

**PALM SPRINGS CEMETERY DISTRICT
MINUTES**

REGULAR ADJOURNED BOARD OF TRUSTEE MEETINGS

***Agenda Items 4 – 13d were addressed at the
2:00 P.M. Adjourned Regular Board of Trustee Meeting held on March 8, 2018***

DATE: March 28, 2018

TIME: 2:00 P.M.

PLACE: 31-705 Da Vall Drive, Cathedral City, California 92234

1. **CALL TO ORDER** The meeting was called to order by Chairperson Pye at 2:09 P.M.

2. **ROLL CALL**

Trustee Pye reported Trustee Pepper informed her that he was unable to attend today's meeting due to work commitments. Motion was made by Trustee Pye, seconded by Trustee Alcumbrac to excuse Trustee Pepper. Motion carried, vote 4-0 Alcumbrac, Kleindienst, Malotto and Pye.

Present: Jan Pye, Chairperson
William G. Kleindienst, Secretary
Lynn T. Malotto, Treasurer
Jane Alcumbrac, Member

Also Present: Kathleen Jurasky, District Manager
Steven Quintanilla, Quintanilla & Associates

Not Present: Lenny Pepper, Vice Chairperson

3. **PUBLIC COMMENTS** – None

4. **CONFIRMATION OF AGENDA**

5. **CONSENT CALENDAR**

6. **ADMINISTRATIVE CALENDAR** a. **Discussion and Possible Support of AB 2439 California LGBT Veterans Memorial at DMP – Presentation by Aurora Saldivar, Communication Director for Assemblyman Eduardo Garcia**

b. **Discussion and Possible Approval Addition of Solar Lights Usage to Flower Regulations**

c. **District Investment General Overview – Neal Wilson, C & N Financial**

d. **Review and Sign Form 700 – Statement of Economic Interests**

6. **ADMINISTRATIVE CALENDAR** - Continued

e. **Discussion and Consideration for Possible Approval PSCD Bill Paying Online**

7. **LEGISLATIVE CALENDAR** – None

8. **TRUSTEE SIGNATURES**

9. **BOARD DEVELOPMENT** – None

10. **PUBLIC HEARING CALENDAR** – None

11. **COMMITTEES** – None

12. **REPORTS** a. **Trustee Report** – None

b. **District Manager Report** – None

13. **FUTURE AGENDA ITEMS** a. **Discussion in 2018/2019 Possible Cap on PSCD Monthly Employer Contribution for Employee Health Insurance Premiums**

b. **Postcard Survey Mailing to the Community to Determine Pre-Planning Needs**

c. **Strategic Planning Study Session**

d. **Marketing**

14. **CLOSED SESSION - READING OF THE SAFE HARBOR LANGUAGE** – Safe Harbor language was read by Steven Quintanilla the District's general legal counsel. Convened into Closed Session at 2:11 P.M.

a. Conference with Labor Negotiator (Government Code § 54954.5) District's Designated Labor Negotiator: Steven B. Quintanilla, General Counsel

Unrepresented Employee: District Manager


District Manager Jurasky left Closed Session at 2:29 P.M.

15. **CLOSED SESSION ANNOUNCEMENTS** Reconvened to Open Session at 3:26 P.M. No reportable action

16. **OPEN SESSION** a. **District Manager Employment Agreement, Salary Compensation and Other Terms** Motion was made by Trustee Mallotto, seconded by Trustee Kleindienst to approve an incentive raise for District Manager Jurasky in the amount of \$5,000.00 effective July 1, 2017, to June 30, 2018, which represents a temporary increase in her salary. Motion carried vote 4-0, Alcumbrac, Kleindienst, Mallotto and Pye. Remaining issues will be addressed upon completion of the employee handbook and benefits.

17. **ADJOURNMENT** Meeting was adjourned by Trustee Pye at 3:29 P.M. The next regular board meeting is scheduled for 2:00 P.M., Thursday, April 12, 2018.

DATE: 4/12/18


William G. Kleindienst, Secretary