

**PALM SPRINGS CEMETERY DISTRICT  
MINUTES  
BOARD OF TRUSTEE MEETING**

**DATE:** June 11, 2015

**TIME:** 2:00 P.M.

**PLACE:** 31-705 Da Vall Drive, Cathedral City, CA 92234

1. **CALL TO ORDER** The meeting was called to order by Chairperson Pye at 2:00 P.M.

2. **ROLL CALL**

Present: Jan Pye, Chair  
Lenny Pepper, Vice Chair  
John M. Lea, Secretary  
Jane Alcumbrac, Member

Also Present: Kathleen Jurasky, District Manager  
Steven B. Quintanilla, Quintanilla & Associates

3. **PUBLIC COMMENTS** - None

4. **CONFIRMATION OF AGENDA** Motion was made by Trustee Pepper, seconded by Trustee Alcumbrac to approve the Agenda as presented. Motion carried, vote 4-0 Alcumbrac, Lea, Pepper and Pye.

5. **CONSENT CALENDAR** Motion was made by Trustee Pepper, seconded by Trustee Alcumbrac to approve the Consent Calendar as presented. Motion carried, roll call 4-0 Alcumbrac, Lea, Pepper and Pye.

6. **ADMINISTRATIVE CALENDAR** a. **District Investments General Overview & Update – Neal Wilson, Vice President Investments Union Banc** Neal Wilson stated that investments are still flat, rates are starting to slowly rise and the cash on hand can be used to purchase short term CD's as previously discussed. He also said that there is still volatility on the long term investments; however income from investment should be higher.

Following a discussion the Board agreed that since George Stettler is no longer on the board another board member will be needed for the investment sub-committee. They further agreed that one will be selected after a new board member is appointed.

Mr. Wilson reported that his last day at Union Banc will officially be June 30, 2015, and he will bring the necessary transition paperwork for Board signature to the July 2015 board meeting.

b. **Desert Landscape Interment Site Design at DMP – Proposal RGA Landscape Architects, Inc.** District Manager Jurasky gave an overview of the proposed desert landscape interment site location. Following a discussion motion was made by Trustee Lea, seconded by Trustee Pepper to approve the proposal in the amount of \$7,500.00, plus reimbursable expenses from RGA Landscape Architects, Inc. Motion carried, roll call 4-0 Alcumbrac, Lea, Pepper and Pye.

**6. ADMINISTRATIVE CALENDAR - continued**

**c. Memorial Day Update and Discussion** Following a discussion motion was made Trustee Pepper, seconded by Trustee Lea to approve cancelling future Veterans Day services, and to continue with future Memorial Day services. The Board agreed that should attendance, volunteers and funding support continue to decline for future Memorial Day services they will consider cancellation of this event. Motion carried, vote 4-0, Alcumbrac, Lea, Pepper and Pye.

Veterans flags displayed on Veterans Day will continue to be posted as in previous years. District Manager Jurasky reported that the Palm Springs Boys & Girls Club, Boy Scouts and Cub Scouts have agreed to continue volunteering their time posting the flags.

District Manger Jurasky reported that she received a \$500.00 donation from the trust of William Knight for the Desert Veterans Memorial Association to help cover costs of Veterans events at DMP.

**d. Authorized Signature List for Riverside County** Signature list was reviewed and signed by Trustees and the District Manager.

**7. LEGISLATIVE** **a. Resolution 05-2015, Transfer Interment Rights & Costs from PN to ACO & GF** Motion was made by Trustee Pepper, seconded by Trustee Lea to approve Resolution 03-2015 transferring \$7,151.25 from PreNeed Fund, 51265 to the General Fund, 51270 and \$3,850.00 from PreNeed Fund, 51265 to Accumulative Capital Fund, 51275. Motion carried, vote 4-0, Alcumbrac, Lea, Pepper and Pye.

**8. BOARD DEVELOPMENT** **a. Assessing Governing Board Effectiveness** Follow a discussion District Manager was directed to e-mail another copy to the Board, and they are to return completed assessments to her by June 26, 2015.

**9. PUBLIC HEARING CALENDAR** – None

**10. REPORTS** **a. Trustee Report** - Trustees had a brief discussion regarding the board vacancy.

**b. Manager Report** - None

**11. FUTURE AGENDA ITEMS** **a. Discussion in 2015/2016 Possible Cap on PSCD Monthly Employer Contribution for Employee Health Insurance Premiums** No action taken

**b. Postcard Survey Mailing to the Community to Determine Pre-Planning Needs** No action taken

**c. Strategic Planning Study Session** No action taken

**d. Discussion for Possible Pet Cemetery** No action taken

**12. CLOSED SESSION - READING OF THE SAFE HARBOR LANGUAGE** - No closed session

To be placed on the July 2015 Agenda.

- a. Public Employee Performance Evaluation Pursuant to Government Code Section 54957(b)

**Title:** District Manager

**13. CLOSED SESSION ANNOUNCEMENTS** - None

**14. ADJOURNMENT** Meeting was adjourned by Trustee Pye at 2:26 P.M. The next regular board meeting is scheduled for 2:00 P.M., Thursday, July 9, 2015.

DATE: 7-9-15

  
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John M. Lea, Secretary