

**PALM SPRINGS CEMETERY DISTRICT
MINUTES
REGULAR BOARD OF TRUSTEE MEETING**

DATE: May 11, 2017

TIME: 2:00 P.M.

PLACE: 31-705 Da Vall Drive, Cathedral City, CA 92234

1. **CALL TO ORDER** The meeting was called to order by Chairperson Pye at 2:00 P.M.
2. **ROLL CALL**

Present: Jan Pye, Chair
Lenny Pepper, Vice Chair
William G. Kleindienst, Secretary
Lynn T. Mallotto, Treasurer
Jane Alcumbrac, Member

Also Present: Kathleen Jurasky, District Manager

3. **PUBLIC COMMENTS** – None

4. **CONFIRMATION OF AGENDA** Motion was made by Trustee Pepper, seconded by Trustee Kleindienst to approve the Agenda as presented. Motion carried, vote 5-0 Alcumbrac, Kleindienst, Mallotto, Pepper and Pye.

5. **CONSENT CALENDAR** Motion was made by Trustee Pepper, seconded by Trustee Alcumbrac to approve the Consent Calendar as presented. Motion carried, roll call 5-0 Alcumbrac, Kleindienst, Mallotto, Pepper and Pye.

6. **ADMINISTRATIVE CALENDAR** a. **Brent Bucknum, Hyphae Design Laboratory – Desert Landscape Interment Site Wind and Blow Sand Mitigation Update** Mr. Bucknum gave a presentation regarding the conditions at the proposed project site. He discussed the site analysis and studies around wind patterns; erosion control, invasive plants, vegetation design, native plant material, desert restoration and ideas that would help mitigate wind and blow sand.

Following a discussion the Board agreed that a special meeting/study session needs to be scheduled to allow more time for this in-depth presentation by Mr. Bucknum and questions. Mr. Bucknum agreed and stated that if the Board approved of the direction Hyphae is taking he will discuss the project the Nick Logan, Logan Landscape to prepare cost estimates. The Board approved of the direction Hyphae is taking.

District Manager Jurasky was directed to coordinate the date and time scheduling for a special meeting.

Steven Quintanilla, Quintanilla & Associates arrived at 2:14 p.m.

- b. **Review for Discussion and Approval – 2016-2017 & 2018-2018 Budget Revisions** District Manager Jurasky reported that she and Trustee Mallotto spent time reviewing the budgets and explained that the revenues are lower than expected due to a decrease in interments. She also reported that Coachella Valley Water District is proposing a replenishment assessment charge (RAC) increase from \$129.80 per acre feet (2016) to \$189.28 per acre feet (2017) which represents a 47% increase. Following a discussion motion was made by Trustee Kleindienst, seconded by Trustee Pepper to approve the 2016-2017 & 2017-2018 Budget Revisions. Motion carried, roll call 5-0 Alcumbrac, Kleindienst, Mallotto, Pepper and Pye.

6. ADMINISTRATIVE CALENDAR - continued

c. Ramon Entry/Exit Remodel District Manager Jurasky reported that NPG Asphalt has the Service Agreement for the project, and they are in the process of obtaining the required documents per the agreement.

7. LEGISLATIVE a. Resolution 4-2017, 2016-2017 Budget Allocation Transfer Motion was made by Trustee Pepper, seconded by Trustee Kleindienst to approve Resolution 4-2017, transferring \$50,000.00 to the General Fund Motion carried, roll call 5-0, Alcumbrac, Kleindienst, Malotto, Pepper and Pye.

8. BOARD DEVELOPMENT a. What is a “Special District”?

9. PUBLIC HEARING CALENDAR – None

10. COMMITTEES – None

11. REPORTS a. Trustee Report – Trustee Pye asked District Manager Jurasky if there will be a Memorial Day Service at DMP. District Manager Jurasky stated that it is scheduled for 9:00am, Monday, May 29, 2017

b. District Manager Report

1. District Manager Jurasky Activities – Reported that she continues to attend community events and chamber of commerce events and mixers.

District Manager Jurasky informed the Board that she had received a “Public Records Request” from the Desert Water Agency seeking any and all documents relating to involvement with the Agua Caliente Band of Cahuilla Indians. She stated that the District doesn’t have any involvement with the Tribe. District Manager Jurasky was directed to respond to the request, however have attorney Quintanilla review her response before sending.

12. FUTURE AGENDA ITEMS a. Discussion in 2017/2018 Possible Cap on PSCD Monthly Employer Contribution for Employee Health Insurance Premiums No action taken

b. Postcard Survey Mailing to the Community to Determine Pre-Planning Needs No action taken

c. Strategic Planning Study Session No action taken

d. Marketing No action taken

e. Brown Act Presentation – Steven Quintanilla, Attorney No action taken

Due to a conflict of interest for Trustee Kleindienst Trustee requested that item 13b be addressed before item 13a

13. CLOSED SESSION - READING OF THE SAFE HARBOR LANGUAGE – Safe Harbor language was read by Steven Quintanilla the District’s general legal counsel. Convened into Closed Session at 3:01 P.M.

b. Public Employee Performance Evaluation Pursuant to Government Code §54945.6

Title: District Manager

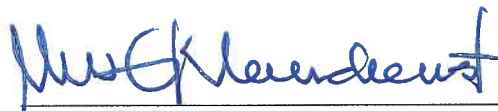
a. Conference with Legal Counsel – Regarding Potential Initiation of Litigation Pursuant to Government Code Section 54956.9: (one case)

Trustee Kleindienst left closed session at 3:08pm due to conflict of interest, his wife does work for District lessee.

14. CLOSED SESSION ANNOUNCEMENTS – Returned to open session at 3:18 P.M. No reportable action

15. ADJOURNMENT Meeting was adjourned by Trustee Pye at 3:19P.M. The next regular board meeting is scheduled for 2:00 P.M., Thursday, June 8, 2017.

DATE: 7-13-17



William G. Kleindienst, Secretary