

**PALM SPRINGS CEMETERY DISTRICT
MINUTES
BOARD OF TRUSTEE MEETING**

DATE: February 12, 2015
TIME: 2:00 P.M.
PLACE: 31-705 Da Vall Drive, Cathedral City, CA 92234

1. **CALL TO ORDER** The meeting was called to order by Chairperson Pye at 2:00 P.M.

District Manager Jurasky reported the Trustee Stettler had contacted her and said that he was running a little late. Motion was made by Trustee Pepper, seconded by Trustee Lea to excuse Trustee Stettler being tardy. Motion carried, vote 4-0, Alcumbrac, Lea, Pepper and Pye.

2. **ROLL CALL**

Present: Jan Pye, Chair
Lenny Pepper, Vice Chair
John M. Lea, Secretary
George Stettler, Treasurer
Jane Alcumbrac, Member

Also Present: Kathleen Jurasky, District Manager
Steven Quintanilla, Quintanilla & Associates

3. **PUBLIC COMMENTS** Mark Matthews stated that he wanted to make the Board aware of the status of the property tax issue with the District's East 40 acre property. He stated that all property taxes were not paid, and that the tax liability had been shifted, and a lien placed against property that he owns. He requested the Board inform him of any happenings that come to their attention with regards to this property. Trustee Pye stated that the District would notify him of anything with regards to the property.

Trustee Pye requested that item 6d be moved and addressed before item 5. Motion was made by Trustee Stettler, seconded by Trustee Pepper to approve moving item 6d. Motion carried, vote 5-0 Alcumbrac, Lea, Pepper, Pye and Stettler.

4. **CONFIRMATION OF AGENDA** Motion was made by Trustee Stettler, seconded by Trustee Pepper to approve the Agenda as changed. Motion carried, vote 5-0 Alcumbrac, Lea, Pepper, Pye and Stettler.

Trustee Pye requested that attorney Steve Quintanilla introduce his guests. Mr. Quintanilla stated that he was pleased to introduce Ben Jones and Colin Fitzgerald, two new attorneys that have joined his firm, and gave a brief description of their backgrounds.

6. **ADMINISTRATIVE CALENDAR** d. **Review for Discussion PSCD East 40 Acre Property Appraisal – Dozier Appraisal Company** District Manager Jurasky gave an overview of the appraisal and stated that there was a major dollar difference between the Dozier appraisal and the appraisal presented to the District by the Da Vall Center, LLC. Following motion was made by Trustee Alcumbrac, seconded by Trustee Pepper directing staff not to proceed any further with the East 40 area property. Motion carried, vote 5-0 Alcumbrac, Lea, Pepper, Pye and Stettler.

5. **CONSENT CALENDAR** Motion was made by Trustee Pepper, seconded by Trustee Stettler to approve the Consent Calendar as presented. Motion carried, roll call 5-0 Alcumbrac, Lea, Pepper, Pye and Stettler.

6. **ADMINISTRATIVE CALENDAR - continued** a. **Lund & Guttry, CPA – Annual Audit Report** Following the review by Gary Dack, and a discussion the annual audit report was received and filed. Trustee Stettler requested that the annual audit report be presented to the Board much earlier.

b. **Neal Wilson, Vice President Investments Union Banc - District Investments** Following the presentation by Neal Wilson, and a discussion the investment report was received and filed. Mr. Wilson stated the he will e-mail District Manager the next date and time he will be meeting with Trustees Pepper and Stettler the investment sub-committee.

Trustee Pepper left the meeting at 2:35 p.m.

c. **Mid-Year 2014-2015 Budget Review – Report Trustee Stettler, Treasurer** Trustee Stettler reported that he and District Manager Jurasky met and review the budget, and in his opinion the budget looks good.

e. **Review for Discussion and Possible Approval Patrol Security Proposals – DMP** Following a discussion motion was made by Trustee Stettler, seconded by Trustee Lea to approve the proposal in the amount of \$725.00 per month from Maxwell Security Service. Motion carried, roll call 4-0, Alcumbrac, Lea, Pye and Stettler. Trustee Pepper not present.

7. **LEGISLATIVE** - None

8. **BOARD DEVELOPMENT** a. **Responses to Tough Questions**

9. **PUBLIC HEARING CALENDAR** - None

10. **REPORTS** a. **Trustee Report** - Trustee Pye congratulated the District and District on their nominations for the Orion awards. There was a discussion about the ethics and sexual harassment training.

b. **Manager Report** - District Manager Jurasky reported that the District's landscape architect was involved in an auto accident that involved the death of a bicyclist that he hit. She stated she wasn't sure at this point what would be happening with the District's project that his company is currently working on, however she would keep the Board updated.

11. **FUTURE AGENDA ITEMS** a. **Discussion in 2015/2016 Possible Cap on PSCD Monthly Employer Contribution for Employee Health Insurance Premiums** No action taken

b. **Postcard Survey Mailing to the Community to Determine Pre-Planning Needs** No action taken

c. **Strategic Planning Study Session** No action taken

d. **Discussion for Possible Pet Cemetery** No action taken

12. **CLOSED SESSION - READING OF THE SAFE HARBOR LANGUAGE** – Safe Harbor language was read by Steven Quintanilla the District's general legal counsel. Convened into Closed Session at 2:52 P.M.

a. **Conference with Legal Counsel – Regarding Potential Initiation of Litigation Pursuant to Government Code Section 54956.9: (one case)**

Returned to Open Session at 2:51 P.M.

13. **CLOSED SESSION ANNOUNCEMENTS** – No Reportable Action

14. **ADJOURNMENT** Meeting was adjourned by Trustee Pye at 2:54 P.M. The next regular board meeting is scheduled for 2:00 P.M., Thursday, March 12, 2015.

DATE: 3-12-15



John M. Lea, Secretary