	0	0	0	0	0	0	0

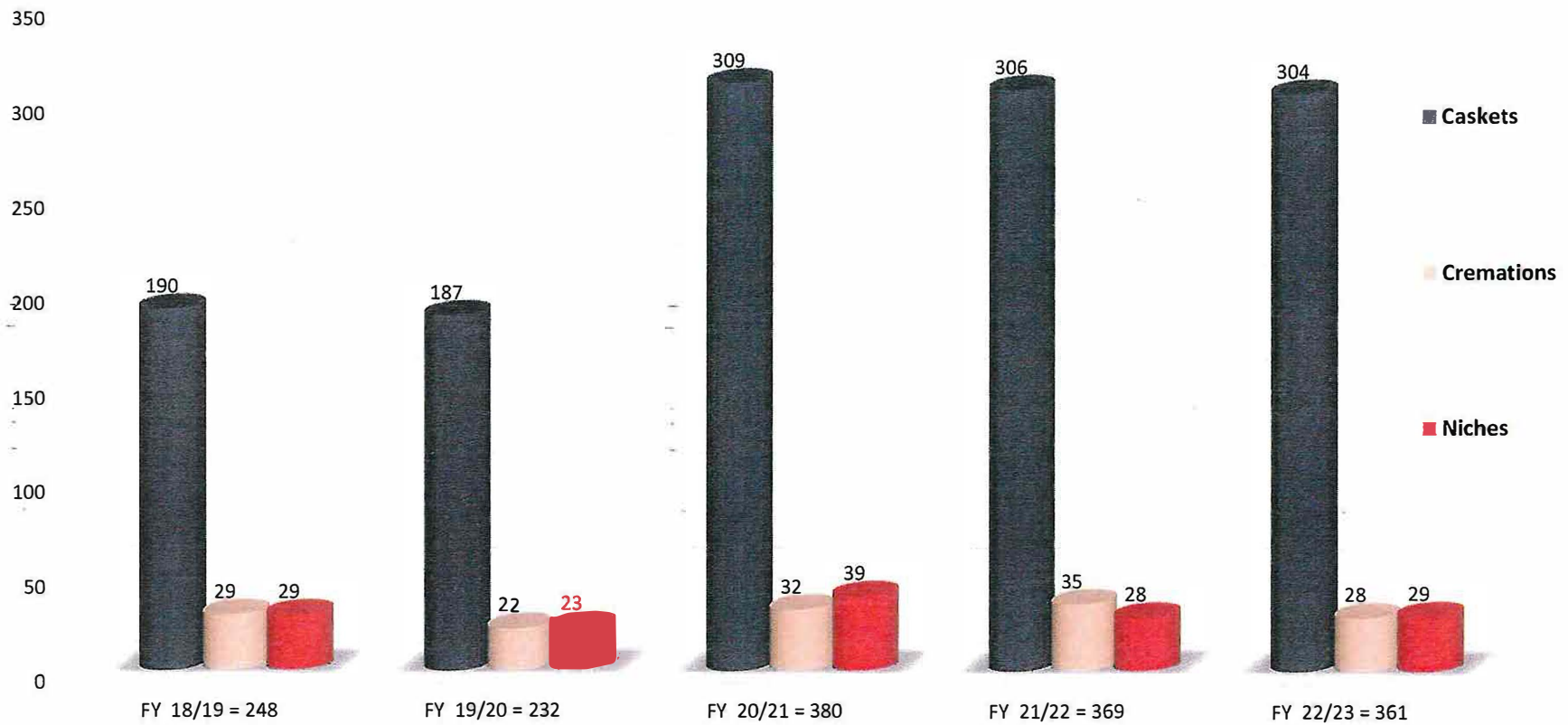
SUNDAY INTERMENTS

	Prior Months		April		FY 2022/2023 YTD Totals		FY 2021/2022 YTD Totals	
	DMP	WMC	DMP	WMC	DMP	WMC	DMP	WMC
Adult	0	0	0	0	0	0	0	0
Child	0	0	0	0	0	0	0	0
Cremation	0	0	0	0	0	0	0	0
Niche	0	0	0	0	0	0	0	0
TOTALS	0	0	0	0	0	0	0	0

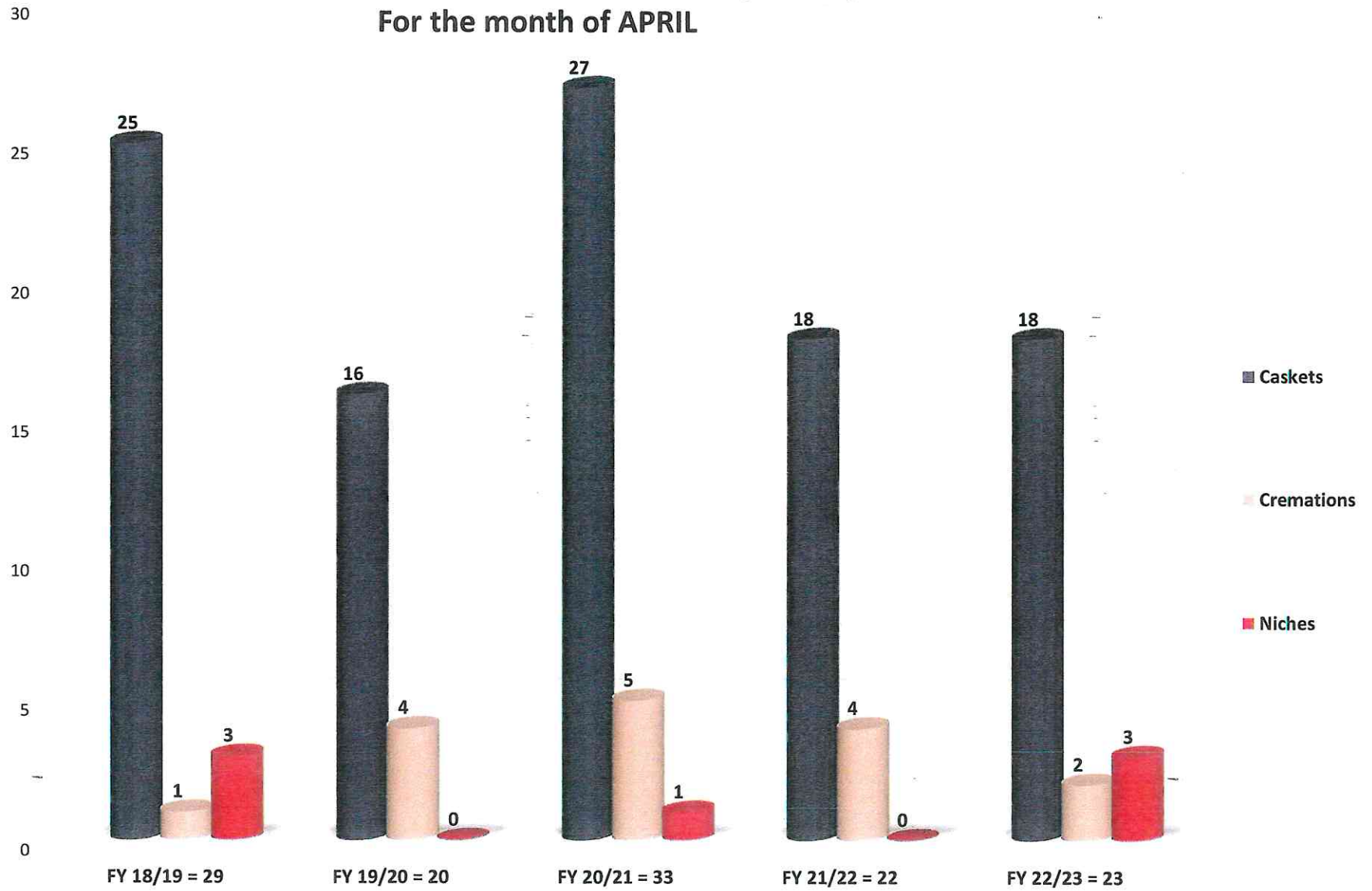
PSCD Site Sales by Fiscal Years 18/19 to 22/23 for the Month of APRIL



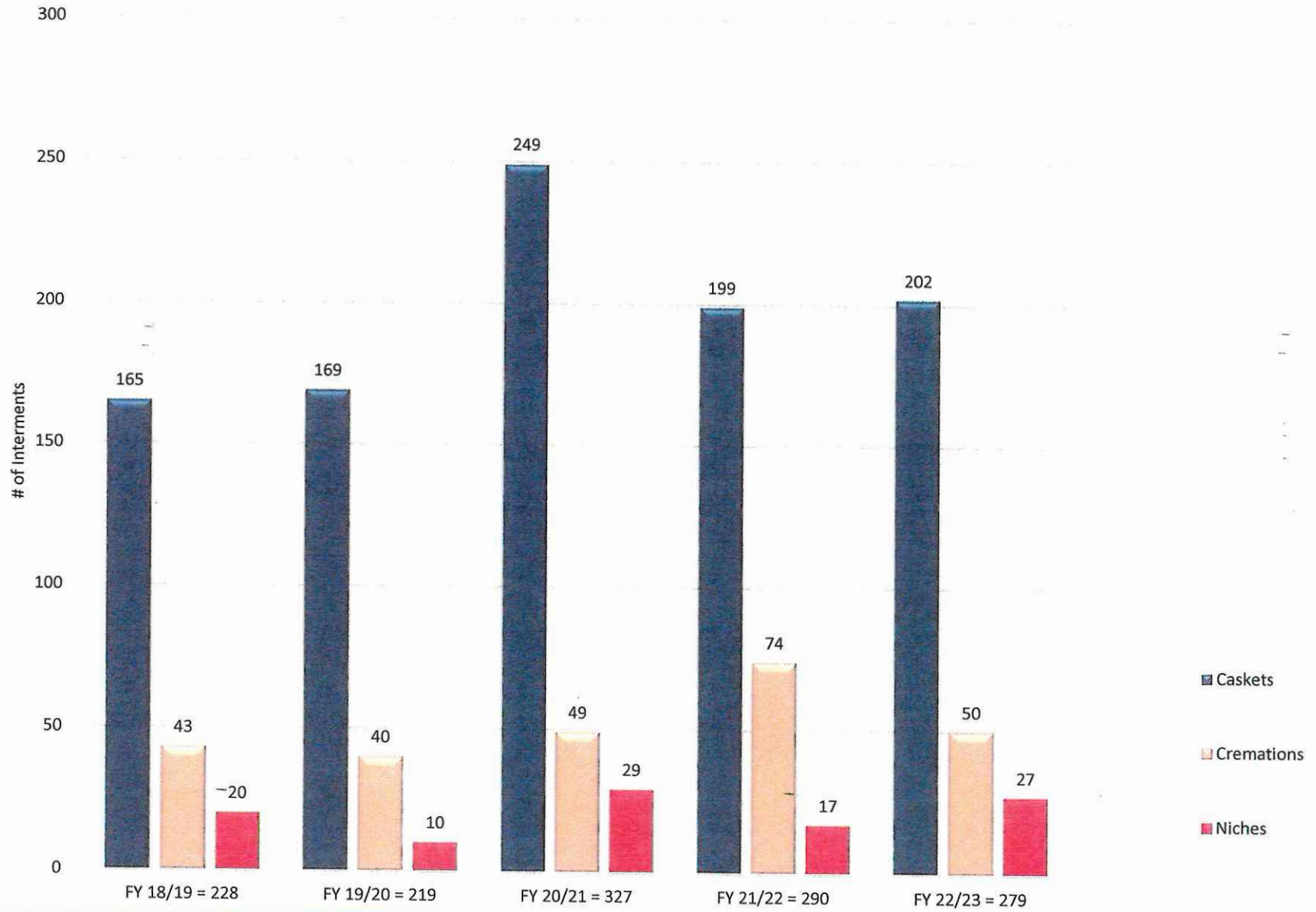
PSCD Site Sales by Fiscal Years 18/19 - 22/23 thru APRIL



PSCD INTERMENTS BY FISCAL YEARS 18/19 - 22/23 For the month of APRIL



PSCD INTERMENTS BY FISCAL YEARS 18/19 - 22/23 thru APRIL



**PALM SPRINGS CEMETERY DIST
INCOME STATEMENT - GENERAL FUND
FOR THE TEN MONTHS ENDING APRIL 30, 2023**

	PTD ACTUAL	PTD PRIOR YEAR	VARIANCE	YTD ACTUAL	YTD PRIOR YEAR	VARIANCE
REVENUE						
OPEN AND CLOSE	16,085.00	26,870.00	(10,785.00)	302,945.00	305,865.00	(2,920.00)
MISC SPECIAL SET-UP	450.00	0.00	450.00	1,800.00	225.00	1,575.00
RETURNED CHECK BANK CHARGE	30.00	30.00	0.00	180.00	240.00	(60.00)
INTEREST RECEIVED	0.40	0.49	(0.09)	6.82	10.34	(3.52)
LAND LEASE	6,676.70	6,103.01	573.69	70,773.20	61,030.10	9,743.10
MISC INCOME	28.90	0.00	28.90	2,686.00	239.06	2,446.94
CREDIT CARD CONVEN,FEE	534.11	655.18	(121.07)	6,679.99	6,706.04	(26.05)
WITNESS GRAVE CLOSING	800.00	0.00	800.00	5,400.00	0.00	5,400.00
TAX COLLECTIONS	21,084.08	17,775.00	3,309.08	278,003.55	244,302.60	33,700.95
VAULTS	1,410.00	690.00	720.00	13,870.00	10,990.00	2,880.00
CREMATION VAULTS	360.00	540.00	(180.00)	4,810.00	6,280.00	(1,470.00)
LINERS	945.00	2,210.00	(1,265.00)	27,215.00	24,364.00	2,851.00
GRAVE VASES	1,012.75	1,256.75	(244.00)	12,603.05	12,915.30	(312.25)
ENR SURCHARGE	4,610.00	2,880.00	1,730.00	44,060.00	44,810.00	(750.00)
LOT TRANSFERS	300.00	100.00	200.00	1,100.00	600.00	500.00
COUNTY INTEREST INCOME	673.27	9.05	664.22	5,702.50	533.28	5,169.22
DONATIONS & GRANTS	0.00	0.12	(0.12)	8.87	4,147.82	(4,138.95)
HANDLING FEE	5,435.00	8,010.00	(2,575.00)	94,500.00	91,110.00	3,390.00
PRENEED CONTRACT SERVICE CHG	1,700.00	1,400.00	300.00	11,200.00	13,500.00	(2,300.00)
VASE/HDSSTN SET & CLEAN	4,050.00	4,960.00	(910.00)	51,375.00	57,210.00	(5,835.00)
TOTAL REVENUE	66,185.21	73,489.60	(7,304.39)	934,918.98	885,078.54	49,840.44
EXPENSES						
REGULAR SALARIES	23,989.53	20,128.24	3,861.29	232,430.48	226,418.85	6,011.63
BOT MEETING COMPENSATION	897.95	538.77	359.18	8,799.91	6,824.42	1,975.49
BOT CONFERENCES	0.00	0.00	0.00	2,710.00	1,150.00	1,560.00
BOT TRAVEL & EXPENSES	0.00	0.00	0.00	1,455.64	192.97	1,262.67
COVID-19 PAYROLL	0.00	0.00	0.00	0.00	1,936.00	(1,936.00)
RETIREMENT/PENSION	1,435.85	1,378.29	57.56	16,279.41	15,460.62	818.79
FICA	1,533.22	1,271.55	261.67	14,853.31	14,473.25	380.06
MEDICARE	358.58	297.38	61.20	3,473.75	3,384.86	88.89
EMPLOYEE GROUP INSURANCE	4,807.46	4,885.89	(78.43)	50,334.53	59,512.91	(9,178.38)
RETIREE GROUP INSURANCE	421.41	382.89	38.52	3,984.53	4,971.28	(986.75)
UNEMPLOYMENT INSURANCE	(164.10)	29.09	(193.19)	1,877.30	2,101.94	(224.64)
WORKERS COMP INSURANCE	1,537.21	49.76	1,487.45	15,386.16	752.30	14,633.86
ELECTRICITY	3,770.49	4,843.77	(1,073.28)	58,387.51	58,754.71	(367.20)
TELEPHONE	747.38	508.88	238.50	7,341.71	6,843.56	498.15
WATER	2,193.79	2,088.23	105.56	29,404.92	26,686.25	2,718.67
CAPC CONFERENCE DONATIONS	0.00	0.00	0.00	200.00	0.00	200.00
COMMUNITY OUTREACH	0.00	0.00	0.00	145.00	45.00	100.00
VISA-MASTER CHG FEES	489.67	580.36	(90.69)	6,501.57	7,172.24	(670.67)
RETURNED CHECK	0.00	15.00	(15.00)	105.00	66.00	39.00
COUNTY SERVICE CHARGE	93.98	192.94	(98.96)	959.28	911.05	48.23
EDUCATION	0.00	0.00	0.00	121.40	196.02	(74.62)
GENERAL INSURANCE	2,430.47	2,117.83	312.64	24,304.70	21,178.30	3,126.40
LEGAL	0.00	986.50	(986.50)	7,639.50	15,398.00	(7,758.50)
LOT REPURCHASE	7,190.00	0.00	7,190.00	19,015.00	6,960.00	12,055.00
OFFICE EXPENSE	982.63	1,482.02	(499.39)	17,612.85	18,494.79	(881.94)
TRAVEL & CONVENTION	259.96	0.00	259.96	3,886.86	582.96	3,303.90
UNIFORMS & SAFETY EQUIPMENT	0.00	0.00	0.00	563.26	1,018.37	(455.11)
MTG EXP & SUPPLIES	174.53	0.00	174.53	1,222.54	795.61	426.93
AUDIT	0.00	0.00	0.00	8,500.00	8,100.00	400.00
ADVERTISING/PUBLICITY	0.00	181.10	(181.10)	4,066.77	2,249.30	1,817.47
MEMBERSHIP & DUES	0.00	0.00	0.00	6,657.16	5,579.00	1,078.16
CA EDUCATION & TRAINING (EDD)	3.94	0.54	3.40	42.24	31.23	11.01
AUTO TRUCK EXPENSE	3,523.76	0.00	3,523.76	6,240.36	1,051.90	5,188.46
LARGE EQUIPMENT REPAIRS	0.00	0.00	0.00	5,433.15	0.00	5,433.15
EQUIPMENT REPAIRS	210.00	0.00	210.00	2,619.78	640.00	1,979.78
IRRIGATION SYSTEM REPAIRS	0.00	0.00	0.00	1,523.45	5,097.76	(3,574.31)
FERTILIZER AND SEED	675.00	0.00	675.00	16,656.08	14,455.33	2,200.75
GASOLINE, OIL, TIRES	0.00	3,178.90	(3,178.90)	3,355.18	9,681.35	(6,326.17)
PLANT & BUILDING	2,159.65	572.97	1,586.68	24,521.24	11,735.33	12,785.91
TOOLS & SUPPLIES	80.34	27.18	53.16	3,269.14	1,449.78	1,819.36
GRAVE LINERS & VAULTS	5,020.00	2,130.00	2,890.00	51,088.09	44,772.42	6,315.67
GRAVE VASES	521.63	1,230.14	(708.51)	7,777.82	8,664.88	(887.06)
CONTRACT TREE/GARDEN MAINTNCE	24,700.00	24,700.00	0.00	221,982.93	222,003.18	(20.25)
SECURITY CAMERA EXPENSE	0.00	0.00	0.00	539.10	539.10	0.00
DMP GROUNDS SECURITY	825.00	825.00	0.00	8,250.00	7,650.00	600.00
COVID-19 EXPENSES	89.28	17.18	72.10	543.94	508.86	35.08
TOTAL EXPENSES	(90,958.61)	(74,640.40)	(16,318.21)	(902,062.55)	(846,491.68)	(55,570.87)
NET CHANGE FROM OPERATIONS	(24,773.40)	(1,150.80)	(23,622.60)	32,856.43	38,586.86	(5,730.43)
OTHER REVENUE & EXPENSE						
RESERVES TRANSFERRED IN	0.00	0.00	0.00	2,260,000.00	0.00	2,260,000.00
RESERVE TRANSFER OUT	0.00	0.00	0.00	2,260,000.00	0.00	2,260,000.00
TOTAL OTHER REVENUE & EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00
NET CHANGE	(24,773.40)	(1,150.80)	(23,622.60)	32,856.43	38,586.86	(5,730.43)

PALM SPRINGS CEMETERY DIST
ANNUAL BUDGET INCOME STATEMENT - GENERAL FUND
FOR THE TEN MONTHS ENDING APRIL 30, 2023

	PTD ACTUAL	PTD BUDGET	VARIANCE	YTD ACTUAL	ANNUAL BUDGET	VARIANCE
OPEN AND CLOSE	16,085.00	25,787.00	(9,702.00)	302,945.00	309,450.00	(6,505.00)
MISC SPECIAL SET-UP	450.00	75.00	375.00	1,800.00	900.00	900.00
RETURNED CHECK BANK CHARGE	30.00	6.00	24.00	180.00	70.00	110.00
INTEREST RECEIVED	0.40	1.00	(0.60)	6.82	20.00	(13.18)
LAND LEASE	6,676.70	6,103.00	573.70	70,773.20	73,236.00	(2,462.80)
MISC INCOME	28.90	0.00	28.90	2,686.00	0.00	2,686.00
CREDIT CARD CONVEN FEE	534.11	712.00	(177.89)	6,679.99	8,550.00	(1,870.01)
LATE FEE	0.00	750.00	(750.00)	0.00	9,000.00	(9,000.00)
SAT INTERMENT SURCHARGE	0.00	1,633.00	(1,633.00)	0.00	19,600.00	(19,600.00)
SUN INTERMENT SURCHARGE	0.00	733.00	(733.00)	0.00	8,800.00	(8,800.00)
WITNESS GRAVE CLOSING	800.00	0.00	800.00	5,400.00	0.00	5,400.00
TAX COLLECTIONS	21,084.08	35,071.00	(13,986.92)	278,003.55	420,850.00	(142,846.45)
VAULTS	1,410.00	1,638.00	(228.00)	13,870.00	19,650.00	(5,780.00)
CREMATION VAULTS	360.00	0.00	360.00	4,810.00	0.00	4,810.00
LINERS	945.00	2,232.00	(1,287.00)	27,215.00	26,780.00	435.00
GRAVE VASES	1,012.75	1,033.00	(20.25)	12,603.05	12,400.00	203.05
MEMORIAL WALL INCOME	0.00	25.00	(25.00)	0.00	300.00	(300.00)
ENR SURCHARGE	4,610.00	4,075.00	535.00	44,060.00	48,900.00	(4,840.00)
LOT TRANSFERS	300.00	83.00	217.00	1,100.00	1,000.00	100.00
COUNTY INTEREST INCOME	673.27	46.00	627.27	5,702.50	550.00	5,152.50
DONATIONS & GRANTS	0.00	0.00	0.00	8.87	0.00	8.87
HANDLING FEE	5,435.00	8,179.00	(2,744.00)	94,500.00	98,145.00	(3,645.00)
PRENEED CONTRACT SERVICE CHG	1,700.00	1,133.00	567.00	11,200.00	13,600.00	(2,400.00)
VASE/HDSTN SET & CLEAN	4,050.00	5,117.00	(1,067.00)	51,375.00	61,400.00	(10,025.00)
TOTAL REVENUE	66,185.21	94,432.00	(28,246.79)	934,918.98	1,133,201.00	(198,282.02)
REGULAR SALARIES	23,989.53	27,141.00	(3,151.47)	232,430.48	325,689.00	(93,258.52)
BOT MEETING COMPENSATION	897.95	1,122.00	(224.05)	8,799.91	13,469.00	(4,669.09)
BOT CONFERENCES	0.00	208.00	(208.00)	2,710.00	2,500.00	210.00
BOT TRAVEL & EXPENSES	0.00	250.00	(250.00)	1,455.64	3,000.00	(1,544.36)
COVID-19 PAYROLL	0.00	167.00	(167.00)	0.00	2,000.00	(2,000.00)
TEMPORARY HELP	0.00	833.00	(833.00)	0.00	10,000.00	(10,000.00)
RETIREMENT/PENSION	1,435.85	1,912.00	(476.15)	16,279.41	22,938.00	(6,658.59)
FICA	1,533.22	1,671.00	(137.78)	14,853.31	20,052.00	(5,198.69)
MEDICARE	358.58	418.00	(59.42)	3,473.75	5,016.00	(1,542.25)
EMPLOYEE GROUP INSURANCE	4,807.46	7,113.00	(2,305.54)	50,334.53	85,356.00	(35,021.47)
RETIREE GROUP INSURANCE	421.41	414.00	7.41	3,984.53	4,969.00	(984.47)
UNEMPLOYMENT INSURANCE	(164.10)	283.00	(447.10)	1,877.30	3,395.00	(1,517.70)
WORKERS COMP INSURANCE	1,537.21	1,645.00	(107.79)	15,386.16	19,742.00	(4,355.84)
ELECTRICITY	3,770.49	5,529.00	(1,758.51)	58,387.51	66,350.00	(7,962.49)
TELEPHONE	747.38	671.00	76.38	7,341.71	8,050.00	(708.29)
WATER	2,193.79	3,354.00	(1,160.21)	29,404.92	40,250.00	(10,845.08)
CAPC CONFERENCE DONATIONS	0.00	0.00	0.00	200.00	0.00	200.00
COMMUNITY OUTREACH	0.00	83.00	(83.00)	145.00	1,000.00	(855.00)
VISA-MASTER CHG FEES	489.67	750.00	(260.33)	6,501.57	9,000.00	(2,498.43)
RETURNED CHECK	0.00	8.00	(8.00)	105.00	100.00	5.00
COUNTY SERVICE CHARGE	93.98	92.00	1.98	959.28	1,100.00	(140.72)
EDUCATION	0.00	33.00	(33.00)	121.40	400.00	(278.60)
GENERAL INSURANCE	2,430.47	2,449.00	(18.53)	24,304.70	29,391.00	(5,086.30)
LEGAL	0.00	1,458.00	(1,458.00)	7,639.50	17,500.00	(9,860.50)
LOT REPURCHASE	7,190.00	625.00	6,565.00	19,015.00	7,500.00	11,515.00
OFFICE EXPENSE	982.63	1,583.00	(600.37)	17,612.85	19,000.00	(1,387.15)
TRAVEL & CONVENTION	259.96	500.00	(240.04)	3,886.86	6,000.00	(2,113.14)
UNIFORMS & SAFETY EQUIPMENT	0.00	92.00	(92.00)	563.26	1,100.00	(536.74)
MTG EXP & SUPPLIES	174.53	67.00	107.53	1,222.54	800.00	422.54
CONTRIBUTIONS	0.00	17.00	(17.00)	0.00	200.00	(200.00)
AUDIT	0.00	683.00	(683.00)	8,500.00	8,200.00	300.00
ADVERTISING/PUBLICITY	0.00	333.00	(333.00)	4,066.77	4,000.00	66.77
MEMBERSHIP & DUES	0.00	500.00	(500.00)	6,657.16	6,000.00	657.16
CA EDUCATION & TRAINING (EDD)	3.94	0.00	3.94	42.24	0.00	42.24
AUTO TRUCK EXPENSE	3,523.76	292.00	3,231.76	6,240.36	3,500.00	2,740.36
LARGE EQUIPMENT REPAIRS	0.00	333.00	(333.00)	5,433.15	4,000.00	1,433.15
EQUIPMENT REPAIRS	210.00	83.00	127.00	2,619.78	1,000.00	1,619.78
IRRIGATION SYSTEM REPAIRS	0.00	692.00	(692.00)	1,523.45	8,300.00	(6,776.55)
FERTILIZER AND SEED	675.00	1,667.00	(992.00)	16,656.08	20,000.00	(3,343.92)
GASOLINE, OIL, TIRES	0.00	808.00	(808.00)	3,355.18	9,700.00	(6,344.82)
PLANT & BUILDING	2,159.65	1,667.00	492.65	24,521.24	20,000.00	4,521.24
ROAD MAINTENANCE	0.00	7,446.00	(7,446.00)	0.00	89,355.00	(89,355.00)
TOOLS & SUPPLIES	80.34	250.00	(169.66)	3,269.14	3,000.00	269.14
GRAVE LINERS & VAULTS	5,020.00	3,988.00	1,032.00	51,088.09	47,850.00	3,238.09
GRAVE VASES	521.63	709.00	(187.37)	7,777.82	8,510.00	(732.18)
CONTRACT TREE/GARDEN MAINTNCE	24,700.00	24,700.00	0.00	221,982.93	296,400.00	(74,417.07)
CONTRACT BURIALS	0.00	417.00	(417.00)	0.00	5,000.00	(5,000.00)
SECURITY CAMERA EXPENSE	0.00	125.00	(125.00)	539.10	1,500.00	(960.90)
DMP GROUNDS SECURITY	825.00	725.00	100.00	8,250.00	8,700.00	(450.00)
COVID-19 EXPENSES	89.28	42.00	47.28	543.94	500.00	43.94
TOTAL EXPENSES	90,958.61	105,948.00	(14,989.39)	902,062.55	1,271,382.00	(369,319.45)
NET CHANGE FROM OPERATIONS	(24,773.40)	(11,516.00)	(13,257.40)	32,856.43	(138,181.00)	171,037.43
OTHER REVENUE & EXPENSE						
RESERVES TRANSFERRED IN	0.00	13,182.00	(13,182.00)	2,260,000.00	158,181.00	2,101,819.00
RESERVE TRANSFER OUT	0.00	0.00	0.00	(2,260,000.00)	0.00	(2,260,000.00)
OTHER EXPENSE APPROP CONTING	0.00	(1,667.00)	1,667.00	0.00	(20,000.00)	20,000.00
NET CHANGE	(24,773.40)	(1.00)	(24,772.40)	32,856.43	0.00	32,856.43

**ACCUMULATIVE CAPITAL OUTLAY
INCOME STATEMENT
FOR THE TEN MONTHS ENDING APRIL 30, 2023**

	PTD ACTUAL	PTD PRIOR YEAR	VARIANCE	YTD ACTUAL	YTD PRIOR YEAR	VARIANCE
REVENUE						
BURIAL RIGHT SALES	19,125.00	27,250.00	(8,125.00)	277,445.00	298,665.00	(21,220.00)
CURRENT INTEREST & DIVIDENDS	1,032.87	1,372.39	(339.52)	25,051.53	20,387.92	4,663.61
COUNTY INTEREST INCOME	1,279.94	24.42	1,255.52	14,972.83	1,973.89	12,998.94
GAIN/LOSS INVESTMENT FMV	1,197.90	(10,223.47)	11,421.37	(21,370.73)	(47,344.80)	25,974.07
TOTAL REVENUE	22,635.71	18,423.34	4,212.37	296,098.63	273,682.01	22,416.62
	22,635.71	18,423.34	4,212.37	296,098.63	273,682.01	22,416.62
EXPENSES						
INVESTMENT ADVISOR FEES	1,309.26	1,279.53	29.73	5,523.42	5,221.01	302.41
COUNTY SERVICE CHARGE	0.00	0.00	0.00	43.23	0.00	43.23
TOTAL EXPENSES	(1,309.26)	(1,279.53)	(29.73)	(5,566.65)	(5,221.01)	(345.64)
NET CHANGE FROM OPERATIONS	21,326.45	17,143.81	4,182.64	290,531.98	268,461.00	22,070.98
OTHER REVENUE & EXPENSE						
REVENUE TRANSFERRED IN	0.00	0.00	0.00	39,585.00	20,125.00	19,460.00
TOTAL OTHER REVENUE & EXPENSE	0.00	0.00	0.00	39,585.00	20,125.00	19,460.00
NET CHANGE	21,326.45	17,143.81	4,182.64	330,116.98	288,586.00	41,530.98

**ENDOWMENT CARE FUND
INCOME STATEMENT
FOR THE TEN MONTHS ENDING APRIL 30, 2023**

	PTD ACTUAL	PTD PRIOR YEAR	VARIANCE	YTD ACTUAL	YTD PRIOR YEAR	VARIANCE
REVENUE						
WMC ENDOWMENT CARE	0.00	60.00	(60.00)	1,550.00	225.00	1,325.00
ENDOWMENT CARE DEPOSITS	34,196.00	29,529.00	4,667.00	255,267.00	253,818.36	1,448.64
CURRENT INTEREST & DIVIDENDS	5,559.21	1,740.79	3,818.42	76,533.77	44,922.37	31,611.40
COUNTY INTEREST INCOME	89.51	22.38	67.13	10,558.94	1,661.07	8,897.87
GAIN/LOSS INVESTMENT FMV	17,127.32	(46,063.04)	63,190.36	(55,995.60)	(272,758.45)	216,762.85
TOTAL REVENUE	56,972.04	(14,710.87)	71,682.91	287,914.11	27,868.35	260,045.76
EXPENSES						
INVESTMENT ADVISOR FEES	6,743.99	7,019.96	(275.97)	29,264.87	28,875.78	389.09
COUNTY SERVICE CHARGE	0.00	0.00	0.00	6.10	0.00	6.10
TOTAL EXPENSES	6,743.99	7,019.96	(275.97)	29,270.97	28,875.78	395.19
NET CHANGE	50,228.05	(21,730.83)	71,958.88	258,643.14	(1,007.43)	259,650.57

**PRENEED FUND
INCOME STATEMENT
FOR THE TEN MONTHS ENDING APRIL 30, 2023**

	PTD ACTUAL	PTD PRIOR YEAR	VARIANCE	YTD ACTUAL	YTD PRIOR YEAR	VARIANCE
REVENUE						
CURRENT SALES	19,648.79	22,132.16	(2,483.37)	228,021.45	218,750.74	9,270.71
CURRENT DEFERRED REVENUE	17,705.74	12,297.47	5,408.27	142,528.89	132,032.02	10,496.87
CURRENT INTEREST & DIVIDENDS	2,188.81	2.26	2,186.55	43,254.70	26,704.98	16,549.72
COUNTY INTEREST INCOME	333.79	16.68	317.11	9,096.32	1,187.37	7,908.95
GAIN/LOSS INVESTMENTS FMV	3,125.89	(16,424.03)	19,549.92	(25,420.03)	(97,769.80)	72,349.77
TOTAL REVENUE	43,003.02	18,024.54	24,978.48	397,481.33	280,905.31	116,576.02
EXPENSES						
INVESTMENT FEES	2,703.21	2,460.74	242.47	11,110.19	10,106.47	1,003.72
COUNTY SERVICE CHARGES	0.00	0.00	0.00	7.46	0.00	7.46
LOSS ON TRANSFER (INTER COSTS)	0.00	0.00	0.00	4,005.99	3,764.51	241.48
SALES TRANSFR OUT (PRIOR YR)	0.00	0.00	0.00	39,585.00	20,125.00	19,460.00
TOTAL EXPENSES	2,703.21	2,460.74	242.47	54,708.64	33,995.98	20,712.66
NET CHANGE	40,299.81	15,563.80	24,736.01	342,772.69	246,909.33	95,863.36

32ND ANNUAL
GENERAL ASSEMBLY
& LEADERSHIP ADDRESS



THURSDAY, JUNE 29, 2023
PECHANGA RESORT CASINO TEMECULA, CA

FEATURING

Doris Kearns Goodwin
PRESIDENTIAL HISTORIAN
& PULITZER PRIZE-WINNING AUTHOR



WRCOG'S 32ND Annual General Assembly & Leadership Conference

Pechanga Resort Casino | Temecula, CA

Thursday, June 29, 2023

Attendee Tickets - Includes General Reception and Dinner

WRCOG has hosted its Annual General Assembly and Leadership Address to bring the region's elected officials, business owners, and community leaders together to network, reflect, and vision cast for the upcoming year. As with tradition, this year's annual event will feature an esteemed guest speaker to inspire and equip regional leaders for the year ahead. This year, WRCOG is excited to welcome presidential historian and Pulitzer Prize-winning author Doris Kearns Goodwin as its 2023 guest speaker!

Schedule

Registration Opens: 4:00 PM

General Reception: 4:00 PM to 6:00 PM

VIP Reception: 4:00 PM to 6:00 PM

Dinner: 6:30 PM to 9:00 PM

Cost Per Attendee: \$150.00

For: General Assembly, Dinner and Leadership Address



Accountability and Transparency

The residents of the district, as voters, owners, constituents, and customers of the district, possess the ultimate responsibility for its oversight and direction. The board is elected or appointed to serve as the voice of these residents. There are a host of legal requirements designed to ensure special districts remain accountable and transparent to its residents.

While special district boards must meet all mandated State laws, they should strive to exceed these requirements and set an example to other governments and organizations.

Legal Requirements

Significant mandates have been placed upon special districts by the State Legislature, which often exceed the standards for the State and some other local agencies. These legal requirements include, but are not limited to:

- Website Maintenance
- Open and Public Meetings under the Ralph M. Brown Act
- Public Records under the California Public Records Act
- Regular Financial Audits
- Finances and Compensation Posted Online
- Ethics Training for Board Members
- Conflict of Interest Compliance under the Political Reform Act

Websites

Beginning January 1, 2020 every special district must maintain a website, per Government Code Section 53087.8. All special district websites must display district contact information, agendas, state-mandated financial transaction and compensation reports, and a report of the district's enterprise systems. An exemption is available for special districts that pass an annual resolution detailing evidence of a hardship.

Open and Public Meetings

Per the Ralph M. Brown Act (Brown Act), special district board meetings must be accessible to the public. To facilitate access and participation, special districts must post their regular meeting agendas at least 72 hours in advance in a publicly accessible location and on their website. The board may only act on issues included in the agenda and the public must be permitted to address the board. The Brown Act includes myriad provisions and exceptions and has been the subject of significant litigation. It is recommended that board members read the Brown Act, found at Government Code Section 54950 et. seq., in its entirety and consult district legal counsel as necessary.

Public Records

As required by the California Public Records Act (CPRA), found in Government Code 6250 et. seq., special district records are subject to public review and scrutiny. The public may request copies of records in the possession of a special district, including records on a board member's personal device or account that are related to district business. Districts may charge a reasonable fee for the cost of printing and paper, but the district may not charge for staff time in producing such copies. As with the Brown Act, the CPRA includes numerous provisions and exceptions and is shaped by countless lawsuits. It is recommended special districts consult legal counsel as necessary in response to specific public records act requests.

Financial Audits

Government Code Section 26909 mandates regular audits of special districts by the county auditor-controller or a certified public accountant. The audit must be filed with the state controller and county auditor-controller.

Online Financial and Compensation Reports

Since 1949, special districts have been required to submit a financial transaction report to the state controller. In 2014, legislation additionally required completion of a compensation report and required that both the compensation report and financial transaction reports be posted or linked to

a conspicuous place on each special district's website. The state controller now provides all of this information in an open data format at www.bythenumbers.ca.gov and www.publicpay.ca.gov.

Ethics Training

In 2005, the State enacted AB 1234 (Salinas) mandating special district board members complete at least two hours of training in general ethics principles and ethics laws every two years. Board members have an obligation to conduct business in an ethical manner and make decisions that are in the best interests of their constituents. Building and maintaining the public's trust requires you to avoid any situation where your self-interest may come first.

Conflict of Interest Compliance

Passed by voters via Proposition 9 in 1974, the Political Reform Act (PRA) is designed to ensure elections are fair and government officials serve all citizens equally. The PRA generally governs political campaign spending and contributions, as well as a variety of ethics rules, including conflicts of interest. It prohibits a special district official from making, participating in making, or influencing a decision in which the official knows or has reason to know the decision will have a material financial effect on the official's economic interests, with limited exceptions.

Third Party Oversight, Review, and Regulation

In addition to the legal requirements adhered to by special districts, there are a number of entities and programs, which provide varying levels of oversight, review, or regulation:

- Local Agency Formation Commission
- County Auditor-Controller
- County Civil Grand Jury
- County District Attorney and State Attorney General
- State Controller
- State Auditor
- State Treasurer
- State Fair Political Practices Commission
- Other State Regulators

Best Practices

Many special districts go beyond State mandated legal requirements to promote accountability and transparency. To facilitate and recognize best practices among special districts, the Special District Leadership Foundation (SDLF) has established a District Transparency Certificate of Excellence as well as other programs and scholarships. Visit sdlf.org to review the programs and download an application.

