

**PALM SPRINGS CEMETERY DISTRICT
AGENDA
REGULAR MEETING
OF THE
BOARD OF TRUSTEES**

Thursday, July 13, 2023 at 2:00 P.M.

31-705 Da Vall Drive, Cathedral City, California

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact District Manager Kathleen Jurasky by telephone at (760) 328-3316 forty-eight hours prior to the meeting. Such timely notification will enable the District to make reasonable arrangements to ensure accessibility to this meeting. [CFR 35.102-35.104, ADA title 11].

**FACE MASKS COVERING YOUR MOUTH AND NOSE ARE REQUIRED
AND MUST BE WORN INSIDE THE DISTRICT OFFICE**

The Public May Also Observe the Meeting and Offer Public Comment Remotely

If you would like to participate in this Board Meeting via teleconference, please follow these instructions: YOU MAY JOIN MEETING AND COMMENT VIA ZOOM AT:

<https://us02web.zoom.us/j/2464673948>; or

CALL IN: 669-900-6833 MEETING ID: 246 467 3948

1. CALL TO ORDER

2. ROLL CALL

3. PUBLIC COMMENTS

At this time, pursuant to the Brown Act, any person may comment on matters of general interest within the subject matter jurisdiction of the Board of Trustees, NOT listed on the agenda. Pursuant to the Brown Act, the Board of Trustees will not take action on or discuss matters raised during Public Comment portion of the agenda that are not listed on the agenda.

Comments shall be limited to three (3) minutes per speaker. Speakers may not yield their time to others without the consent of the Presiding Officer. All comments shall be directed to the Board of Trustees and shall be devoid of any personal attacks unrelated to District business. Members of the public are expected to maintain a professional, courteous decorum during public comments.

4. CONFIRMATION OF AGENDA

During this part of the meeting, the Board of Trustees may announce any items being pulled from the agenda or continued to another date.

Items not appearing on the agenda may be added to the agenda as "Urgency Items" provided two-thirds of the Trustees present determine there is a need to take immediate action on the item and the need to take immediate action came to the attention of the Board of Trustees after the posting of the agenda.

5. CONSENT CALENDAR

All matters listed on the Consent Calendar are considered to be routine in nature and will be enacted by one roll call vote. There will be no separate discussion of these items unless a Trustee or member of the public requests that a specific item be removed from the Consent Calendar for separate discussion and/or action.

- a. Approval of June 8, 2023 Meeting Minutes

5. CONSENT CALENDAR - continued

- b. Approval of June Expenditures
 - General Fund \$ 111,487.89
 - Jun Reimburse Voucher 1777 \$ 31,908.44
 - Jun Reimburse Voucher 1778 \$ 79,579.45

 - Accumulative Capital Outlay \$ 31,886.43
 - Jun Reimburse Voucher 1780 \$ 31,886.43

 - Pet Memorial Park Cemetery \$.00
 - Total June 30, 2023 Expenditures Checks & Visa/Debit Card
24586-24620 & Direct Deposits (Payroll) \$ 143,374.32
- c. Financial Reports as of June 30, 2023 (F-1 thru F-5A)

6. ADMINISTRATIVE CALENDAR

- a. District Investments General Overview & Update – Neal Wilson, Wealth Consulting Group
- b. Review for Discussion and Approval – Selection of PSCD Vice Chairperson
- c. Review for Discussion and Approval – Selection of PSCD Media Spokesperson
- d. Discussion and Approval to Cancel August 2022 Board Meeting
- e. California Association of Public Cemeteries (CAPC) Education Seminar and Area Meeting October 6-7, 2023 in Sacramento, CA

7. LEGISLATIVE CALENDAR – None

8. TRUSTEE AND ATTORNEY SIGNATURES

9. BOARD DEVELOPMENT – None

10. PUBLIC HEARING CALENDAR – None

11. COMMITTEES

12. REPORTS

- a. Trustees
- b. District Manager
 - 1. Strategic Barometer –

13. FUTURE AGENDA ITEMS

- a. Discussion in 2024/2025 – Possible Cap on PSCD Monthly Employer Contribution for Employee Health Insurance Premiums
- b. Postcard Survey Mailing to the Community to Determine Pre-Planning Needs
- c. Marketing/Advertising
- d. Future Long-Range Planning – PSCD Staffing

14. CLOSED SESSION - READING OF THE SAFE HARBOR LANGUAGE – None

15. CLOSED SESSION ANNOUNCEMENT

16. OPEN SESSION

17. ADJOURNMENT

**THIS AGENDA IS HEREBY CERTIFIED TO HAVE BEEN POSTED AT OR BEFORE 2:00 P.M.,
MONDAY, July 10, 2023**

Kathleen Jurasky, District Manager

**PALM SPRINGS CEMETERY DISTRICT
MINUTES
REGULAR BOARD OF TRUSTEE MEETING**

DATE: June 8, 2023
TIME: 2:00 P.M.
PLACE: 31-705 Da Vall Drive, Cathedral City, California 92234

1. **CALL TO ORDER** Meeting was called to order by Trustee Pye at 2:00 P.M.

2. **ROLL CALL**

Present: Jan M. Pye, Chairperson
Lynn T. Mallotto, Treasurer
LaFaye M. Platter, Secretary (arrived at 2:04pm)
Michael V. Smith, Member

Also Present: Kathleen Jurasky, District Manager
Steven B. Quintanilla, Quintanilla & Associates

3. **PUBLIC COMMENTS** – Brad Anderson from the city of Rancho Mirage submitted public comments for the record.

4. **CONFIRMATION OF AGENDA** Motion was made by Trustee Mallotto, seconded by Trustee Smith to approve the agenda as presented. Motion carried; roll call 3-0 Mallotto, Pye and Smith.

Trustee Platter arrived

5. **CONSENT CALENDAR** Motion was made by Trustee Smith, second by Trustee Mallotto approve the Consent Calendar as presented. Motion carried; roll call 4-0 Mallotto, Platter, Pye and Smith.

6. **ADMINISTRATIVE CALENDAR** a. **Discussion – PSCD Vacant Board Seat** - No action taken

b. **Authorized Signature List for Riverside County** Authorized Signature List was signed by all Trustees and District Manager Jurasky.

c. **Review for Discussion and Approval – Allocations of Funds for 2023-2024 Development Projects** District Manager Jurasky reviewed the development projects and costs.

Trustee Smith inquired about the plans for development and construction of the walls and improvements extending along Da Vall Drive and McCallum Way.

Following a discussion, the board agreed to add the allocation of funds towards the planning, development, construction and/or installation of streets, sidewalks, gutters and related uses on or adjacent to Da Vall Drive and McCallum Way along the perimeter of Desert Memorial Park. This will facilitate pedestrian visits to Desert Memorial Park, and District Manager Jurasky was directed to seek any available grant funding for the same from the Safe Routes to School Program and other sources. Motion was made by Trustee Smith, seconded by Trustee Mallotto to approve the 2023-2024 Development Projects. Motion carried, roll call 4-0, Mallotto, Platter, Pye and Smith.

d. **Review for Discussion and Approval – 2022-2026 Future Development Projects** District Manager Jurasky reviewed the future development projects and estimated cost. Following a discussion motion was made by Trustee Smith, seconded by Trustee Platter to approve the 2023-2026 Future Development Projects. Motion carried, roll call 4-0, Mallotto, Platter, Pye and Smith.

6. ADMINISTRATIVE CALENDAR - continued

e. Review for Discussion and Approval – 2023-2024 Schedules of Charges District Manager Jurasky reviewed the schedule of charges, explained which charges were increasing and why. Following a discussion motion was made by Trustee Platter, seconded by Trustee Smith to approve the 2023-2024 Schedule of Charges. Motion carried, roll call 4-0, Mallotto, Platter, Pye and Smith.

f. Review for Discussion and Approval – 2023-2024 Proposed Budget District Manager Jurasky reviewed the 2023-2024 proposed budget, and stated the 2023-2024 budget is reflective of 3%-10% increases. Following a discussion motion was made by Trustee Mallotto, seconded by Trustee Platter to approve the 2023-2024 Proposed Budget. Motion carried, roll call 4-0, Mallotto, Platter, Pye and Smith.

g. CSDA Annual Conference & Exhibitor Showcase – August 28-31, 2023 in Palm Monterey, CA Following a discussion motion was made Trustee Pye, seconded by Trustee Smith to approve Trustees and District Manager Jurasky attending the CSDA Annual Conference& Exhibitor Showcase. This approval is to include all necessary expenses. Motion carried, roll call 4-0, Mallotto, Platter, Pye and Smith.

h. District Manager Employment Agreement – Increase in Annual Compensation

1. Staff Report

District's attorney Steve Quintanilla reported at the May Board meeting, the Board met in closed session under Labor Negotiations pertaining to an Unpresented Employee, the District Manager, and offered the following retroactive increases in the District Manager's annual compensation: 5% for Fiscal Year 2020-21, 5% for Fiscal Year 2022-23, and a 10% for Fiscal Year 2022-23 commencing July 1, 2023. Motion was made by Trustee Mallotto, seconded by Trustee Platter to approve the staff report as presented by attorney Quintanilla. Motion carried, roll call 4-0. Mallotto, Platter, Pye and Smith.

7. LEGISLATIVE – a. Resolution 6-2023, Transfer Interment Rights & Costs from PN to ACO & GF Motion was made by Trustee Pye, seconded by Trustee Platter to approve Resolution 6-2023 transferring \$14,144.92 from PreNeed Fund, 51265 to the General Fund, 51270 and \$9,055.00 from PreNeed Fund, 51265 to Accumulative Capital Fund, 51275. Motion carried, roll call 4-0. Mallotto, Platter, Pye and Smith.

b. Resolution 7-2023, 2023-2024 Budget Adoption Following a discussion motion was made by Trustee Smith, seconded by Trustee Mallotto to approve Resolution 7-2023, 2023-2024 Budget Adoption. Motion carried, roll call 4-0. Mallotto, Platter, Pye and Smith.

8. TRUSTEE SIGNATURES AND ATTORNEY All documents were signed as needed by Trustees and Attorney.

9. BOARD DEVELOPMENT – None

10. PUBLIC HEARING CALENDAR – None

11. COMMITTEE REPORTS – None

12. REPORTS a. Trustee Report – None

b. District Manager District Manager Jurasky

1. PSCD Strategic Barometer Dashboard and Strategic Barometer – Nothing to Report -No changes

2. Memorial Day Posting of Veteran Flags by Scouts BSA Troop 282 at Desert Memorial Park - Update

District Manager Jurasky reported there was not be a Memorial Day event, however Scouts BSA Troop 262 posted Veteran flags through-out Desert Memorial Park and removed later the same day.

She also reported as a thank you, in addition to cupcakes and drinks she had a \$50 cash raffle of 1(\$20), 2(\$10) and 2(\$5) which was awarded to five scouts by random drawing.

13. FUTURE AGENDA ITEMS a. Discussion in 2024/2025 Possible Cap on PSCD Monthly Employer Contribution for Employee Health Insurance Premiums No action taken

b. Postcard Survey Mailing to the Community to Determine Pre-Planning Needs No action taken

c. Marketing/Advertising No action taken

d. Future Long-Range Planning – PSCD Staff No action taken

14. CLOSED SESSION - READING OF THE SAFE HARBOR Safe Harbor language was read by attorney Steve Quintanilla. Convened into Closed Session at 3:07P.M.

a. Public Employee Performance Evaluation Pursuant to Government Code Section 54957

Title: General Counsel

15. CLOSED SESSION ANNOUNCEMENT Returned to open session at 3:22 P.M. No Reportable Action

16. OPEN SESSION – None

17. ADJOURNMENT Meeting was adjourned by Trustee Pye at 3:22 P.M. The next regular board meeting scheduled for 2:00 P.M., Thursday, July 13, 2023.

DATE: _____

LaFaye M. Platter, Secretary

PALM SPRINGS CEMETERY DIST
Cash Disbursements Journal
For the Period From Jun 1, 2023 to Jun 29, 2023

Date	Check #	Line Description	Debit Amo	Credit Amo
6/5/23	24586	INV 248876 - MAY 2023 LANDSCAPE MAINTENANCE NISSHO OF CALIFORNIA, INC	24,700.00	24,700.00
6/5/23	24587	REPURCHASE INTERMENT RIGHTS B-35 #436 & 437 AND BURIAL COSTS PURCHASED ON CONTRACT C002211 ENDOWMENT CARE AND CONTRACT SERVICE CHARGE ARE NON-R CHARLES DYSON & JOANNE K DYSON	1,900.00 4,438.68	6,338.68
6/5/23	24588	INV 19715 - SERVICE ON WELL #4 INV 19715 - SERVICE ON WELL #2 L O LYNCH QUALITY WELLS & PUMPS INC	1,125.00 412.50	1,537.50
6/5/23	24589	INV 5645 - FERTIGATION FOR MAY 2023 ECOFERT, INC	1,350.00	1,350.00
6/6/23	24590	INV 2306133 - SECURITY PATROL FOR JUN 2023 MAXWELL SECURITY SERVICES, INC	825.00	825.00
6/6/23	24591	INV 03E0032777377 - RENT ON WATER COOLER READY REFRESH	17.38	17.38
6/8/23	24592	INV 544542 - (400) GALLONS OF GASOLINE; (310) GALLONS OF DIESEL BECK OIL INC	2,804.70	2,804.70
6/8/23	24593	CAPC ANNUAL CONFERENCE - SEASIDE, CA TRANSPORTATION & PARKING JAN PYE	123.56	123.56
6/9/23	24594	REFUND WITNESS CLOSING CHARGE - RECEIPT 42351 VICKI L BROWN	200.00	200.00
6/19/23	24595	INV 24065 - GCVCC ANNUAL MEMBERSHIP GREATER COACHELLA VALLEY CC	360.00	360.00
6/19/23	24596	INV 23-4325713 PERMIT 17-144144 FOR 7/21/23 - 7/20/24 CATHEDRAL CITY POLICE DEPARTMENT	30.00	30.00
6/19/23	24597	IT0000005618 - PS FINANCIALS FOR MAY 2023 DATA VPN FOR MAY 2023 RIVERSIDE COUNTY INFORMATION TECHNOLOGY	95.70 4.66	100.36
6/19/23	24598	INV 03F0032777377 - BOTTLE WATER & OTHER SUPPLIES READY REFRESH	107.54	107.54
6/19/23	24599	INV 70160 - (12) PLASTIC VASES ASCO PACIFIC, INC.	372.16	372.16
6/19/23	24600	INV 81774592 - JANITORIAL SUPPLIES WAXIE SANITARY SUPPLY	580.44	580.44
6/19/23	24601	SPD 23-06-463 - SECTION B-39 THRU B-44 WATER FEATURE & COLUM SLADDEN ENGINEERING	5,500.00	5,500.00
6/19/23	24602	INV 9132 - SECTION C-30 TO C-32 SURVEY FOR ROAD EXTENSION, TO A/E SANBORN INC	3,000.00	3,000.00
6/20/23	24603	INV 1624302 - JOHN DEERE HPX615E SERIAL # 1M0615EBHPM060131 STOCK # X147917 RDO EQUIPMENT CO	21,436.43	21,436.43
6/20/23	24604	INV 19634164 - IRRIGATION SYSTEM REPAIR SUPPLIES EWING OUTDOOR SUPPLY, INC	370.14	370.14
6/22/23	24605	AR0030363 - IN0478674 - ENVIROMENTAL HEALTH PERMIT EXPIRES 0	933.00	

PALM SPRINGS CEMETERY DIST
Cash Disbursements Journal
For the Period From Jun 1, 2023 to Jun 29, 2023

Date	Check #	Line Description	Debit Amo	Credit Amo
		COUNTY OF RIVERSIDE		933.00
6/22/23	24606	INV 2531.001-20 - SECTION B-39 - B-44 -LANDSCAPE ARCHITECTURE S INV 2531.003-07 - SECTION B-39 - B-44 - ENGINEERING & ENVIROMEN INV 2531.004-01 - SECTION B-39 - B-44 - GIS MAPPING SERVICES MSA CONSULTING, INC	270.00 180.00 1,500.00	1,950.00
6/22/23	24607	JUN 2023 SERVICE ON AMERICAS PLAZA FOUNTAIN ELOY'S POOL SERVICE & REPAIRS	80.00	80.00
6/29/23	24608	GROUND SUPERVISOR CELL PHONE FOR 6/20/23 -7/19/23 T-MOBILE	125.59	125.59
6/29/23	24609	IN859064 - KYOCERA COPIER FOR 06/16/23 TO 07/15/2023 AIS	294.44	294.44
6/29/23	24610	INV2030226227 - GMC DUMP TRUCK TIRE PARKHOUSE TIRE, INC.	275.60	275.60
6/29/23	24611	INV 1854 - GENERAL LEGAL SERVICES FOR JAN 2023 INV 1855 - LEGAL SERVICES FOR LEASE AGREEMENT FOR JAN 2023 INV 1856 - LEGAL SERVICES FOR PERSONNEL MATTERS FOR JAN 202 INV 2113 - GENERAL LEGAL SERVICES FOR FEB 2023 INV 2114 - LEGAL SERVICES FOR LEASE AGREEMENT FOR FEB 2023 INV 2115 - LEGAL SERVICES FOR PERSONNEL MATTERS FOR FEB 202 INV 2116 - GENERAL LEGAL SERVICES FOR MAR 2023 INV 2117 - LEGAL SERVICES FOR LEASE AGREEMENT FOR MAR 2023 INV 2118 - LEGAL SERVICES FOR PERSONNEL MATTERS FOR MAR 20 QUINTANILLA & ASSOCIATES	1,282.50 1,133.00 968.00 2,097.00 794.50 40.00 2,104.00 1,141.00 100.00	9,660.00
6/29/23	24612	INV 70293 - (12) BROWN METAL VASES ASCO PACIFIC, INC.	521.63	521.63
6/29/23	24613	INV 81789238 - ENMOTION SOAP WAXIE SANITARY SUPPLY	128.50	128.50
6/29/23	24614	DISTRICT MANAGER CELL PHONE FOR 6/20/23 - 7/19/23 AT & T MOBILITY	181.54	181.54
6/29/23	24615	INV 5058530 - COURIER SERVICE ON 06/12/2023 GLS US	25.98	25.98
6/29/23	24616	REFUND HEADSTONE SETTING FEE - RECEIPT 42552 REFUND CREDIT CARD FEE - RECEIPT 42552 REBECCA NELSON	50.00 2.43	52.43
6/29/23	24617	JUN 2023 PSCD EMPLOYEE RETIREMENT EXPENSE - K JURASKY INVESCO INVESTMENT SERVICES, INC	937.32	937.32
6/29/23	24618	JUN 2023 PSCD EMPLOYEE RETIREMENT EXPENSE - E ARCHILA FRANKLIN - TEMPLETON	444.28	444.28
6/29/23	24619	JUN 2023 PSCD EMPLOYEE RETIREMENT EXPENSE - S LOZANO FRANKLIN - TEMPLETON	386.40	386.40
6/29/23	24620	JUN 2023 PSCD EMPLOYEE RETIREMENT EXPENSE - S VICKREY FRANKLIN - TEMPLETON	403.20	403.20
6/6/23	APPLE	APPLE - REPAIR WATCH BROKER GLASS FACE KJ COMPANY DEBIT CARD	386.49	386.49
6/9/23	APPLE	ICLOUD+ WITH 200 GB OF STORAGE KJ COMPANY DEBIT CARD	2.99	2.99

PALM SPRINGS CEMETERY DIST
Cash Disbursements Journal
For the Period From Jun 1, 2023 to Jun 29, 2023

Date	Check #	Line Description	Debit Amo	Credit Amo
6/8/23	BURRTEC	TRASH SERVICE FOR JUN 2023 BURRTEC WASTE & RECYCLING SVCS	571.33	571.33
6/7/23	CALPERS	JUN 2023 PSCD EMPLOYEE HEALTH INSURANCE EXPENSE JUN 2023 PSCD RETIREE HEALTH INSURANCE EXPENSE JUN 2023 EMPLOYEE PORTION OF HEALTH INSURANCE CALPERS	4,704.39 421.41 389.16	5,514.96
6/19/23	CVWD	CVWD - 559833-884768 ADMIN BUILDING FOR JUN 2023 COACHELLA VALLEY WATER DISTRICT	36.61	36.61
6/19/23	CVWD	CVWD - BUSINESS 180819-512108 FOR JUN 2023 COACHELLA VALLEY WATER DISTRICT	24.71	24.71
6/19/23	CVWD	CVWD FIRE PROTECTION 559831-884770 COACHELLA VALLEY WATER DISTRICT	86.99	86.99
6/19/23	DWA	WMC USAGE FOR JUN 2023 DESERT WATER	767.59	767.59
6/2/23	EDD_TAX	SIT P/R 05/18/2023 TO 05/31/2023 PAID 06/02/2023 SDI P/R 05/18/2023 TO 05/31/2023 PAID 06/02/2023 EMPLOYMENT DEVELOPMENT DEPT	230.52 112.04	342.56
6/16/23	EDD_TAX	SIT P/R 06/01/2023 TO 06/14/2023 PAID 06/16/2023 SDI P/R 06/01/2023 TO 06/14/2023 PAID 06/16/2023 EMPLOYMENT DEVELOPMENT DEPT	216.17 111.44	327.61
6/29/23	EDD_TAX	SIT P/R 06/15/2023 TO 06/28/2023 PAID 06/30/2023 SDI P/R 06/15/2023 TO 06/28/2023 PAID 06/30/2023 EMPLOYMENT DEVELOPMENT DEPT	216.17 108.92	325.09
6/16/23	EDD_TAXa	CA EDU & TRAINING P/R 06/01/2023 TO 06/14/2023 PAID 06/16/2023 SUI P/R 06/01/2023 TO 06/14/2023 PAID 06/16/2023 EMPLOYMENT DEVELOPMENT DEPT	0.72 30.89	31.61
6/27/23	EDISON	8000493032 ADMIN BUILDING FOR 05/10/23 TO 06/08/23 8001545238 DAVALL GATE FOR 05/11/23 TO 06/11/23 8002601833 WELL #4 FOR 05/09/23 TO 06/07/23 8003526191 WELL #2 FOR 05/11/23 TO 06/11/23 8004476833 WMC FOR 05/11/23 TO 06/11/23 8004476833 DESERT ENERGY FOR 05/11/23 TO 06/11/23 SO CAL EDISON	865.78 27.28 4,835.23 368.49 16.09 0.66	6,113.53
6/2/23	EXPRESS_T	FIT P/R 05/18/2023 TO 05/31/2023 PAID 06/02/2023 SOCIAL SECURITY P/R 05/18/2023 TO 05/31/2023 PAID 06/02/2023 MEDICARE P/R 05/18/2023 TO 05/31/2023 PAID 06/02/2023 BANK OF AMERICA	927.54 1,543.64 361.02	2,832.20
6/16/23	EXPRESS_T	FIT P/R 06/01/2023 TO 06/14/2023 PAID 06/16/2023 SOCIAL SECURITY P/R 06/01/2023 TO 06/14/2023 PAID 06/16/2023 MEDICARE P/R 06/01/2023 TO 06/14/2023 PAID 06/16/2023 BANK OF AMERICA	885.92 1,535.46 359.08	2,780.46
6/29/23	EXPRESS_T	FIT P/R 06/15/2023 TO 06/28/2023 PAID 06/30/2023 SOCIAL SECURITY P/R 06/15/2023 TO 06/28/2023 PAID 06/30/2023 MEDICARE P/R 06/15/2023 TO 06/28/2023 PAID 06/30/2023 BANK OF AMERICA	885.92 1,500.62 350.95	2,737.49
6/2/23	FEES	P/R 05/18/2023 TO 05/31/2023 PAID 06/02/2023 CBIZ PAYROLL	86.84	86.84
6/16/23	FEES	P/R 06/01/2023 TO 06/14/2023 PAID 06/16/2023 CBIZ PAYROLL	98.27	98.27

PALM SPRINGS CEMETERY DIST
Cash Disbursements Journal
For the Period From Jun 1, 2023 to Jun 29, 2023

Date	Check #	Line Description	Debit Amo	Credit Amo
6/29/23	FEES	P/R 06/15/2023 TO 06/28/2023 PAID 06/30/2023 CBIZ PAYROLL	86.84	86.84
6/21/23	FRONTIER	OFFICE PHONES FOR 06/07/23 TO 07/06/23 FRONTIER	443.70	443.70
6/12/23	HOME DEP	HOME DEPOT - SUPPLIES FOR STORAGE SPACE EA COMPANY DEBIT CARD	80.59	80.59
6/6/23	HOOVER	HOOVER - UPRIGHT VACUUM KJ COMPANY DEBIT CARD	206.61	206.61
6/7/23	ONE RING	INV000000683931 - OFFICE WIFI FOR JUN 2023 ONE RING NETWORKS	200.00	200.00
6/23/23	STAPLES	STAPLES - OFFICE SUPPLIES KJ COMPANY DEBIT CARD	182.06	182.06
6/15/23	STATER BR	STATER BROS - STAFF BIRTHDAY CAKE KJ COMPANY DEBIT CARD	29.99	29.99
6/20/23	USPS	USPS - POSTAGE STAMPS EA COMPANY DEBIT CARD	126.00	126.00
6/28/23	WESTERN	INV 46849103 - PEST CONTROL FOR JUN 2023 WESTERN EXTERMINATOR CO	97.15	97.15
6/6/23	WHITED	INV 9001086532 - (2) #5 VAULTS; (10) #5 LINERS WHITED CEMETERY SERVICE	3,075.00	3,075.00
6/21/23	WHITED	INV 9001146037 - (1) #1 LINER; (2) #5 VAULT; (8) #5 LINER WHITED CEMETERY SERVICE	2,845.00	2,845.00
6/10/23	ZOOM	ZOOM ONE PRO ANNUAL 6/10/23 - 6/9/24 KJ COMPANY DEBIT CARD	154.40	154.40
	Total		<u>116,748.47</u>	<u>116,748.47</u>

**PALM SPRINGS CEMETERY DISTRICT
PAYROLL DISBURSEMENT JOURNAL - GENERAL FUND
For June 2023**

Date	Reference	Employee	Amount
6/2/2023	5866	KATHLEEN JURASKY	2,504.97
6/2/2023	5867	KATHLEEN JURASKY	400.00
6/2/2023	5868	STEPHANIE C. LOZANO	1,468.61
6/2/2023	5869	SCOTT W. VICKREY	1,526.89
6/2/2023	5870	EDGAR F. ARCHILA	1,904.42
6/2/2023	5871	GABRIEL C. HERRERA	1,288.62
6/16/2023	5877	KATHLEEN JURASKY	2,504.97
6/16/2023	5878	STEPHANIE C. LOZANO	1,468.61
6/16/2023	5879	SCOTT W. VICKREY	1,526.89
6/16/2023	5880	EDGAR F. ARCHILA	1,643.18
6/16/2023	5881	GABRIEL C. HERRERA	1,288.62
6/16/2023	5882	LYNN T. MALLOTTO	164.23
6/16/2023	5883	LAFAYE M. PLATTER	164.23
6/16/2023	5884	JAN M. PYE	164.25
6/16/2023	5885	MICHAEL V. SMITH	164.25
6/30/2023	5891	KATHLEEN JURASKY	2,504.97
6/30/2023	5892	KATHLEEN JURASKY	400.00
6/30/2023	5893	STEPHANIE C. LOZANO	1,468.61
6/30/2023	5894	SCOTT W. VICKREY	1,137.73
6/30/2023	5895	EDGAR F. ARCHILA	1,643.18
6/30/2023	5896	GABRIEL C. HERRERA	1,288.62
6/1/2023 thru 6/30/2023			26,625.85

**GENERAL FUND, INVESTMENTS & ACO DISBURSEMENT RECAP
For June 2023**

June Cash Disbursement Journal		116,748.47
June Payroll Disbursement Journal		26,625.85
TOTAL PSCD DISBURSEMENTS		<u>143,374.32</u>
TOTAL GENERAL FUND EXPENDITURES		<u>111,487.89</u>
June Payment Voucher #1777	31,908.44	
June Payment Voucher #1778	79,579.45	
Total Payment Vouchers		<u>111,487.89</u>
TOTAL ACO EXPENDITURES		<u>31,886.43</u>
May ACO Payment Voucher #1776	21,436.43	
John Deere Gator Utility Vehicle		
Check # 24603		
June ACO Payment Voucher #1779	0.00	
for expenses paid in July		
June ACO Payment Voucher #1780	10,450.00	
Sladden Engineering	5,500.00	
Section B-39 - B-44 Water Feature & Columbarium		
Check # 24601		
AE Sanborn, Inc	3,000.00	
Section C-30 - C-32 Survey for Road Extension		
Check # 24602		
MSA Consulting, Inc	1,950.00	
Section B-39 - B-44		
GIS Mapping Services, Landscape Architecture		
Check # 24606		
PET CEMETERY DRAWDOWNS		<u>0.00</u>
Loan Amount:	25,000.00	
Current Balance Remaining:	15,000.00	
TOTAL JUNE 2023 DISBURSEMENTS		<u>143,374.32</u>

**PALM SPRINGS CEMETERY DISTRICT
SITE SALES & INTERMENTS
JUNE 2023**

SALES

	Prior Months		June		FY 2022/2023 YTD Totals		FY 2021/2022 YTD Totals	
	DMP	WMC	DMP	WMC	DMP	WMC	DMP	WMC
Adult, C	301	0	29	0	330	0	349	0
Adult, A&B	16	0	0	0	16	0	9	0
Premium	8	0	1	0	9	0	13	0
Child	6	0	0	0	6	0	7	0
Cremation	37	2	9	0	46	2	43	0
Niche	36	0	3	0	39	0	32	0
TOTALS	404	2	42	0	446	2	453	0

LOT REPURCHASES

	Prior Months		June		FY 2022/2023 YTD Totals		FY 2021/2022 YTD Totals	
	DMP	WMC	DMP	WMC	DMP	WMC	DMP	WMC
Adult	22	1	2	0	24	1	17	0
Cremation	0	0	0	0	0	0	0	0
Niche	2	0	0	0	2	0	0	0
TOTALS	24	1	2	0	26	1	17	0

TOTAL INTERMENTS

	Prior Months		June		FY 2022/2023 YTD Totals		FY 2021/2022 YTD Totals	
	DMP	WMC	DMP	WMC	DMP	WMC	DMP	WMC
Adult	206	0	17	1	223	1	242	1
Child	6	0	1	0	7	0	7	0
Cremation	54	3	5	0	59	3	78	6
Niche	28	0	4	0	32	0	23	0
TOTALS	294	3	27	1	321	4	350	7

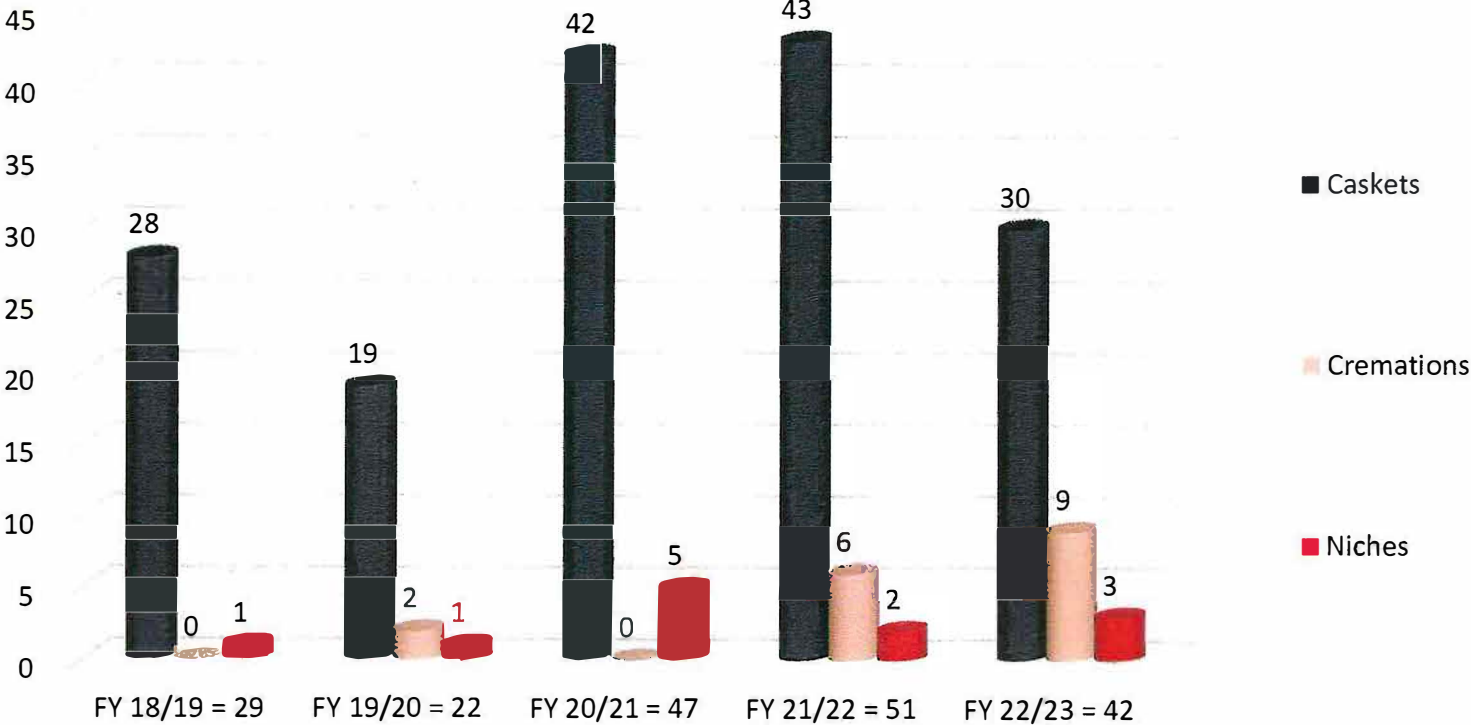
SATURDAY INTERMENTS

	Prior Months		June		FY 2022/2023 YTD Totals		FY 2021/2022 YTD Totals	
	DMP	WMC	DMP	WMC	DMP	WMC	DMP	WMC
Adult	0	0	0	0	0	0	0	0
Child	0	0	0	0	0	0	0	0
Cremation	0	0	0	0	0	0	0	0
Niche	0	0	0	0	0	0	0	0
TOTALS	0	0	0	0	0	0	0	0

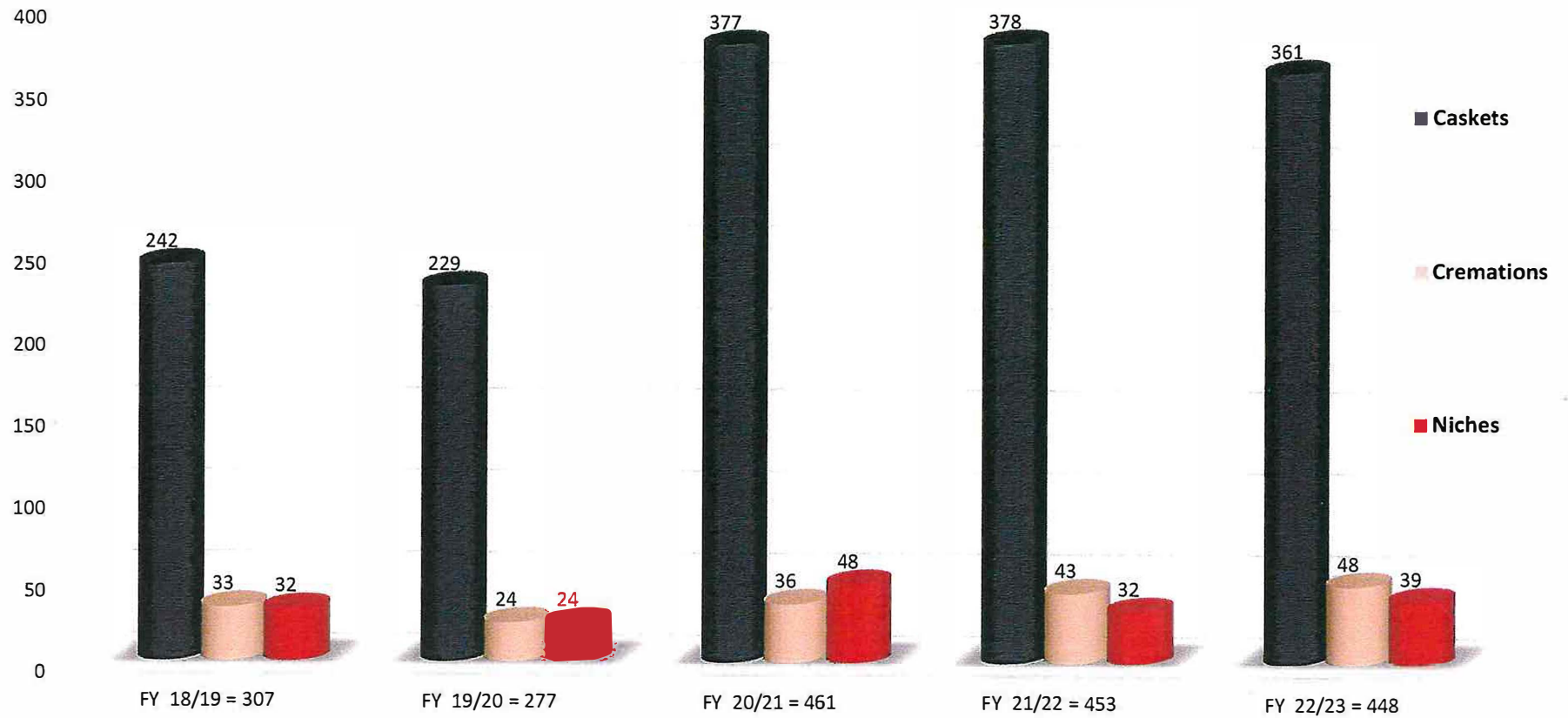
SUNDAY INTERMENTS

	Prior Months		June		FY 2022/2023 YTD Totals		FY 2021/2022 YTD Totals	
	DMP	WMC	DMP	WMC	DMP	WMC	DMP	WMC
Adult	0	0	0	0	0	0	0	0
Child	0	0	0	0	0	0	0	0
Cremation	0	0	0	0	0	0	0	0
Niche	0	0	0	0	0	0	0	0
TOTALS	0	0	0	0	0	0	0	0

PSCD Site Sales by Fiscal Years 18/19 to 22/23 for the Month of JUNE



PSCD Site Sales by Fiscal Years 18/19 - 22/23 thru JUNE



25

20

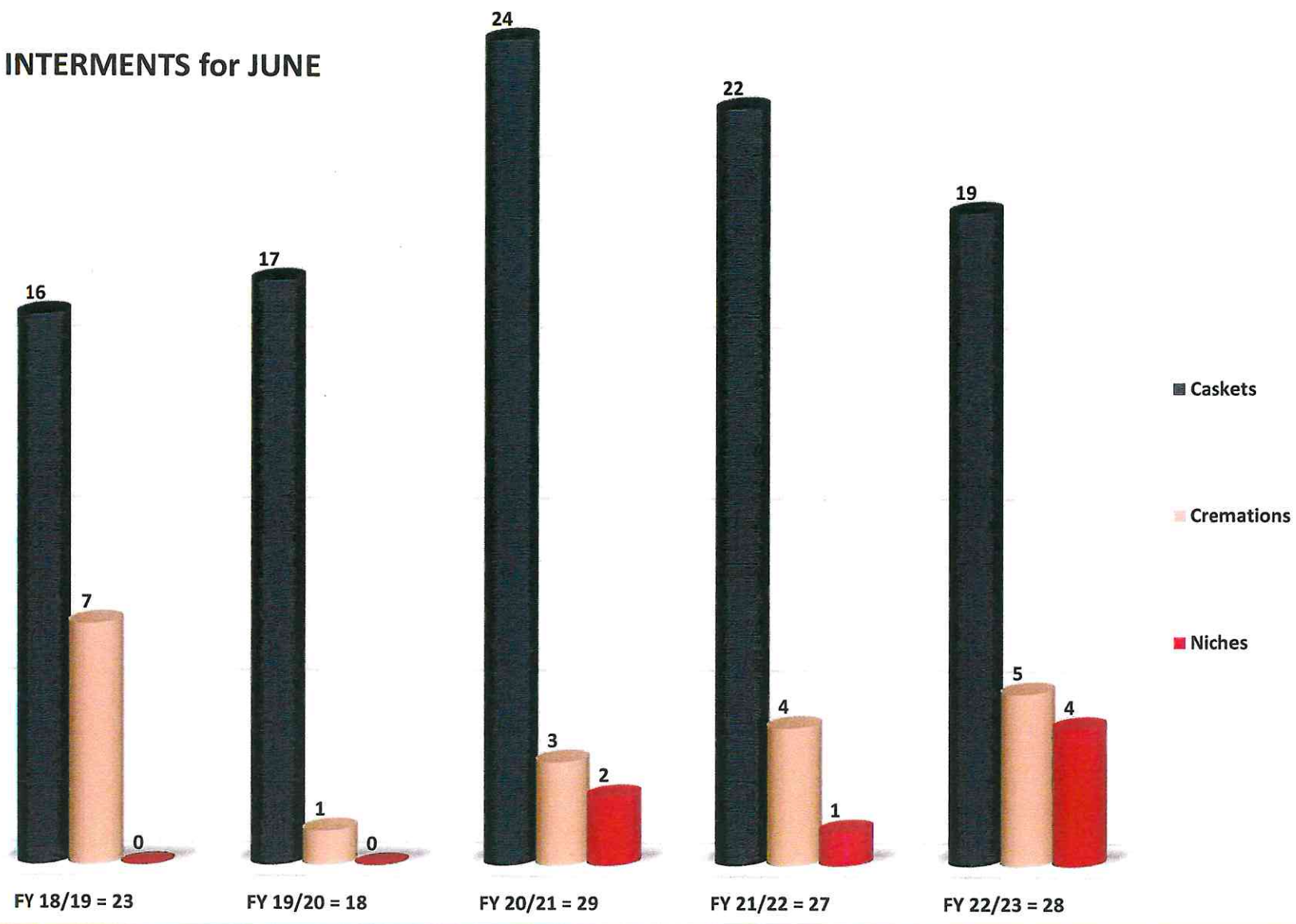
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PSCD INTERMENTS for JUNE

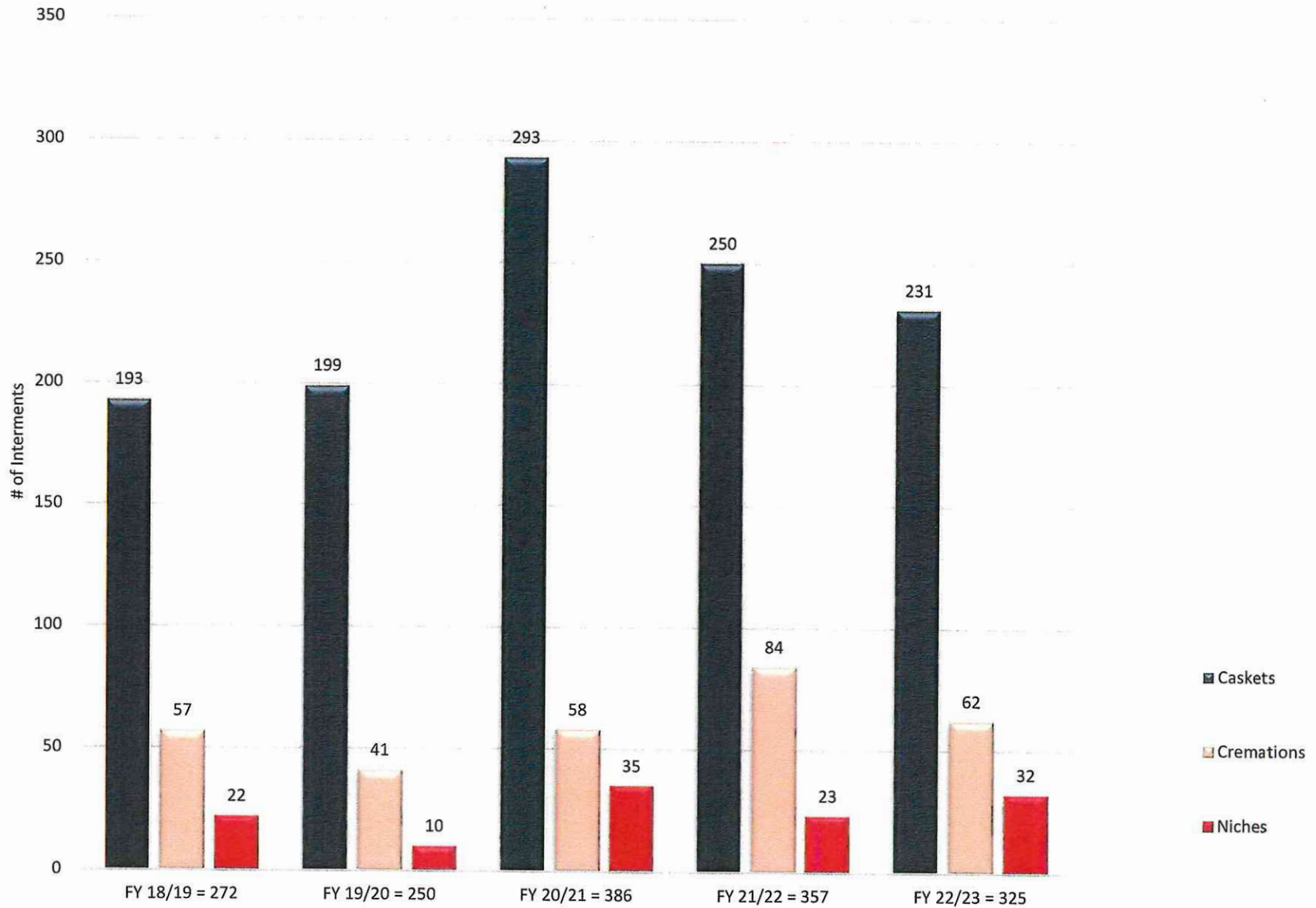


■ Caskets

■ Cremations

■ Niches

PSCD INTERMENTS BY FISCAL YEARS 18/19 - 22/23 thru JUNE



**PALM SPRINGS CEMETERY DIST
INCOME STATEMENT - GENERAL FUND
FOR THE TWELVE MONTHS ENDING JUNE 29, 2023**

	PTD ACTUAL	PTD PRIOR YEAR	VARIANCE	YTD ACTUAL	YTD PRIOR YEAR	VARIANCE
REVENUE						
OPEN AND CLOSE	42,565	38,420	4,145	366,810	388,575	(21,765)
MISC SPECIAL SET-UP	0	0	0	1,575	225	1,350
RETURNED CHECK BANK CHARGE	0	30	(30)	180	270	(90)
INTEREST RECEIVED	0	0	0	10	11	(1)
LAND LEASE	6,677	6,103	574	84,127	73,236	10,891
MISC INCOME	15	0	15	2,988	239	2,749
CREDIT CARD CONVEN FEE	979	608	371	8,368	8,165	203
WITNESS GRAVE CLOSING	800	0	800	7,000	0	7,000
TAX COLLECTIONS	235	1,454	(1,219)	483,733	424,233	59,500
VAULTS	2,115	1,610	505	16,455	14,670	1,785
CREMATION VAULTS	990	540	450	6,250	7,630	(1,380)
LINERS	3,120	3,230	(110)	32,465	30,994	1,471
GRAVE VASES	1,245	1,730	(485)	14,793	15,832	(1,039)
ENR SURCHARGE	6,460	10,290	(3,830)	55,130	61,810	(6,680)
LOT TRANSFERS	0	500	(500)	1,100	1,200	(100)
COUNTY INTEREST INCOME	3,955	295	3,660	9,655	828	8,827
DONATIONS & GRANTS	0	0	0	12	4,148	(4,136)
HANDLING FEE	12,895	12,440	455	113,545	117,605	(4,060)
PRENEED CONTRACT SERVICE CHG	1,700	1,200	500	13,700	15,500	(1,800)
VASE/HDSTN SET & CLEAN	5,095	5,410	(315)	60,310	70,010	(9,700)
TOTAL REVENUE	88,846	83,860	4,986	1,278,206	1,235,181	43,025
EXPENSES						
REGULAR SALARIES	36,452	30,341	6,111	292,501	277,306	15,195
BOT MEETING COMPENSATION	718	539	179	10,416	8,800	1,616
BOT CONFERENCES	0	0	0	2,710	1,150	1,560
BOT TRAVEL & EXPENSES	124	0	124	1,579	193	1,386
COVID-19 PAYROLL	0	0	0	0	1,936	(1,936)
RETIREMENT/PENSION	2,171	1,397	774	19,902	18,265	1,637
FICA	2,290	1,900	390	18,653	17,726	927
MEDICARE	536	444	92	4,362	4,146	216
EMPLOYEE GROUP INSURANCE	4,704	4,409	295	60,737	69,232	(8,495)
RETIREE GROUP INSURANCE	421	383	38	4,827	5,737	(910)
UNEMPLOYMENT INSURANCE	31	29	2	2,014	2,209	(195)
WORKERS COMP INSURANCE	1,537	50	1,487	18,461	852	17,609
ELECTRICITY	6,114	7,008	(894)	69,521	71,064	(1,543)
TELEPHONE	751	516	235	9,043	8,226	817
WATER	916	3,209	(2,293)	35,443	32,623	2,820
CAPC CONFERENCE DONATIONS	0	0	0	200	0	200
COMMUNITY OUTREACH	0	0	0	212	191	21
VISA-MASTER CHG FEES	968	614	354	8,171	8,734	(563)
RETURNED CHECK	0	0	0	105	66	39
COUNTY SERVICE CHARGE	100	107	(7)	1,179	1,031	148
EDUCATION	0	0	0	121	196	(75)
GENERAL INSURANCE	2,430	2,118	312	29,166	25,414	3,752
LEGAL	9,660	3,008	6,652	17,300	19,663	(2,363)
LOT REPURCHASE	1,900	0	1,900	21,715	7,435	14,280
OFFICE EXPENSE	1,650	1,006	644	20,355	20,534	(179)
TRAVEL & CONVENTION	0	49	(49)	4,529	1,201	3,328
UNIFORMS & SAFETY EQUIPMENT	0	0	0	563	1,018	(455)
MTG EXP & SUPPLIES	154	0	154	1,377	796	581
AUDIT	0	0	0	8,500	8,100	400
ADVERTISING/PUBLICITY	0	181	(181)	4,067	2,612	1,455
MEMBERSHIP & DUES	360	0	360	7,017	5,579	1,438
CA EDUCATION & TRAINING (EDD)	1	1	0	45	33	12
AUTO TRUCK EXPENSE	0	326	(326)	6,240	3,758	2,482
LARGE EQUIPMENT REPAIRS	0	0	0	5,433	0	5,433
EQUIPMENT REPAIRS	0	0	0	2,620	640	1,980
IRRIGATION SYSTEM REPAIRS	370	0	370	3,359	7,038	(3,679)
FERTILIZER AND SEED	1,350	0	1,350	19,713	19,053	660
GASOLINE, OIL, TIRES	3,080	0	3,080	6,435	9,681	(3,246)
PLANT & BUILDING	3,958	1,189	2,769	31,170	17,195	13,975
ROAD MAINTENANCE	0	100	(100)	0	100	(100)
TOOLS & SUPPLIES	287	200	87	3,656	3,210	446
GRAVE LINERS & VAULTS	5,920	3,437	2,483	61,248	55,739	5,509
GRAVE VASES	894	456	438	9,193	9,577	(384)
CONTRACT TREE/GARDEN MAINTNCE	24,700	24,447	253	271,383	271,044	339
SECURITY CAMERA EXPENSE	0	0	0	719	719	0
DMP GROUNDS SECURITY	825	825	0	9,900	9,300	600
COVID-19 EXPENSES	0	265	(265)	544	872	(328)
TOTAL EXPENSES	(115,372)	(88,554)	(26,818)	(1,106,404)	(1,029,994)	(76,410)
NET CHANGE FROM OPERATIONS	(26,526)	(4,694)	(21,832)	171,802	205,187	(33,385)
OTHER REVENUE & EXPENSE						
RESERVES TRANSFERRED IN	0	0	0	2,260,000	0	2,260,000
RESERVE TRANSFER OUT	0	0	0	2,260,000	0	2,260,000
TOTAL OTHER REVENUE & EXPENSE	0	0	0	0	0	0
NET CHANGE	(26,526)	(4,694)	(21,832)	171,802	205,187	(33,385)

PALM SPRINGS CEMETERY DIST
ANNUAL BUDGET INCOME STATEMENT - GENERAL FUND
FOR THE TWELVE MONTHS ENDING JUNE 29, 2023

	PTD ACTUAL	PTD BUDGET	VARIANCE	YTD ACTUAL	ANNUAL BUDGET	VARIANCE
OPEN AND CLOSE	42,565	25,793	16,772	366,810	309,450	57,360
MISC SPECIAL SET-UP	0	75	(75)	1,575	900	675
RETURNED CHECK BANK CHARGE	0	4	(4)	180	70	110
INTEREST RECEIVED	0	1	(1)	10	20	(10)
LAND LEASE	6,677	6,103	574	84,127	73,236	10,891
MISC INCOME	15	0	15	2,988	0	2,988
CREDIT CARD CONVEN FEE	979	712	267	8,368	8,550	(182)
SAT INTERMENT SURCHARGE	0	1,637	(1,637)	0	19,600	(19,600)
SUN INTERMENT SURCHARGE	0	737	(737)	0	8,800	(8,800)
WITNESS GRAVE CLOSING	800	750	50	7,000	9,000	(2,000)
TAX COLLECTIONS	235	35,069	(34,834)	483,733	420,850	62,883
VAULTS	2,115	1,632	483	16,455	19,650	(3,195)
CREMATION VAULTS	990	0	990	6,250	0	6,250
LINERS	3,120	2,228	892	32,465	26,780	5,685
GRAVE VASES	1,245	1,037	208	14,793	12,400	2,393
MEMORIAL WALL INCOME	0	25	(25)	0	300	(300)
ENR SURCHARGE	6,460	4,075	2,385	55,130	48,900	6,230
LOT TRANSFERS	0	87	(87)	1,100	1,000	100
COUNTY INTEREST INCOME	3,955	44	3,911	9,655	550	9,105
DONATIONS & GRANTS	0	0	0	12	0	12
HANDLING FEE	12,895	8,176	4,719	113,545	98,145	15,400
PRENEED CONTRACT SERVICE CHG	1,700	1,137	563	13,700	13,600	100
VASE/HDSTN SET & CLEAN	5,095	5,113	(18)	60,310	61,400	(1,090)
TOTAL REVENUE	88,846	94,435	(5,589)	1,278,206	1,133,201	145,005
REGULAR SALARIES	36,452	27,138	9,314	292,501	325,689	(33,188)
BOT MEETING COMPENSATION	718	1,127	(409)	10,416	13,469	(3,053)
BOT CONFERENCES	0	212	(212)	2,710	2,500	210
BOT TRAVEL & EXPENSES	124	250	(126)	1,579	3,000	(1,421)
COVID-19 PAYROLL	0	163	(163)	0	2,000	(2,000)
TEMPORARY HELP	0	837	(837)	0	10,000	(10,000)
RETIREMENT/PENSION	2,171	1,906	265	19,902	22,938	(3,036)
FICA	2,290	1,671	619	18,653	20,052	(1,399)
MEDICARE	536	418	118	4,362	5,016	(654)
EMPLOYEE GROUP INSURANCE	4,704	7,113	(2,409)	60,737	85,356	(24,619)
RETIREE GROUP INSURANCE	421	415	6	4,827	4,969	(142)
UNEMPLOYMENT INSURANCE	31	282	(251)	2,014	3,395	(1,381)
WORKERS COMP INSURANCE	1,537	1,647	(110)	18,461	19,742	(1,281)
ELECTRICITY	6,114	5,531	583	69,521	66,350	3,171
TELEPHONE	751	669	82	9,043	8,050	993
WATER	916	3,356	(2,440)	35,443	40,250	(4,807)
CAPC CONFERENCE DONATIONS	0	0	0	200	0	200
COMMUNITY OUTREACH	0	87	(87)	212	1,000	(788)
VISA-MASTER CHG FEES	968	750	218	8,171	9,000	(829)
RETURNED CHECK	0	12	(12)	105	100	5
COUNTY SERVICE CHARGE	100	88	12	1,179	1,100	79
EDUCATION	0	37	(37)	121	400	(279)
GENERAL INSURANCE	2,430	2,452	(22)	29,166	29,391	(225)
LEGAL	9,660	1,462	8,198	17,300	17,500	(200)
LOT REPURCHASE	1,900	625	1,275	21,715	7,500	14,215
OFFICE EXPENSE	1,650	1,587	63	20,355	19,000	1,355
TRAVEL & CONVENTION	0	500	(500)	4,529	6,000	(1,471)
UNIFORMS & SAFETY EQUIPMENT	0	88	(88)	563	1,100	(537)
MTG EXP & SUPPLIES	154	63	91	1,377	800	577
CONTRIBUTIONS	0	13	(13)	0	200	(200)
AUDIT	0	687	(687)	8,500	8,200	300
ADVERTISING/PUBLICITY	0	337	(337)	4,067	4,000	67
MEMBERSHIP & DUES	360	500	(140)	7,017	6,000	1,017
CA EDUCATION & TRAINING (EDD)	1	0	1	45	0	45
AUTO TRUCK EXPENSE	0	288	(288)	6,240	3,500	2,740
LARGE EQUIPMENT REPAIRS	0	337	(337)	5,433	4,000	1,433
EQUIPMENT REPAIRS	0	87	(87)	2,620	1,000	1,620
IRRIGATION SYSTEM REPAIRS	370	688	(318)	3,359	8,300	(4,941)
FERTILIZER AND SEED	1,350	1,663	(313)	19,713	20,000	(287)
GASOLINE, OIL, TIRES	3,080	812	2,268	6,435	9,700	(3,265)
PLANT & BUILDING	3,958	1,663	2,295	31,170	20,000	11,170
ROAD MAINTENANCE	0	7,449	(7,449)	0	89,355	(89,355)
TOOLS & SUPPLIES	287	250	37	3,656	3,000	656
GRAVE LINERS & VAULTS	5,920	3,982	1,938	61,248	47,850	13,398
GRAVE VASES	894	711	183	9,193	8,510	683
CONTRACT TREE/GARDEN MAINTNCE	24,700	24,700	0	271,383	296,400	(25,017)
CONTRACT BURIALS	0	413	(413)	0	5,000	(5,000)
SECURITY CAMERA EXPENSE	0	125	(125)	719	1,500	(781)
DMP GROUNDS SECURITY	825	725	100	9,900	8,700	1,200
COVID-19 EXPENSES	0	38	(38)	544	500	44
TOTAL EXPENSES	115,372	105,954	9,418	1,106,404	1,271,382	(164,978)
NET CHANGE FROM OPERATIONS	(26,526)	(11,519)	(15,007)	171,802	(138,181)	309,983
OTHER REVENUE & EXPENSE						
RESERVES TRANSFERRED IN	0	13,179	(13,179)	2,260,000	158,181	2,101,819
RESERVE TRANSFER OUT	0	0	0	(2,260,000)	0	(2,260,000)
OTHER EXPENSE APPROP CONTING	0	(1,663)	1,663	0	(20,000)	20,000
NET CHANGE	(26,526)	(3)	(26,523)	171,802	0	171,802

**ACCUMULATIVE CAPITAL OUTLAY
INCOME STATEMENT
FOR THE TWELVE MONTHS ENDING JUNE 29, 2023**

	PTD ACTUAL	PTD PRIOR YEAR	VARIANCE	YTD ACTUAL	YTD PRIOR YEAR	VARIANCE
REVENUE						
BURIAL RIGHT SALES	47,950.00	32,700.00	15,250.00	361,595.00	369,765.00	(8,170.00)
CURRENT INTEREST & DIVIDENDS	9,807.39	3,659.47	6,147.92	34,858.92	27,635.58	7,223.34
COUNTY INTEREST INCOME	7,519.33	794.83	6,724.50	22,492.16	2,768.72	19,723.44
GAIN/LOSS INVESTMENT FMV	(8,025.26)	(12,015.99)	3,990.73	(29,395.99)	(60,281.26)	30,885.27
TOTAL REVENUE	57,251.46	25,138.31	32,113.15	389,550.09	339,888.04	49,662.05
	<u>57,251.46</u>	<u>25,138.31</u>	<u>32,113.15</u>	<u>389,550.09</u>	<u>339,888.04</u>	<u>49,662.05</u>
EXPENSES						
INVESTMENT ADVISOR FEES	0.00	0.00	0.00	5,523.42	5,221.01	302.41
COUNTY SERVICE CHARGE	0.00	0.00	0.00	59.68	0.00	59.68
TOTAL EXPENSES	0.00	0.00	0.00	(5,583.10)	(5,221.01)	(362.09)
	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>(5,583.10)</u>	<u>(5,221.01)</u>	<u>(362.09)</u>
NET CHANGE FROM OPERATIONS	57,251.46	25,138.31	32,113.15	383,966.99	334,667.03	49,299.96
	<u>57,251.46</u>	<u>25,138.31</u>	<u>32,113.15</u>	<u>383,966.99</u>	<u>334,667.03</u>	<u>49,299.96</u>
OTHER REVENUE & EXPENSE						
REVENUE TRANSFERRED IN	9,055.00	8,810.00	245.00	48,640.00	36,440.00	12,200.00
TOTAL OTHER REVENUE & EXPENSE	9,055.00	8,810.00	245.00	48,640.00	36,440.00	12,200.00
	<u>9,055.00</u>	<u>8,810.00</u>	<u>245.00</u>	<u>48,640.00</u>	<u>36,440.00</u>	<u>12,200.00</u>
NET CHANGE	66,306.46	33,948.31	32,358.15	432,606.99	371,107.03	61,499.96
	<u>66,306.46</u>	<u>33,948.31</u>	<u>32,358.15</u>	<u>432,606.99</u>	<u>371,107.03</u>	<u>61,499.96</u>

**ENDOWMENT CARE FUND
INCOME STATEMENT
FOR THE TWELVE MONTHS ENDING JUNE 29, 2023**

	PTD ACTUAL	PTD PRIOR YEAR	VARIANCE	YTD ACTUAL	YTD PRIOR YEAR	VARIANCE
REVENUE						
WMC ENDOWMENT CARE	0.00	0.00	0.00	1,550.00	285.00	1,265.00
ENDOWMENT CARE DEPOSITS	32,972.00	26,546.00	6,426.00	314,205.00	308,775.36	5,429.64
CURRENT INTEREST & DIVIDENDS	33,742.14	13,045.82	20,696.32	110,275.91	67,232.07	43,043.84
COUNTY INTEREST INCOME	525.84	728.60	(202.76)	11,084.78	2,389.67	8,695.11
GAIN/LOSS INVESTMENT FMV	(35,582.51)	(33,695.19)	(1,887.32)	(91,578.11)	(292,932.53)	201,354.42
TOTAL REVENUE	31,657.47	6,625.23	25,032.24	345,537.58	85,749.57	259,788.01
EXPENSES						
INVESTMENT ADVISOR FEES	0.00	0.00	0.00	29,264.87	28,875.78	389.09
COUNTY SERVICE CHARGE	0.00	0.00	0.00	6.44	0.00	6.44
TOTAL EXPENSES	0.00	0.00	0.00	29,271.31	28,875.78	395.53
NET CHANGE	31,657.47	6,625.23	25,032.24	316,266.27	56,873.79	259,392.48

**PRENEED FUND
INCOME STATEMENT
FOR THE TWELVE MONTHS ENDING JUNE 29, 2023**

	PTD ACTUAL	PTD PRIOR YEAR	VARIANCE	YTD ACTUAL	YTD PRIOR YEAR	VARIANCE
REVENUE						
CURRENT SALES	17,939.57	29,342.39	(11,402.82)	264,894.69	269,434.52	(4,539.83)
CURRENT DEFERRED REVENUE	18,153.94	20,950.76	(2,796.82)	173,523.53	158,037.72	15,485.81
CURRENT INTEREST & DIVIDENDS	21,136.18	4,703.68	16,432.50	64,390.88	36,974.07	27,416.81
COUNTY INTEREST INCOME	1,960.95	542.90	1,418.05	11,057.27	1,730.27	9,327.00
GAIN/LOSS INVESTMENTS FMV	(17,449.68)	(15,302.92)	(2,146.76)	(42,869.71)	(106,625.68)	63,755.97
TOTAL REVENUE	41,740.96	40,236.81	1,504.15	470,996.66	359,550.90	111,445.76
EXPENSES						
INVESTMENT FEES	0.00	0.00	0.00	11,110.19	10,106.47	1,003.72
COUNTY SERVICE CHARGES	0.00	0.00	0.00	8.82	0.00	8.82
LOSS ON TRANSFER (INTER COSTS)	1,353.53	1,901.88	(548.35)	5,359.52	9,746.10	(4,386.58)
SALES TRANSFER OUT (PRIOR YR)	9,055.00	8,810.00	245.00	48,640.00	36,440.00	12,200.00
TOTAL EXPENSES	10,408.53	10,711.88	(303.35)	65,118.53	56,292.57	8,825.96
NET CHANGE	31,332.43	29,524.93	1,807.50	405,878.13	303,258.33	102,619.80

WHO SHOULD ATTEND:

Public Cemetery District Trustees, Managers,
Secretaries and Key Employees

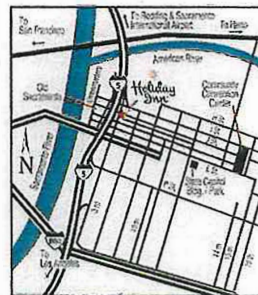
Education Seminar

- **Featured Cemetery - Davis Cemetery District**
- **Green Burial 101 from the Heart:** A deeply personal journey when planning in a thoughtful and significant manner. Green burial will provide peace of mind now and in eternal life. With a green burial you will continue to restore and protect the natural surroundings and echo system while creating a unique and meaningful experience. By choosing green burial you will be creating a living legacy.
- **Legislative Update:** CSDA will present "Legislative Updates for Cemetery concerns" on AB1572 for Potable Water, Ballot Initiative #21-0042A1 that limits agencies to raise revenue and CARB regulations on weed eaters, blowers etc.
- **Highlights from the Brown Act - How to Properly Agendize & Post:** This program will highlight the portions of the Brown Act that are most likely to come up during meetings, such as what is appropriate to list as a closed session and what language to use on the agenda. It will also touch on when and how to post the agenda.
- **Interment & Disinterment Forms - Best Practices & Procedures:** The Public Cemetery District Law contains various requirements pertaining to interments and disinterments. This presentation will provide an overview of those statutory provisions and the related forms required by public cemetery districts. The presentation will include tips and suggestions regarding the preparation of these forms, as well as proper language to include on the forms.

Area Meeting

- Enjoy the fellowship and share knowledge with other cemeterians from all areas of the state.
- Participate in discussion of operational problems common to public cemetery districts.
- Bring your questions and participate in group discussions of cemetery district problems and concerns.
- **Best Practices for Interviewing & Hiring (Do's & Don'ts):** In this presentation, we will discuss a number of guidelines and tips for successfully (and lawfully!) conducting your interviewing and hiring processes, from adopting good HR policies to developing post-hiring training programs that meet your agency's needs. We will discuss incorporating a task-based portion into the interview process when appropriate, the types of questions you should and shouldn't be asking candidates, and how to advertise to successfully fill positions.
- **Standard Operating Procedures & Check Lists:** This presentation will cover setting up for a funeral service. Opening and closing of a grave, proper tools and equipment needed. This will ensure that all cemetery crew can take charge when needed.

Location: The Education Seminar and Area Meeting will be held at the **Holiday Inn Capitol Plaza, Sacramento CA.** For hotel accommodations call (800) 465-4329 or the hotel directly at (916) 446-0100. Mention you are attending the CAPC Education Seminar/Area Meeting and use group code, **PCM.** A special room rate of **\$173.13** for single occupancy (Tax and (1) Breakfast Coupon included) or **\$196.37** for double occupancy (Tax and (2) Breakfast Coupons Included) has been provided. Check in-time is 3:00 p.m. and check-out time is 11:00 a.m. Parking Garage (adjacent to the hotel) is \$20.00 per day. Express Parking (in front of the hotel) is \$30.00 per day. Free Wi-Fi available.

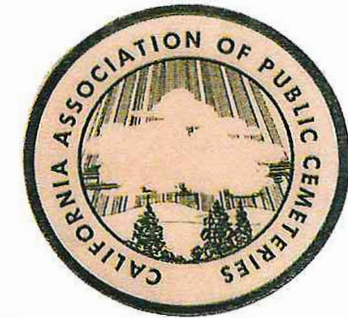


Make your hotel reservations today

**Deadline for hotel reservations is
Sunday, September 10, 2023**

California Association of Public Cemeteries

Presents the
CAPC
Annual
Education Seminar
Friday, October 6, 2023



Area Meeting
Saturday, October 7, 2023
Holiday Inn Capitol Plaza
300 J Street
Sacramento, CA 95814

California Association of Public Cemeteries
 Annual Education Seminar & Area Meeting
 Holiday Inn Capitol Plaza
 Sacramento, California

Registration Form
 "Public Cemetery District
 Annual Education Seminar & Area Meeting"
 Friday, October 6 & Saturday, October 7, 2023

Name _____ Position _____
 District _____
 Address _____
 City/State/Zip _____
 Telephone _____ Fax _____
 First time attendee at CAPC event, Yes ___ No ___
 Guest _____

Friday, October 6, 2023
 Education Seminar Registration Fee...
 CAPC Members \$238.00 / Non-Members \$288.00 \$ _____
 (Italian Buffet: Minestrone Soup, Caesar Salad, Chicken Parnesan, Vegetarian Lasagna, Rigatoni Pasta w/ Sausage, Veggies, Garlic Bread & Chef's Desserts)
 ___ Guest Buffet Lunch @ \$66.00 each \$ _____

Saturday, October 7, 2023
 Area Meeting Registration Fee...
 CAPC Members \$155.00 / Non-Members \$205.00 \$ _____
 (Tex-Mex Buffet: Mixed Greens w/ Cilantro Dressing, Chips & Salsa, Chicken Enchiladas, Mini Street Tacos, Onions & Cilantro, Rice, Beans & Bunuelos)
 ___ Guest Buffet Lunch @ \$66.00 each \$ _____
 Total Enclosed: \$ _____

Please complete separate registration for each attendee and return with payment no later than Friday, September 15, 2023.
 To: CAPC
 P.O. Box 119
 San Jacinto, CA 92581
 Telephone: (888) 344-9858
 Fax: (951) 652-3643
 No refunds for cancellations received after September 15, 2023.
 Applications from CAPC member districts are being accepted until Friday, August 18, 2023 for scholarships to attend the seminar. Contact CAPC.

Education Seminar

Thursday, October 5, 2023
 5:30-7:00 p.m. Hospitality Event (Sierra Ballroom - 16th Floor)
Dinner on Your Own

Friday, October 6, 2023
 6:00-9:30 a.m. Breakfast for Hotel Guests (Cypress Grill)

7:15 a.m. Registration Desk Opens
 8:30 a.m. Welcome and Program Introduction

8:45 a.m. **"Featured Cemetery - Davis Cemetery District", Presented By:** Jessica Smithers, District Superintendent

9:00 a.m. **"Green Burial 101 from the Heart", Presented By:** Mindy Mohlenbrok, Cemetery Consultant, Morgan Oaks Eternal Preserve

10:30 a.m. Break
 11:00 a.m. **"Legislative Update", Presented By:** CSDA

Noon: Lunch, (Sierra Ballroom - 16th Floor)

1:30 p.m. **"Highlights from the Brown Act: How to Properly Agendize & Post", Presented By:** Anthony Principe, Attorney, Kirk & Simas

2:30 p.m. **"Interment & Disinterment Forms: Best Practices & Procedures", Presented By:** Martin De Los Angeles, Attorney, Best Best & Krieger

3:30 p.m. Adjourn
 4:00 p.m. CAPC Board of Directors Meeting
Dinner on Your Own

Area Meeting

Saturday, October 7, 2023
 7:00-10:00 a.m. Breakfast for Hotel Guests (Cypress Grill)

7:45 a.m. Registration Desk Opens

8:30 a.m. Combined Breakout Session:
Trustees and Managers Discussion Group, Facilitated By: Mike Ott, Trustee, North County Cemetery District & Carol Griese, General Manager, San Jacinto Valley Cemetery District

10:30 a.m. Break

11:00 a.m. Combined Breakout Session, *Continued*

Noon: Lunch, (Sierra Ballroom - 16th Floor)

1:30 p.m. **"Best Practices for Interviewing & Hiring (Do's & Don'ts)", Presented By:** Anne Branham, Attorney, Best Best & Krieger

2:30 p.m. **"Standard Operating Procedures & Checklists", Presented By:** Gina Lopez, Trustee, Coalinga-Huron Cemetery District

3:30 p.m. Adjourn

Dinner on Your Own