

**PALM SPRINGS CEMETERY DISTRICT  
MINUTES**

**REGULAR BOARD OF TRUSTEE MEETING**

**DATE:** July 11, 2024  
**TIME:** 2:00 P.M.  
**PLACE:** 31-705 Da Vall Drive, Cathedral City, California 92234

1. **CALL TO ORDER** Meeting was called to order by Trustee Pye at 2:01 P.M.

2. **ROLL CALL**

Present: Jan M. Pye, Chairperson  
Michael V. Smith, Vice Chairperson  
LaFaye M. Platter, Secretary  
Lynn T. Mallotto, Treasurer  
Tim Radigan-Brophy

Also Present: Kathleen Jurasky, District Manager  
Steven Quintanilla, Attorney

3. **PUBLIC COMMENTS** Brad Anderson, Rancho Mirage submitted a written statement to the Board for public record.

4. **CONFIRMATION OF AGENDA** Motion was made by Trustee Radigan-Brophy, seconded by Trustee Mallotto to approve the agenda as presented. Motion carried; roll call 5-0 Mallotto, Platter, Pye, Radigan-Brophy and Smith.

5. **CONSENT CALENDAR** Motion was made by Trustee Radigan-Brophy, seconded by Trustee Platter to approve the Consent Calendar as presented. Motion carried; roll call 5-0 Mallotto, Platter, Pye, Radigan-Brophy and Smith.

6. **ADMINISTRATIVE CALENDAR** a. **District Investments General Overview & Update – Neal Wilson, Wealth Consulting Group** Mr. Wilson reported the combined investment accounts as of June 30, 2024, was \$11,303,556.00. He stated approximately \$5,379,000.00 of investments are maturing in 2024.

Mr. Wilson said as the holdings come due, they will be reinvested at higher rates for as long as the Investment Policy allows. He further stated that having a large percentage of the portfolio maturing this year means the overall rate of return of the portfolio will increase significantly.

Following a discussion the report from Mr. Wilson was received and filed.

b. **Board of Trustees General Provisions and Government & Trustee Duties and Responsibilities** District Manager Jurasky reviewed the change from \$179.59 to \$265.35 per meeting for the Trustee stipend as note in the revised Board of Trustees General Provisions and Government. This increase will become effective November 1, 2024. The Trustees made no changes to the Trustee Duties and Responsibilities. Following a discussion motion was made by Trustee Radigan-Brophy, seconded by Trustee Mallotto to approve the change to the Board of Trustees General Provisions and Government. Motion carried; roll call 5-0 Mallotto, Platter, Pye, Radigan-Brophy and Smith.

c. **Review for Discussion and Possible Approval to Arrange a Meeting with the Cathedral City Mayor and Council Regarding the Da Vall Drive Wall Extension** Following a discussion, Motion was made by Trustee Pye, seconded by Trustee Mallotto to approve Trustees Radigan-Brophy and Smith as the sub-committee to meet with the Cathedral City Mark Carnevale, Mayor, Nancey Ross, Mayor Pro-Tem, Charlie McClendon, City Manager and Daivd Faessel, City Engineer to discuss the Da Vall Drive Wall Extension. District Manager Jurasky and attorney Quintanilla were directed to attend the meeting as well. Motion carried, roll call 5-0 Mallotto, Platter, Pye, Radigan-Brophy and Smith.

6. **ADMINISTRATIVE CALENDAR** - Continued

d. **California Association of Public Cemeteries (CAPC) Education Seminar and Area Meeting October 11-12, 2024, in San Luis Obispo, CA** Following a discussion motion was made Trustee Pye, seconded by Trustee Platter to approve Trustees and District Manager Jurasky attending the CAPC Education Seminar and Area Meeting. This approval is to include all necessary expenses. Motion carried, roll call 5-0, Mallotto, Platter, Pye, Radigan-Brophy and Smith.

e. **Discussion and Possible Approval to Change the Date of the October 10, 2024, Board Meeting Due to Conflict with CAPC Education Seminar and Area Meeting** Following a discussion motion was made by Trustee Pye, seconded by Trustee Mallotto to approve scheduling the October board meeting for 2:00 P.M., Wednesday, October 16, 2024. Motion carried, roll call 5-0, Mallotto, Platter, Pye, Radigan-Brophy and Smith.

7. **LEGISLATIVE** a. **Resolution 05-2024, Adopting Written Policy and Finding Substantial Evidence to Support the Need to Compensate Trustees for Up to Six Meetings Per Calendar Month** Following a discussion motion was made by Trustee Mallotto, seconded by Trustee Smith to approve Resolution 05-2024. Motion carried, roll call 5-0. Mallotto, Platter, Pye, Radigan-Brophy and Smith.

b. **Ordinance 01-2024, Increasing Trustees Compensation for Board Meeting Attendance** Following a discussion motion was made by Trustee Smith, seconded by Trustee Mallotto to approve Ordinance 1-2024 increasing Trustees board meeting attendance compensation from \$179.59 to \$265.35 per meeting. Motion carried, roll call 5-0. Mallotto, Platter, Pye, Radigan-Brophy and Smith.

8. **TRUSTEE AND ATTORNEY SIGNATURES** All documents were signed as needed by the Trustees; no attorney signature needed.

9. **BOARD DEVELOPMENT** a. **Some Direction on News Releases** Following a discussion Board Chairperson Pye appointed Trustee Mallotto as the media liaison for the District with assistance from District Manager Jurasky. The Trustees approved the appointment and agreed to having District Manager assist.

10. **PUBLIC HEARING CALENDAR** – None

11. **COMMITTEE REPORTS** – None

12. **REPORTS** a. **Trustee Report** Trustee Radigan-Brophy reported he would be on vacation during the September 12, 2024, board meeting. The Trustees approved excusing Trustee Radigan-Brophy's absence.

b. **District Manager** District Manager Jurasky stated that there wasn't anything important for August and suggested no meeting as in prior years. Following a discussion the Trustees agreed to go dark in August. Attorney Quintanilla was requested to prepare a policy to state no August board meetings. This policy is to be placed on the September agenda for Trustee review and approval.

13. **FUTURE AGENDA ITEMS** a. **Discussion in 2025/2026 Possible Cap on PSCD Monthly Employer Contribution for Employee Health Insurance Premiums** No action taken

b. **Postcard Survey Mailing to the Community to Determine Pre-Planning Needs** No action taken

c. **Marketing/Advertising** No action taken

d. **Future Long-Range Planning – PSCD Staff** No action taken

e. **Trustee Meeting Attendance Compensation** No action taken

**14. CLOSED SESSION - READING OF THE SAFE HARBOR LANGUAGE** Safe Harbor language was read by attorney Steve Quintanilla. Convened into Closed Session at 3:18 P.M.

**a. Lease Agreement Delinquent Prior Years Property Taxes Riverside County Treasurer - Update**

**b. East 40 Acres Lease Agreement – Update**

Returned to Open Session at 3:32 P.M.

**15. CLOSED SESSION ANNOUNCEMENT** – Attorney Quintanilla announced no reportable action.

**16. OPEN SESSION** – None

**17. ADJOURNMENT** Meeting was adjourned by Trustee Pye at 3:32 P.M. The next regular board meeting is scheduled for 2:00 P.M., Thursday, September 12, 2024.

DATE:

9-12-2024



LaFaye M. Platter, Secretary