

**PALM SPRINGS CEMETERY DISTRICT
MINUTES
VIDEO TELECONFERENCE REGULAR
BOARD OF TRUSTEE MEETING**

DATE: February 11, 2021

TIME: 2:00 P.M.

PLACE: 31-705 Da Vall Drive, Cathedral City, California 92234

1. **CALL TO ORDER** The meeting was called to order by Chairperson Pye at 2:05 P.M.

2. **ROLL CALL**

Present: Jan M. Pye, Chairperson
William G. Kleindienst, Vice Chairperson
Lynn T. Mallotto, Treasurer.

Also, Present: Kathleen Jurasky, District Manager
Steven B. Quintanilla, Quintanilla & Associates

Not Present: Tim M. Radigan-Brophy, Member

3. **PUBLIC COMMENTS** Brad Anderson stated he resides in Rancho Mirage, CA. He said he had requested a recording of a prior meeting from the District Manager, and he was informed that recordings are not kept after minutes are prepared. Mr. Anderson stated he feels that they should be kept

Mr. Anderson again stated his concerns regarding District's legal counsel.

4. **CONFIRMATION OF AGENDA** Motion was made by Trustee Kleindienst, seconded by Trustee Mallotto to approve the Agenda as presented. Motion carried; vote 3-0 Kleindienst, Mallotto and Pye.

5. **CONSENT CALENDAR** Motion was made by Trustee Kleindienst, second by Trustee Mallotto to approve the Consent Calendar as presented. Motion carried; roll call 3-0 Kleindienst, Mallotto and Pye.

6. **ADMINISTRATIVE CALENDAR** a. **Review for Discussion and Possible Approval – COVID-19 Capital Improvement Program** District Manager Jurasky reported that an account for all COVID-19 expenditures has been setup, and all expenses related to COVID-19 go into that account in order to keep track of them.

b. **East 40 Acres Lease Agreement - Update** No action taken

7. **LEGISLATIVE** – None

8. **TRUSTEE SIGNATURES AND ATTORNEY** District Manager Jurasky will contact Trustees and attorney to arrange for signature completion.

9. **BOARD DEVELOPMENT** – Trustee Pye stated that she has periodically been sending District Manager Jurasky information, updates and other valuable information regarding COVID-19, and she said District Manager Jurasky is already aware of them and has implemented changes as needed. Trustee Pye said she wanted the Board to know that District Manager Jurasky is on top of new developments and is being very proactive.

10. PUBLIC HEARING CALENDAR – None

11. COMMITTEE REPORTS – None

12. REPORTS a. **Trustee Report** Trustee Pye reported that she received a call last week from Supervisor Manuel Perez's office asking her if she wanted to continue on the Board, and her reply was yes. She was also asked about Trustee Kleindienst, and she replied yes, he wants to continue. Trustee Pye informed them Trustee Kleindienst was appointed as Vice-Chairperson and she was appointed Chairperson at the January board meeting.

District Manager Jurasky reported that she received a call yesterday and the re-appointments will be on their March 2, 2021 agenda. She said there was no mention of a third appointment.

b. **District Manager** District Manager Jurasky presented graphs to illustrate the prior 4-years average for 7 months for site sales and interments as compared to 2020/2021 for 7 months:

Site sales: Prior 4 years average for 7 months was 162, compared to 263 for 7 months in 2020/2021

Interments: Prior 4 years average for 7 months was 142, compared to 219 for 7 months in 2020/2021

She reported the District's current vault and liner vendor was having difficulty keeping up with supply demands, and it taking several weeks longer than usual to get supplies.

District Manager Jurasky further stated the District has received numerous calls from the Los Angeles area wanting to get their loved ones interred in our cemetery, and we had to inform them they were not eligible. However, we were able to accommodate two families because they owned homes in the District.

She informed the Board she has been working extra hours and, Scott has been working weekend without being asked so that we could try to get somewhat caught up on the work load.

Trustee Pye requested that District Manager Jurasky have Scott join the meeting so the Board could personally thank him for his hard work.

Scott joined the meeting, and the Board thanked him and said they appreciate him and everything he has done.

Trustee Mallotto asked District Manager Jurasky if she has thought of securing vaults and liners from another state. District Manager Jurasky stated that she is in contact with a northern California vendor to use as a backup if needed.

13. FUTURE AGENDA ITEMS a. **Discussion in 2021/2022 Possible Cap on PSCD Monthly Employer Contribution for Employee Health Insurance Premiums No action taken**

b. **Postcard Survey Mailing to the Community to Determine Pre-Planning Needs No action taken**

c. **Marketing/Advertising No action taken**

d. **Review for Discussion and Possible Approval the Concept of Public Restrooms – Veteran Chapel No action taken**

e. **Lease Agreement Property Taxes January 2022 No action taken**

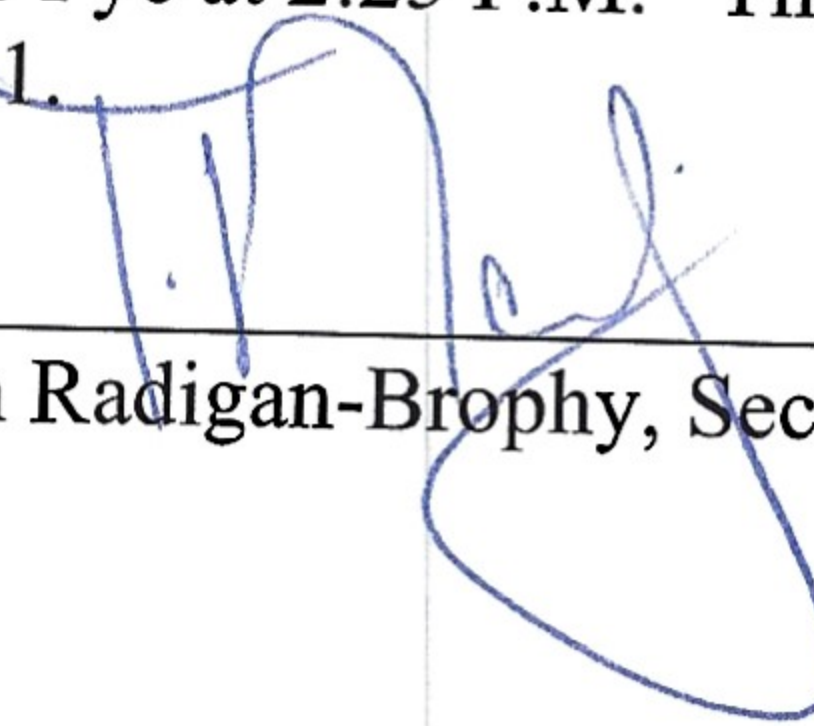
14. CLOSED SESSION - READING OF THE SAFE HARBOR LANGUAGE – None

15. CLOSED SESSION ANNOUNCEMENT

16. OPEN SESSION

17. ADJOURNMENT Meeting was adjourned by Trustee Pye at 2:25 P.M. The next regular board meeting via ZOOM is scheduled for 2:00 P.M., Thursday, March 11, 2021.

DATE: 4-13-2021



Tim Radigan-Brophy, Secretary