

**PALM SPRINGS CEMETERY DISTRICT
MINUTES
VIDEO TELECONFERENCE REGULAR
BOARD OF TRUSTEE MEETING**

DATE: January 13, 2022
TIME: 2:00 P.M.
PLACE: 31-705 Da Vall Drive, Cathedral City, California 92234

1. **CALL TO ORDER** Meeting was called to order by Chairperson Pye at 2:00 P.M.

2. **ROLL CALL**

Present: Jan M. Pye, Chairperson
William G. Kleindienst, Vice Chairperson
Tim M. Radigan-Brophy, Secretary
Lynn T. Mallotto, Treasurer (arrived at 2:01 P.M.)
LaFaye M. Platter, Member

Also, Present: Kathleen Jurasky, District Manager
Steven B. Quintanilla, Quintanilla & Associates

3. **PUBLIC COMMENTS** – None

4. **CONFIRMATION OF AGENDA** Motion was made by Trustee Kleindienst, seconded by Trustee Radigan-Brophy to approve the agenda as presented. Motion carried; vote 4-0 Kleindienst, Platter, Pye and Radigan Brophy.

Trustee Pye requested that item 7a Resolution 8-2021, Regarding Remote Teleconference Board Meetings per AB 361 be moved to the Consent Calendar.

5. **CONSENT CALENDAR** Motion was made by Trustee Kleindienst, second by Mallotto approve the Consent Calendar with item 7a Resolution 8-2021, Regarding Remote Teleconference Board Meetings per AB 361 added. Motion carried; roll call 5-0 Kleindienst, Mallotto, Platter, Pye and Radigan-Brophy.

6. **ADMINISTRATIVE CALENDAR** a. **Rob Dennis, RT Dennis Accountancy – Annual Audit Report** Mr. Dennis reviewed the independent audit report and stated he is pleased to report the District received a clean opinion. He stated that the District has a good system set-up for the internal control.

He reported the District total revenues were significantly up as a result of the COVID-19 pandemic, and this increase is similar to that of others in the industry. He stated the total funds had a positive increase of 1.1million dollar. Following a review of the annual audit report by Rob Dennis, and discussion the report was received and filed.

b. **District Investments General Overview & Update – Neal Wilson, Wealth Consulting Group.** Mr. Wilson reported the combined accounts had a slight increase in value of \$1,531.00 for the 4th quarter.

He stated after consulting with District accountant Rob Dennis regarding the California Local Agency Guidelines necessary adjustments were made to assure compliance. The adjustments were to make sure investments were not more than 5 years in duration, and investments that are restricted to a 20% concentration did not exceed that level.

Mr. Wilson stated the projected increase in interest rates will most likely slow down the economy and cause issues for the equity market, which he said will actually work in the District's favor. He said higher rates will allow reinvestment of more than \$1.9 million dollars available now and maturing in 2022 at higher interest rates.

Following a review of the investment report by Neal Wilson, and discussion the report was received and filed.

6. ADMINISTRATIVE CALENDAR - Continued

Trustee Kleindienst stated his wife does business with Mario Gonzalez, GHA, and left the meeting due to a possible conflict of interest.

c. Da Vall Center, LLC Lease Agreement, Mario Gonzalez – Delinquent Property Taxes District Manager Jurasky gave an overview of the East 40-acre lease agreement, and explained what property taxes are delinquent. She stated the delinquencies are for the years 2009-2013, and as of January 12, 2022 the amount due is \$1,351,460.00.

District Manager Jurasky also gave an overview of the agreement Da Vall Center, LLC, Mario Gonzalez has with the County of Riverside Treasurer/Tax Collector for the payment of the delinquent property taxes.

d. East 40 Acres Lease Agreement – Rancho Mirage Code Violations Update District Manager Jurasky reported partial clean-up was done, so they are still in violation. She stated she spoke with attorney Quintanilla regarding the continued violations, and his office prepared a notice of default giving him 60 days to clean-up. If not completed at the end of the 60 days, the District can clean-up and invoice Mr. Gonzalez.

District Manager Jurasky stated the notice of default was sent to Mr. Gonzalez via email, and also sent by certified U.S. Mail on January 12, 2022.

Trustee Pye asked what would happen if he failed to pay the District's invoice. Attorney Quintanilla stated the failure to pay would result in continued default.

Trustee Kleindienst returned to the meeting.

e. Discussion for Approval to Cancel PreNeed Contract in Default – L. Loera, Contract #C003336 District Manager Jurasky stated this contract is more than 6-months past due, and several attempts by phone, letters by regular and certified U.S. Mail resulted in no response from Loera.

Trustee Radigan-Brophy asked what is the amount in default, District Manager Jurasky reported the amount is \$4,970.00. Following a discussion motion was made by Trustee Kleindienst, seconded by Trustee Malotto to cancel L. Loera, Contract #C003336. Motion carried; roll call 5-0 Kleindienst, Malotto, Platter, Pye and Radigan-Brophy.

f. CAPC Annual Conference March 10-12, 2022 in Seaside, CA Following a discussion Trustees and District Manager Jurasky all agreed in light of the current rise in COVID-19 cases to not attend the conference.

7. LEGISLATIVE a. Resolution 8-2021, Regarding Remote Teleconference Board Meetings per AB361
Moved to the Consent Calendar.

8. TRUSTEE SIGNATURES AND ATTORNEY District Manager Jurasky will contact Trustees and attorney to arrange for signature completion.

9. BOARD DEVELOPMENT a. About Special Districts District Manager Jurasky stated this information is important because it explains why special districts exist and how they function.

10. PUBLIC HEARING CALENDAR – None

11. COMMITTEE REPORTS Trustee Kleindienst reported the Wreaths Across America event was very successful, there were an abundance of wreaths, and the extra 8 were taken to DMP for placement of veteran gravesites. He said family members and guest were very appreciative the event was being held.

He stated all necessary funding of 150 wreaths for next year has been secured. He reported wreaths for next year can be purchased for \$15.00 each or \$15.00 for 2 if purchased by January 15, 2022 from the Daughters of the American Revolution, Cahuilla Chapter.

District Manager Jurasky reported the driver who delivered the wreath to DMP, upon leaving broke branches on 2 carob trees and 1 olive tree.

The cleanup by staff and the outside contractor made it impossible for them to place wreath location flags at Welwood Murray Cemetery during regular working hours. District Manager Jurasky stated they agreed to work overtime, and Trustee Kleindienst and District Manager Jurasky (from easel sales) split the cost to cover their overtime. She reported there was not cost expensed to the District.

12. REPORTS a. **Trustee Report** Trustee Mallotto thanked District Manager Jurasky for handling the arrangements for the Trustee's Annual Year-End Luncheon Meeting.

Trustee Kleindienst mentioned the Santa Run event, and the City of Palm Springs closing the streets leading to Welwood Murray Cemetery on the same day as the Wreath Across America event. Following a discussion, to avoid future conflicts District Manager Jurasky was directed to contact Amy Blaisdell, Communications Director for the City, and request the District be notified when there will be road closures affecting entry to Welwood Murray Cemetery.

b. District Manager

1. **Strategic Barometer** - District Manager reported there were no changes since December 2021.

District Manager Jurasky informed the Board that office staff was making burial arrangement with a wife for her husband in the office on Monday, and the next day the mortuary called to reschedule because the wife has COVID.

She reported all office staff are getting tested, and she is returning to closing the office to the public until the COVID transmission number decrease significantly. She reviewed the office COVID-19 prevention and sanitizing procedures.

District Manager Jurasky reported the District received the \$4,122.00 reimbursement on January 10, 2022 from the COVID-19 Fiscal Relief which was applied for.

13. FUTURE AGENDA ITEMS a. **Discussion in 2021/2022 Possible Cap on PSCD Monthly Employer Contribution for Employee Health Insurance Premiums** No action taken

b. **Postcard Survey Mailing to the Community to Determine Pre-Planning Needs** No action taken

c. **Marketing/Advertising** No action taken

d. **Lease Agreement Property Taxes January 2022** No action taken

e. **Discussion for Possible Cell Tower Location at Desert Memorial Park** No action taken

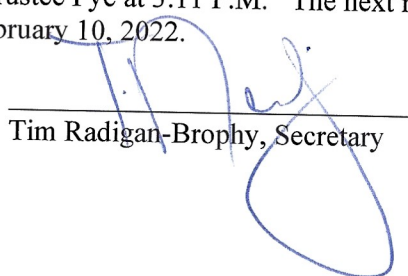
14. CLOSED SESSION - READING OF THE SAFE HARBOR – None

15. CLOSED SESSION ANNOUNCEMENT

16. OPEN SESSION

17. ADJOURNMENT Meeting was adjourned by Trustee Pye at 3:11 P.M. The next regular video conference board meeting is scheduled for 2:00 P.M., Thursday, February 10, 2022.

DATE: 2/17/22



Tim Radigan-Brophy, Secretary