

PALM SPRINGS CEMETERY DISTRICT

**AGENDA
SPECIAL MEETING
OF THE
BOARD OF TRUSTEES**

Thursday, December 9, 2021 at 11:00 a.m.

Spencer's Restaurant, 701 Baristo Road, Palm Springs, California

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact District Manager Kathleen Jurasky by telephone at (760) 328-3316 forty-eight hours prior to the meeting. Such timely notification will enable the District to make reasonable arrangements to ensure accessibility to this meeting. [CFR 35.102-35.104, ADA title 11].

1. CALL TO ORDER

2. ROLL CALL

3. PUBLIC COMMENTS

During this part of the meeting, the public is invited to address the Board of Trustees on any matter **not on the Agenda** or any item on the **Consent Agenda** by stepping to the lectern and giving his or her name and city of residence for the record. Unless additional time is authorized by the Board of Trustees, remarks on Agenda items shall be limited to 3 minutes. **If you wish to speak on an agenda item, please wait to be recognized by the Presiding Officer when that Agenda item is opened for public comments.**

4. CONFIRMATION OF AGENDA

During this part of the meeting, the Board of Trustees may announce any items being pulled from the Agenda or continued to another date.

Items not appearing on the Agenda may be added to the Agenda as "Urgency items" provided two-thirds of the Trustees present determine there is a need to take immediate action on the item and the need to take immediate action came to the attention of the Board of Trustees after the posting of the Agenda.

5. CONSENT CALENDAR

All matters listed on the Consent Calendar are considered to be routine in nature and will be enacted by one roll call vote. There will be no separate discussion of these items unless a Trustee or member of the public requests that a specific item be removed from the Consent Calendar for separate discussion and/or action.

a. Approval of November 11, 2021 Teleconference Regular Meeting Minutes

b. Approval of November Expenditures

General Fund		\$74,398.87
November Reimburse Voucher 1723	\$ 31,693.77	
November Reimburse Voucher 1724	\$ 42,673.47	
Accumulative Capital Outlay		\$.00
Total November 30, 2021 Expenditures Checks & Visa/Debit Card 23822-23584 & Direct Deposits (Payroll)		\$74,398.87

c. Financial Reports as of November 30, 2019 (F-1 thru F-5A)

d. Employee Performance Appreciation Incentives

6. ADMINISTRATIVE CALENDAR

- a. Election of Officers
- b. East 40 Acres Lease Agreement Rancho Mirage Code Enforcement - Update
- c. Wreaths Across America 12:00pm, Saturday 18, 2021 at Desert Memorial Park and Welwood Murray Cemetery – Update District Manager Jurasky and Trustee Kleindienst

7. LEGISLATIVE CALENDAR

- a. Resolution 8-2021, Regarding Remote Teleconference Board Meetings per AB 361
- b. Resolution 9-2021, Transfer Interment Rights & Costs from PN to ACO & GF

8. TRUSTEES AND ATTORNEY SIGNATURES

9. BOARD DEVELOPMENT – None

10. PUBLIC HEARING CALENDAR – None

11. COMMITTEES

12. REPORTS

- a. Trustees
- b. Manager

13. FUTURE AGENDA ITEMS

- a. Discussion in 2021/2022 – Possible Cap on PSCD Monthly Employer Contribution for Employee Health Insurance Premiums
- b. Postcard Survey Mailing to the Community to Determine Pre-Planning Needs
- c. Marketing/Advertising
- d. Lease Agreement Property Taxes January 2022
- e. Discussion for Possible Cell Tower Location at Desert Memorial Park

14. CLOSED SESSION - READING OF THE SAFE HARBOR LANGUAGE

15. CLOSED SESSION ANNOUNCEMENT

16. OPEN SESSION

17. ADJOURNMENT

THIS NOTICE OF AGENDA IS HEREBY CERTIFIED TO HAVE BEEN POSTED AT OR BEFORE 11:00 A.M., Monday, December 6, 2021

**PALM SPRINGS CEMETERY DISTRICT
MINUTES
VIDEO TELECONFERENCE REGULAR
BOARD OF TRUSTEE MEETING**

DATE: November 11, 2021

TIME: 2:00 P.M.

PLACE: 31-705 Da Vall Drive, Cathedral City, California 92234

1. **CALL TO ORDER** Meeting was called to order by Chairperson Pye at 2:01 P.M.

Trustee Pye requested in honor of Veterans Day, and today only the Pledge of Allegiance be recited by everyone. She thanked everyone for their participation.

1a. **WELCOME NEW BOARD MEMBER, INTRODUCTIONS AND OATH OF OFFICE**

LaFaye McFarland Platter

The Oath of Office for LaFaye McFarland Platter was administered by District Manager Jurasky.

Trustee Platter introduced herself and shared her biography with everyone. Everyone congratulated her on being appointed to the Board and welcomed her.

Trustee Pye informed her; Trustee Kleindienst was the Board's liaison for all matters dealing with the media. She also mentioned the formation of ad-hoc committees as needed. Trustee Pye stated Trustees Mallotto and Radigan-Brophy are on the investment ad-hoc committee, they recently met with the District's investment advisor Neal Wilson, and a report will be given later during the meeting.

2. **ROLL CALL**

Present: Jan M. Pye, Chairperson
William G. Kleindienst, Vice Chairperson
Tim M. Radigan-Brophy, Secretary
Lynn T. Mallotto, Treasurer.
LaFaye M. Platter, Member

Also, Present: Kathleen Jurasky, District Manager
Steven B. Quintanilla, Quintanilla & Associates

3. **PUBLIC COMMENTS** – None

4. **CONFIRMATION OF AGENDA** Motion was made by Trustee Kleindienst, seconded by Trustee Mallotto to approve the agenda as presented. Motion carried; vote 4-0-1 Kleindienst, Mallotto, Pye and Radigan Brophy. Trustee Platter abstained – New Board Member.

Trustee Pye requested attorney Steve Quintanilla and investment advisor Neal Wilson introduce themselves to new Trustee Platter. Both gave introductions and stated what they do for, and how long they have been hired by the District.

5. **CONSENT CALENDAR** Motion was made by Trustee Kleindienst, second by Mallotto to approve the Consent Calendar as presented. Motion carried; roll call 4-0-1 Kleindienst, Mallotto, Pye and Radigan-Brophy. Trustee Platter abstained – New Board Member.

6. **ADMINISTRATIVE CALENDAR** a. **District Investments General Overview & Update – Neal Wilson, Wealth Consulting Group** Trustee Mallotto reported she had a terrific meeting with Neal Wilson regarding the District's investments. She informed the Board auditor Rob Dennis recommended narrowing the focus on certain invested funds for State Guidelines investment compliance. Trustee Mallotto stated Neal has been very conservative with his guidance and advice regarding investments, and the Board has followed accordingly. However, she said the State Guidelines indicate a few extra steps need to be taken to be fully in compliance, which she stated Neal Wilson will review in his report. She also said if there are certain vehicles where District's funds should be placed, she would encourage the auditor to come back and give the Board direction.

6. ADMINISTRATIVE CALENDAR - Continued

Mr. Wilson reported he had meet individually with both Trustees Mallotto and Radigan-Brophy to discuss the District's investments. He reviewed the State Guidelines matrix with the Board, which are on pages 13 and 14, and the footnotes of the matrix on page 15. He stated this information was brought to his attention by the auditor Rob Dennis, and it was discovered the District had minor out of compliance issues. He reported the issues were not major, however some adjustments were made, and going forward he has better clarity on the type of investments that can be made.

He gave an explanation of the State Guidelines matrix for the Board's clarification, and suggested they take a closer look at the matrix so when the Board meets with the auditor and himself in December 2021 or January 2022 for the audit report, they can ask specific questions.

Mr. Wilson stated he feels satisfied and is comfortable with his understanding of where the District's funds can be invested.

Attorney Quintanilla gave an overview and explanation of the function of Endowment Care fund's principal and interest structure as it relates to investment for new Trustee Platter's understanding.

Following a discussion, the investment report was received and filed.

b. Ratification of Chairperson Pye and Vice Chairperson Kleindienst Executive Decision for Expenditures in the Amount of \$121,826.00 to Pull Pump for Inspection and Repairs as an Urgency Measure to Well #4 Repairs District Manager Jurasky stated the District has two wells that are used for irrigating the grounds. Well #2, which is used for spot water during the summer months, and Well # 4 which is used for irrigating the entire cemetery grounds. She reported Well #4 went down just after reseeding, and she contacted L.O. Lynch the District contracted company for well service and repairs. District Manager Jurasky reported after their testing of the well she was informed the pump needed to be pulled for equipment inspection.

She stated L.O. Lynch pulled the pump, videoed the well shaft and took the pump to their shop for inspection. She said the inspection showed damage to the column tube shaft and pumping equipment. Cost to pull the pump and make repairs were above her approval limit, and since it was imperative to keep the seed watered, she contacted Trustees Kleindienst and Pye for executive approval of the expenditures.

Following a discussion motion was made by Trustee Kleindienst, seconded by Trustee Radigan-Brophy to approve ratification of the expenditure in the amount of \$121,826.00 for repairs to Well #4. Motion carried; roll call 5-0. Kleindienst, Mallotto, Platter, Pye and Radigan-Brophy.

c. Review for Discussion Long Range Planning – PSCD Staff District Manager Jurasky reported office accountant S. Vickery informed her of his plans to retire in July 2024, and stated her plans are the hire his replacement at least six months prior for training and easy transition.

She further stated March 18, 2022 will mark her 25th year with the District, and although she has no current plans to retire, she will give at least six month notice to allow time for hiring and training of her replacement. She also said she would be available as a consultant if needed.

Trustee Kleindienst stated as an individual who has relied on institutional memory of professional staff in so many of his roles, it absolutely essential that we have a smooth transition. He applauded District Manager Jurasky for the head ups and her advanced thinking on this issue.

d. Discussion for Approval to Cancel PreNeed Contract in Default – G. Ramirez, Contract #C003334 For Trustee Platter’s understanding District Manager explained preneed contracts and the purpose of them. She then reported the Ramirez contract was seven months past due, and according the contract agreement “Contracts in default for more than six (6) months will be cancelled and all payments shall be forfeited upon action by District Board of Trustees”. Following a discussion motion was made by Trustee Kleindienst, seconded by Trustee Mallotto to cancel G. Ramirez, Contract #C003334. Motion carried, roll call 5-0. Kleindienst, Mallotto, Platter, Pye and Radigan-Brophy.

e. CAPC Annual Conference March 10-12, 2022 in Seaside, CA District Manager Jurasky stated she doesn’t have the details for the upcoming conference. However, she placed it on the agenda to inform new Trustee Platter about the upcoming California Association of Public Cemeteries (CAPC) conference well in advance.

f. Review for Discussion and Possible Approval – Trustee Annual Year-End Meeting Luncheon Following a discussion motion was made by Trustee Kleindienst, seconded by Trustee Radigan-Brophy to approve scheduling the Trustee Annual Year-End Meeting Luncheon for 11:00 A.M, Thursday, December 9, 2021 at Spencer’s Restaurant for the board meeting, and luncheon immediately following. District Manager Jurasky was directed to handle the scheduling with the restaurant and to send invitations to Neal Wilson, Investment Advisor, Rob Dennis, CPA, Steve Quintanilla, Legal Counsel. Motion carried, roll call 5-0. Kleindienst, Mallotto, Platter, Pye and Radigan-Brophy.

g. East 40 Acres Lease Agreement – Update Attorney Quintanilla reported he will be scheduling a meeting with Rancho Mirage code enforcement regarding the code violations, and will email the Board when it is scheduled.

7. LEGISLATIVE a. Staff Report and Resolution 8-2021, PSCD Board of Trustees Making Findings Pursuant to Government Code Section 54953, as Amended by Assembly Bill 361, and Authorizing Continued Remote Teleconference Meetings of Board of Trustees Attorney Quintanilla reviewed the staff report, gave an overview of the resolution and explained the details of AB 361. He stated the resolution must be adopted by the board every 30-days if remote teleconference meetings are to continue. Following a discussion motion was made by Trustee Pye, seconded by Trustee Radigan-Brophy to approve Resolution 8-2021. This item is to be place on all future agendas until rescinded by the Board. Trustee Kleindienst stated the date on page 3 of 3 on the resolution needs to be changed to November 11, 2021. District Manager Jurasky stated she would make the correction. Motion carried; roll call 5-0. Kleindienst, Mallotto, Platter, Pye and Radigan-Brophy.

8. TRUSTEE SIGNATURES AND ATTORNEY District Manager Jurasky will contact Trustees and attorney to arrange for signature completion.

9. BOARD DEVELOPMENT a. Users Guide to the Ralph M. Brown Act 2020 Edition & A.B. 361 Remote Meetings District Manager Jurasky stated this is the updated version from attorney Quintanilla and is for Board reference..

10. PUBLIC HEARING CALENDAR – None

11. COMMITTEE REPORTS Trustee Kleindienst reported the Palm Springs Historical Society license agreement with PSCD to conduct tours at Welwood Murray Cemetery has been executed and give to District Manager Jurasky.

He stated the Palm Springs Historical Society would like tours to start later this year or early 2022, and reported there are currently over 1,400 persons already interested in taking the tours.

12. REPORTS a. Trustee Report Trustee Kleindienst a brief overview of the Wreaths Across America history, and the involvement of the Cahuilla Chapter Daughters of the American Revolution locally. He reported wreaths for all veterans at Welwood Murray Cemetery have been fully sponsored.

District Manager Jurasky stated when she received details on the Wreaths Across America ceremony she will email to the Board. She said she will also email information regarding how to purchase wreaths.

b. District Manager District Manager

1. Strategic Barometer - District Manager reported there are no changes since October 2021.
2. COVID-19 Fiscal Relief for Special Districts – Application Submitted October 13, 2021
District Manager reported the application was in the amount of \$4,506.04

She also explained under the COVID-19 Fiscal Relief program families could apply to get reimbursed for funeral expenses up to \$9,000.00 for COVID-19 related deaths. She stated the District prepared a letter with FEMA contact information, and letters were sent to known families who had lost a loved from COVID-19 so they can apply for reimbursement.

13. FUTURE AGENDA ITEMS a. Discussion in 2021/2022 Possible Cap on PSCD Monthly Employer Contribution for Employee Health Insurance Premiums No action taken

b. Postcard Survey Mailing to the Community to Determine Pre-Planning Needs No action taken

c. Marketing/Advertising No action taken

d. Lease Agreement Property Taxes January 2022 No action taken

e. Discussion for Possible Cell Tower Location at Desert Memorial Park No action taken

14. CLOSED SESSION - READING OF THE SAFE HARBOR – None

15. CLOSED SESSION ANNOUNCEMENT

16. OPEN SESSION

Trustee Pye requested a moment of silence for former District Manager Shirley Quake who passed away November 11, 2021.

17. ADJOURNMENT Meeting was adjourned by Trustee Pye at 3:22 P.M. The next board meeting is scheduled for 11:00 A.M., Thursday, December 9, 2021 at Spencer’s Restaurant in Palm Springs, CA.

DATE: _____

Tim Radigan-Brophy, Secretary

PALM SPRINGS CEMETERY DIST
Cash Disbursements Journal
For the Period From Nov 1, 2021 to Nov 30, 2021

Date	Check #	Line Description	Debit Amount	Credit Amount
11/1/21	23822	NOV 2021 PSCD EMPLOYEE DENTAL INSURANCE EXPEN STANDARD INSURANCE COMPANY RB	463.80	463.80
11/1/21	23823	INV 9227271 - PEST CONTROL MAINTENANCE FOR OCT 2 WESTERN EXTERMINATOR	88.30	88.30
11/2/21	23824	INV00000430047 - OFFICE WIRELESS FOR NOV 2021 ONE RING NETWORKS	200.00	200.00
11/3/21	23825	IN737015 - SERVICE CALL ON KYOCERA COPIER AIS	125.00	125.00
11/3/21	23826	TRASH SERVICE FOR NOV 2021 BURRTEC WASTE & RECYCLING SVCS	425.82	425.82
11/3/21	23827	INV 19398703 - CONTRACT ON KYOCERA COPIER MARLIN BUSINESS BANK	144.64	144.64
11/4/21	23828	INV 2111133 - SECURITY PATROL FOR NOV 2021 MAXWELL SECURITY SERVICES, INC	725.00	725.00
11/8/21	23829	YELLOW PAGE ADVERTISING FOR OCT 2021 DEX YP	181.10	181.10
11/8/21	23830	WMC USAGE FOR NOV 2021 DESERT WATER AGENCY	878.80	878.80
11/11/21	23831	332245-850914 - WELL REPLENISHMENT FOR OCT 2021 COACHELLA VALLEY WATER DIST	1,934.83	1,934.83
11/11/21	23832	INV00072410 - USER LICENSE 11/19/2021 TO 11/18/2022 E-FILECABINET	300.00	300.00
11/11/21	23833	MONTHLY LANDSCAPE MAINTENANCE FOR OCT 2021 LESS \$105.69 FOR GRAY VASE DAMAGED BY MOWER 10/ NISSHO OF CALIFORNIA, INC	24,594.31	24,594.31
11/15/21	23834	IN048530 - (6) #5 LINERS; (4) #5 VAULTS WHITED CEMETERY SERVICE	2,095.00	2,095.00
11/15/21	23835	559833-884768 - ADMIN BUILDING FOR NOV 2021 180819-512108 - BUSINESS FOR NOV 2021 559831-884770 - FIRE PROTECTION FOR NOV 2021 COACHELLA VALLEY WATER DIST	48.31 24.71 86.99	160.01
11/15/21	23836	OFFICE PHONES FOR PERIOD ENDING 12/06/21 FRONTIER COMMUNICATIONS	393.16	393.16
11/15/21	23837	INV 10974797 - SERVICE (20) FIRE EXTINGUISHERS DESERT FIRE EXT. CO. INC	484.59	484.59
11/30/21	23838	IT0000005105 - PS FINANCIALS FOR OCT 2021 DATA VPN RIVERSIDE COUNTY INFORMATION TECHNOLOGY	70.18 4.66	74.84
11/30/21	23839	INV 4580041 - COURIER SERVICE FOR 11/05/2021 & 11/15/2 GLS US	36.62	36.62
11/30/21	23840	INV#15659793 - IRRIGATION SYSTEM REPAIR SUPPLIES	438.28	

PALM SPRINGS CEMETERY DIST
Cash Disbursements Journal
For the Period From Nov 1, 2021 to Nov 30, 2021

Date	Check #	Line Description	Debit Amount	Credit Amount
		INV#15593457 - IRRIGATION SYSTEM REPAIR SUPPLEIS EWING IRRIGATION PRODUCTS, INC	263.02	701.30
11/30/21	23841	INV# 203660 - ANNUAL FLOWERS CAMERON NURSERY, LLC	316.68	316.68
11/30/21	23842	INV# 385763 - OFFICE MONITORING 12/01/21 - 2/28/21 INV# 385612 - MAINTENANCE MONITORING 12/01/21 - 2/28 INV# 384973 - FIRE PROTECTION 12/01/21 - 2/28/21 DESERT ALARM INC	89.85 89.85 119.97	299.67
11/30/21	23843	IN048700 - (1) #7 VAULT; (8) #5 LINERS; (2) #5 VAULTS WHITED CEMETERY SERVICE	2,476.00	2,476.00
11/30/21	23844	GROUND SUPERVISOR & OFFICE CELL PHONES FOR PE SPRINT	130.91	130.91
11/30/21	23845	IN741112 - KYOCERA CONTRACT FOR 11/16/21 TO 12/15/21 IN741113 - WATER COOLER FOR 11/16/21 TO 12/15/21 AIS	168.77 32.63	201.40
11/30/21	23846	INV #65593 - (12) TRION GRAY VASES INV 65637 - (12) THRIFY BRONZE VASES ASCO PACIFIC, INC.	434.83 307.68	742.51
11/30/21	23847	NOV 2021 PSCD EMPLOYEE VISION INSURANCE EXPENS DEC 2021 PSCD EMPLOYEE VISION INSURANCE EXPENS METLIFE GROUP BENEFITS	58.80 58.80	117.60
11/30/21	23848	DEC 2021 PSCD EMPLOYEE DENTAL INSURANCE EXPEN STANDARD INSURANCE COMPANY RB	463.80	463.80
11/30/21	23849	DEC 2021 PSCD EMPLOYEE LIFE INSURANCE EXPENSE STANDARD INSURANCE COMPANY RQ	75.89	75.89
11/30/21	23850	K JURASKY EXTRA HEALTH INSURANCE FOR PAY PERI COLONIAL LIFE	203.78	203.78
11/30/21	23851	NOV 2021 PSCD EMPLOYEE RETIREMENT EXPENSE FOR NOV 2021 EMPLOYEE 403B PAYABLE FOR K JURASKY INVESCO INVESTMENT SERVICES, INC	624.88 1,846.16	2,471.04
11/30/21	23852	NOV 2021 PSCD EMPLOYEE RETIREMENT EXPENSE FOR FRANKLIN - TEMPLETON	235.20	235.20
11/30/21	23853	NOV 2021 PSCD EMPLOYEE RETIREMENT EXPESNE FOR FRANKLIN - TEMPLETON	235.20	235.20
11/30/21	23854	NOV 2021 PSCD EMPLOYEE RETIREMENT EXPENSE FOR FRANKLIN - TEMPLETON	246.40	246.40
11/8/21	CALPERS	NOV 2021 PSCD EMPLOYEE HEALTH INSURANCE EXPEN NOV 2021 PSCD RETIREE HEALTH INSURANCE EXPENSE CALPERS	5,797.31 764.41	6,561.72
11/9/21	DEBIT EA	HOME DEPOT - PARTS & SUPPLIES TO MAKE GRAVEL SI COMPANY DEBIT CARD	45.98	45.98
11/2/21	DEBIT KJ	STAPLES - TRASH BAGS	73.94	

PALM SPRINGS CEMETERY DIST
Cash Disbursements Journal
For the Period From Nov 1, 2021 to Nov 30, 2021

Date	Check #	Line Description	Debit Amount	Credit Amount
		COMPANY DEBIT CARD		73.94
11/4/21	DEBIT KJ	USPS - CERTIFIED DEFAULT LETTERS FOR LOERA & PA COMPANY DEBIT CARD	14.76	14.76
11/5/21	DEBIT KJ	USPS - POSTAGE STAMPS COMPANY DEBIT CARD	232.00	232.00
11/8/21	DEBIT KJ	ICLOUD+ WITH 200 GB OF STORAGE COMPANY DEBIT CARD	2.99	2.99
11/19/21	DEBIT KJ	STAPLES - PRINTER INK & OTHER SUPPLIES COMPANY DEBIT CARD	240.61	240.61
11/18/21	DEBIT KJ	DAVID ROHR FLORAL - FLOWERS FOR S. QUAKE MEMO COMPANY DEBIT CARD	217.50	217.50
11/16/21	DEBIT KJ	SEE'S CANDIES - BOT ANNUAL LUNCHEON COMPANY DEBIT CARD	295.00	295.00
11/19/21	DEBIT KJ	HP INSTANT INK FOR NOV 2021 COMPANY DEBIT CARD	1.08	1.08
11/5/21	EDD_TAX	SIT P/R 10/21/2021 TO 11/03/2021 PAID 11/05/2021 SDI P/R 10/21/2021 TO 11/03/2021 PAID 11/05/2021 EMPLOYMENT DEVELOPMENT DEPT	230.32 118.36	348.68
11/19/21	EDD_TAX	SIT P/R 11/04/2021 TO 11/17/2021 PAID 11/19/2021 SDI P/R 11/04/2021 TO 11/17/2021 PAID 11/19/2021 EMPLOYMENT DEVELOPMENT DEPT	230.32 130.09	360.41
11/5/21	EDD_TAX	SUI P/R 10/21/2021 TO 11/03/2021 PAID 11/05/2021 EMPLOYMENT DEVELOPMENT DEPT	22.27	22.27
11/19/21	EDD_TAX	SUI P/R 11/04/2021 TO 11/17/2021 PAID 11/19/2021 EMPLOYMENT DEVELOPMENT DEPT	55.67	55.67
11/24/21	EDISON	WELL #4 FOR PERIOD 10/11/21 TO 11/08/21 - 8002601833 ADMIN BUILDING FOR PERIOD 10/12/21 TO 11/09/21 - 8000 DAVALL GATE FOR PERIOD 10/13/21 TO 11/11/21 - 8001545 WMC FOR PERIOD 10/13/21 TO 11/11/21 - 8004476833 WMC (DESERT COMMUNITY ENERGY FOR PERIOD 10/13 WELL #2 WILL BE BILLED AT LATER DATE - 8003526191 SO CAL EDISON	3,198.47 595.27 29.38 17.97 0.33	3,841.42
11/5/21	EXPRESS_	FIT P/R 10/21/2021 TO 11/03/2021 PAID 11/05/2021 SOCIAL SECURITY P/R 10/21/2021 TO 11/03/2021 PAID 11/0 MEDICARE P/R 10/21/2021 TO 11/03/2021 PAID 11/05/2021 BANK OF AMERICA	775.21 1,223.08 286.03	2,284.32
11/19/21	EXPRESS_	FIT P/R 11/04/2021 TO 11/17/2021 PAID 11/19/2021 SOCIAL SECURITY P/R 11/04/2021 TO 11/17/2021 PAID 11/1 MEDICARE P/R 11/04/2021 TO 11/17/2021 PAID 11/19/2021 BANK OF AMERICA	775.21 1,344.29 314.40	2,433.90
11/5/21	FEES	P/R 10/21/2021 TO 11/03/2021 PAID 11/05/2021 CBIZ PAYROLL	78.41	78.41
11/19/21	FEES	P/R 11/04/2021 TO 11/17/2021 PAID 11/19/2021	95.51	

PALM SPRINGS CEMETERY DIST
Cash Disbursements Journal
For the Period From Nov 1, 2021 to Nov 30, 2021

Date	Check #	Line Description	Debit Amoun	Credit Amoun
		CBIZ PAYROLL		95.51
	Total		59,429.37	59,429.37

PALM SPRINGS CEMETERY DISTRICT
Payroll Disbursement Journal-General Fund
For November 2021

Date	Reference	Employee	Amount
11/5/2021	5367	KATHLEEN JURASKY	2,615.00
11/5/2021	5368	STEPHANIE C. LOZANO	1,331.47
11/5/2021	5369	SCOTT W. VICKREY	1,389.51
11/5/2021	5370	EDGAR F. ARCHILA	1,375.83
11/5/2021	5371	LYNN T. MALLOTTO	163.70
11/5/2021	5372	TIM RADIGAN-BROPHY	163.70
11/19/2021	5378	KATHLEEN JURASKY	2,614.99
11/19/2021	5379	KATHLEEN JURASKY	400.00
11/19/2021	5380	STEPHANIE C. LOZANO	1,331.47
11/19/2021	5381	SCOTT W. VICKREY	1,389.51
11/19/2021	5382	EDGAR F. ARCHILA	1,375.83
11/19/2021	5383	WILLIAM G. KLEINDIENST	163.70
11/19/2021	5384	LYNN T. MALLOTTO	163.70
11/19/2021	5385	LAFAYE M. PLATTER	163.70
11/19/2021	5386	JAN M. PYE	163.70
11/19/2021	5387	TIM RADIGAN-BROPHY	163.69
11/1/21 thru 11/30/21			14,969.50

GENERAL FUND, INVESTMENTS & ACO DISBURSEMENT RECAP
November 2021

November Cash Disbursement Journal	59,429.37
November Payroll Disbursement Journal	14,969.50
TOTAL PSCD DISBURSEMENTS	<u>74,398.87</u>
TOTAL GENERAL FUND EXPENDITURES	<u>74,398.87</u>
November Payment Voucher # 1723	31,693.77
November Payment Voucher # 1724	42,673.47
Total Payment Vouchers	<u>74,367.24</u>
Refund from Staples - 11/3/2021 ACH Credit	31.63
TOTAL ACO EXPENDITURES	<u>0.00</u>
November ACO Payment Voucher #1725 For Well #4 Repairs on Column Shaft to be paid at later date (\$111,751.00)	
PET CEMETERY DRAWDOWNS	<u>0.00</u>
Loan Amount:	25,000.00
Current Balance Remaining:	15,000.00
TOTAL November DISBURSEMENTS	<u>74,398.87</u>

5b 5 of 5 November Recap

**PALM SPRINGS CEMETERY DISTRICT
SITE SALES & INTERMENTS
November 2021**

SALES

	Prior Months		November		FY 2021/2022 YTD Totals		FY 2020/2021 YTD Totals	
	DMP	WMC	DMP	WMC	DMP	WMC	DMP	WMC
Adult, C	92	0	22	0	114	0	113	0
Adult, A&B	4	0	2	0	6	0	4	0
Premium	10	0	0	0	10	0	17	0
Child	2	0	1	0	3	0	1	0
Cremation	18	0	2	0	20	0	16	0
Niche	12	0	4	0	16	0	15	0
TOTALS	138	0	31	0	169	0	166	0

LOT REPURCHASES

	Prior Months		November		FY 2021/2022 YTD Totals		FY 2020/2021 YTD Totals	
	DMP	WMC	DMP	WMC	DMP	WMC	DMP	WMC
Adult	4	0	0	0	4	0	3	0
Cremation	0	0	0	0	0	0	0	0
Niche	0	0	0	0	0	0	0	0
TOTALS	4	0	0	0	4	0	3	0

TOTAL INTERMENTS

	Prior Months		November		FY 2021/2022 YTD Totals		FY 2020/2021 YTD Totals	
	DMP	WMC	DMP	WMC	DMP	WMC	DMP	WMC
Adult	74	0	21	0	95	0	115	0
Child	2	0	1	0	3	0	1	0
Cremation	33	1	7	0	40	1	20	0
Niche	13	0	1	0	14	0	8	0
TOTALS	122	1	30	0	152	1	144	0

SATURDAY INTERMENTS

	Prior Months		November		FY 2021/2022 YTD Totals		FY 2020/2021 YTD Totals	
	DMP	WMC	DMP	WMC	DMP	WMC	DMP	WMC
Adult	0	0	0	0	0	0	0	0
Child	0	0	0	0	0	0	0	0
Cremation	0	0	0	0	0	0	0	0
Niche	0	0	0	0	0	0	0	0
TOTALS	0	0	0	0	0	0	0	0

SUNDAY INTERMENTS

	Prior Months		November		FY 2021/2022 YTD Totals		FY 2020/2021 YTD Totals	
	DMP	WMC	DMP	WMC	DMP	WMC	DMP	WMC
Adult	0	0	0	0	0	0	0	0
Child	0	0	0	0	0	0	0	0
Cremation	0	0	0	0	0	0	0	0
Niche	0	0	0	0	0	0	0	0
TOTALS	0	0	0	0	0	0	0	0

**PALM SPRINGS CEMETERY DIST
INCOME STATEMENT - GENERAL FUND
FOR THE FIVE MONTHS ENDING NOVEMBER 30, 2021**

	PTD ACTUAL	PTD PRIOR YEAR	VARIANCE	YTD ACTUAL	YTD PRIOR YEAR	VARIANCE
REVENUE						
OPEN AND CLOSE	40,275.00	28,745.00	11,530.00	149,465.00	164,135.00	(14,670.00)
MISC SPECIAL SET-UP	0.00	225.00	(225.00)	0.00	225.00	(225.00)
RETURNED CHECK BANK CHARGE	30.00	0.00	30.00	90.00	90.00	0.00
INTEREST RECEIVED	0.88	0.87	0.01	7.23	16.24	(9.01)
LAND LEASE	6,103.01	5,730.53	372.48	30,515.05	28,652.65	1,862.40
MISC INCOME	100.00	25.00	75.00	200.00	249.00	(49.00)
CREDIT CARD CONVEN FEE	741.57	1,034.18	(292.61)	3,398.57	3,515.76	(117.19)
TAX COLLECTIONS	7,265.01	0.00	7,265.01	9,940.74	10,320.47	(379.73)
VAULTS	2,130.00	1,025.00	1,105.00	5,470.00	7,380.00	(1,910.00)
CREMATION VAULTS	630.00	270.00	360.00	4,120.00	1,910.00	2,210.00
LINERS	3,538.00	2,400.00	1,138.00	11,516.00	13,105.00	(1,589.00)
GRAVE VASES	1,035.00	855.00	180.00	6,606.75	4,833.25	1,773.50
ENR SURCHARGE	7,410.00	4,940.00	2,470.00	26,660.00	25,890.00	770.00
LOT TRANSFERS	0.00	200.00	(200.00)	300.00	1,000.00	(700.00)
COUNTY INTEREST INCOME	0.00	0.00	0.00	201.47	320.83	(119.36)
HANDLING FEE	13,150.00	9,195.00	3,955.00	45,360.00	54,290.00	(8,930.00)
PRENEED CONTRACT SERVICE CHG	2,000.00	700.00	1,300.00	8,000.00	3,800.00	4,200.00
VASE/HDSTN SET & CLEAN	4,155.00	4,555.00	(400.00)	28,880.00	25,495.00	3,385.00
TOTAL REVENUE	88,563.47	59,900.58	28,662.89	330,730.81	345,228.20	(14,497.39)
EXPENSES						
REGULAR SALARIES	19,785.30	21,894.72	(2,109.42)	110,995.11	101,115.55	9,879.56
BOT MEETING COMPENSATION	1,077.54	897.95	179.59	2,514.26	3,412.21	(897.95)
COVID-19 PAYROLL	0.00	0.00	0.00	0.00	4,921.29	(4,921.29)
RETIREMENT/PENSION	1,341.68	1,532.63	(190.95)	7,385.93	7,422.59	(36.66)
FICA	1,283.69	1,403.33	(119.64)	6,983.65	6,731.89	251.76
MEDICARE	300.22	328.20	(27.98)	1,633.27	1,574.40	58.87
EMPLOYEE GROUP INSURANCE	7,682.81	6,033.41	1,649.40	33,347.99	30,639.96	2,708.03
RETIREE GROUP INSURANCE	0.00	1,154.34	(1,154.34)	3,057.51	5,771.70	(2,714.19)
UNEMPLOYMENT INSURANCE	77.94	55.67	22.27	359.72	211.55	148.17
WORKERS COMP INSURANCE	49.76	562.36	(512.60)	503.50	2,795.90	(2,292.40)
ELECTRICITY	3,841.42	771.60	3,069.82	37,082.96	22,301.67	14,781.29
TELEPHONE	524.07	658.55	(134.48)	3,357.89	3,254.39	103.50
WATER	2,973.64	2,886.64	87.00	16,174.18	17,877.46	(1,703.28)
VISA-MASTER CHG FEES	840.74	1,045.14	(204.40)	3,537.15	4,596.17	(1,059.02)
COUNTY SERVICE CHARGE	74.84	0.00	74.84	348.57	489.07	(140.50)
GENERAL INSURANCE	2,117.83	2,190.03	(72.20)	10,589.15	10,950.15	(361.00)
LEGAL	0.00	1,020.00	(1,020.00)	4,283.50	2,994.00	1,289.50
LOT REPURCHASE	0.00	2,750.00	(2,750.00)	1,440.00	3,885.00	(2,445.00)
OFFICE EXPENSE	1,863.89	1,432.22	431.67	7,672.52	8,817.78	(1,145.26)
UNIFORMS & SAFETY EQUIPMENT	0.00	0.00	0.00	822.65	0.00	822.65
MTG EXP & SUPPLIES	295.00	0.00	295.00	398.79	0.00	398.79
AUDIT	0.00	0.00	0.00	7,290.00	6,320.00	970.00
ADVERTISING/PUBLICITY	181.10	184.20	(3.10)	1,074.10	978.41	95.69
MEMBERSHIP & DUES	0.00	504.00	(504.00)	450.00	5,175.00	(4,725.00)
AUTO TRUCK EXPENSE	0.00	1,801.33	(1,801.33)	921.93	5,295.46	(4,373.53)
LARGE EQUIPMENT REPAIRS	0.00	49.25	(49.25)	0.00	2,396.54	(2,396.54)
IRRIGATION SYSTEM REPAIRS	701.30	170.33	530.97	4,383.12	2,225.50	2,157.62
FERTILIZER AND SEED	316.68	0.00	316.68	14,345.43	7,634.25	6,711.18
GASOLINE, OIL, TIRES	0.00	0.00	0.00	2,484.74	587.71	1,897.03
PLANT & BUILDING	1,118.68	1,722.20	(603.52)	4,856.63	4,602.44	254.19
TOOLS & SUPPLIES	119.92	716.23	(596.31)	1,355.00	789.37	565.63
GRAVE LINERS & VAULTS	4,571.00	1,790.00	2,781.00	21,463.58	19,394.59	2,068.99
GRAVE VASES	742.51	1,171.28	(428.77)	4,559.61	3,214.90	1,344.71
CONTRACT TREE/GARDEN MAINTNCE	24,594.31	24,700.00	(105.69)	98,583.18	98,466.61	116.57
SECURITY CAMERA EXPENSE	179.70	179.70	0.00	359.40	359.40	0.00
DMP GROUNDS SECURITY	725.00	725.00	0.00	3,625.00	3,625.00	0.00
COVID-19 EXPENSES	0.00	0.00	0.00	148.34	1,697.25	(1,548.91)
TOTAL EXPENSES	(77,380.57)	(80,330.31)	2,949.74	(418,388.36)	(402,525.16)	(15,863.20)
NET CHANGE FROM OPERATIONS	11,182.90	(20,429.73)	31,612.63	(87,657.55)	(57,296.96)	(30,360.59)
OTHER REVENUE & EXPENSE						
TOTAL OTHER REVENUE & EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00
NET CHANGE	11,182.90	(20,429.73)	31,612.63	(87,657.55)	(57,296.96)	(30,360.59)

PALM SPRINGS CEMETERY DIST
ANNUAL BUDGET INCOME STATEMENT - GENERAL FUND
FOR THE FIVE MONTHS ENDING NOVEMBER 30, 2021

	PTD ACTUAL	PTD BUDGET	VARIANCE	YTD ACTUAL	ANNUAL BUDGET	VARIANCE
REVENUE						
OPEN AND CLOSE	40,275.00	24,754.00	15,521.00	149,465.00	297,050.00	(147,585.00)
MISC SPECIAL SET-UP	0.00	75.00	(75.00)	0.00	900.00	(900.00)
RETURNED CHECK BANK CHARGE	30.00	6.00	24.00	90.00	70.00	20.00
INTEREST RECEIVED	0.88	3.00	(2.12)	7.23	35.00	(27.77)
LAND LEASE	6,103.01	5,817.00	286.01	30,515.05	69,798.00	(39,282.95)
MISC INCOME	100.00	0.00	100.00	200.00	0.00	200.00
CREDIT CARD CONVEN FEE	741.57	713.00	28.57	3,398.57	8,550.00	(5,151.43)
LATE FEE	0.00	1,075.00	(1,075.00)	0.00	12,900.00	(12,900.00)
SAT INTERMENT SURCHARGE	0.00	1,633.00	(1,633.00)	0.00	19,600.00	(19,600.00)
SUN INTERMENT SURCHARGE	0.00	733.00	(733.00)	0.00	8,800.00	(8,800.00)
TAX COLLECTIONS	7,265.01	29,880.00	(22,614.99)	9,940.74	358,562.00	(348,621.26)
VAULTS	2,130.00	1,421.00	709.00	5,470.00	17,050.00	(11,580.00)
CREMATION VAULTS	630.00	0.00	630.00	4,120.00	0.00	4,120.00
LINERS	3,538.00	1,988.00	1,550.00	11,516.00	23,850.00	(12,334.00)
GRAVE VASES	1,035.00	731.00	304.00	6,606.75	8,775.00	(2,168.25)
MEMORIAL WALL INCOME	0.00	25.00	(25.00)	0.00	300.00	(300.00)
ENR SURCHARGE	7,410.00	3,561.00	3,849.00	26,660.00	42,730.00	(16,070.00)
LOT TRANSFERS	0.00	133.00	(133.00)	300.00	1,600.00	(1,300.00)
COUNTY INTEREST INCOME	0.00	46.00	(46.00)	201.47	550.00	(348.53)
HANDLING FEE	13,150.00	7,848.00	5,302.00	45,360.00	94,175.00	(48,815.00)
PRENEED CONTRACT SERVICE CHG	2,000.00	667.00	1,333.00	8,000.00	8,000.00	0.00
VASE/HDSTN SET & CLEAN	4,155.00	3,824.00	331.00	28,880.00	45,890.00	(17,010.00)
TOTAL REVENUE	88,563.47	84,933.00	3,630.47	330,730.81	1,019,185.00	(688,454.19)
EXPENSES						
REGULAR SALARIES	19,785.30	25,762.00	(5,976.70)	110,995.11	309,141.00	(198,145.89)
BOT MEETING COMPENSATION	1,077.54	1,122.00	(44.46)	2,514.26	13,469.00	(10,954.74)
BOT CONFERENCES	0.00	208.00	(208.00)	0.00	2,500.00	(2,500.00)
BOT TRAVEL & EXPENSES	0.00	250.00	(250.00)	0.00	3,000.00	(3,000.00)
TEMPORARY HELP	0.00	833.00	(833.00)	0.00	10,000.00	(10,000.00)
RETIREMENT/PENSION	1,341.68	1,725.00	(383.32)	7,385.93	20,697.00	(13,311.07)
FICA	1,283.69	1,577.00	(293.31)	6,983.65	18,919.00	(11,935.35)
MEDICARE	300.22	394.00	(93.78)	1,633.27	4,730.00	(3,096.73)
EMPLOYEE GROUP INSURANCE	7,682.81	5,842.00	1,840.81	33,347.99	70,106.00	(36,758.01)
RETIREE GROUP INSURANCE	0.00	1,113.00	(1,113.00)	3,057.51	13,353.00	(10,295.49)
UNEMPLOYMENT INSURANCE	77.94	283.00	(205.06)	359.72	3,395.00	(3,035.28)
WORKERS COMP INSURANCE	49.76	632.00	(582.24)	503.50	7,585.00	(7,081.50)
ELECTRICITY	3,841.42	4,020.00	(178.58)	37,082.96	48,250.00	(11,167.04)
TELEPHONE	524.07	667.00	(142.93)	3,357.89	8,000.00	(4,642.11)
WATER	2,973.64	3,354.00	(380.36)	16,174.18	40,250.00	(24,075.82)
COMMUNITY OUTREACH	0.00	83.00	(83.00)	0.00	1,000.00	(1,000.00)
VISA-MASTER CHG FBES	840.74	750.00	90.74	3,537.15	9,000.00	(5,462.85)
RETURNED CHECK	0.00	4.00	(4.00)	0.00	50.00	(50.00)
COUNTY SERVICE CHARGE	74.84	100.00	(25.16)	348.57	1,200.00	(851.43)
EDUCATION	0.00	33.00	(33.00)	0.00	400.00	(400.00)
GENERAL INSURANCE	2,117.83	2,229.00	(111.17)	10,589.15	26,752.00	(16,162.85)
LEGAL	0.00	1,458.00	(1,458.00)	4,283.50	17,500.00	(13,216.50)
LOT REPURCHASE	0.00	542.00	(542.00)	1,440.00	6,500.00	(5,060.00)
OFFICE EXPENSE	1,863.89	1,500.00	363.89	7,672.52	18,000.00	(10,327.48)
TRAVEL & CONVENTION	0.00	583.00	(583.00)	0.00	7,000.00	(7,000.00)
UNIFORMS & SAFETY EQUIPMENT	0.00	83.00	(83.00)	822.65	1,000.00	(177.35)
MTG EXP & SUPPLIES	295.00	42.00	253.00	398.79	500.00	(101.21)
CONTRIBUTIONS	0.00	17.00	(17.00)	0.00	200.00	(200.00)
AUDIT	0.00	683.00	(683.00)	7,290.00	8,200.00	(910.00)
ADVERTISING/PUBLICITY	181.10	417.00	(235.90)	1,074.10	5,000.00	(3,925.90)
MEMBERSHIP & DUES	0.00	525.00	(525.00)	450.00	6,300.00	(5,850.00)
AUTO TRUCK EXPENSE	0.00	100.00	(100.00)	921.93	1,200.00	(278.07)
LARGE EQUIPMENT REPAIRS	0.00	333.00	(333.00)	0.00	4,000.00	(4,000.00)
EQUIPMENT REPAIRS	0.00	83.00	(83.00)	0.00	1,000.00	(1,000.00)
IRRIGATION SYSTEM REPAIRS	701.30	692.00	9.30	4,383.12	8,300.00	(3,916.88)
FERTILIZER AND SEED	316.68	917.00	(600.32)	14,345.43	11,000.00	3,345.43
GASOLINE, OIL, TIRES	0.00	417.00	(417.00)	2,484.74	5,000.00	(2,515.26)
PLANT & BUILDING	1,118.68	1,833.00	(714.32)	4,856.63	22,000.00	(17,143.37)
ROAD MAINTENANCE	0.00	167.00	(167.00)	0.00	2,000.00	(2,000.00)
TOOLS & SUPPLIES	119.92	125.00	(5.08)	1,355.00	1,500.00	(145.00)
GRAVE LINERS & VAULTS	4,571.00	3,208.00	1,363.00	21,463.58	38,500.00	(17,036.42)
GRAVE VASES	742.51	375.00	367.51	4,559.61	4,500.00	59.61
CONTRACT TREE/GARDEN MAINTNCE	24,594.31	24,700.00	(105.69)	98,583.18	296,400.00	(197,816.82)
CONTRACT BURIALS	0.00	583.00	(583.00)	0.00	7,000.00	(7,000.00)
SECURITY CAMERA EXPENSE	179.70	125.00	54.70	359.40	1,500.00	(1,140.60)
DMP GROUNDS SECURITY	725.00	725.00	0.00	3,625.00	8,700.00	(5,075.00)
COVID-19 EXPENSES	0.00	125.00	(125.00)	148.34	1,500.00	(1,351.66)
TOTAL EXPENSES	77,380.57	91,339.00	(13,958.43)	418,388.36	1,096,097.00	(677,708.64)
NET CHANGE FROM OPERATIONS	11,182.90	(6,406.00)	17,588.90	(87,657.55)	(76,912.00)	(10,745.55)
OTHER REVENUE & EXPENSE						
RESERVES TRANSFERRED IN	0.00	8,073.00	(8,073.00)	0.00	96,912.00	(96,912.00)
OTHER EXPENSE APPROP CONTING	0.00	(1,667.00)	1,667.00	0.00	(20,000.00)	20,000.00
NET CHANGE	11,182.90	0.00	11,182.90	(87,657.55)	0.00	(87,657.55)

**ACCUMULATIVE CAPITAL OUTLAY
INCOME STATEMENT
FOR THE FIVE MONTHS ENDING NOVEMBER 30, 2021**

	PTD ACTUAL	PTD PRIOR YEAR	VARIANCE	YTD ACTUAL	YTD PRIOR YEAR	VARIANCE
REVENUE						
BURIAL RIGHT SALES	22,725.00	44,400.00	(21,675.00)	133,415.00	164,625.00	(31,210.00)
CURRENT INTEREST & DIVIDENDS	1,159.73	1,480.91	(321.18)	6,917.26	5,512.18	1,405.08
COUNTY INTEREST INCOME	0.00	0.00	0.00	700.50	1,121.96	(421.46)
GAIN/INVEST FAIR VALUE INCREAS	(769.81)	(8,280.03)	7,510.22	(3,248.36)	(2,281.58)	(966.78)
TOTAL REVENUE	23,114.92	37,600.88	(14,485.96)	137,784.40	168,977.56	(31,193.16)
	<u>23,114.92</u>	<u>37,600.88</u>	<u>(14,485.96)</u>	<u>137,784.40</u>	<u>168,977.56</u>	<u>(31,193.16)</u>
EXPENSES						
INVESTMENT ADVISOR FEES	1,323.85	1,328.01	(4.16)	2,645.23	2,645.07	0.16
COUNTY SERVICE CHARGE	0.00	0.00	0.00	0.00	5.27	(5.27)
TOTAL EXPENSES	(1,323.85)	(1,328.01)	4.16	(2,645.23)	(2,650.34)	5.11
	<u>(1,323.85)</u>	<u>(1,328.01)</u>	<u>4.16</u>	<u>(2,645.23)</u>	<u>(2,650.34)</u>	<u>5.11</u>
NET CHANGE FROM OPERATIONS	21,791.07	36,272.87	(14,481.80)	135,139.17	166,327.22	(31,188.05)
	<u>21,791.07</u>	<u>36,272.87</u>	<u>(14,481.80)</u>	<u>135,139.17</u>	<u>166,327.22</u>	<u>(31,188.05)</u>
OTHER REVENUE & EXPENSE						
REVENUE TRANSFERRED IN	15,600.00	0.00	15,600.00	15,600.00	3,770.00	11,830.00
TOTAL OTHER REVENUE & EXPENSE	15,600.00	0.00	15,600.00	15,600.00	3,770.00	11,830.00
	<u>15,600.00</u>	<u>0.00</u>	<u>15,600.00</u>	<u>15,600.00</u>	<u>3,770.00</u>	<u>11,830.00</u>
NET CHANGE	37,391.07	36,272.87	1,118.20	150,739.17	170,097.22	(19,358.05)
	<u>37,391.07</u>	<u>36,272.87</u>	<u>1,118.20</u>	<u>150,739.17</u>	<u>170,097.22</u>	<u>(19,358.05)</u>

**ENDOWMENT CARE FUND
INCOME STATEMENT
FOR THE FIVE MONTHS ENDING NOVEMBER 30, 2021**

	PTD ACTUAL	PTD PRIOR YEAR	VARIANCE	YTD ACTUAL	YTD PRIOR YEAR	VARIANCE
REVENUE						
WMC ENDOWMENT CARE	0.00	0.00	0.00	35.00	0.00	35.00
ENDOWMENT CARE DEPOSITS	27,844.41	27,380.00	464.41	128,153.64	107,755.50	20,398.14
CURRENT INTEREST & DIVIDENDS	2,023.82	20.91	2,002.91	10,043.03	14,776.42	(4,733.39)
COUNTY INTEREST INCOME	0.00	0.00	0.00	572.74	1,014.02	(441.28)
GAIN/LOSS INVESTMENT FMV	(8,901.24)	(2,623.62)	(6,277.62)	(19,408.94)	(11,791.92)	(7,617.02)
TOTAL REVENUE	20,966.99	24,777.29	(3,810.30)	119,395.47	111,754.02	7,641.45
EXPENSES						
INVESTMENT ADVISOR FEES	7,343.51	7,342.14	1.37	14,699.43	14,686.48	12.95
TOTAL EXPENSES	7,343.51	7,342.14	1.37	14,699.43	14,686.48	12.95
NET CHANGE	13,623.48	17,435.15	(3,811.67)	104,696.04	97,067.54	7,628.50

**PRENEED FUND
INCOME STATEMENT
FOR THE FIVE MONTHS ENDING NOVEMBER 30, 2021**

	PTD ACTUAL	PTD PRIOR YEAR	VARIANCE	YTD ACTUAL	YTD PRIOR YEAR	VARIANCE
REVENUE						
CURRENT SALES	30,079.12	4,155.55	25,923.57	105,665.93	56,569.87	49,096.06
CURRENT DEFERRED REVENUE	21,971.25	0.00	21,971.25	69,803.35	32,034.93	37,768.42
CURRENT INTEREST & DIVIDENDS	2,117.65	4,295.70	(2,178.05)	10,358.20	10,573.81	(215.61)
COUNTY INTEREST INCOME	0.00	0.00	0.00	397.83	815.83	(418.00)
GAIN/INVEST FAIR VALUE INCREAS	(2,641.89)	(11,573.91)	8,932.02	(6,366.78)	(5,288.34)	(1,078.44)
TOTAL REVENUE	51,526.13	(3,122.66)	54,648.79	179,858.53	94,706.10	85,152.43
EXPENSES						
INVESTMENT FEES	2,568.73	2,571.10	(2.37)	5,135.01	5,129.69	5.32
LOSS ON TRANSFER (INTER COSTS)	2,036.91	0.00	2,036.91	2,036.91	4,725.23	(2,688.32)
SALES TRANSFR OUT (PRIOR YR)	15,600.00	0.00	15,600.00	15,600.00	3,770.00	11,830.00
TOTAL EXPENSES	20,205.64	2,571.10	17,634.54	22,771.92	13,624.92	9,147.00
NET CHANGE	31,320.49	(5,693.76)	37,014.25	157,086.61	81,081.18	76,005.43

RESOLUTION NO. 8-2021

A RESOLUTION OF THE PALM SPRINGS CEMETERY DISTRICT BOARD OF TRUSTEES MAKING FINDINGS PURSUANT TO GOVERNMENT CODE SECTION 54953, AS AMENDED BY ASSEMBLY BILL 361, AND AUTHORIZING CONTINUED REMOTE TELECONFERENCE MEETINGS OF BOARD OF TRUSTEES

WHEREAS, the Palm Springs Cemetery District (the "District") is a special district duly organized and existing under and by virtue of the California Public Cemetery District Law, codified in Health and Safety Code Sections 9000 *et seq.*; and

WHEREAS, Health and Safety Code Section 9020 provides that the Board of Trustees (the "Board") shall serve as the legislative body of District, govern the District, and establish policies for the operation of the District; and

WHEREAS, as amended by AB 361, the Brown Act, as set forth in Government Code section 54953(e), makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code Section 8625 and that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, as a result of the COVID-19 pandemic, the Governor proclaimed a state of emergency on March 4, 2020 (the "State of Emergency"), in accordance with Section 8825 of the California Emergency Act, and the state of emergency remains active; and

WHEREAS, as a result of the COVID-19 pandemic, the California Department of Health continues to recommend measures to promote social distancing.

NOW, THEREFORE, THE BOARD OF TRUSTEES HEREBY RESOLVES AS FOLLOWS:

SECTION 1. RECITALS

That the Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

SECTION 2. FINDINGS

That the Board of Trustees finds that it has reconsidered the circumstances of the previously declared and existing State of Emergency arising from the COVID-19 Pandemic and that the State of Emergency continues to directly impact the ability of the Board of Trustees to meet safely in person.

SECTION 3. CONTINUED AB 361 REMOTE MEETINGS

That the Board of Trustees may continue to conduct public meetings in accordance with Government Code Section 54953(e).

SECTION 4. SEVERABILITY

That if any provision, section, paragraph, sentence or word of Resolution be rendered or declared invalid by any final court action in a court of competent jurisdiction or by reason of any preemptive legislation, the remaining provisions, sections, paragraphs, sentences, or words as hereby adopted shall remain in full force and effect.

SECTION 5. CERTIFICATION

The Secretary of the Board of Trustees shall certify to the passage and adoption of this Resolution, enter the same in the book for original Resolutions of the District, and make a minute of passage and adoption thereof in the records of the proceedings of the Board of Trustees, in the minutes of the meeting at which this Resolution is passed and adopted.

[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK]

APPROVED AND ADOPTED this 9th day of December 2021, by the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Jan Pye, Board Chairperson

ATTEST:

Tim Radigan-Brophy, Secretary

**PALM SPRINGS CEMETERY DISTRICT
RESOLUTION 09-2021**

RESOLUTION OF THE BOARD OF TRUSTEES OF THE PALM SPRINGS CEMETERY DISTRICT, RIVERSIDE COUNTY, CALIFORNIA, REQUESTING TRANSFER OF FUNDS HELD IN THE PRENEED FUND TO THE GENERAL FUND AND THE ACCUMULATIVE CAPITAL OUTLAY FUND.

WHEREAS, it has been determined by the Board of Trustees of the Palm Springs Cemetery District that said District now has on deposit with the Treasurer of Riverside County, funds in the Preneed Fund; now, therefore,

BE IT RESOLVED, by the Board of Trustees of the Palm Springs Cemetery District that \$12,299.28 of the funds in the PreNeed Fund, 51265 shall be transferred to the General Fund, 51270

FURTHER RESOLVED, the Board of Trustees of the Palm Springs Cemetery District that \$4,525.00 of the funds in PreNeed Fund, 51265, shall be transferred to the Accumulative Capital Fund, 51275.

BE IT FURTHER RESOLVED that these fund transfers are the result of interment costs and contract refunds incurred for the months of October 1, 2021 to November 30, 2021.

BE IT FURTHER RESOLVED, that the Manager of the District is hereby authorized and directed to forward a certified copy of this resolution to the Treasurer of Riverside County and to the Auditor-Controller of Riverside County.

Section 1. CERTIFICATION

The Secretary of the Board of Trustees shall certify to the passage and adoption of this Resolution, enter the same in the book for original Resolutions of the District, and make a minute of passage and adoption thereof in the records of the proceedings of the Board of Trustees, in the minutes of the meeting at which this Resolution is passed and adopted.

APPROVED AND ADOPTED this 9th day of December 2021, by the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Jan M. Pye, Chairperson

ATTEST:

Tim Radigan-Brophy, Secretary