

PALM SPRINGS CEMETERY DISTRICT

**AGENDA
REGULAR MEETING
OF THE
BOARD OF TRUSTEES**

Thursday, February 13, 2020 at 2:00 p.m.

31-705 Da Vall Drive, Cathedral City, California

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact District Manager Kathleen Jurasky by telephone at (760) 328-3316 forty-eight hours prior to the meeting. Such timely notification will enable the District to make reasonable arrangements to ensure accessibility to this meeting. [CFR 35.102-35.104, ADA title 11].

1. CALL TO ORDER

2. ROLL CALL

3. PUBLIC COMMENTS

During this part of the meeting, the public is invited to address the Board of Trustees on any matter **not on the Agenda** or any item on the **Consent Agenda** by stepping to the lectern and giving his or her name and city of residence for the record. Unless additional time is authorized by the Board of Trustees, remarks on Agenda items shall be limited to 3 minutes. **If you wish to speak on an agenda item, please wait to be recognized by the Presiding Officer when that Agenda item is opened for public comments.**

4. CONFIRMATION OF AGENDA

During this part of the meeting, the Board of Trustees may announce any items being pulled from the Agenda or continued to another date.

Items not appearing on the Agenda may be added to the Agenda as "Urgency items" provided two-thirds of the Trustees present determine there is a need to take immediate action on the item and the need to take immediate action came to the attention of the Board of Trustees after the posting of the Agenda.

5. CONSENT CALENDAR

All matters listed on the Consent Calendar are considered to be routine in nature and will be enacted by one roll call vote. There will be no separate discussion of these items unless a Trustee or member of the public requests that a specific item be removed from the Consent Calendar for separate discussion and/or action.

a. Approval of January 9, 2020 Regular Meeting Minutes

b. Approval of January Expenditures

General Fund		\$ 78,903.07
January Reimburse Voucher 1660	\$ 40,244.41	
January Reimburse Voucher 1661	\$ 37,858.66	
Accumulative Capital Outlay		\$ 85,395.40
Pet Memorial Park Cemetery		\$.00
Total January 31, 2019 Expenditures Checks & Visa/Debit Card		
22899-22947 Direct Deposits (Payroll)		\$164,298.47

c. Financial Reports as of January 31, 2019 (F-1 thru F-5A)

6. ADMINISTRATIVE CALENDAR

- a. East 40 Acres Lease Agreement - Update
- b. Campanile Block Wall Damage and Repair - Update
- c. Review for Discussion and Possible Approval – Green Burial Policy
- d. CAPC Local Area Meeting Murrieta Valley Cemetery District March 18, 2020 in Murrieta, CA
- e. Special District Association of Riverside County (SDARC) Luncheon April 18, 2019 in Beaumont, CA
- f. CSDA Legislative Days May 19-20, 2020 in Sacramento, CA

7. LEGISLATIVE CALENDAR – None

8. TRUSTEE AND ATTORNEY SIGNATURES

9. BOARD DEVELOPMENT – None

10. PUBLIC HEARING CALENDAR – None

11. COMMITTEES

12. REPORTS

- a. Trustees
- b. District Manager
 - 1. Strategic Barometer Dashboard - Update

13. FUTURE AGENDA ITEMS

- a. Discussion in 2020/2021 – Possible Cap on PSCD Monthly Employer Contribution for Employee Health Insurance Premiums
- b. Postcard Survey Mailing to the Community to Determine Pre-Planning Needs
- c. Marketing/Advertising
- d. Review for Discussion and Possible Approval the Concept of Public Restrooms - Veterans Chapel
- e. PSCD Master Plan – Desert Memorial Park

14. CLOSED SESSION - READING OF THE SAFE HARBOR LANGUAGE

- a. Conference with Labor Negotiator (Government Code § 54954.5) District's Designated Labor Negotiator: Steven B. Quintanilla, General Counsel
Unrepresented Employee: District Manager
- b. Real Property Negotiations pursuant to Government Code Section 54956.
Property: 40 Gross Acres Parcel described as the South West quarter of the South West quarter of Section 14, Township 4 South, Range 5 East, SBBM.
District Negotiators: Board of Trustee of the Palm Springs Cemetery District
Negotiating Parties: Mario J. Gonzales, President/CEO RM Da Vall, LLC
Under Negotiation: Terms of Lease Agreement, Acres to be Developed and Conceptual Site Plan

15. CLOSED SESSION ANNOUNCEMENT

16. OPEN SESSION

17. ADJOURNMENT

THIS NOTICE OF AGENDA IS HEREBY CERTIFIED TO HAVE BEEN POSTED AT OR BEFORE 2:00 P.M., MONDAY, February 10, 2020

Kathleen Jurasky, District Manager

**PALM SPRINGS CEMETERY DISTRICT
MINUTES
REGULAR BOARD OF TRUSTEE MEETING**

DATE: January 9, 2020

TIME: 2:00 P.M.

PLACE: 31-705 Da Vall Drive, Cathedral City, California 92234

1. **CALL TO ORDER** The meeting was called to order by Chairperson Pye at 2:01 P.M.

2. **ROLL CALL**

Present: Jan M. Pye, Chairperson
William G. Kleindienst, Vice Chairperson (arrived at 2:04 P.M.)
Lynn T. Malotto, Treasurer
Bary A. Freet, Member, Secretary
Tim M. Radigan-Brophy, Member

Also, Present: Kathleen Jurasky, District Manager
Steven B. Quintanilla, Quintanilla & Associates

3. **PUBLIC COMMENTS** – None

4. **CONFIRMATION OF AGENDA** Motion was made by Trustee Radigan-Brophy, seconded by Trustee Malotto to approve the Agenda as presented. Motion carried; vote 4-0 Freet, Malotto, Pye and Radigan-Brophy.

5. **CONSENT CALENDAR** Motion was made by Trustee Freet, seconded by Trustee Radigan-Brophy to approve the Consent Calendar as presented. Motion carried; roll call 4-0 Freet, Malotto, Pye and Radigan-Brophy.

6. **ADMINISTRATIVE CALENDAR** a. **Rob Dennis, RT Dennis Accountancy- Annual Audit Report**
Trustees, District's Legal Counsel and Investment Advisor introduced themselves and welcomed Mr. Dennis.

Mr. Dennis reviewed the independent audit report and stated that the report has a clean opinion. He stated that the District has a good system set-up for the internal control of handling cash. He said he frequently uses PSCD as a good example of how to do fund accounting properly with all accounts set-up independently.

Trustee Kleindienst arrived at 2:04 P.M.

He reviewed the different funds and explained how they performed this audit year as compared to last year, and said they did well. Mr. Dennis stated that staff was very cooperative and provided all that was asked for.

Following a review of the annual audit report by Rob Dennis, and a discussion motion was made by Trustee Freet, seconded by Trustee Malotto to receive and file the audit report. Motion carried; vote 5-0 Freet, Kleindienst, Malotto, Pye and Radigan-Brophy.

b. **District Investment General Overview & Update – Neal Wilson, Wealth Consulting Group (formerly C & N Financial)** Neal Wilson presented the investment reports, reviewed the listing of holdings and stated the District's investment portfolio did well in 2019. He reported a 5.1% increase to the P/N fund, 5.9% increase to the ACO fund and a 2.94% increase to the EDC fund. He further reported a 3.75% net overall rate of return on the total portfolio with a net increase of \$315,000.00.

Following a discussion motion was made by Trustee Radigan-Brophy, seconded by Trustee Kleindienst to receive and file the investment report. Motion carried; vote 5-0 Freet, Kleindienst, Malotto, Pye and Radigan-Brophy.

The investment sub-committee will be meeting with Mr. Wilson in the near future to discuss investment strategies.

c. Review for Discussion and Possible Approval PSCD Landscape Maintenance - Proposals District Manager Jurasky presented the Board with a spreadsheet listing the companies and their proposals. She also stated that she had contacted their references, and gave them an overview of her findings. Following a discussion motion was made by Trustee Kleindienst, seconded by Trustee Mallotto to approve the proposal in the amount of \$296,400.00 (annual), \$24,700.00 (per month), \$484.00 (per Saturday interment) and \$527.00 (per Sunday interment) from Nissho of California. Motion carried, roll call 5-0, Freet, Kleindienst, Mallotto, Pye and Radigan-Brophy.

Due to possible conflict Trustee Kleindienst left meeting at 2:35PM

d. East 40 Acres Lease Agreement District Manager Jurasky presented the Board with updated parcel plans and cost estimates from Bert Garland.

Trustee Kleindienst returned to meeting at 2:38 P.M., and advised the Board that he currently has on conflict.

Following a discussion, the land lease sub-committee was directed to meet with the city of Rancho Mirage to determine where the stand on the development plan as presented, and report to the Board at a future date.

e. DMP Tamarisk Trees Removal Project - Update District Manager Jurasky reported that all the Tamarisk tree including their root have been removed and the ground was graded to level the area of removal. She stated the project was completed to the ground supervisor and her satisfaction; however, the trees were covering damage to the block wall that belongs to Campanile.

She showed to Board several photos of the damage, and stated that contacted Barajas Masonry to get a proposal for the cost of repairs.

District Manager Jurasky reported that the repair proposal from Barajas Masonry in the amount of \$9,709.00 indicated the wall does not meet any block wall standards, and during visual inspection of the damaged section he found only one (1) vertical rebar in 30 LF.

She further reported that she had spoken with Joseph Rivani, Global Investment & Development, LLC the property owners, sent him the proposal from Barajas Masonry, and suggested that there be a 50/50 split of the above cost to repair the block wall. She stated that after their discussion regarding the block wall the Mr. Rivani agreed to the 50/50 split.

Following a discussion motion was made by Trustee Kleindienst, seconded by Trustee Mallotto directing District Manager Jurasky to work with attorney Quintanilla on a settlement letter to be sent to Mr. Rivani regarding the cost for the repairs of the block wall. Motion carried, roll call 5-0, Freet, Kleindienst, Mallotto, Pye and Radigan-Brophy.

Trustee Pye noting the graffiti on the wall, and following a discussion District Manager was directed to have the graffiti painted over.

f. Review for Discussion Tamarisk Trees Removal – Campanile Block Wall Damage Discussed with agenda item 6e.

7. LEGISLATIVE CALENDAR a. Resolution 2-2020, Transfer Interment Rights & Costs from PN to ACO & GF Motion was made by Trustee Kleindienst, seconded by Trustee Mallotto to approve Resolution 2-2020 transferring \$16,184.57 from PreNeed Fund, 51265 to the General Fund, 51270 and \$3,465.00 from PreNeed Fund, 51265 to Accumulative Capital Fund, 51275. Motion carried, roll call 5-0. Freet, Kleindienst, Mallotto, Pye and Radigan-Brophy.

8. TRUSTEE SIGNATURES AND ATTORNEY All signatures were completed.

9. BOARD DEVELOPMENT – None

10. PUBLIC HEARING CALENDAR – None

11. COMMITTEE REPORTS Trustee Pye inquired about the District Manager evaluation barometer and if the ad hoc sub-committee had a report. Trustee Kleindienst stated that due to his excessive social calendar of the holidays they have not met, however they will endeavor to meet in advance of the next Board meeting.

12. REPORTS a. **Trustee Report**

b. District Manager Report District Manager Jurasky reported on the Wreaths Across American event that was held at DMP on December 14, 2019. She stated that it was well attended for a 1st event, and the volunteers from the Cahuilla Chapter Daughters of the American Revolution were plentiful, amazing and great to work with. She further reported that to 600 wreaths across the cemetery was so beautiful, and on several days after the event visitors came to the office inquiring about them and how they could participate. She shared photos and a video of the event with the Board.

Trustee Kleindienst reported that he had spoken with one of the organizers to discuss placing wreaths at Welwood Murray Cemetery next year, and he stated that he would volunteer his time and efforts to raise the money necessary to purchase the wreaths. He said that he would have volunteers at Welwood Murray Cemetery to place the wreaths in conjunction with the ceremony at Desert Memorial Park.

District Manager Jurasky reviewed the strategic plan dashboard and explained the status of each item. She also reported that to date there were 262 surveys mailed and 42 returned, which is a 16% return rate. She stated that all the surveys except one were very complimentary.

District Manager Jurasky stated that Trustee Freet had a concern regarding the meeting minutes when a Trustee arrives late. In the roll call section of the minutes if a Trustee arrives late it is reflected that the Trustee was not present, and later in the minutes you can see when they arrived. His concern, if you just look at roll call it appears that the Trustee was not in attendance. Following a discussion, it was agreed that on future agenda minutes a Trustee arriving late will be listed under “Present” with a noted time of arrival, and still listed in the minutes body of text where they arrived.

Trustee Freet also had some questions regarding the Landscape Maintenance Agreement.

1. Section 2 – Hours of Welwood Murray Cemetery not mentioned.
No staff at Welwood Murray Cemetery
2. Section 2 (d) – Shouldn't we request contact information for “emergency” call-out response and request that responsible personnel respond to call-out within a reasonable timeframe.
Interments are scheduled so there isn't a need for “emergency”.
3. Section 3 – What does this mean? We have already told the Service Provider the holiday schedule.
In case they have holiday not recognized by the District.
4. Section 17 – Inclement Weather This is probably here for a reason, but do we really need to have this section.
Following a discussion this section to be removed.
5. PART III (d) – Do we really want to direct the method (blown).
Following a discussion “blown” was replaced with “cleared and”.
6. PART III (h) – Must conform to all prevailing local, state, federal safety requirement while work on cemetery.
Following a discussion this item to be removed

- 13. FUTURE AGENDA ITEMS**
- a. Discussion in 2020/2021 Possible Cap on PSCD Monthly Employer Contribution for Employee Health Insurance Premiums** No action taken
 - b. Postcard Survey Mailing to the Community to Determine Pre-Planning Needs** No action taken
 - c. Marketing** No action taken
 - d. Review for Discussion and Possible Approval the Concept of Public Restrooms – Veteran Chapel** No action taken
 - e. PSCD Maser Plan – Desert Memorial Park** No action taken
- 14. CLOSED SESSION - READING OF THE SAFE HARBOR LANGUAGE** – None
- 15. CLOSED SESSION ANNOUNCEMENT** – None
- 16. OPEN SESSION** – None
- 17. ADJOURNMENT** Meeting was adjourned by Trustee Pye at 3:31 P.M. The next regular board meeting is scheduled for 2:00 P.M., Thursday, February 13, 2020.

DATE: _____

Bary A. Freet, Secretary

PALM SPRINGS CEMETERY DIST
Cash Disbursements Journal
For the Period From Jan 1, 2020 to Jan 31, 2020

Date	Check #	Line Description	Debit Amount	Credit Amount
1/7/20	22899	IT0000003586 - PS FINANCIALS FOR NOV 2019 IT0000003593 - DATA VPN FOR NOV 2019 RIVERSIDE COUNTY INFORMATION TECHNOLOGY	62.20 4.55	66.75
1/7/20	22900	2002125579 - SAGE FA BUSINESS CARE GOLD 1 YEAR SAGE SOFTWARE INC	515.00	515.00
1/7/20	22901	12280 - CORPORATE MEMBERSHIP DUES 2020 CALIFORNIA ASSOC OF PUBLIC CEMETERIES	504.00	504.00
1/7/20	22902	LANDSCAPE MAINTENANCE SERVICE - DECEMBER KIRKPATRICK LANDSCAPING SERVICES	19,748.00	19,748.00
1/7/20	22903	INV000000331504 - OFFICE SECURITY CAMERAS JAN INV000000331535 - WELL #2 SECURITY CAMERAS JA ONE RING NETWORKS	138.00 138.00	276.00
1/7/20	22904	TRASH SERVICE JAN 2020 BURRTEC WASTE & RECYCLING SVCS	390.47	390.47
1/7/20	22905	YELLOW PAGE ADVERTISING DEX YP	182.30	182.30
1/7/20	22906	4099391 - COURIER SERVICE 12/18/19 GLS US	16.18	16.18
1/7/20	22907	2030184671 - TIRE REPAIR FOR FORD RANGER & DI PARKHOUSE TIRE, INC.	59.05	59.05
1/7/20	22908	3018-354293 - GREASE FITTINGS FOR BACKHOE O'REILLY AUTOMOTIVE, INC	13.90	13.90
1/7/20	22909	200133 - SECURITY PATROL JAN 2020 MAXWELL SECURITY SERVICES, INC	725.00	725.00
1/8/20	22910	SALES TAX FOR PERIOD 10/01/2019 - 12/31/2019 CALIFORNIA DEPT OF TAX & FEE ADMIN	1,001.00	1,001.00
1/8/20	22911	92235 - SIGN PROHIBITING SOUND EQUIPMENT BEST SIGNS, INC	169.34	169.34
1/10/20	22912	CAPC ANNUAL CONFERENCE 2/20-2/22/20 - K JURAS CAPC HOSPITALITY SPONSOR CALIFORNIA ASSOC OF PUBLIC CEMETERIES	620.00 200.00	820.00
1/10/20	22913	332245-850914 WELL REPLENISHMENT COACHELLA VALLEY WATER DIST	934.70	934.70
1/10/20	22914	WMC USAGE DESERT WATER AGENCY	350.48	350.48
1/10/20	22915	**VOID** **VOID**		
1/10/20	22916	IN041372 - (8) #5 VAULTS (12) #5 LINERS WHITED CEMETERY SERVICE	3,440.00	3,440.00

PALM SPRINGS CEMETERY DIST
Cash Disbursements Journal
For the Period From Jan 1, 2020 to Jan 31, 2020

Date	Check #	Line Description	Debit Amount	Credit Amount
1/13/20	22917	OFFICE PHONES FOR PERIOD ENDING 2/6/20 FRONTIER COMMUNICATIONS	387.99	387.99
1/13/20	22918	7688747 - PEST MGMT SERVICE FOR DECEMBER WESTERN EXTERMINATOR	82.50	82.50
1/13/20	22919	I-5604 - TAMARISK TREE REMOVAL WEST COAST ARBORISTS, INC	79,000.00	79,000.00
1/13/20	22920	9461536 - SERVICE ON BREAKROOM AIR CONDITIO ESSER SERVICES INC	68.00	68.00
1/13/20	22921	0003071583 - NOTICE FOR LANDSCAPE CONTRACTO THE DESERT SUN	1,757.80	1,757.80
1/14/20	22922	CAPC ANNUAL CONFERENCE - 2/20-2/22/2020 - J PYE CAPC GOLF TOURNAMENT - K JURASKY CALIFORNIA ASSOC OF PUBLIC CEMETERIES	458.00 72.00	530.00
1/14/20	22923	EMAIL SERVICE AND RESTORATION OF INTERNET ERICH FISCHER	121.00	121.00
1/15/20	22924	180819-512108 -BUSINESS 559833-884768 - ADMIN BUILDING 559831-884770 - FIRE PROTECTION COACHELLA VALLEY WATER DIST	17.68 75.92 86.99	180.59
1/24/20	22925	LOT REPURCHASE - WMC SECTION 50 #10 PAID ON ANDREW ARCHDALE	800.00	800.00
1/24/20	22926	2531.001-06 DMP SECTIONS B-39 TO B-44 LANDSCAP MSA CONSULTING, INC	2,045.00	2,045.00
1/24/20	22927	2001-004 WELL #4 REPAIRS - AIR COMPRESSOR SOUTH WEST PUMP & DRILLING, INC	4,350.40	4,350.40
1/24/20	22928	8942231 - IRRIGATION SYSTEM REPAIR SUPPLIES 2491099 - IRRIGATION SYSTEM REPAIR SUPPLIES EWING IRRIGATION PRODUCTS, INC	174.56 26.02	200.58
1/24/20	22929	LEGAL SERVICES RENDERED FROM 9/01/19 TO 9/30/ QUINTANILLA & ASSOCIATES	1,038.00	1,038.00
1/24/20	22930	JANITORIAL SERVICE - 12/07, 12/14, 12/21 & 12/28/19 SAGE MAID LLC	480.00	480.00
1/24/20	22931	59933 - (12) THRIFTY VASES-PLASTIC (8) CREMATION VAULTS DELIVERY ON VASES DELIVERY ON VAULTS ASCO PACIFIC, INC.	282.00 497.20 21.20 37.38	837.78
1/24/20	22932	MONTHLY SERVICE ON AMERICA PLAZA FOUNTAI ELOY'S POOL SERVICE & REPAIRS	50.00	50.00
1/24/20	22933	FEB 2020 PSCD EMPLOYEE DENTAL INSURANCE EX STANDARD INSURANCE COMPANY RB	445.84	445.84

PALM SPRINGS CEMETERY DIST
Cash Disbursements Journal
For the Period From Jan 1, 2020 to Jan 31, 2020

Date	Check #	Line Description	Debit Amount	Credit Amount
1/24/20	22934	FEB 2020 PSCD EMPLOYEE VISION INSURANCE EXP METLIFE GROUP BENEFITS	63.41	63.41
1/29/20	22935	FEB 2020 PSCD EMPLOYEE LIFE INSURANCE EXPEN STANDARD INSURANCE COMPANY RQ	68.17	68.17
1/29/20	22936	EXTRA HEALTH INSURANCE FOR K JURASKY - PAY COLONIAL LIFE	305.67	305.67
1/29/20	22937	8791 - REPAIR TO OUTSIDE MEN'S RESTROOM TOIL GOODMAN PLUMBING, INC	175.00	175.00
1/29/20	22938	4113496 - COURIER SERVICE 1/10/20 & 1/13/20 GLS US	33.80	33.80
1/29/20	22939	DISTRICT MANAGER CELL PHONE FOR PERIOD EN AT & T MOBILITY	149.41	149.41
1/29/20	22940	GROUND SUPERVISOR & OFFICE CELL PHONES FO SPRINT	131.00	131.00
1/29/20	22941	IT0000003641 - PS FINANCIALS FOR DEC 2019 IT0000003648 - DATA VPN FOR DEC 2019 RIVERSIDE COUNTY INFORMATION TECHNOLOGY	74.64 4.55	79.19
1/31/20	22942	IN625208 - WATER COOLER CONTRACT 01/16/2020 T AIS	32.63	32.63
1/31/20	22943	JAN 2020 PSCD EMPLOYEE RETIREMENT EXPENSE JAN 2020 EMPLOYEE 403B PAYABLE - K JURASKY OPPENHEIMER FUNDS SERVICES	880.91 2,769.24	3,650.15
1/31/20	22944	JAN 2020 PSCD EMPLOYEE RETIREMENT EXPENSE FRANKLIN - TEMPLETON	331.20	331.20
1/31/20	22945	JAN 2020 PSCD EMPLOYEE RETIREMENT EXPENSE FRANKLIN - TEMPLETON	327.43	327.43
1/31/20	22946	JAN 2020 PSCD EMPLOYEE RETIREMENT EXPENSE FRANKLIN - TEMPLETON	437.60	437.60
1/31/20	22947	JAN 2020 PSCD EMPLOYEE RETIREMENT EXPENSE FRANKLIN - TEMPLETON	340.24	340.24
1/6/20	DEBIT	JAN 2020 PSCD EMPLOYEE HEALTH INSURANCE EX JAN 2020 PSCD RETIREE HEALTH INSURANCE EXPE JAN 2020 EMPLOYEE PORTION OF HEALTH INSURA CALPERS	5,424.13 1,154.34 699.82	7,278.29
1/28/20	DEBIT	3-001-6901-55 WELL #2 FOR PERIOD 12/13/19 TO 01/14/ 3-003-6360-97 WMC FOR PERIOD 12/13/19 TO 01/14/20 3-011-5009-75 DAVALL GATE FOR PERIOD 12/13/19 T 3-040-5194-97 ADMIN BUILDING FOR PERIOD 12/12/19 3-016-9582-84 WELL #4 (TO BE BILLED AT LATER DA SO CAL EDISON	645.86 11.55 43.18 464.56	1,165.15

PALM SPRINGS CEMETERY DIST
Cash Disbursements Journal
For the Period From Jan 1, 2020 to Jan 31, 2020

Date	Check #	Line Description	Debit Amount	Credit Amount
1/2/20	DEBIT JR	USPS - POSTAGE STAMPS COMPANY DEBIT CARD	110.00	110.00
1/6/20	DEBIT JR	LESLIE'S - ACID WASH FOR HEADSTONES COMPANY DEBIT CARD	19.02	19.02
1/14/20	DEBIT JR	USPS - CERTIFIED MAILINGS COMPANY DEBIT CARD	21.45	21.45
1/17/20	DEBIT JR	USPS - CERTIFIED MAIL AND POSTAGE STAMPS COMPANY DEBIT CARD	143.40	143.40
1/22/20	DEBIT JR	EL RANCHTO - EMPLOYEE STAFF SAFETY MEETIN COMPANY DEBIT CARD	78.57	78.57
1/14/20	DEBIT KJ	STAPLES - COPY PAPER, PRINTER INK AND OTHER COMPANY DEBIT CARD	199.41	199.41
1/7/20	DEBIT KJ	APPLE ICLOUD: 200 GB STORAGE PLAN COMPANY DEBIT CARD	2.99	2.99
1/3/20	EDD_TAX	SIT P/R 12/19/2019 TO 01/01/2020 PAID 01/03/2020 SUI P/R 12/19/2019 TO 01/01/2020 PAID 01/03/2020 EMPLOYMENT DEVELOPMENT DEPT	225.92 109.29	335.21
1/17/20	EDD_TAX	SIT P/R 01/02/2020 TO 01/15/2020 PAID 01/17/2020 SDI P/R 01/02/2020 TO 01/15/2020 PAID 01/17/2020 EMPLOYMENT DEVELOPMENT DEPT	226.45 120.16	346.61
1/31/20	EDD_TAX	SIT P/R 01/16/2020 TO 01/29/2020 PAID 01/31/2020 SDI P/R 01/16/2020 TO 01/29/2020 PAID 01/31/2020 EMPLOYMENT DEVELOPMENT DEPT	225.46 111.81	337.27
1/3/20	EDD_TAX	SUI P/R 12/19/2019 TO 01/01/2020 PAID 01/03/2020 EMPLOYMENT DEVELOPMENT DEPT	677.59	677.59
1/17/20	EDD_TAX	SUI P/R 01/02/2020 TO 01/15/2020 PAID 01/17/2020 EMPLOYMENT DEVELOPMENT DEPT	686.70	686.70
1/31/20	EDD_TAX	SUI P/R 01/16/2020 TO 01/29/2020 PAID 01/31/2020 EMPLOYMENT DEVELOPMENT DEPT	419.95	419.95
1/3/20	EXPRESS_	FIT P/R 12/19/2019 TO 01/01/2020 PAID 01/03/2020 SOCIAL SECURITY P/R 12/19/2019 TO 01/01/2020 PAI MEDICARE P/R 12/19/2019 TO 01/01/2020 PAID 01/03/2 BANK OF AMERICA	862.14 1,355.17 316.94	2,534.25
1/17/20	EXPRESS_	FIT P/R 01/02/2020 TO 01/15/2020 PAID 01/17/2020 SOCIAL SECURITY P/R 01/02/2020 TO 01/15/2020 PAID MEDICARE P/R 01/02/2020 TO 01/15/2020 PAID 01/17/2 BANK OF AMERICA	860.07 1,489.90 348.44	2,698.41
1/31/20	EXPRESS_	FIT P/R 01/16/2020 TO 01/29/2020 PAID 01/31/2020 SOCIAL SECURITY P/R 01/16/2020 TO 01/29/2020 PAI MEDICARE P/R 01/16/2020 TO 01/29/2020 PAID 01/31/2 BANK OF AMERICA	858.27 1,386.46 324.26	2,568.99

PALM SPRINGS CEMETERY DIST
Cash Disbursements Journal
For the Period From Jan 1, 2020 to Jan 31, 2020

Date	Check #	Line Description	Debit Amount	Credit Amount
1/3/20	FEES	P/R 12/19/2019 TO 01/01/2020 PAID 01/03/2020 CBIZ PAYROLL	77.88	77.88
1/17/20	FEES	P/R 01/02/2020 TO 01/15/2020 PAID 01/17/2020 CBIZ PAYROLL	378.78	378.78
1/31/20	FEES	P/R 01/16/2020 TO 01/29/2020 PAID 01/31/2020 CBIZ PAYROLL	77.88	77.88
	Total		147,870.35	147,870.35

**PALM SPRINGS CEMETERY DISTRICT
Payroll Disbursement Journal-General Fund
For January 2020**

Date	Reference	Employee	Amount
1/17/2020	4782	KATHLEEN JURASKY	2,319.02
1/17/2020	4783	JUAN F. REYNA	1,641.20
1/17/2020	4784	STEPHANIE C. LOZANO	1,246.45
1/17/2020	4785	SCOTT W. VICKREY	1,295.77
1/17/2020	4786	EDGAR F. ARCHILA	1,292.81
1/17/2020	4787	BARY A. FREET	164.06
1/17/2020	4788	BARY A. FREET	164.05
1/17/2020	4789	WILLIAM G. KLEINDIENST	164.06
1/17/2020	4790	LYNN T. MALLOTTO	164.06
1/17/2020	4791	LYNN T. MALLOTTO	164.05
1/17/2020	4792	JAN M. PYE	164.06
1/17/2020	4793	TIM RADIGAN-BROPHY	164.06
1/31/2020	4799	KATHLEEN JURASKY	2,319.02
1/31/2020	4800	KATHLEEN JURASKY	400.00
1/31/2020	4801	JUAN F. REYNA	941.39
1/31/2020	4802	STEPHANIE C. LOZANO	1,244.67
1/31/2020	4803	SCOTT W. VICKREY	1,286.59
1/31/2020	4804	EDGAR F. ARCHILA	1,292.80
			1/1/20 thru 1/31/20
			16,428.12

**GENERAL FUND, INVESTMENTS & ACO DISBURSEMENT RECAP
January 2020**

January Cash Disbursement Journal	147,870.35
January Payroll Disbursement Journal	16,428.12
TOTAL PSCD DISBURSEMENTS	164,298.47
TOTAL GENERAL FUND EXPENDITURES	78,903.07
January Payment Voucher # 1660	40,244.41
January Payment Voucher # 1661	37,858.66
Total Payment Vouchers	78,103.07
LOT Repurchases:	
Andrew Archdale - WMC Section 50 #10	800.00
TOTAL ACO EXPENDITURES	85,395.40
January ACO Expenses	
West Coast Arborists, Inc.	79,000.00
Tamarisk Tree Removal (funded by ACO Payment Voucher # 1657 11/30/2019)	
MSA - Section B-39 to B-44 Landscape Redesign	2,045.00
South West Pump - Well #4 Air Compressor	4,350.40
January ACO Payment Voucher # 1662	6,395.40
PET CEMETERY DRAWDOWNS	0.00
Loan Amount:	25,000.00
Current Balance Remaining:	15,000.00
TOTAL JANUARY DISBURSEMENTS	164,298.47

**PALM SPRINGS CEMETERY DISTRICT
SITE SALES & INTERMENTS
January 2020**

SALES

	Prior Months		January		FY 2019/2020 YTD Totals		FY 2018/2019 YTD Totals	
	DMP	WMC	DMP	WMC	DMP	WMC	DMP	WMC
Adult, C	52	0	12	0	64	0	40	0
Adult, A&B	18	0	3	0	21	0	33	0
Premium	42	0	8	0	50	0	46	0
Child	2	0	0	0	2	0	5	0
Cremation	13	0	4	0	17	0	20	0
Niche	6	0	5	0	11	0	25	0
TOTALS	133	0	32	0	165	0	169	0

LOT REPURCHASES

	Prior Months		January		FY 2019/2020 YTD Totals		FY 2018/2019 YTD Totals	
	DMP	WMC	DMP	WMC	DMP	WMC	DMP	WMC
Adult	6	0	0	0	6	0	5	0
Cremation	0	0	0	1	0	1	4	0
Niche	3	0	0	0	3	0	0	0
TOTALS	9	0	0	1	9	1	9	0

TOTAL INTERMENTS

	Prior Months		January		FY 2019/2020 YTD Totals		FY 2018/2019 YTD Totals	
	DMP	WMC	DMP	WMC	DMP	WMC	DMP	WMC
Adult	88	0	22	0	110	0	93	1
Child	4	0	0	0	4	0	5	0
Cremation	18	2	4	0	22	2	30	3
Niche	5	0	3	0	8	0	13	0
TOTALS	115	2	29	0	144	2	141	4

SATURDAY INTERMENTS

	Prior Months		January		FY 2019/2020 YTD Totals		FY 2018/2019 YTD Totals	
	DMP	WMC	DMP	WMC	DMP	WMC	DMP	WMC
Adult	11	0	2	0	13	0	9	0
Child	0	0	0	0	0	0	1	0
Cremation	3	0	0	0	3	0	6	1
Niche	0	0	0	0	0	0	0	0
TOTALS	14	0	2	0	16	0	16	1

SUNDAY INTERMENTS

	Prior Months		January		FY 2019/2020 YTD Totals		FY 2018/2019 YTD Totals	
	DMP	WMC	DMP	WMC	DMP	WMC	DMP	WMC
Adult	2	0	0	0	2	0	3	0
Child	0	0	0	0	0	0	0	0
Cremation	0	0	0	0	0	0	1	0
Niche	0	0	0	0	0	0	0	0
TOTALS	2	0	0	0	2	0	4	0

PALM SPRINGS CEMETERY DIST
INCOME STATEMENT - GENERAL FUND
FOR THE SEVEN MONTHS ENDING JANUARY 31, 2020

	PTD ACTUAL	PTD PRIOR YEAR	VARIANCE	YTD ACTUAL	YTD PRIOR YEAR	VARIANCE
REVENUE						
OPEN AND CLOSE	37,585.00	23,500.00	14,085.00	159,170.00	151,735.00	7,435.00
MISC SPECIAL SET-UP	0.00	550.00	(550.00)	1,000.00	1,225.00	(225.00)
RETURNED CHECK BANK CHARGE	0.00	0.00	0.00	30.00	30.00	0.00
INTEREST RECEIVED	3.76	7.15	(3.39)	22.33	29.38	(7.05)
LAND LEASE	5,656.99	5,492.23	164.76	39,598.93	38,445.61	1,153.32
CREDIT CARD CONVEN FEE	505.32	351.54	153.78	3,192.80	2,702.98	489.82
SAT INTERMENT SURCHARGE	1,800.00	2,100.00	(300.00)	13,500.00	12,450.00	1,050.00
SUN INTERMENT SURCHARGE	0.00	1,100.00	(1,100.00)	4,400.00	4,100.00	300.00
WITNESS GRAVE CLOSING	1,200.00	1,250.00	(50.00)	7,350.00	5,800.00	1,550.00
TAX COLLECTIONS	39,577.45	116,544.72	(76,967.27)	180,921.54	172,241.85	8,679.69
VAULTS	1,910.00	560.00	1,350.00	7,685.00	5,940.00	1,745.00
CREMATION VAULTS	360.00	450.00	(90.00)	2,160.00	2,610.00	(450.00)
LINERS	2,880.00	1,890.00	990.00	12,280.00	11,155.00	1,125.00
GRAVE VASES	1,085.10	745.00	340.10	5,760.35	5,218.80	541.55
MEMORIAL WALL INCOME	0.00	0.00	0.00	300.00	0.00	300.00
ENR SURCHARGE	6,750.00	3,870.00	2,880.00	24,360.00	26,100.00	(1,740.00)
LOT TRANSFERS	500.00	400.00	100.00	1,100.00	1,000.00	100.00
COUNTY INTEREST INCOME	18.76	296.78	(278.02)	344.00	551.27	(207.27)
HANDLING FEE	12,425.00	6,875.00	5,550.00	52,420.00	47,250.00	5,170.00
PRENEED CONTRACT SERVICE CHG	600.00	1,100.00	(500.00)	3,900.00	5,800.00	(1,900.00)
VASE/HDS'TN SET & CLEAN	5,470.05	4,060.00	1,410.05	28,665.00	25,180.00	3,485.00
TOTAL REVENUE	118,327.43	171,142.42	(52,814.99)	548,159.95	519,564.89	28,595.06
EXPENSES						
REGULAR SALARIES	22,097.50	22,152.54	(55.04)	184,497.12	172,943.64	11,553.48
BOT MEETING COMPENSATION	1,257.13	718.36	538.77	5,567.29	6,824.42	(1,257.13)
BOT CONFERENCES	458.00	0.00	458.00	2,519.00	1,725.00	794.00
BOT TRAVEL & EXPENSES	0.00	0.00	0.00	2,689.79	0.00	2,689.79
RETIREMENT/PENSION	2,317.38	2,148.00	169.38	12,914.81	12,106.05	808.76
FICA	1,438.18	1,408.19	29.99	11,705.55	11,072.07	633.48
MEDICARE	336.35	329.34	7.01	2,737.59	2,589.44	148.15
EMPLOYEE GROUP INSURANCE	6,001.55	0.00	6,001.55	41,689.58	37,816.99	3,872.59
RETIREE GROUP INSURANCE	1,154.34	0.00	1,154.34	8,261.28	8,065.89	195.39
UNEMPLOYMENT INSURANCE	1,106.65	1,322.80	(216.15)	2,051.45	1,701.37	350.08
WORKERS COMP INSURANCE	583.61	586.29	(2.68)	3,985.43	3,868.41	117.02
ELECTRICITY	1,165.15	3,559.60	(2,394.45)	26,180.65	34,109.27	(7,928.62)
TELEPHONE	668.40	687.18	(18.78)	5,255.40	4,705.00	550.40
WATER	1,465.77	2,027.54	(561.77)	21,845.85	29,539.39	(7,693.54)
CAPC CONFERENCE DONATIONS	200.00	0.00	200.00	200.00	0.00	200.00
COMMUNITY OUTREACH	0.00	154.00	(154.00)	574.24	818.13	(243.89)
VISA-MASTER CHG FEES	743.40	404.51	338.89	6,113.01	5,186.63	926.38
COUNTY SERVICE CHARGE	145.94	155.04	(9.10)	616.53	617.28	(0.75)
EDUCATION	0.00	0.00	0.00	0.00	254.99	(254.99)
GENERAL INSURANCE	1,632.63	1,494.09	138.54	11,428.41	10,458.63	969.78
LEGAL	1,038.00	0.00	1,038.00	3,446.00	6,005.50	(2,559.50)
LOT REPURCHASE	800.00	0.00	800.00	5,310.00	5,300.08	9.92
OFFICE EXPENSE	1,947.02	1,231.14	715.88	11,137.63	12,980.04	(1,842.41)
TRAVEL & CONVENTION	530.00	0.00	530.00	3,295.33	2,785.83	509.50
UNIFORMS & SAFETY EQUIPMENT	0.00	0.00	0.00	0.00	78.56	(78.56)
MTG EXP & SUPPLIES	0.00	1,500.00	(1,500.00)	534.39	2,584.74	(2,050.35)
AUDIT	0.00	0.00	0.00	6,750.00	6,750.00	0.00
ADVERTISING/PUBLICITY	1,940.10	315.40	1,624.70	3,243.90	1,607.80	1,636.10
MEMBERSHIP & DUES	504.00	504.00	0.00	5,350.38	5,379.36	(28.98)
AUTO TRUCK EXPENSE	0.00	0.00	0.00	0.00	1,059.64	(1,059.64)
LARGE EQUIPMENT REPAIRS	13.90	0.00	13.90	867.51	0.00	867.51
EQUIPMENT REPAIRS	0.00	0.00	0.00	0.00	225.00	(225.00)
IRRIGATION SYSTEM REPAIRS	200.58	341.36	(140.78)	2,706.18	1,842.23	863.95
FERTILIZER AND SEED	0.00	0.00	0.00	7,601.03	7,422.19	178.84
GASOLINE, OIL, TIRES	59.05	0.00	59.05	3,322.87	1,397.02	1,925.85
PLANT & BUILDING	1,415.31	1,917.31	(502.00)	9,581.55	12,635.79	(3,054.24)
TOOLS & SUPPLIES	19.02	0.00	19.02	248.76	338.20	(89.44)
GRAVE LINERS & VAULTS	3,974.58	1,470.00	2,504.58	22,348.18	17,322.73	5,025.45
GRAVE VASES	303.20	590.49	(287.29)	3,266.24	2,313.81	952.43
CONTRACT TREE/GARDEN MAINTNCE	19,748.00	19,642.31	105.69	106,607.24	117,996.11	(11,388.87)
CONTRACT BURIALS	0.00	0.00	0.00	1,914.00	4,002.00	(2,088.00)
SECURITY CAMERA EXPENSE	138.00	138.00	0.00	966.00	828.00	138.00
DMP GROUNDS SECURITY	725.00	725.00	0.00	5,075.00	5,075.00	0.00
TOTAL EXPENSES	(76,127.74)	(65,522.49)	(10,605.25)	(554,405.17)	(560,332.23)	5,927.06
NET CHANGE FROM OPERATIONS	42,199.69	105,619.93	(63,420.24)	(6,245.22)	(40,767.34)	34,522.12
OTHER REVENUE & EXPENSE						
RESERVES TRANSFERRED IN	0.00	0.00	0.00	33,600.00	28,865.08	4,734.92
TOTAL OTHER REVENUE & EXPENSE	0.00	0.00	0.00	33,600.00	28,865.08	4,734.92
NET CHANGE	42,199.69	105,619.93	(63,420.24)	27,354.78	(11,902.26)	39,257.04

PALM SPRINGS CEMETERY DIST
ANNUAL BUDGET INCOME STATEMENT - GENERAL FUND
FOR THE SEVEN MONTHS ENDING JANUARY 31, 2020

	PTD ACTUAL	PTD BUDGET	VARIANCE	YTD ACTUAL	ANNUAL BUDGET	VARIANCE
REVENUE						
OPEN AND CLOSE	37,585.00	25,554.00	12,031.00	159,170.00	306,650.00	(147,480.00)
MISC SPECIAL SET-UP	0.00	242.00	(242.00)	1,000.00	2,900.00	(1,900.00)
RETURNED CHECK BANK CHARGE	0.00	4.00	(4.00)	30.00	50.00	(20.00)
INTEREST RECEIVED	3.76	3.00	0.76	22.33	35.00	(12.67)
LAND LEASE	5,656.99	5,657.00	(0.01)	39,598.93	67,884.00	(28,285.07)
CREDIT CARD CONVEN FEE	505.32	392.00	113.32	3,192.80	4,700.00	(1,507.20)
SAT INTERMENT SURCHARGE	1,800.00	1,633.00	167.00	13,500.00	19,600.00	(6,100.00)
SUN INTERMENT SURCHARGE	0.00	863.00	(863.00)	4,400.00	10,360.00	(5,960.00)
WITNESS GRAVE CLOSING	1,200.00	1,075.00	125.00	7,350.00	12,900.00	(5,550.00)
TAX COLLECTIONS	39,577.45	27,255.00	12,322.45	180,921.54	327,056.00	(146,134.46)
VAULTS	1,910.00	1,421.00	489.00	7,685.00	17,050.00	(9,365.00)
CREMATION VAULTS	360.00	0.00	360.00	2,160.00	0.00	2,160.00
LNERS	2,880.00	1,988.00	892.00	12,280.00	23,850.00	(11,570.00)
GRAVE VASES	1,085.10	731.00	354.10	5,760.35	8,775.00	(3,014.65)
MEMORIAL WALL INCOME	0.00	17.00	(17.00)	300.00	200.00	100.00
ENR SURCHARGE	6,750.00	3,904.00	2,846.00	24,360.00	46,850.00	(22,490.00)
LOT TRANSFERS	500.00	133.00	367.00	1,100.00	1,600.00	(500.00)
COUNTY INTEREST INCOME	18.76	13.00	5.76	344.00	150.00	194.00
HANDLING FEE	12,425.00	8,015.00	4,410.00	52,420.00	96,175.00	(43,755.00)
PRENEED CONTRACT SERVICE CHG	600.00	992.00	(392.00)	3,900.00	11,900.00	(8,000.00)
VASE/HDSTN SET & CLEAN	5,470.05	4,146.00	1,324.05	28,665.00	49,750.00	(21,085.00)
TOTAL REVENUE	118,327.43	84,038.00	34,289.43	548,159.95	1,008,435.00	(460,275.05)
EXPENSES						
REGULAR SALARIES	22,097.50	25,762.00	(3,664.50)	184,497.12	309,141.00	(124,643.88)
BOT MEETING COMPENSATION	1,257.13	1,122.00	135.13	5,567.29	13,469.00	(7,901.71)
BOT CONFERENCES	458.00	333.00	125.00	2,519.00	4,000.00	(1,481.00)
BOT TRAVEL & EXPENSES	0.00	375.00	(375.00)	2,689.79	4,500.00	(1,810.21)
TEMPORARY HELP	0.00	333.00	(333.00)	0.00	4,000.00	(4,000.00)
RETIREMENT/PENSION	2,317.38	1,723.00	594.38	12,914.81	20,675.00	(7,760.19)
FICA	1,438.18	1,595.00	(156.82)	11,705.55	19,140.00	(7,434.45)
MEDICARE	336.35	399.00	(62.65)	2,737.59	4,788.00	(2,050.41)
EMPLOYEE GROUP INSURANCE	6,001.55	5,711.00	290.55	41,689.58	68,535.00	(26,845.42)
RETIREE GROUP INSURANCE	1,154.34	1,088.00	66.34	8,261.28	13,056.00	(4,794.72)
UNEMPLOYMENT INSURANCE	1,106.65	283.00	823.65	2,051.45	3,395.00	(1,343.55)
WORKERS COMP INSURANCE	583.61	694.00	(110.39)	3,985.43	8,333.00	(4,347.57)
ELECTRICITY	1,165.15	4,898.00	(3,732.85)	26,180.65	58,776.00	(32,595.35)
TELEPHONE	668.40	667.00	1.40	5,255.40	8,000.00	(2,744.60)
WATER	1,465.77	2,917.00	(1,451.23)	21,845.85	35,000.00	(13,154.15)
CAPC CONFERENCE DONATIONS	200.00	0.00	200.00	200.00	0.00	200.00
COMMUNITY OUTREACH	0.00	375.00	(375.00)	574.24	4,500.00	(3,925.76)
VISA-MASTER CHG FBES	743.40	650.00	93.40	6,113.01	7,800.00	(1,686.99)
RETURNED CHECK	0.00	4.00	(4.00)	0.00	50.00	(50.00)
COUNTY SERVICE CHARGE	145.94	100.00	45.94	616.53	1,200.00	(583.47)
EDUCATION	0.00	50.00	(50.00)	0.00	600.00	(600.00)
GENERAL INSURANCE	1,632.63	1,629.00	3.63	11,428.41	19,547.00	(8,118.59)
LEGAL	1,038.00	625.00	413.00	3,446.00	7,500.00	(4,054.00)
LOT REPURCHASE	800.00	542.00	258.00	5,310.00	6,500.00	(1,190.00)
OFFICE EXPENSE	1,947.02	1,458.00	489.02	11,137.63	17,500.00	(6,362.37)
TRAVEL & CONVENTION	530.00	917.00	(387.00)	3,295.33	11,000.00	(7,704.67)
UNIFORMS & SAFETY EQUIPMENT	0.00	108.00	(108.00)	0.00	1,300.00	(1,300.00)
MTG EXP & SUPPLIES	0.00	25.00	(25.00)	534.39	300.00	234.39
CONTRIBUTIONS	0.00	42.00	(42.00)	0.00	500.00	(500.00)
AUDIT	0.00	683.00	(683.00)	6,750.00	8,200.00	(1,450.00)
ADVERTISING/PUBLICITY	1,940.10	833.00	1,107.10	3,243.90	10,000.00	(6,756.10)
MEMBERSHIP & DUES	504.00	392.00	112.00	5,350.38	4,700.00	650.38
AUTO TRUCK EXPENSE	0.00	100.00	(100.00)	0.00	1,200.00	(1,200.00)
LARGE EQUIPMENT REPAIRS	13.90	333.00	(319.10)	867.51	4,000.00	(3,132.49)
EQUIPMENT REPAIRS	0.00	54.00	(54.00)	0.00	650.00	(650.00)
IRRIGATION SYSTEM REPAIRS	200.58	833.00	(632.42)	2,706.18	10,000.00	(7,293.82)
FERTILIZER AND SEED	0.00	896.00	(896.00)	7,601.03	10,750.00	(3,148.97)
GASOLINE, OIL, TIRES	59.05	458.00	(398.95)	3,322.87	5,500.00	(2,177.13)
PLANT & BUILDING	1,415.31	1,833.00	(417.69)	9,581.55	22,000.00	(12,418.45)
ROAD MAINTENANCE	0.00	167.00	(167.00)	0.00	2,000.00	(2,000.00)
TOOLS & SUPPLIES	19.02	267.00	(247.98)	248.76	3,200.00	(2,951.24)
GRAVE LNERS & VAULTS	3,974.58	2,933.00	1,041.58	22,348.18	35,200.00	(12,851.82)
GRAVE VASES	303.20	350.00	(46.80)	3,266.24	4,200.00	(933.76)
CONTRACT TREE/GARDEN MAINTNCE	19,748.00	19,748.00	0.00	106,607.24	236,976.00	(130,368.76)
CONTRACT BURIALS	0.00	746.00	(746.00)	1,914.00	8,950.00	(7,036.00)
SECURITY CAMERA EXPENSE	138.00	213.00	(75.00)	966.00	2,550.00	(1,584.00)
DMP GROUNDS SECURITY	725.00	725.00	0.00	5,075.00	8,700.00	(3,625.00)
TOTAL EXPENSES	76,127.74	85,989.00	(9,861.26)	554,405.17	1,031,881.00	(477,475.83)
NET CHANGE FROM OPERATIONS	42,199.69	(1,951.00)	44,150.69	(6,245.22)	(23,446.00)	17,200.78
OTHER REVENUE & EXPENSE						
RESERVES TRANSFERRED IN	0.00	3,619.00	(3,619.00)	33,600.00	43,446.00	(9,846.00)
OTHER EXPENSE APPROP CONTING	0.00	(1,668.00)	1,668.00	0.00	(20,000.00)	20,000.00
NET CHANGE	42,199.69	0.00	42,199.69	27,354.78	0.00	27,354.78

**ACCUMULATIVE CAPITAL OUTLAY
INCOME STATEMENT
FOR THE SEVEN MONTHS ENDING JANUARY 31, 2020**

	PTD ACTUAL	PTD PRIOR YEAR	VARIANCE	YTD ACTUAL	YTD PRIOR YEAR	VARIANCE
REVENUE						
BURIAL RIGHT SALES	26,565.00	23,110.00	3,455.00	151,600.00	139,280.00	12,320.00
CURRENT INTEREST & DIVIDENDS	1,503.57	1,272.99	230.58	12,243.97	11,653.04	590.93
COUNTY INTEREST INCOME	195.37	940.19	(744.82)	2,687.43	952.21	1,735.22
GAIN/INVEST FAIR VALUE INCREAS	(5,593.44)	3,761.03	(9,354.47)	4,845.28	(3,467.55)	8,312.83
TOTAL REVENUE	22,670.50	29,084.21	(6,413.71)	171,376.68	148,417.70	22,958.98
	22,670.50	29,084.21	(6,413.71)	171,376.68	148,417.70	22,958.98
EXPENSES						
INVESTMENT ADVISOR FEES	0.00	0.00	0.00	2,436.69	2,289.74	146.95
TOTAL EXPENSES	0.00	0.00	0.00	(2,436.69)	(2,289.74)	(146.95)
NET CHANGE FROM OPERATIONS	22,670.50	29,084.21	(6,413.71)	168,939.99	146,127.96	22,812.03
OTHER REVENUE & EXPENSE						
REVENUE TRANSFERRED IN	(3,465.00)	0.00	(3,465.00)	(5,090.00)	(13,530.00)	8,440.00
REVENUE TRANSFER OUT	0.00	0.00	0.00	30,000.00	25,500.00	4,500.00
TOTAL OTHER REVENUE & EXPENSE	(3,465.00)	0.00	(3,465.00)	24,910.00	11,970.00	12,940.00
NET CHANGE	26,135.50	29,084.21	(2,948.71)	144,029.99	134,157.96	9,872.03

**ENDOWMENT CARE FUND
INCOME STATEMENT
FOR THE SEVEN MONTHS ENDING JANUARY 31, 2020**

	FTD ACTUAL	FTD PRIOR YEAR	VARIANCE	YTD ACTUAL	YTD PRIOR YEAR	VARIANCE
REVENUE						
WMC ENDOWMENT CARE	0.00	60.00	(60.00)	70.00	250.00	(180.00)
ENDOWMENT CARE DEPOSITS	17,021.89	17,831.61	(809.72)	114,681.00	103,087.94	11,593.06
CURRENT INTEREST & DIVIDENDS	17,540.36	12,605.09	4,935.27	61,868.57	58,846.01	3,022.56
COUNTY INTEREST INCOME	169.10	673.32	(504.22)	2,039.33	(1,749.97)	3,789.30
GAIN/INVEST FAIR VALUE INCREAS	(3,365.70)	4,160.87	(7,526.57)	6,054.80	(4,092.88)	10,147.68
TOTAL REVENUE	31,365.65	35,330.89	(3,965.24)	184,713.70	156,341.10	28,372.60
EXPENSES						
INVESTMENT ADVISOR FEES	0.00	0.00	0.00	21,515.96	13,980.93	7,535.03
TOTAL EXPENSES	0.00	0.00	0.00	21,515.96	13,980.93	7,535.03
NET CHANGE	31,365.65	35,330.89	(3,965.24)	163,197.74	142,360.17	20,837.57

**PRENEED FUND
INCOME STATEMENT
FOR THE SEVEN MONTHS ENDING JANUARY 31, 2020**

	PTD ACTUAL	PTD PRIOR YEAR	VARIANCE	YTD ACTUAL	YTD PRIOR YEAR	VARIANCE
REVENUE						
CURRENT SALES	10,845.05	10,763.77	81.28	75,152.59	67,549.11	7,603.48
CURRENT DEFERRED REVENUE	6,991.61	9,847.22	(2,855.61)	48,576.64	65,426.88	(16,850.24)
CURRENT INTEREST & DIVIDENDS	3,198.50	3,097.88	100.62	23,535.65	26,321.74	(2,786.09)
COUNTY INTEREST INCOME	141.90	632.34	(490.44)	1,690.11	450.76	1,239.35
GAIN/INVEST FAIR VALUE INCREAS	(9,372.00)	4,800.96	(14,172.96)	7,012.54	12,247.88	(5,235.34)
TOTAL REVENUE	11,805.06	29,142.17	(17,337.11)	155,967.53	171,996.37	(16,028.84)
EXPENSES						
INVESTMENT FEES	0.00	0.00	0.00	4,819.71	6,843.72	(2,024.01)
COUNTY SERVICE CHARGES	0.00	0.00	0.00	0.00	1.36	(1.36)
LOSS ON TRANSFER (INTER COSTS)	1,784.20	0.00	1,784.20	5,034.07	3,276.06	1,758.01
SALES TRANSFR OUT (PRIOR YR)	3,465.00	0.00	3,465.00	7,290.00	13,530.00	(6,240.00)
TOTAL EXPENSES	5,249.20	0.00	5,249.20	17,143.78	23,651.14	(6,507.36)
NET CHANGE	6,555.86	29,142.17	(22,586.31)	138,823.75	148,345.23	(9,521.48)

PALM SPRINGS CEMETERY DISTRICT GREEN BURIAL INTERMENT POLICY

WHAT IS A GREEN BURIAL?

Green (or natural) burial emphasizes simplicity and environmental sustainability. The body is neither cremated nor prepared with chemicals such as embalming fluids. It is simply placed in a biodegradable coffin or shroud and interred without a concrete burial vault or liner. The grave site is allowed to return to nature. The goal is complete decomposition of the body and its natural return to the soil. Only then can a burial truly be “ashes to ashes, dust to dust,” a phrase so often used when we bury our loved ones.

WHAT IS THE GREEN BURIAL INTERMENT PROCESS?

- Before the digging is started, native plants are temporarily removed from the area.
- Graves are hand dug using shovels, pick axes, pry bars by 2-3 grounds crew members.
- Digging the grave can take anywhere from 1 1/2 to 2 hours depending on ground conditions. The grave will be dug to a 5-foot depth on average.

The green burial councils recommended depth is 3.5 feet. A minimum distance of 18 inches is needed to keep the body out of the “smell zone.” The distance between the deceased and the surface that makes the odor noticeable to humans or other animal spaces.

- Shrouded bodies not in containers must be firmly secured to a biodegradable pallet before removal from the hearse or other conveyance, unless family of the deceased should elect to transport the body from the conveyance to the floor of the grave.
- The deceased is transported to the site in its organic casket or other container and or on a wood carrying board when the body is shrouded. The body (along with any biodegradable receptacle) is placed on a lowering device comprised of wooden planks and ropes. When lowered, the planks are removed and the ropes are utilized for security and stability.
- The body or container is lowered into the grave without the use of a concrete burial vault or liner. The soil from the grave is then packed directly around and over the shrouded body or any environmentally safe receptacle.
- Any plants removed from the site are planted back to grave site location.
- Traditional memorialization, such as granite or bronze grave markers and headstones, are not allowed in the natural burial sections. Families may plant a naturally occurring plant (native to the Coachella Valley) on the site as a marking.

- California Native Wildflower seed mix will be mixed into the soil on top of the grave by the grounds crew and/or family as the final process.
- Bodies can be buried at Desert Memorial Park (Traditional and Green Burial Sections) and Welwood Murray Cemetery (Traditional Section) in wooden caskets, cardboard or papier mâché coffins, a simple burial shroud or any environmentally safe receptacle.
- Absolutely no metals, plastics, stains, varnishes or oils can be used in the caskets, coffins or receptacles.
- Embalmed bodies and/or those in non-biodegradable caskets, such as metal, are not eligible for the green burial option.
- District employees shall not come into contact with the body, and the District shall not be responsible for the body until it is in full contact with the floor of the grave.
- No person shall enter a grave which is not fully shored in compliance with District policy.
- Layout of gravesites shall be in accordance with District interment site maps.
- Small stone markers are allowed to identify grave location. but the GPS coordinates of each grave are recorded to allow for easy location of grave sites for visitors.
- Disinterment is not allowed for green burial interments

GREEN BURIAL IN THE TRADITIONAL INTERMENT SECTION

When interment is complete and the grave has been closed, removed turf will be returned to the top of the grave.

GREEN BURIAL IN THE GREEN BURIAL INTERMENT SECTION

When interment is complete and the grave has been closed, California Native Wildflower seed mix will be mixed into the soil on top of the grave as the final process.

ELIGIBILITY

The Palm Springs Cemetery District offers the green burial options to all residents and eligible non-residents.

VOLUNTARY PARTICIPATION IN FOR GREEN BURIAL INTERMENT PROCESS

In an effort to accommodate the varied cultural and religious practices of members of the public, the District will consider allowing voluntary participation in the green interment process, in keeping with our policies and procedures, only under the following conditions:

- Such participation is authorized by the District Manager
- All participants are over the age of 18
- Each and every participant must sign a waiver releasing the District from all responsibility, financial, and other, due to any real or perceived physical or psychological injury derived from such participation or the witnessing thereof by any person present or family member even if not present at said interment.

While the District is committed to accommodation, it reserves the right, at its sole discretion with or without cause, to refuse or rescind an individual or family's request for a green burial or for voluntary participation in such an interment.

WHY CHOOSE GREEN BURIAL?

Green burials are not new. Most burials before the mid-19th century were conducted this way, as are many Jewish and Muslim burials today. Green burials are enjoying a resurgence in popularity, for a number of reasons:

Simplicity. The idea of wrapping the body in a shroud or placing it in a plain, unadorned coffin appeals to those who prefer their burial arrangement to be simple, natural and unpretentious.

Lower cost. Because green burials do not involve embalming, fancy caskets, or concrete vaults, they can be a very cost-effective alternative to conventional burials, lowering the cost by thousands of dollars. If the family supplies their own shroud or coffin, the cost can be further reduced.

Conserving natural resources. Each year US cemeteries bury over 30 million board feet of hardwood and 90,000 tons of steel in caskets, 17,000 tons of steel and copper in vaults, and 1.6 million tons of reinforced concrete in vaults. With green burial, fewer resources are used.

Eliminating hazardous chemicals. For some, forgoing the embalming process is the main attraction, since embalming fluid contains formaldehyde, a respiratory irritant and known carcinogen. In the US about 5.3 million gallons of embalming fluid are used every year, and funeral home workers are exposed to it routinely.

Preserving natural areas. Love of nature and a desire for "eternal rest" in a forever-wild meadow or forest are frequently-cited reasons for choosing green burial. The burial sites restore or preserve a natural landscape populated by native trees, shrubs and wildflowers; the sites offer food and refuge to birds and other wildlife. A green cemetery can be an important component in the acquisition and conservation of native habitats.

Kathleen Jurasky

From: t.deutsch@orccd.com
Sent: Thursday, January 30, 2020 9:08 AM
To: t.deutsch@orccd.com
Subject: Spring CAPC Local Area Meeting - March 18, 2020

CAPC Local Area Representatives and Potential Attendees,

I wanted to let you know that the next CAPC local area meeting will take place on Wednesday, March 18th from 10:00 am to 1:00 pm and will be located at the Laurel Cemetery, located at 42800 Ivy Street, Murrieta, CA 92562. The Laurel Cemetery is managed by the Murrieta Valley Cemetery District. We are working on the program subject matter, but please feel free to let me know if there is a pressing topic that you may want discussed. There will be a part of the program for open questions/answers and district updates.

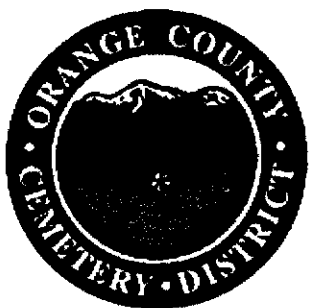
For our first time attendees, the program will be an educational session from 10:00 – 11:45/12:00 pm, followed by a hosted lunch and then an opportunity to stroll the Laurel Cemetery grounds and visit with the maintenance and office staff to learn about all the tools, equipment or software that is used to operate and maintain our cemetery. We will conclude around 1:00 pm.

Please discuss this with your staff and trustees and decide who will be attending and please RSVP to me, via email or phone by MONDAY, MARCH 2, 2020.

We look forward to seeing you and your representative from your district in Murrieta!

Sincerely,

Tim Deutsch
General Manager
Orange County Cemetery District
25751 Trabuco Road
Lake Forest, CA 92630
949.951.9102, ext. 112
www.occemeterydistrict.com



TRANSPARENCY NOTICE

Some or all of the content of this email and its attachments may be subject to disclosure pursuant to the California Public Records Act (Government Code Section 6250, et seq.)

CAPC Local Area Meeting at Murrieta Valley Cemetery District
10:00am, Wednesday, March 18, 2020

6d



2020 Special Districts Legislative Days

Gain the edge on policy changes impacting your agency and exchange ideas with California's top decision-makers at the 2020 Special Districts Legislative Days, an interactive and informative two-day legislative conference in our State's Capitol.

Day One: Advocacy Day • 7:30 a.m. – 6:30 p.m.

Get updated on what's happening in the Capitol, then join together with special district leaders from throughout California to take action on the priority issues facing special districts*.

Day Two: Policy Day • 8:00 – 11:45 a.m.

Gain insights from legal experts and CSDA lobbyists on the newest laws and legal challenges to come out of Sacramento.

*Capitol Office Visits on Day One are scheduled in a manner that maximizes the number of Capitol offices receiving a visit. Attendees may or may not be scheduled for a visit with their personal legislator, pending availability and logistical constraints.

Interested in Exhibiting or Sponsoring this event? [Click here.](#)

Attendee Pricing:

Early Bird Registration on or before April 20, 2020:

\$275 CSDA Member

\$365 Non-member

Regular Registration after April 20, 2020:

\$325 CSDA Member

\$440 Non-member

Hotel Room Reservations:

Room reservations are available at the Sheraton Grand Sacramento Hotel at the CSDA rate of \$199 plus tax, single or double occupancy, by calling (800) 325-3535 or online by clicking [here](#). The room reservation cut-off is April 20, 2020; however, space is limited and may sell out before this date.

Cancellation Policy:

Cancellations must be in writing and received by CSDA no later than May 1, 2020 at 5:00 p.m. All cancellations received by this date will be refunded less a \$75 cancellation fee. There will be no refunds for cancellations made after May 1, 2020. Substitutions are acceptable and must be done in writing no later than May 8, 2020 at 5:00 p.m. Please submit any cancellation notice or substitution requests to meganh@csda.net or fax to 916-520-2465.

When 5/19/2020 - 5/20/2020

Where Sheraton Grand Sacramento Hotel
1230 J Street
Sacramento 95814