

**PALM SPRINGS CEMETERY DISTRICT  
MINUTES  
VIDEO TELECONFERENCE SPECIAL  
BOARD OF TRUSTEE MEETING**

**DATE:** July 14, 2022  
**TIME:** 2:00 P.M.  
**PLACE:** 31-705 Da Vall Drive, Cathedral City, California 92234

1. **CALL TO ORDER** Meeting was called to order by Chairperson Pye at 2:00 P.M.

1a. **WELCOME NEW BOARD MEMBER, INTRODUCTIONS AND OATH OF OFFICE**  
Michael Victor Smith

The Oath of Office for Michael Victor Smith was administered by District Manager Jurasky.

Trustee Smith introduced himself and shared his biography with everyone. Everyone congratulated him on being appointed to the Board and welcomed him.

Trustee Pye informed the board that Trustee Kleindienst will be joining the meeting as soon as his prior meeting has concluded.

2. **ROLL CALL**

Present: Jan M. Pye, Chairperson  
William G. Kleindienst, Vice Chairperson (arrived at 2:05pm)  
Lynn T. Mallotto, Treasurer  
LaFaye M. Platter, Secretary  
Michael V. Smith, Member

Also Present: Kathleen Jurasky, District Manager  
Steven B. Quintanilla, Quintanilla & Associates

3. **PUBLIC COMMENTS** – Tim Radigan-Brophy former trustee thanked everyone for his time serving on the board and all the work they accomplished, especially the strategic plan and he hopes the board adheres to the plan. He also, stated he looks forward to working with everyone as a director on the pet cemetery board.

Mr. Radigan-Brophy thanked the board for presenting him with a service award, and showed the award to everyone. The Board and District Manager Jurasky thanked him for his service, and stated the award was well deserved.

Trustee Kleindienst arrived.

4. **CONFIRMATION OF AGENDA** Motion was made by Trustee Mallotto, seconded by Trustee Kleindienst to approve the agenda as presented. Motion carried; roll call 5-0 Kleindienst, Mallotto, Platter, Pye and Smith

Trustee Pye requested that agenda item 5d be addressed separately.

5. **CONSENT CALENDAR** Motion was made by Trustee Kleindienst, second by Trustee Mallotto approve the Consent Calendar without item 5d. Motion carried; roll call 5-0 Kleindienst, Mallotto, Platter, Pye and Smith.

To give Trustee Smith an understanding of why Resolution 8-2021 is on the Consent Calendar (item 5d) Trustee Pye explained the Board wanted to protect office staff by limiting increased possible exposure to COVID-19. She also, stated the Board approved continuing ZOOM meeting until the entire Board felt comfortable, and approved returning to in person meetings. Following a discussion motion was made by Trustee Mallotto, seconded by Trustee Kleindienst to approve continuing remote meetings via ZOOM. Motion carried; roll call 5-0 Kleindienst, Mallotto, Platter, Pye and Smith.

**6. ADMINISTRATIVE CALENDAR** a. **District Investments General Overview & Update – Neal Wilson, Wealth Consulting Group** Neal Wilson introduced himself to new Trustee Smith, and gave a brief overview of his responsibilities to the District as it's financial advisor.

Mr. Wilson gave a review of the portfolios, and reported three of the four portfolios are still showing unrealized losses. He further reported many of the CD's, treasuries and bonds have yields much lower than the current market yields. Mr. Wilson stated again, if the current investments are held until they mature the entire principle will be repaid.

He reported he spoke with the finance committee Trustees Kleindienst and Mallotto last week to explain there is approximately \$2 million dollars either available now or by the end of the year for reinvestment. He stated his thoughts are to invest these funds in short term (2-3year) CD's and treasuries. Mr. Wilson presented a TD Ameritrade chart which illustrated where the value and best available yields/rates were, while still conforming to all aspects of the District investment policy.

Mr. Wilson briefly spoke about the upcoming Federal Reserve meeting, and how there were expectations of a 100-basis point increase. He pledged to continue to meet with the finance committee to keep them informed and give advice as to where to invest funds as they become available. Following a discussion, the investment report was received and filed.

Following further discussions, the investment committee recommended the Board move forward with the future investment strategies. Motion was made by Trustee Pye, seconded by Trustee Kleindienst to approve the investment committee's recommendations. Motion carried, roll call 5-0, Kleindienst, Mallotto, Platter, Pye and Smith.

**b. Board of Trustees General Provisions and Government & Trustee Duties and Responsibilities** Following a review and discussion Trustee requested that item 11 of the General Provisions and Government be revised to add an evaluation of the District's legal counsel. motion was made by Trustee Kleindienst, seconded by Trustee Mallotto. Motion carried, roll call 5-0, Kleindienst, Mallotto, Platter, Pye and Smith.

There were no changes to the Trustees Duties and Responsibilities.

All the Trustees and attorney introduced themselves and gave a brief bio to new Trustee Smith.

**c. Discussion and Approval to Cancel August 2022 Board Meeting** Following a discussion motion was made by Trustee Kleindienst, seconded by Trustee Mallotto to approve cancellation of the August 2022 Board meeting. Motion carried, roll call 5-0, Kleindienst, Mallotto, Platter, Pye and Smith.

**d. Special Districts Association of Riverside County (SDARC) Luncheon July 29, 2022 in Perris, CA** Following a discussion motion was made Trustee Pye, seconded by Trustee Mallotto to approve Trustees and District Manager Jurasky attending the Special Districts Association of Riverside County luncheon. This approval is to include all necessary expenses. Motion carried, roll call 5-0, Kleindienst, Mallotto, Platter, Pye and Smith.

**e. California Association of Public Cemeteries (CAPC) Local Area Meeting September 21, 2022 Elsinore Valley Cemetery District in Elsinore, CA** Following a discussion motion was made Trustee Pye, seconded by Trustee Kleindienst to approve Trustees and District Manager Jurasky attending the CAPC Local Area Meeting. This approval is to include all necessary expenses. Motion carried, roll call 5-0, Kleindienst, Mallotto, Platter, Pye and Smith.

6. **ADMINISTRATIVE CALENDAR** - continued

f. **California Association of Public Cemeteries (CAPC) Education Seminar and Area Meeting October 7-8, 2022 in South Lake Tahoe, CA** Following a discussion motion was made Trustee Pye, seconded by Trustee Kleindienst to approve Trustees and District Manager Jurasky attending the California Association of Public Cemeteries Education Seminar and Area Meeting. This approval is to include all necessary expenses. Motion carried, roll call 5-0, Kleindienst, Mallotto, Platter, Pye and Smith.

g. **Discussion and Possible Approval of RFP for Cell Tower Location at Desert Memorial Park** Following a discussion motion was made Trustee Kleindienst, seconded by Trustee Platter to approve the RFP for cell tower at DMP. Motion carried, roll call 5-0, Kleindienst, Mallotto, Platter, Pye and Smith.

Trustee Kleindienst stated his wife does business with Mario Gonzalez, GHA, and left the meeting for item 6h due to a possible conflict of interest.

h. **East 40 Acres Lease Agreement – Update** District Manager Jurasky reported on a single vehicle accident that damage the chain link fence and gate on Da Vall Drive. She stated the driver was unharmed, however his vehicle was badly damaged. She further reported the driver's insurance carrier has been notified and an accident report filed. Trustee Kleindienst returned to meeting at 3:08 P.M.

Trustee Mallotto informed the Board that she needed to leave by 3:10 P.M, and has an announcement to make.

Trustee Pye requested that agenda item 12a be moved to be addressed before item 7a

12. **REPORTS** a. **Trustee Report** Trustee Mallotto reported she is running for a seat on the Rancho Mirage City council. The Board and District Manager Jurasky congratulated her, and wished her well.

Trustee Mallotto left the meeting at 3:09 P.M.

7. **LEGISLATIVE** a. **Resolution 4-2022, Transfer Interment Rights & Costs from PN to ACO & GF** Motion was made by Trustee Kleindienst, seconded by Trustee Platter to approve Resolution 6-2022 transferring \$9,077.38 from PreNeed Fund, 51265 to the General Fund, 51270 and \$3,200.00 from PreNeed Fund, 51265 to Accumulative Capital Fund, 51275. Motion carried, 4-0, Kleindienst, Platter, Pye and Smith.

8. **TRUSTEE SIGNATURES AND ATTORNEY** District Manager Jurasky will contact Trustees and attorney to arrange for signature completions.

9. **BOARD DEVELOPMENT** – None

10. **PUBLIC HEARING CALENDAR** – None

11. **COMMITTEE REPORTS** – None

**12. REPORTS a. Trustee Report -**

**b. District Manager**

**1. Strategic Barometer a. Service Provider Agreements** District Manager reported there have been no changes since the April update.

**2. Memorial Day Posting of Veteran Flags by Scouts BSA Troop 262 at Desert Memoria Park - Update** District Manager Jurasky reported there was not be a Memorial Day event, however Scouts BSA Troop 262 posted Veteran flags through-out Desert Memorial Park and removed later the same day.

She also reported as a thank you, in addition to cookie and drinks she purchased a \$25.00 Applebee's gift card which was awarded to a scout by random drawing.

**13. FUTURE AGENDA ITEMS a. Discussion in 2021/2022 Possible Cap on PSCD Monthly Employer Contribution for Employee Health Insurance Premiums** No action taken

**b. Postcard Survey Mailing to the Community to Determine Pre-Planning Needs** No action taken

**c. Marketing/Advertising** No action taken

**d. Lease Agreement Property Taxes January 2022** No action taken

Trustee Kleindienst stated his wife does business with Mario Gonzalez, GHA, and left the meeting for item 6h due to a possible conflict of interest, and left the meeting at 3:15 P.M.

**14. CLOSED SESSION - READING OF THE SAFE HARBOR** Safe Harbor language was read by attorney Steve Quintanilla. Convened into Closed Session at 3:16 P.M.

**a. Real Property Negotiations pursuant to Government Code Section 54956.8**

**Property:** Assessor Parcel No. 670230017-4 (6.72 Acres) and Assessor Parcel No.670230019-6 (29.45 Acres)

**District Negotiator:** Board of Trustees of the Palm Springs Cemetery District and Steven B. Quintanilla, General Legal Counsel

**Negotiating Parties:** Mario J. Gonzales, President/CEO RM Da Vall, LLC and Michael Braun, Grit Development

**Under Negotiation:** Price and Terms of Payment

**15. CLOSED SESSION ANNOUNCEMENT** Returned to Open Session at 3:24 P.M. No reportable action

**16. OPEN SESSION**

**17. ADJOURNMENT** Meeting was adjourned by Trustee Pye at 3:24 P.M. The next regular video conference board meeting is scheduled for 2:00 P.M., Thursday, September 8, 2022. No August meeting

DATE: 9-8-2022

LaFaye M. Platter  
LaFaye M. Platter, Secretary