

**PALM SPRINGS CEMETERY DISTRICT
MINUTES
SPECIAL BOARD OF TRUSTEE MEETING**

DATE: December 13, 2018

TIME: 11:30 A.M.

PLACE: Spencer's Restaurant, 701 Baristo Road, Palm Springs, California

1. **CALL TO ORDER** The meeting was called to order by Chairperson Pye at 11:32 A.M.

2. **ROLL CALL**

Present: Jan Pye, Chairperson
Lenny Pepper, Vice Chairperson
William G. Kleindienst, Secretary
Lynn T. Mallotto, Treasurer
Jane Alcumbrac, Member

Also Present: Kathleen Jurasky, District Manager
Steven Quintanilla, Quintanilla & Associates

3. **PUBLIC COMMENTS** – None

4. **CONFIRMATION OF AGENDA** Motion was made by Trustee Pepper, seconded by Trustee Kleindienst to approve the Agenda as presented. Motion carried; vote 5-0 Alcumbrac, Kleindienst, Mallotto, Pepper and Pye.

5. **CONSENT CALENDAR** Motion was made by Trustee Pepper, seconded by Trustee Pye to approve the Consent Calendar as presented. Motion carried, roll call 5-0 Alcumbrac, Kleindienst, Mallotto, Pepper and Pye.

6. **ADMINISTRATIVE CALENDAR** a. **Election of Officers** District Manager Jurasky reported that the Riverside County Board of Supervisors next board meeting is January 8, 2019 a day after the terms of Trustees Alcumbrac and Pepper expires, and new Trustees will not have been appointed. Following a discussion motion was made by Trustee Kleindienst, seconded by Trustee Pepper to defer this item to the January 10, 2019 board meeting. Motion carried; vote 5-0 Alcumbrac, Kleindienst, Mallotto, Pepper and Pye.

b. **Discussion and Approval Meeting with Jim McComb – Strategic Planner** Following a discussion the Board agreed to schedule a meeting with Mr. McComb to discuss the possibility of moving forward with a strategic planning study session.

District Manager Jurasky was directed to contact Mr. McComb, obtain dates he is available and email the information to the Board for the purpose of scheduling a meeting with the board in early January 2019.

c. **Solar Lights - Update** District Manager Jurasky reported that she had spoken with Sheila Lutzker, and Ms. Lutzker stated that she hadn't talked with any other families regarding the solar lights. However, her family would be willing to participate in a solar light removal program.

Following a discussion District Manager Jurasky was directed to meet with the interested families on the day of a regular Board meeting to review the solar light removal program prior to meeting with the Board.

7. **LEGISLATIVE** a. **Resolution 28-2018, Transfer Interment Rights & Costs from PN to ACO & GF (Prior Years)** Motion was made by Trustee Pepper, seconded by Trustee Mallotto to approve Resolution 28-2018 Transferring \$6,260.00 from PreNeed Fund, 51265 to Accumulative Capital Fund, 51275. Motion carried, roll call 5-0, Alcumbrac, Kleindienst, Mallotto, Pepper and Pye.

b. **Resolution 29-2018, Transfer Interment Rights & Costs from PN to ACO & GF** Motion was made by Trustee Pepper, seconded by Trustee Mallotto to approve Resolution 27-2018 transferring \$14,088.66 from PreNeed Fund, 51265 to the General Fund, 51270 and \$2,570.00 from PreNeed Fund, 51265 to Accumulative Capital Fund, 51275. Motion carried, roll call 5-0, Alcumbrac, Kleindienst, Mallotto, Pepper and Pye.

8. **TRUSTEE AND ATTORNEY SIGNATURES** Trustee signatures were completed

9. **BOARD DEVELOPMENT** – None

10. **PUBLIC HEARING CALENDAR** – None

11. **COMMITTEES** – None

12. **REPORTS** a. **Trustee Report** – None

b. **District Manager Report**

1. **DMP Tree Trimming – Kirkpatrick Landscaping, Inc.** District Manager Jurasky reported that Kirkpatrick Landscaping was behind on this year's tree trimming due to employee shortage.

Trustees Alcumbrac and Pepper Service Honors:

Trustee Pye requested that Trustee Kleindienst read a letter to Trustees Alcumbrac and Pepper in honor of their service and retirement from the PSCD Board. They were then presented with a binder containing letters of appreciation from PSCD District Manager and Staff, certificates of recognition from Mayors and Council Members: Cathedral City, Desert Hot Springs, Palm Springs, and Rancho Mirage, Assembly; Chad Mayes, Eduardo Garcia, Senator Jeff Stone, Congressman Dr. Raul Ruiz and Supervisor V. Manuel Perez. They also received a Proclamation from the Riverside County Board of Supervisors.

13. **FUTURE AGENDA ITEMS** a. **Discussion in 2018/2019 Possible Cap on PSCD Monthly Employer Contribution for Employee Health Insurance Premiums** No action taken

b. **Postcard Survey Mailing to the Community to Determine Pre-Planning Needs** No action taken

c. **Marketing** No action taken

14. CLOSED SESSION - READING OF THE SAFE HARBOR LANGUAGE – None

15. CLOSED SESSION ANNOUNCEMENTS – None

16. ADJOURNMENT Meeting was adjourned by Trustee Pye at 12:01 P.M. The next board meeting is scheduled for 2:00 P.M., Thursday, January 10, 2019.

DATE: _____

1-10-19



William G. Kleindienst, Secretary