

**PALM SPRINGS CEMETERY DISTRICT  
MINUTES  
REGULAR BOARD OF TRUSTEE MEETINGS**

**DATE:** March 8, 2018

**TIME:** 2:00 P.M.

**PLACE:** 31-705 Da Vall Drive, Cathedral City, California 92234

1. **CALL TO ORDER** The meeting was called to order by Chairperson Pye at 2:00 P.M.

2. **ROLL CALL**

Trustee Pye reported Trustees Mallotto and Pepper informed her that they were unable to attend today's meeting due to work commitments. Motion was made by Trustee Pye, seconded by Trustee Alcumbrac to excuse Trustees Mallotto and Pepper. Motion carried, vote 3-0 Alcumbrac, Kleindienst and Pye.

Present: Jan Pye, Chairperson  
William G. Kleindienst, Secretary  
Jane Alcumbrac, Member

Also Present: Kathleen Jurasky, District Manager  
Steven Quintanilla, Quintanilla & Associates

Not Present: Lynn T. Mallotto, Treasurer  
Lenny Pepper, Vice Chairperson

Visitor: Sheila Lutzker

3. **PUBLIC COMMENTS** – None

**Two people are in attendance to address agenda items. Trustee Pye requested that they, the Board and District Manager make self-introductions. Introductions were made.**

4. **CONFIRMATION OF AGENDA** Motion was made by Trustee Alcumbrac, seconded by Trustee Kleindienst to approve the Agenda as presented. Motion carried; vote 3-0 Alcumbrac, Kleindienst and Pye.

5. **CONSENT CALENDAR** Motion was made by Trustee Alcumbrac, seconded by Trustee Kleindienst to approve the Consent Calendar as presented. Motion carried, roll call 3-0 Alcumbrac, Kleindienst, Pye.

6. **ADMINISTRATIVE CALENDAR** a. **Discussion and Possible Support of AB 2439 California LGBT Veterans Memorial at DMP – Presentation by Aurora Saldivar, Communication Director for Assemblyman Eduardo Garcia** Aurora Saldivar stated that Assemblyman Garcia was thankful that they could address the Board on such short notice. Ms. Saldivar said Assemblyman Garcia is pleased to bring forward a piece of legislation to recognize the LGBT Veterans monument the first in the nation at Desert Memorial Park to designate it an official state of California memorial. She gave an overview of the background history and fact sheet regarding SB 2439 and stated that the idea was first pitched by Tom Swann of Veterans for Peace.

Ms. Saldivar commended the Board for being brave and pioneering in 2001 to take the steps necessary to approve and dedicate an LGBT Veterans memorial. She further stated that California would be the first state in the nation to designate an LGBT Veterans memorial and that a plaque would be placed in acknowledgment of this honor. Ms. Saldivar asked if the Board would be willing to offer their support of SB 2439. She stated that Assemblyman Garcia and staff would collaborate with the District on any announcements and/or ceremonies. Trustee Kleindienst requested that the Board be allowed to see a proof of the plaque before placement.

Following a discussion, a motion was made by Trustee Kleindienst, seconded by Trustee Alcumbrac to approve a letter of support for SB 2439. Motion carried; vote 3-0 Alcumbrac, Kleindienst and Pye.

**6. ADMINISTRATIVE CALENDAR – Continued**

**b. Discussion and Possible Approval Addition of Solar Lights Usage to Flower Regulations** District Manager Jurasky handed out and gave a brief overview of the current flower regulations policy.

Sheila Lutzker addressed the Board regarding solar lights and explained that it is spiritually comforting for her to leave solar lights at the grave of the son.

Trustee Kleindienst discussed the battery components of the solar lights, his expressed concerns as to their disposal and the time needed by staff to separate plastic from the battery. Following a discussion, District Manager Jurasky was directed to contact the city of Cathedral City to find out the requirements for the disposal of solar light. Findings will be placed on a future agenda for Board discussion and decision making.

The Board thanked Ms. Lutzker for taking her time to attend and explain her desire to have solar lights approved.

**c. District Investment General Overview – Neal Wilson, C & N Financial** Neal Wilson reported that all the checks for additional investments have been handled except the one for the unrestricted fund in the amount of \$140,000.00. He explained that he was having difficulty with LPL using the Van Guard money market account where the funds were placed at National Planning. He stated that LPL would only allow sales from not additions to that account and that he is working with them to find a solution.

He reported that he had met with Trustees Mallotto and Pepper the investment committee to discuss the game plan that was discussed at the board meeting last month. Following a discussion, the investment report was received and filed.

**d. Review and Sign Form 700 – Statement of Economic Interests** Following a discussion Form 700 Statements of Economic Interest were reviewed and signed by District Manager Jurasky and Trustees except for Trustees Mallotto and Pepper.

**e. Discussion and Consideration for Possible Approval PSCD Bill Paying Online** District Manager Jurasky reported that several companies are now requiring online bill paying. Following a discussion, District Manager Jurasky was directed to prepare a spreadsheet “Approval Authorization” of all bills to be paid online and when paper checks are signed by two Trustees the Approval Authorization will be signed. In the event, there are no paper checks to sign District Manager Jurasky will email the Approval Authorization for approval.

**7. LEGISLATIVE CALENDAR – None**

**8. TRUSTEE SIGNATURES**

**9. BOARD DEVELOPMENT – None**

**10. PUBLIC HEARING CALENDAR – None**

**11. COMMITTEES – None**

**12. REPORTS a. Trustee Report** – Trustee Pye reported that Trustees Alcumbrac and Pepper whose terms end on August 31, 2018, will not be seeking the reappointment to the Board.

Attorney Quintanilla stated that this presents an opportunity to stagger the terms as required by the CA Health & Safety Codes. Following a discussion Trustee Alcumbrac was asked if she would be willing to remain on the Board until January 7, 2019, she agreed. District Manager Jurasky was directed to send an email to Trustee Pepper asking if he would be willing to remain on the Board until January 7, 2019.

Attorney Quintanilla will prepare a letter to Supervisor Manuel Perez requesting term extensions and reappointment of Trustee Mallotto.

Trustee Pye reported that she was asked and will be writing an article for the CAPC newsletter and that the topic will discuss "On-Boarding New Trustees".

**b. District Manager Report** – District Manager Jurasky reported that Sue Townsley who sits on the Cathedral City Public Arts Commission suggested that the Day of the Dead committee make a request for funding of the student are contest. She stated that she and Louisa Castrdale, PSUSD attended their February 12, 2018 meeting made a presentation and was awarded \$575.00 to cover the cash prizes.

**13. FUTURE AGENDA ITEMS a. Discussion in 2018/2019 Possible Cap on PSCD Monthly Employer Contribution for Employee Health Insurance Premiums** No action taken

**b. Postcard Survey Mailing to the Community to Determine Pre-Planning Needs** No action taken

**c. Strategic Planning Study Session** No action taken

**d. Marketing** No action taken

**14. CLOSED SESSION - READING OF THE SAFE HARBOR LANGUAGE** – Meeting was adjourned to a date and time certain as determined by District Manager Jurasky per arrangements with Trustees. Closed Session to be addressed at that meeting.

**15. CLOSED SESSION ANNOUNCEMENTS** – None

**16. OPEN SESSION a. District Manager Employment Agreement, Salary Compensation and Other Terms**

**17. ADJOURNMENT** Meeting was adjourned to a future date and time by Trustee Pye at 3:30 P.M. The next regular board meeting is scheduled for 2:00 P.M., Thursday, April 12, 2018.

DATE: 4/12/18

  
William G. Kleindienst, Secretary