

**PALM SPRINGS CEMETERY DISTRICT
MINUTES
VIDEO TELECONFERENCE REGULAR
BOARD OF TRUSTEE MEETING**

DATE: April 8, 2021

TIME: 2:00 P.M.

PLACE: 31-705 Da Vall Drive, Cathedral City, California 92234

1. **CALL TO ORDER** The meeting was called to order by Chairperson Pye at 2:03 P.M.

2. **ROLL CALL**

Present: Jan M. Pye, Chairperson
William G. Kleindienst, Vice Chairperson
Tim M. Radigan-Brophy, Secretary
Lynn T. Mallotto, Treasurer.

Also, Present: Kathleen Jurasky, District Manager
Steven B. Quintanilla, Quintanilla & Associates

3. **PUBLIC COMMENTS** – None

4. **CONFIRMATION OF AGENDA** Motion was made by Trustee Kleindienst, seconded by Trustee Mallotto to approve the Agenda as presented. Motion carried; vote 4-0 Kleindienst, Mallotto, Pye and Radigan Brophy.

5. **CONSENT CALENDAR** Motion was made by Trustee Kleindienst, second by Trustee Mallotto to approve the Consent Calendar as presented. Motion carried; roll call 4-0 Kleindienst, Mallotto, Pye and Radigan-Brophy.

6. **ADMINISTRATIVE CALENDAR** a. **District Investments General Overview & Update – Neal Wilson, Wealth Consulting Group** Neal Wilson presented the investment reports and reported the yield on the ten-year bonds continues to go up, and is currently at 1.72%. He stated this is putting pressure on the bonds and driving the price lower. He reminded the Board as yields increase prices decrease. He further reported this is putting pressure on the existing positions in all portfolios.

Mr. Wilson said very short-term maturities are still historically low, and committing dollars for ten years to get 1.72% isn't really an option. He stated using some alternative ideas like Floating rate funds, as rates go up the value of the bonds "float up".

He requested a meeting in the next couple of weeks with Trustees Mallotto and Radigan-Brophy the District's investment sub-committee. sometime before the next Board meeting to discuss strategies.

Trustee Pye directed District Manager Jurasky to email the Board a copy of the District's current investment policy. District Manager Jurasky stated she will email after today's Board meeting.

Following a discussion motion was made by Trustee Radigan-Brophy, seconded by Trustee Mallotto to receive and file the investment reports. Motion carried, roll call 4-0. Kleindienst, Mallotto, Pye and Radigan-Brophy.

b. **Review for Discussion and Possible Approval – Return to in Person Board Meetings** Following a discussion motion was made by Trustee Radigan-Brophy, seconded by Trustee Kleindienst to table this item was until the September board meeting. Motion carried; vote 4-0 Kleindienst, Mallotto, Pye and Radigan Brophy.

6. ADMINISTRATIVE CALENDAR - Continued

c. Sub-Committee Recommendation Regarding General Legal Counsel Hourly Rates Trustee Kleindienst reported the sub-committee recommends a presentation with formal proposal from legal counsel be placed on the May agenda for review and possible approval. Motion was made by Trustee Radigan-Brophy, seconded by Trustee Mallotto to approve the recommendation. Motion carried; vote 3-0-1 Kleindienst, Mallotto and Radigan Brophy. Trustee Pye abstained.

Trustee Pye stated aside from the motion the Board should have acted on this item a long-time ago, and for her it was an oversight. She humbly apologized to attorney Quintanilla for his evaluation oversight, and the Board agreed.

d. Review for Discussion and Possible Approval Two-Year Landscape Maintenance Contract – Nissho California District Manager Jurasky reported she is pleased with Nissho's maintenance of the grounds, their prompt response to concerns, job-walk reports which includes photos of work to be done with completion date, and follow-up reports with photos of completed work and date completed. She stated they are very proactive, and this makes for a good working relationship. Following a discussion motion was made by Trustee Radigan-Brophy, seconded by Trustee Mallotto to approve an additional two-year landscape maintenance agreement with Nissho California. Motion carried, roll call 4-0. Kleindienst, Mallotto, Pye and Radigan-Brophy.

e. Review for Discussion and Possible Approval Veteran's Chapel Roof Repairs – Proposals District Manager Jurasky reported during one the high wind storms the Veterans Chapel roof was damaged. She further reported she contacted the District insurance carrier SDRMA and filed a claim. District Manager Jurasky stated the claims adjusted valued the replacement cost at \$2,653.56 which is far less than the \$8,500,00 repair proposals. She said this is because the proposal included an upgraded roof with a 20-year warranty, and the insurance doesn't cover upgrades. She also reported the insurance deductible is \$1,000.00.

Following a discussion motion was made by Trustee Kleindienst, seconded by Trustee Mallotto to approve the proposal from Al Miller & Sons Roofing So, Inc. in the amount of \$8,500.00. Motion carried, roll call 4-0. Kleindienst, Mallotto, Pye and Radigan-Brophy.

f. Review for Discussion and Possible Approval Traffic Calming Speed Bumps – Proposal Asphalt District Manager Jurasky reported there have been complaints regarding cars speeding on DMP cemetery grounds, and she felt this would be a way to resolve the speeding issue. She also reported she had spoken with managers at other cemeteries that had speed calming bumps and they stated that they did resolve the speeding.

Following a discussion District Manager Jurasky was directed to find out how long the installation would take, what the life expectancy before replacement is needed, and discuss with mortuaries to find out what if any effect on a hearse going over them. This item with answers will be place on the May agenda.

g. East 40 Acres Lease Agreement - Update No action taken

7. LEGISLATIVE Resolution 03, 2021, Transfer Interment Rights & Costs from PN to ACO & GF Motion was made by Trustee Kleindienst, seconded by Trustee Mallotto to approve Resolution 03-2021 transferring \$22,362.44 from PreNeed Fund, 51265 to the General Fund, 51270 and \$12,550.00 from PreNeed Fund, 51265 to Accumulative Capital Fund, 51275. Motion carried, roll call 4-0. Kleindienst, Mallotto, Pye and Radigan-Brophy.

8. TRUSTEE SIGNATURES AND ATTORNEY District Manager Jurasky will contact Trustees and attorney to arrange for signature completion.

9. **BOARD DEVELOPMENT** – None

10. **PUBLIC HEARING CALENDAR** – None

11. **COMMITTEE REPORTS** Trustee Kleindienst reported the Palm Springs Historical Society committee for tours at Welwood Murray Cemetery continue to do research regarding pioneer families to make sure the information they have is correct, they are working hard to get the scripts figured out, and designing full moon tours that will be held at night. He wanted to know if they needed a formal letter from the PSCD Board authorizing the Palm Springs Historical Society to be on the cemetery grounds after hours for an approved tour at night. Attorney Quintanilla stated the District can enter into a License Agreement with the Palm Springs Historical Society which approves their presence on cemetery property. Following a discussion attorney Quintanilla was directed to prepare the agreement with standard waivers.

12. **REPORTS** a. **Trustee Report** Trustee Pye reported there is a CSDA of Riverside County ZOOM meeting 12:00pm, Thursday, April 15, 2021.

b. **District Manager 1. Installation of New Hours Signs – DMP** District Manager Jurasky showed the Board the new hours signs for DMP cemetery grounds, and explained they were made because of the different hours for week days and limited weekend hours.

2. **Installation of 10 MPH Speed Limit Signs - DMP** District Manager Jurasky showed the Board the new 10 MPH speed limit signs for DMP which she wants to install to curtail the speeding on the cemetery grounds. Following a discussion, she was directed to proceed with installation, and also to find out the life of the vinyl lettering on the signs and report her findings to the Board.

13. **FUTURE AGENDA ITEMS** a. **Discussion in 2021/2022 Possible Cap on PSCD Monthly Employer Contribution for Employee Health Insurance Premiums** No action taken

b. **Postcard Survey Mailing to the Community to Determine Pre-Planning Needs** No action taken

c. **Marketing/Advertising** No action taken

d. **Review for Discussion and Possible Approval the Concept of Public Restrooms – Veteran Chapel** No action taken

e. **Lease Agreement Property Taxes January 2022** No action taken

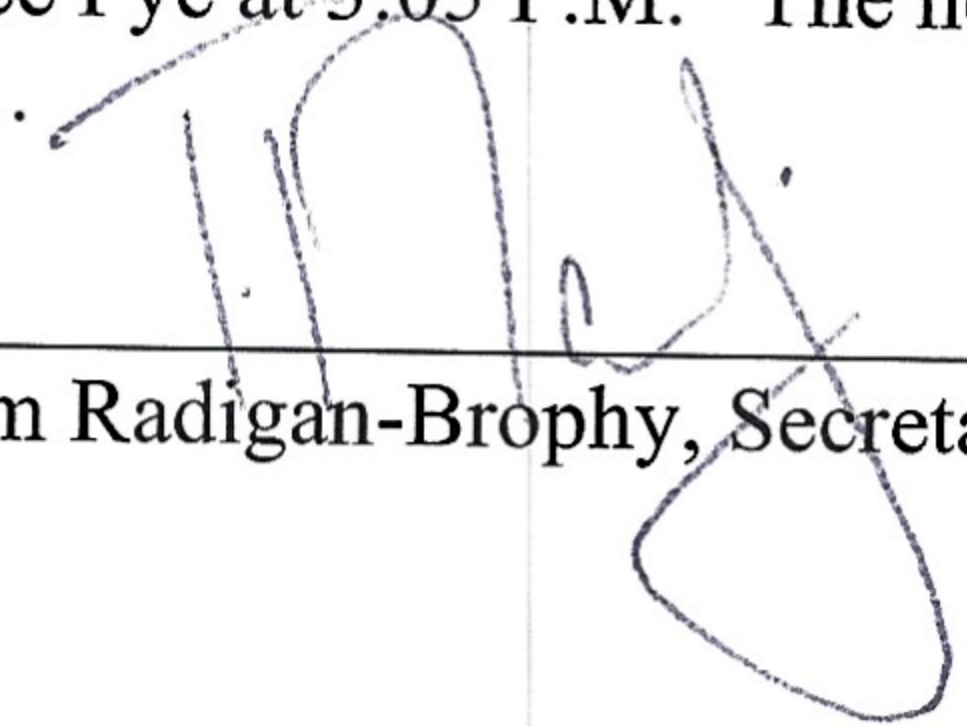
14. **CLOSED SESSION - READING OF THE SAFE HARBOR** a. **Conference with Legal Counsel – Regarding Potential Initiation of Litigation Pursuant to Government Code Section 54956.9(d)(4): (One Potential Case)** No action taken

15. **CLOSED SESSION ANNOUNCEMENT**

16. **OPEN SESSION**

17. **ADJOURNMENT** Meeting was adjourned by Trustee Pye at 3:05 P.M. The next regular board meeting via ZOOM is scheduled for 2:00 P.M., Thursday, May 13, 2021.

DATE: 5/20/21



Tim Radigan-Brophy, Secretary