

**PALM SPRINGS CEMETERY DISTRICT
MINUTES
REGULAR BOARD OF TRUSTEE MEETING**

DATE: October 12, 2017
TIME: 2:00 P.M.
PLACE: 31-705 Da Vall Drive, Cathedral City, CA 92234

1. **CALL TO ORDER** The meeting was called to order by Chairperson Pye at 2:02 P.M.

2. **ROLL CALL**

Present: Jan Pye, Chair
Lenny Pepper, Vice Chair
William G. Kleindienst, Secretary
Lynn T. Mallotto, Treasurer
Jane Alcumbrac, Member

Also Present: Kathleen Jurasky, District Manager
Steven Quintanilla, Quintanilla & Associates

3. **PUBLIC COMMENTS** – None

4. **CONFIRMATION OF AGENDA** Motion was made by Trustee Pepper, seconded by Trustee Alcumbrac to approve the Agenda as presented. Motion carried, vote 5-0 Alcumbrac, Kleindienst, Mallotto, Pepper and Pye.

5. **CONSENT CALENDAR** Motion was made by Trustee Pepper, seconded by Trustee Mallotto to approve the Consent Calendar as presented. Motion carried, roll call 5-0 Alcumbrac, Kleindienst, Mallotto, Pepper and Pye.

Trustee Kleindienst left the meeting at 2:03pm before item 6a due to a conflict of interest, his wife does work for District lessee.

6. **ADMINISTRATIVE CALENDAR** a. **Request from Greg Pettis top Discuss Mario Gonzales' Development Proposal for East 40 Acres Parcel**

For the benefit of Trustees Kleindienst and Mallotto who were not on the Board at the time of the 40 Acres Lease, Trustee Pye requested that Attorney Steve Quintanilla give brief overview of the lease process, agreement and potential development.

He gave a overview, and also reviewed the contents of the Proposed Development Plan presented to the Board from Mario Gonzales, President/CEO RM Da Vall, LLC. Attorney Quintanilla stated that a significant component of the proposal is a request that the District declare some of the parcel surplus so that a housing development can be built.

District Manager Jurasky informed the Board that she received the proposal at 12:29pm today, and that is why it was given to them at the meeting.

Attorney Quintanilla mentioned the delinquent property taxes, and asked District Manager Jurasky for total amount to date. District Manager Jurasky reported that there is an amount of \$987,234.41 of past due taxes from 2009-2013. She further reported upcoming tax installments due December 11, 2017 and April 10, 2018 in the amount of \$7,197.62 each for parcel 1, and \$32,545.76 each for parcel 2.

Trustee Pye requested that the Board be allowed time to review the proposal before proceeding.

Mr. Gonzales thanked the Board for giving him the opportunity to present his proposal. He introduced Greg Pettis and Gary Howell, Coldwell Banker Palm Springs Office as the commercial leasing team.

6. ADMINISTRATIVE CALENDAR - Continued

He advised the Board the he has an arrangement the Riverside County Treasurer to pay the delinquent property taxes, and that payments are connected to developing the land, and he has every intention of getting them paid. He informed the Board that in 2014 he and John Wessman purchased Mark Matthews' interest in the land lease. He also stated that GHA is in the process of purchasing John Wessman's interest in the land lease.

Mr. Gonzales presented the Board with a proposed site plan which noted retail, hospitality, 69 single family residences and location of future commercial and residential sites. He discussed the proposed plan for development of the 40 acres and requested a 25-year extension on the current land lease.

Following a discussion Trustee Pye advised Mr. Gonzales that the Board received his presentation and will review his proposal. This item will be placed on the November 9, 2017 agenda for discussion under "Closed Session".

Mr. Gonzales thanked the Board for receiving his presentation, and asked that they consider the request for an extension of the lease agreement.

Trustee Kleindienst returned to the meeting at 2:51pm

b. District Investment General Overview & Update – Neal Wilson, C & N Financial Neal Wilson reported that he has decided to transition to L.P.L. Financial in San Diego, CA. He stated that he feels LPL Financial is well positioned to meet the Districts needs and provide a solid platform for him as our financial representative.

He stated that since he has a relationship with his bonds desk he will be working to purchase short term CD's, and inflation protected bonds. He further stated the he will try to get assets fully funded before the transition take place.

He requested another meeting with the investment committee before the end of the year. The will be in contact to schedule a date and time. Following a discussion the investment report was received and filed.

c. Review for Discussion and Approval Scheduling of Brown Act Presentation – Steven Quintanilla, Attorney Following a discussion the Board approved scheduling the presentation for 11:00am, Thursday, October 26, 2017. District Manager Jurasky was directed to contact Bellatrix at the Classic Club to reserve a meeting room.

d. Tamarisk Tree Removal Grant from Coachella Valley Mountain Conservancy – Update Due to the fact that wind and sand mitigation report from Hyphae recommends a wind break on the North end of DMP. District Manager Jurasky reported that she had contacted Coachella Valley Mountain Conservancy to find out if the \$85,000.00 grant can be used to remove the Tamarisk tree on the north end of DMP. She said that they have requested additional information regarding the new location which will be submitted to their Board for review.

7. LEGISLATIVE a. Resolution 9-2017, Transfer Interment Rights & Costs from PN to ACO & GF Motion was made by Trustee Pepper, seconded by Trustee Malotto to approve Resolution 9-2017 transferring \$27,433.22 from PreNeed Fund, 51265 to the General Fund, 51270 and \$6,170.00 from PreNeed Fund, 51265 to Accumulative Capital Fund, 51275. Motion carried, roll call 5-0, Alcumbrac, Kleindienst, Malotto, Pepper and Pye.

8. TRUSTEE SIGNATURES

9. BOARD DEVELOPMENT – None

10. **PUBLIC HEARING CALENDAR** – None

11. **COMMITTEES** – None

12. **REPORTS** a. **Trustee Report** – Trustee Alcumbrac stated that about a month ago she came to DMP with a friend of her who was making arrangements for her 99-year old father, and it was a real eye-opener sitting on the sales side of the table with District Manager Jurasky assisting. She said it's not as simple as it looks, and the best part of the experience was that her friend felt at ease after being a wreck.

Trustee Alcumbrac said she wanted to commend District Manager Jurasky and staff for the way they assist families. She said that she has been on the Board for over 23 years and had no idea what went on. She said she wanted to congratulate District Manager Jurasky, Staff and the Board for such a great experience. She expressed the importance of sharing this with the entire Board.

Trustee Mallotto wanted to congratulate District Manager Jurasky and Staff for an exceptional Pet Memorial Park Cemetery kick-off party. She stated that the event was wired like a Swiss watch and it was excellent in every way and people really enjoyed the evening.

Trustee Alcumbrac stated that it was a great location for a party.

Trustee Pye informed the Board that they may need to do strategic planning regarding future events at this location.

b. District Manager Report – District Manager Jurasky shared with the Board the publications the Day of the Dead event is listed. She shared the flyers and listing from Sunnylands CV Days of Muertos, RAP Foundation and the City of Cathedral City's events booklet.

13. **FUTURE AGENDA ITEMS** a. **Discussion in 2017/2018 Possible Cap on PSCD Monthly Employer Contribution for Employee Health Insurance Premiums** No action taken

b. **Postcard Survey Mailing to the Community to Determine Pre-Planning Needs** No action taken

c. **Strategic Planning Study Session** No action taken

d. **Marketing** No action taken

e. **Brown Act Presentation – Steven Quintanilla, Attorney** No action taken

14. **CLOSED SESSION - READING OF THE SAFE HARBOR LANGUAGE** – Safe Harbor language was read by Steven Quintanilla the District's general legal counsel. Convened into Closed Session at 3:18 P.M.

a. **Public Employee Performance Evaluation Pursuant to Government Code §54945.6**

Title: District Manager

Returned to open session at 3:53 P.M.

15. **CLOSED SESSION ANNOUNCEMENTS** – Trustee Pye reported that the review was completed, however labor negotiations were not on the Agenda and will be placed on the November 9, 2017 agenda.

16. **ADJOURNMENT** Meeting was adjourned by Trustee Pye at 3:54 P.M. The next regular board meeting is scheduled for 2:00 P.M., Thursday, November 9, 2017.

DATE: 11/9/2017


William G. Kleindienst, Secretary