

PALM SPRINGS CEMETERY DISTRICT

**AGENDA
REGULAR MEETING
OF THE
BOARD OF TRUSTEES**

Thursday, October 10, 2019 at 2:00 p.m.

Adjourned to Tuesday, October 15, 2019 at 2:00 p.m.

31-705 Da Vall Drive, Cathedral City, California

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact District Manager Kathleen Jurasky by telephone at (760) 328-3316 forty-eight hours prior to the meeting. Such timely notification will enable the District to make reasonable arrangements to ensure accessibility to this meeting. [CFR 35.102-35.104, ADA title 11].

1. CALL TO ORDER

2. ROLL CALL

3. PUBLIC COMMENTS

During this part of the meeting, the public is invited to address the Board of Trustees on any matter **not on the Agenda** or any item on the **Consent Agenda** by stepping to the lectern and giving his or her name and city of residence for the record. Unless additional time is authorized by the Board of Trustees, remarks on Agenda items shall be limited to 3 minutes. **If you wish to speak on an agenda item, please wait to be recognized by the Presiding Officer when that Agenda item is opened for public comments.**

4. CONFIRMATION OF AGENDA

During this part of the meeting, the Board of Trustees may announce any items being pulled from the Agenda or continued to another date.

Items not appearing on the Agenda may be added to the Agenda as "Urgency items" provided two-thirds of the Trustees present determine there is a need to take immediate action on the item and the need to take immediate action came to the attention of the Board of Trustees after the posting of the Agenda.

5. CONSENT CALENDAR

All matters listed on the Consent Calendar are considered to be routine in nature and will be enacted by one roll call vote. There will be no separate discussion of these items unless a Trustee or member of the public requests that a specific item be removed from the Consent Calendar for separate discussion and/or action.

a. Approval of September 12, 2019 Regular Meeting Minutes.

b. Approval of September Expenditures

General Fund		\$ 92,687.85
Sep Reimburse Voucher 1646	\$ 44,354.54	
Sep Reimburse Voucher 1647	\$ 23,355.76	
Sep Reimburse Voucher 1649	\$ 24,977.55	
Accumulative Capital Outlay		\$ 19,316.50
Sep Reimburse Voucher 1648	\$ 19,316.50	
Pet Memorial Park Cemetery		\$.00

Total September 30, 2019 Expenditures Checks & Visa/Debit Card		
22712-22759 & Direct Deposits (Payroll)	\$ 112,004.35	

c. Financial Reports as of September 30, 2019 (F-1 thru F-5A)

d. Proposition 1 Grant Agreement Between the State of California (Coachella Valley Mountains Conservancy and Palm Springs Cemetery District - Signatures

6. ADMINISTRATIVE CALENDAR

- a. District Investment General Overview & Update – Neal Wilson, Wealth Consulting Group
- b. Review for Discussion and Possible Approval – Security Cameras Proposal from Desert Alarm
- c. Discussion and Possible Approval Families Request to Re-Paint Letters on Niche Shutter
- d. Review for Discussion and Approval Ethics Training Date, Time and Location
- e. East 40 Acres Lease Agreement - Update

7. LEGISLATIVE CALENDAR

- a. Resolution 11-2019, Transfer Interment Rights & Costs from PN to ACO & GF
- b. Resolution 12-2019, 2019-2020 Budget Allocation Transfer

8. TRUSTEE SIGNATURES

9. BOARD DEVELOPMENT

- a. Special District Board Member Handbook (CSDA)

10. PUBLIC HEARING CALENDAR – None

11. COMMITTEES

12. REPORTS

- a. Trustees
- b. District Manager
 - 1. Los Compadres Annual Deep Pit Barbeque, 5pm-9pm Saturday, November 2, 2019 – Gay Lea

13. FUTURE AGENDA ITEMS

- a. Discussion in 2020/2021 – Possible Cap on PSCD Monthly Employer Contribution for Employee Health Insurance Premiums
- b. Postcard Survey Mailing to the Community to Determine Pre-Planning Needs
- c. Marketing/Advertising
- d. Review for Discussion and Possible Approval the Concept of Public Restrooms - Veterans Chapel
- e. PSCD Master Plan – Desert Memorial Park

14. CLOSED SESSION - READING OF THE SAFE HARBOR LANGUAGE– None

15. CLOSED SESSION ANNOUNCEMENT

16. OPEN SESSION

17. ADJOURNMENT

THIS NOTICE OF AGENDA IS HEREBY CERTIFIED TO HAVE BEEN POSTED AT OR BEFORE 2:00 P.M., FRIDAY, OCTOBER 10, 2019

Kathleen Jurasky, District Manager

**PALM SPRINGS CEMETERY DISTRICT
MINUTES
REGULAR BOARD OF TRUSTEE MEETING**

DATE: September 12, 2019

TIME: 2:00 P.M.

PLACE: 31-705 Da Vall Drive, Cathedral City, California 92234

1. **CALL TO ORDER** The meeting was called to order by Chairperson Pye at 2:02 P.M.

2. **ROLL CALL**

Present: Jan M. Pye, Chairperson
William G. Kleindienst, Vice Chairperson
Bary A. Freet, Member, Secretary
Lynn T. Mallotto, Treasurer
Tim M. Radigan-Brophy, Member

Also, Present: Kathleen Jurasky, District Manager

3. **PUBLIC COMMENTS** – None

4. **CONFIRMATION OF AGENDA** Motion was made by Trustee Kleindienst, seconded by Trustee Mallotto to approve the Agenda as presented. Motion carried; vote 5-0 Freet, Kleindienst, Mallotto, Pye and Radigan-Brophy.

Trustee Kleindienst inquired about the expense for an Apple Watch listed on the cash disbursement journal. District Manager Jurasky reported that her current iPhone is outdated, and rather than upgrading to the newer version she opted to get the Apple Watch which cost a great deal less.

5. **CONSENT CALENDAR** Following a discussion motion was made by Trustee Freet, seconded by Trustee Kleindienst to approve the Consent Calendar as presented. Motion carried; roll call 5-0 Freet, Kleindienst, Mallotto, Pye and Radigan-Brophy.

6. **ADMINISTRATIVE CALENDAR** a. **Phone Set-up for Trustee E-mail Accounts – Erich Fischer, Desert Tech** District Manager Jurasky introduced Erich Fischer and all the Trustees introduced themselves. Mr. Fischer completed the phone set-up of PSCD Trustee e-mail accounts on their devices.

b. **Discussion for Approval to Change the Date of the October 10, 2019 Board Meeting – Conflicts with CAPC Education Seminar and Area Meeting.** Following a discussion motion was made by Trustee Radigan-Brophy, seconded by Trustee Kleindienst to move the meeting to Tuesday, October 15, 2019 at 2:00pm. Motion carried; roll call 5-0 Freet, Kleindienst, Mallotto, Pye and Radigan-Brophy.

c. **Wreaths Across America - DMP** District Manager Jurasky reported that she met with Noma Bruton and Peg Ellington who belong to Daughters of the American Revolution Cahuilla Chapter to discuss their desire to bring this program to Desert Memoria Park. They want to place wreaths on 500 of the oldest veteran graves at the ceremony to be held 12:00pm, Saturday, December 14, 2019. DAR will be responsible for the placement and removal/disposal of all wreaths.

Following a discussion motion was made by Trustee Radigan-Brophy, seconded by Trustee Freet to approve the Wreaths Across America ceremony being held at DMP, and allowing the wreath to remain until December 31, 2019. District Manager was directed to work with attorney Quintanilla on a policy Wreaths Across America. Motion carried; vote 5-0 Freet, Kleindienst, Mallotto, Pye and Radigan-Brophy.

d. CAPC Local Area Meeting – El Toro Memorial Park, Orange County Cemetery District District Manager Jurasky gave a brief overview of why CAPC local area meetings were formed. She stated the meeting will be held 10:00am, Thursday, September 19, 2019, and usually concludes at 1:00pm.

e. East 40 Acres Lease Agreement No action taken

7. LEGISLATIVE CALENDAR **a. Resolution 9-2019, Approving Grant Agreement Between Coachella Valley Mountains Conservancy and Palm Springs Cemetery District** Following a discussion motion was made by Trustee Kleindienst, seconded by Trustee Mallotto to approve Resolution 9-2019, Approving Grant Agreement Between Coachella Valley Mountains Conservancy and Palm Springs Cemetery District. Motion carried, roll call 5-0. Freet, Kleindienst, Mallotto, Pye and Radigan-Brophy.

b. Adopted Employee Handbook Policy Resolutions Recap Only - No Action Required There was a discussion regarding the adopted policies and attorney Steve Quintanilla's involvement in writing them. No action taken

c. Resolution 10-2019, Adopting Miscellaneous Policies for the Employee Handbook Following a discussion motion was made by Trustee Freet, seconded by Trustee Kleindienst to approve Resolution 10-2019, Adopting Miscellaneous Policies for the Employee Handbook. Motion carried, vote 5-0. Freet, Kleindienst, Mallotto, Pye and Radigan-Brophy.

8. TRUSTEE SIGNATURES AND ATTORNEY Trustees signatures were completed.

9. BOARD DEVELOPMENT – None

10. PUBLIC HEARING CALENDAR – None

11. COMMITTEE REPORTS – None

12. REPORTS **a. Trustee Report** Trustee Mallotto stated that Neal Wilson the District's investment advisor had contacted her to update her on the status of the investment accounts. She reported that the combined accounts had an increase of \$51,000.00 at August 31, 2019. She further stated there was a year-to-date combined accounts funds increase of 3 ½%, which is \$280,000.00 net of all fees and expenses.

Trustee Mallotto said there is \$350,000.00 at the end of this year that needs to be reinvested, and Mr. Wilson will be selecting options such as Treasury CD's and short-term securities with the best rate of returns to invest in.

Trustee Radigan-Brophy stated that Mr. Wilson had contacted him as well with the same report, and they also discussed corporate bonds that were insured. He said that Mr. Wilson will be reporting on the outcome of his research of corporate bonds at the October 2019 board meeting.

Trustee Pye reported that she had spoken with District Manager Jurasky regarding the timing of her evaluation. District Manager Jurasky stated that she felt it should be completed after there are measurable results on the Strategic Barometer. She said there will be Strategic Barometer results for the October 2019 board meeting.

b. District Manager Report District Manager Jurasky reminded the Board that the annual Dia de los Muertos event will be 11:00am-3:00pm, Saturday, November 2, 2019.

13. **FUTURE AGENDA ITEMS** a. **Discussion in 2020/2021 Possible Cap on PSCD Monthly Employer Contribution for Employee Health Insurance Premiums** No action taken

b. **Postcard Survey Mailing to the Community to Determine Pre-Planning Needs** No action taken

c. **Marketing** No action taken

d. **Review for Discussion and Possible Approval the Concept of Public Restrooms – Veteran Chapel**
No action taken

14. **CLOSED SESSION - READING OF THE SAFE HARBOR LANGUAGE** –

15. **CLOSED SESSION ANNOUNCEMENT**–

16. **OPEN SESSION** – None

17. **ADJOURNMENT** Meeting was adjourned by Trustee Pye at 2:38 P.M. The next regular board meeting is adjourned to 2:00 P.M., Tuesday, October 15, 2019.

DATE: _____

Bary A. Freet, Secretary

PALM SPRINGS CEMETERY DIST
Cash Disbursements Journal
For the Period From Sep 1, 2019 to Sep 30, 2019

Date	Check #	Line Description	Debit Amount	Credit Amount
9/3/19	22712	SEP 2019 PSCD EMPLOYEE DENTAL INSURANCE EX STANDARD INSURANCE COMPANY RB	445.84	445.84
9/3/19	22713	SEP 2019 PSCD EMPLOYEE LIFE INSURANCE EXPEN STANDARD INSURANCE COMPANY RQ	64.50	64.50
9/3/19	22714	K JURASKY EXTRA HEALTH INSURANCE FOR PAY COLONIAL LIFE	305.67	305.67
9/3/19	22715	TRASH SERVICE FOR SEP BURRTEC WASTE & RECYCLING SVCS	390.47	390.47
9/3/19	22716	INVOICE 1908-012 - WELL MAINTENANCE FOR AUG SOUTH WEST PUMP & DRILLING, INC	150.00	150.00
9/4/19	22717	INVOICE 58823 - (1) WHEELS FOR CANOPY INVOICE 58957 - (1) WHEELS FOR CANOPY ASCO PACIFIC, INC.	357.44 357.24	714.68
9/4/19	22718	INVOICE P30305 - BATTERIES & HOSE FOR BACKH POWERPLAN OIB (RDO EQUIPMENT)	502.59	502.59
9/4/19	22719	INVOICE IN040253 - (3) #5 VAULTS, (6) #5 LINERS WHITED CEMETERY SERVICE	1,595.00	1,595.00
9/4/19	22720	INVOICE 8170223 - CONTACT VOLT DETECTOR EWING IRRIGATION PRODUCTS, INC	30.41	30.41
9/4/19	22721	INVOICE 67021 - WORKER COMPENSATION SPECIAL DISTRICT RISK MANAGEMENT AUTH	499.19	499.19
9/4/19	22722	DISTRICT MANAGER CELL PHONE FOR PERIOD EN AT & T MOBILITY	212.90	212.90
9/4/19	22723	INVOICE 5516 - LANDSCAPE MAINTENANCE SERVI LESS (1) TRION FLUSH VASE DAMAGED BY MOWER KIRKPATRICK LANDSCAPING SERVICES	19,642.31	19,642.31
9/4/19	22724	JANITORIAL SERVICES FOR AUGUST 2019 LESS COST TO REPAIR LOCK IN WOMEN'S RESTRO JAMILETH MOYA	330.00	330.00
9/4/19	22725	INVOICE INV000000284411 - OFFICE SECURITY CAM INVOICE INV000000284426 - WELL#2 SECURITY CAM ONE RING NETWORKS	138.00 138.00	276.00
9/5/19	22726	INVOICE 2531.002-03 - RAMON RD LANDSCAPE - 90% MSA CONSULTING, INC	2,700.00	2,700.00
9/10/19	22727	INVOICE 469 - 2019 AUDIT FEES DENNIS COOPER ASSOCIATES	6,750.00	6,750.00
9/10/19	22728	YELLOW PAGE ADVERTISING DEX YP	182.30	182.30
9/10/19	22729	WMC USAGE DESERT WATER AGENCY	905.84	905.84

PALM SPRINGS CEMETERY DIST
Cash Disbursements Journal
For the Period From Sep 1, 2019 to Sep 30, 2019

Date	Check #	Line Description	Debit Amount	Credit Amount
9/10/19	22730	INVOICE 1909133 - SECURITY PATROL FOR 09-01 TH MAXWELL SECURITY SERVICES, INC	725.00	725.00
9/11/19	22731	SEP 2019 PSCD EMPLOYEE VISION INSURANCE EXP METLIFE GROUP BENEFITS	63.41	63.41
9/11/19	22732	ACCOUNT 332245-850914 - WELL#4 REPLENISHMEN COACHELLA VALLEY WATER DIST	3,293.02	3,293.02
9/12/19	22733	INVOICE IN040347 - (1) #6 VAULT (2) #5 VAULTS, (6) # WHITED CEMETERY SERVICE	1,647.00	1,647.00
9/18/19	22734	INVOICE 1909-006 - MAINTENANCE ON WELL #4 FO SOUTH WEST PUMP & DRILLING, INC	150.00	150.00
9/18/19	22735	INVOICE 7335002 - PEST CONTROL FOR AUGUST 201 WESTERN EXTERMINATOR	82.50	82.50
9/18/19	22736	OFFICE PHONE SERVICE FOR PERIOD ENDING 10/0 FRONTIER COMMUNICATIONS	280.24	280.24
9/18/19	22737	JANITORIAL SERVICES FOR SEPTEMBER 2019 JAMILETH MOYA	175.00	175.00
9/19/19	22738	INVOICE 4009991 - COURIER SERVICE 9/5/2019 & 9/13 GOLDEN STATE OVERNIGHT	32.20	32.20
9/19/19	22739	ACCOUNT 559833-884768 - ADMIN BUILDING ACCOUNT 180819-512108 - BUSINESS ACCOUNT 559831-884770 - FIRE PROTECTION COACHELLA VALLEY WATER DIST	24.20 17.68 86.99	128.87
9/24/19	22740	INVOICE 59086 - (12) TRION GRAY VASES ASCO PACIFIC, INC.	410.20	410.20
9/24/19	22741	INVOICE 3018-337130 - SHOP SUPPLIES O'REILLY AUTOMOTIVE, INC	10.85	10.85
9/24/19	22742	INVOICE 2030181379 - GOLF CART TIRE PARKHOUSE TIRE, INC.	87.50	87.50
9/24/19	22743	INVOICE 0910032777377 - BOTTLED WATER & OTHE READY REFRESH BY NESTLE	55.27	55.27
9/24/19	22744	INVOICE 027916 - MONTHLY SERVICE FOR AMERIC ELOY'S POOL SERVICE & REPAIRS	50.00	50.00
9/24/19	22745	INVOICE 8310774 - IRRIGATION SYSTEM REPAIR SU EWING IRRIGATION PRODUCTS, INC	294.53	294.53
9/24/19	22746	INVOICE IT0000003340 - DATA VPN INVOICE IT0000003346 - PS FINANCIALS RIVERSIDE COUNTY INFORMATION TECHNOLOGY	4.55 99.52	104.07
9/24/19	22747	INVOICE 600954 - IRRIGATION SYSTEM REPAIR SUP HIGH TECH IRRIGATION, INC	113.42	113.42

PALM SPRINGS CEMETERY DIST
Cash Disbursements Journal
For the Period From Sep 1, 2019 to Sep 30, 2019

Date	Check #	Line Description	Debit Amount	Credit Amount
9/24/19	22748	INVOICE 1155-1 - MASONRY REPAIR TO RAMON RO JOHN BARAJAS	5,223.00	5,223.00
9/24/19	22749	INVOICE 2531.001-04 - SECTION B-39 - B-44 LANDSCA INVOICE 2531.002-04 - RAMON & DA VALL LANDSCA MSA CONSULTING, INC	11,093.50 300.00	11,393.50
9/24/19	22750	OCT 2019 PSCD EMPLOYEE VISION INSURANCE EX METLIFE GROUP BENEFITS	63.41	63.41
9/30/19	22751	INVOICE IN591961 - WATER COOLER FOR PERIOD E INVOICE IN600908 - COPIER MAINTENANCE FOR PE AIS	32.63 66.87	99.50
9/30/19	22752	**VOID**VOID**VOID**		
9/30/19	22753	INVOICE 600956 - GRASS SEED HIGH TECH IRRIGATION, INC	7,492.88	7,492.88
9/30/19	22754	GROUND SUPERVISOR & OFFICE CELL PHONES FO SPRINT	125.30	125.30
9/30/19	22755	SEP 2019 PSCD EMPLOYEE RETIREMENT EXPENSE - SEP 2019 EMPLOYEE 403B PAYABLE - K JURASKY OPPENHEIMER FUNDS SERVICES	597.49 1,846.16	2,443.65
9/30/19	22756	SEP 2019 PSCD EMPLOYEE RETIREMENT EXPENSE - FRANKLIN - TEMPLETON	212.06	212.06
9/30/19	22757	SEP 2019 PSCD EMPLOYEE RETIREMENT EXPENSE - FRANKLIN - TEMPLETON	218.18	218.18
9/30/19	22758	SEP 2019 PSCD EMPLOYEE RETIREMENT EXPENSE - FRANKLIN - TEMPLETON	284.04	284.04
9/30/19	22759	SEP 2019 PSCD EMPLOYEE RETIREMENT EXPENSE - FRANKLIN - TEMPLETON	226.24	226.24
9/9/19	DEBIT	SEP 2019 PSCD EMPLOYEE HEALTH INSURANCE EX SEP 2019 PSCD RETIREE HEALTH INSURANCE EXPE SEP 2019 EMPLOYEE PORTION OF HEALTH INSURA CALPERS	5,276.45 1,184.49 593.56	7,054.50
9/27/19	DEBIT	ACCOUNT 3-001-6901-55 - WELL #2 FOR PERIOD END ACCOUNT 3-003-6360-97 - WMC FOR PERIOD ENDIN ACCOUNT 3-011-5009-75 - DAVALL GATE FOR PERIO ACCOUNT 3-040-5197-97 - ADMIN BUILDING FOR PE ACCOUNT 3-016-9582-84 - WELL #4 FOR PERIOD END ACCOUNT 3-016-9582-84 - WELL #4 FORE PERIOD EN SO CAL EDISON	331.08 10.73 27.35 1,363.39 3,490.88 3,450.14	8,673.57
9/30/19	DEBIT BF	ENTERPRISE - CSDA ANNUAL CONFERENCE IN ANA COMPANY DEBIT CARD	201.50	201.50
9/30/19	DEBIT BF	MARRIOTT - CSDA ANNUAL CONFERENCE 9/25-9/28/	474.64	

PALM SPRINGS CEMETERY DIST
Cash Disbursements Journal
For the Period From Sep 1, 2019 to Sep 30, 2019

Date	Check #	Line Description	Debit Amount	Credit Amount
		COMPANY DEBIT CARD		474.64
9/30/19	DEBIT BF	BB DINER - CSDA ANNUAL CONFERENCE 9/25-9/28/1 COMPANY DEBIT CARD	16.14	16.14
9/30/19	DEBIT BF	MORTON'S - CSDA ANNUAL CONFERENCE 9/25-9/28/ COMPANY DEBIT CARD	60.34	60.34
9/27/19	DEBIT BF	COSTCO GAS - CSDA ANNUAL CONFERENCE 9/25-9/2 COMPANY DEBIT CARD	15.90	15.90
9/30/19	DEBIT JP	MARRIOTT - CSDA ANNUAL CONFERENCE 9/25-9/28- COMPANY DEBIT CARD	573.63	573.63
9/30/19	DEBIT JP	MARRIOTT - CSDA ANNUAL CONFERENCE 9/25-9/28/ COMPANY DEBIT CARD	31.00	31.00
9/1/19	DEBIT JR	USPS - POSTAGE STAMPS COMPANY DEBIT CARD	110.00	110.00
9/17/19	DEBIT JR	EL RANCHITO - EMPLOYEE SAFETY MEETING LUN COMPANY DEBIT CARD	84.34	84.34
9/23/19	DEBIT JR	USPS - CERTIFIED LETTER TO GARCIA/MOYA COMPANY DEBIT CARD	6.85	6.85
9/3/19	DEBIT KJ	AFP LUNCHEON 9/20/2019 COMPANY DEBIT CARD	45.00	45.00
9/7/19	DEBIT KJ	ICLOUD: 200 GB STORAGE PLAN COMPANY DEBIT CARD	2.99	2.99
9/20/19	DEBIT KJ	STAPLES - PRINTER INK, PAPER AND OTHER SUPPL COMPANY DEBIT CARD	191.41	191.41
9/23/19	DEBIT KJ	CVS - CANDIES FOR BOT BOARD MEETINGS COMPANY DEBIT CARD	28.98	28.98
9/24/19	DEBIT KJ	ROTARY CLUB - BUSINESS NETWORK MIXER 10/23/ COMPANY DEBIT CARD	14.36	14.36
9/28/19	DEBIT KJ	ENTERPRISE - CSDA ANNUAL CONFERENCE IN ANA COMPANY DEBIT CARD	219.37	219.37
9/28/19	DEBIT KJ	EXXON MOBIL - CSDA ANNUAL CONFERENCE IN A COMPANY DEBIT CARD	10.00	10.00
9/28/19	DEBIT KJ	EXXON MOBIL - CSDA ANNUAL CONFERENCE IN A COMPANY DEBIT CARD	10.76	10.76
9/28/19	DEBIT KJ	MARRIOTT - CSDA ANNUAL CONFERENCE IN ANAH COMPANY DEBIT CARD	433.36	433.36
9/28/19	DEBIT KJ	MARRIOTT - CSDA ANNUAL CONFERENCE 9/25-9/28/ COMPANY DEBIT CARD	93.00	93.00
9/30/19	DEBIT KJ	MARRIOTT - CSDA ANNUAL CONFERENCE 9/25-9/28/	10.00	

PALM SPRINGS CEMETERY DIST
Cash Disbursements Journal
For the Period From Sep 1, 2019 to Sep 30, 2019

Date	Check #	Line Description	Debit Amount	Credit Amount
		COMPANY DEBIT CARD		10.00
9/3/19	DEBIT KJ	MARRIOTT - CSDA ANNUAL CONFERENCE 9/25-9/28/ COMPANY DEBIT CARD	211.68	211.68
9/19/19	DEBIT KJ	PALM SPRINGS CHAMBER BUSINESS EXPO - 10/15/2 COMPANY DEBIT CARD	50.00	50.00
9/30/19	DEBIT KJ	MARRIOTT - CSDA ANNUAL CONFERENCE 9/25-9/28/ COMPANY DEBIT CARD	10.00	10.00
9/13/19	EDD_TAX	SIT P/R 08/29/2019 TO 09/11/2019 PAID 09/13/2019 SDI P/R 08/29/2019 TO 09/11/2019 PAID 09/13/2019 EMPLOYMENT DEVELOPMENT DEPT	234.33 107.22	341.55
9/27/19	EDD_TAX	SIT P/R 09/12/2019 TO 09/25/2019 PAID 09/27/2019 SDI P/R 09/12/2019 TO 09/25/2019 PAID 09/27/2019 EMPLOYMENT DEVELOPMENT DEPT	232.81 119.91	352.72
9/27/19	EDD_TAX	SUI P/R 09/12/2019 TO 09/25/2019 PAID 09/27/2019 EMPLOYMENT DEVELOPMENT DEPT	55.67	55.67
9/13/19	EXPRESS_	FIT P/R 08/29/2019 TO 09/11/2019 PAID 09/13/2019 SOCIAL SECURITY P/R 08/29/2019 TO 09/11/2019 PAID MEDICARE P/R 08/29/2019 TO 09/11/2019 PAID 09/13/2 BANK OF AMERICA	859.61 1,329.57 310.95	2,500.13
9/27/19	EXPRESS_	FIT P/R 09/12/2019 TO 09/25/2019 PAID 09/27/2019 SOCIAL SECURITY P/R 09/12/2019 TO 09/25/2019 PAID MEDICARE P/R 09/12/2019 TO 09/25/2019 PAID 09/27/2 BANK OF AMERICA	851.29 1,486.64 347.66	2,685.59
9/13/19	FEES	P/R 08/29/2019 TO 09/11/2019 PAID 09/13/2019 CBIZ PAYROLL	74.43	74.43
9/27/19	FEES	P/R 09/12/2019 TO 09/25/2019 PAID 09/27/2019 CBIZ PAYROLL	95.09	95.09
	Total		95,921.04	95,921.04

PALM SPRINGS CEMETERY DISTRICT
Payroll Disbursement Journal-General Fund
For the Period From September 1, 2019 to September 30, 2019

Date	Reference	Employee	Amount
9/13/2019	4663	KATHLEEN JURASKY	2,314.36
9/13/2019	4664	JUAN F. REYNA	1,638.96
9/13/2019	4665	STEPHANIE C. LOZANO	1,242.09
9/13/2019	4666	SCOTT W. VICKREY	1,283.99
9/13/2019	4667	EDGAR F. ARCHILA	1,275.68
9/27/2019	4673	KATHLEEN JURASKY	2,314.34
9/27/2019	4674	KATHLEEN JURASKY	400.00
9/27/2019	4675	JUAN F. REYNA	1,045.40
9/27/2019	4676	STEPHANIE C. LOZANO	1,242.09
9/27/2019	4677	SCOTT W. VICKREY	1,283.99
9/27/2019	4678	EDGAR F. ARCHILA	1,222.15
9/27/2019	4679	BARY A. FREET	164.05
9/27/2019	4680	WILLIAM G. KLEINDIENST	164.05
9/27/2019	4681	LYNN T. MALLOTTO	164.05
9/27/2019	4682	JAN M. PYE	164.06
9/27/2019	4683	TIM RADIGAN-BROPHY	164.05
9/1/19 thru 9/30/19			16,083.31

GENERAL FUND, INVESTMENTS & ACO DISBURSEMENT RECAP
September 2019

September Cash Disbursement Journal	95,921.04
September Payroll Disbursement Journal	16,083.31
TOTAL PSCD DISBURSEMENTS	<u>112,004.35</u>
TOTAL GENERAL FUND EXPENDITURES	<u>92,687.85</u>
September Payment Voucher # 1646	44,354.54
September Payment Voucher # 1647	23,355.76
September Payment Voucher # 1649	24,977.55
Total Payment Vouchers	<u>92,687.85</u>
TOTAL ACO EXPENDITURES	<u>19,316.50</u>
September ACO Payment Voucher # 1648	
MCA - Ramon Road Landscape Design	2,700.00
Barajas - Masonry repair to Ramon Wall	5,223.00
MCA - Section B-39 to B-44 Redesign	11,093.50
MCA - Ramon Road Landscape Design	300.00
	<u>19,316.50</u>
PET CEMETERY DRAWDOWNS	<u>0.00</u>
Loan Amount:	25,000.00
Current Balance Remaining:	15,000.00
TOTAL September 2019 DISBURSEMENTS	<u>112,004.35</u>

**PALM SPRINGS CEMETERY DISTRICT
SITE SALES & INTERMENTS
September 2019**

SALES

	Prior Months		Sep-19		FY 2019/2020 YTD Totals		FY 2018/2019 YTD Totals	
	DMP	WMC	DMP	WMC	DMP	WMC	DMP	WMC
Adult, C	13	0	10	0	23	0	17	0
Adult, A&B	4	0	0	0	4	0	24	0
Premium	12	0	9	0	21	0	18	0
Child	1	0	0	0	1	0	0	0
Cremation	2	0	3	0	5	0	7	0
Niche	0	0	0	0	0	0	9	0
TOTALS	32	0	22	0	54	0	75	0

LOT REPURCHASES

	Prior Months		Sep-19		FY 2019/2020 YTD Totals		FY 2018/2019 YTD Totals	
	DMP	WMC	DMP	WMC	DMP	WMC	DMP	WMC
Adult	3	0	0	0	3	0	0	0
Cremation	0	0	0	0	0	0	0	0
Niche	2	0	0	0	2	0	0	0
TOTALS	5	0	0	0	5	0	0	0

TOTAL INTERMENTS

	Prior Months		Sep-19		FY 2019/2020 YTD Totals		FY 2018/2019 YTD Totals	
	DMP	WMC	DMP	WMC	DMP	WMC	DMP	WMC
Adult	27	0	17	0	44	0	41	1
Child	2	0	0	0	2	0	0	0
Cremation	7	1	2	0	9	1	10	1
Niche	2	0	0	0	2	0	7	0
TOTALS	38	1	19	0	57	1	58	2

SATURDAY INTERMENTS

	Prior Months		Sep-19		FY 2019/2020 YTD Totals		FY 2018/2019 YTD Totals	
	DMP	WMC	DMP	WMC	DMP	WMC	DMP	WMC
Adult	3	0	2	0	5	0	4	0
Child	0	0	0	0	0	0	0	0
Cremation	2	0	0	0	2	0	1	0
Niche	0	0	0	0	0	0	0	0
TOTALS	5	0	2	0	7	0	5	0

SUNDAY INTERMENTS

	Prior Months		Sep-19		FY 2019/2020 YTD Totals		FY 2018/2019 YTD Totals	
	DMP	WMC	DMP	WMC	DMP	WMC	DMP	WMC
Adult	1	0	0	0	1	0	1	0
Child	0	0	0	0	0	0	0	0
Cremation	0	0	0	0	0	0	1	0
Niche	0	0	0	0	0	0	0	0
TOTALS	1	0	0	0	1	0	2	0

**PALM SPRINGS CEMETERY DIST
INCOME STATEMENT - GENERAL FUND
FOR THE THREE MONTHS ENDING SEPTEMBER 30, 2019**

	PTD ACTUAL	PTD PRIOR YEAR	VARIANCE	YTD ACTUAL	YTD PRIOR YEAR	VARIANCE
REVENUE						
OPEN AND CLOSE	22,275.00	14,765.00	7,510.00	57,510.00	54,965.00	2,545.00
MISC SPECIAL SET-UP	225.00	0.00	225.00	1,000.00	675.00	325.00
INTEREST RECEIVED	1.59	6.08	(4.49)	6.80	13.95	(7.15)
LAND LEASE	5,656.99	5,492.23	164.76	16,970.97	16,476.69	494.28
CREDIT CARD CONVEN FEE	697.67	362.28	335.39	1,323.12	1,435.24	(112.12)
SAT INTERMENT SURCHARGE	2,700.00	1,500.00	1,200.00	6,600.00	3,900.00	2,700.00
SUN INTERMENT SURCHARGE	0.00	800.00	(800.00)	1,100.00	800.00	300.00
WITNESS GRAVE CLOSING	750.00	750.00	0.00	2,700.00	1,600.00	1,100.00
TAX COLLECTIONS	0.00	6,195.88	(6,195.88)	0.00	6,195.88	(6,195.88)
VAULTS	615.00	205.00	410.00	3,165.00	1,805.00	1,360.00
CREMATION VAULTS	270.00	450.00	(180.00)	900.00	900.00	0.00
LINERS	2,080.00	1,120.00	960.00	4,130.00	4,060.00	70.00
GRAVE VASES	1,031.75	568.50	463.25	2,018.50	1,990.30	28.20
MEMORIAL WALL INCOME	0.00	0.00	0.00	300.00	0.00	300.00
ENR SURCHARGE	2,470.00	4,280.00	(1,810.00)	7,980.00	10,870.00	(2,890.00)
LOT TRANSFERS	0.00	100.00	(100.00)	400.00	300.00	100.00
COUNTY INTEREST INCOME	332.84	238.98	93.86	332.84	238.98	93.86
HANDLING FEE	7,265.00	4,275.00	2,990.00	19,155.00	16,980.00	2,175.00
PRENEED CONTRACT SERVICE CHG	800.00	500.00	300.00	1,700.00	1,800.00	(100.00)
VASE/HDSSTN SET & CLEAN	3,425.00	3,240.00	185.00	11,915.00	10,890.00	1,025.00
TOTAL REVENUE	50,595.84	44,848.95	5,746.89	139,207.23	135,896.04	3,311.19
EXPENSES						
REGULAR SALARIES	21,971.44	21,061.40	910.04	77,084.42	73,908.47	3,175.95
BOT MEETING COMPENSATION	897.95	538.77	359.18	1,795.90	1,975.49	(179.59)
BOT CONFERENCES	0.00	0.00	0.00	2,061.00	1,725.00	336.00
BOT TRAVEL & EXPENSES	1,373.15	0.00	1,373.15	1,584.83	0.00	1,584.83
RETIREMENT/PENSION	1,538.01	2,225.88	(687.87)	5,395.92	3,699.30	1,696.62
FICA	1,408.10	1,329.40	78.70	4,856.27	4,670.48	185.79
MEDICARE	329.31	310.91	18.40	1,135.73	1,092.29	43.44
EMPLOYEE GROUP INSURANCE	5,913.61	5,339.20	574.41	17,611.19	16,024.50	1,586.69
RETIREE GROUP INSURANCE	1,184.49	1,146.90	37.59	3,553.47	3,440.70	112.77
UNEMPLOYMENT INSURANCE	55.67	33.40	22.27	111.34	122.48	(11.14)
WORKERS COMP INSURANCE	583.61	586.29	(2.68)	1,650.99	1,523.25	127.74
ELECTRICITY	8,673.57	2,252.47	6,421.10	14,978.15	13,403.30	1,574.85
TELEPHONE	618.44	1,086.02	(467.58)	2,064.59	2,197.85	(133.26)
WATER	4,327.73	4,807.15	(479.42)	11,042.27	13,767.02	(2,724.75)
COMMUNITY OUTREACH	109.36	0.00	109.36	159.36	192.13	(32.77)
VISA-MASTER CHG FEES	1,068.97	815.39	253.58	2,403.42	2,860.84	(457.42)
COUNTY SERVICE CHARGE	104.07	0.00	104.07	305.99	179.92	126.07
EDUCATION	0.00	0.00	0.00	0.00	254.99	(254.99)
GENERAL INSURANCE	1,632.63	1,494.09	138.54	4,897.89	4,482.27	415.62
LOT REPURCHASE	0.00	290.00	(290.00)	2,490.00	290.00	2,200.00
OFFICE EXPENSE	890.08	1,431.61	(541.53)	3,664.77	6,256.45	(2,591.68)
TRAVEL & CONVENTION	998.17	759.35	238.82	2,127.85	1,359.35	768.50
MTG EXP & SUPPLIES	28.98	18.00	10.98	28.98	18.00	10.98
AUDIT	6,750.00	0.00	6,750.00	6,750.00	0.00	6,750.00
ADVERTISING/PUBLICITY	182.30	180.40	1.90	546.90	676.20	(129.30)
MEMBERSHIP & DUES	0.00	0.00	0.00	679.38	913.36	(233.98)
AUTO TRUCK EXPENSE	0.00	66.21	(66.21)	0.00	1,059.64	(1,059.64)
LARGE EQUIPMENT REPAIRS	502.59	0.00	502.59	853.61	0.00	853.61
IRRIGATION SYSTEM REPAIRS	407.95	197.17	210.78	1,136.76	537.83	598.93
FERTILIZER AND SEED	7,492.88	0.00	7,492.88	7,492.88	0.00	7,492.88
GASOLINE, OIL, TIRES	802.18	0.00	802.18	915.55	0.00	915.55
PLANT & BUILDING	1,327.97	2,165.37	(837.40)	4,511.79	5,938.04	(1,426.25)
TOOLS & SUPPLIES	41.26	0.00	41.26	41.26	80.48	(39.22)
GRAVE LINERS & VAULTS	3,242.00	1,218.00	2,024.00	7,511.00	6,209.37	1,301.63
GRAVE VASES	410.20	1,055.81	(645.61)	1,517.78	1,055.81	461.97
CONTRACT TREE/GARDEN MAINTNCE	19,642.31	19,748.00	(105.69)	39,390.31	39,496.00	(105.69)
CONTRACT BURIALS	0.00	1,044.00	(1,044.00)	1,218.00	1,044.00	174.00
SECURITY CAMERA EXPENSE	138.00	0.00	138.00	414.00	276.00	138.00
DMP GROUNDS SECURITY	725.00	725.00	0.00	2,175.00	2,175.00	0.00
TOTAL EXPENSES	(95,371.98)	(71,926.19)	(23,445.79)	(236,158.55)	(212,905.81)	(23,252.74)
NET CHANGE FROM OPERATIONS	(44,776.14)	(27,077.24)	(17,698.90)	(96,951.32)	(77,009.77)	(19,941.55)
OTHER REVENUE & EXPENSE						
TOTAL OTHER REVENUE & EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00
NET CHANGE	(44,776.14)	(27,077.24)	(17,698.90)	(96,951.32)	(77,009.77)	(19,941.55)

PALM SPRINGS CEMETERY DIST
ANNUAL BUDGET INCOME STATEMENT - GENERAL FUND
FOR THE THREE MONTHS ENDING SEPTEMBER 30, 2019

	PTD ACTUAL	PTD BUDGET	VARIANCE	YTD ACTUAL	ANNUAL BUDGET	VARIANCE
REVENUE						
OPEN AND CLOSE	22,275.00	25,554.00	(3,279.00)	57,510.00	306,650.00	(249,140.00)
MISC SPECIAL SET-UP	225.00	242.00	(17.00)	1,000.00	2,900.00	(1,900.00)
RETURNED CHECK BANK CHARGE	0.00	4.00	(4.00)	0.00	50.00	(50.00)
INTEREST RECEIVED	1.59	3.00	(1.41)	6.80	35.00	(28.20)
LAND LEASE	5,656.99	5,657.00	(0.01)	16,970.97	67,884.00	(50,913.03)
CREDIT CARD CONVEN FEE	697.67	392.00	305.67	1,323.12	4,700.00	(3,376.88)
SAT INTERMENT SURCHARGE	2,700.00	1,633.00	1,067.00	6,600.00	19,600.00	(13,000.00)
SUN INTERMENT SURCHARGE	0.00	863.00	(863.00)	1,100.00	10,360.00	(9,260.00)
WITNESS GRAVE CLOSING	750.00	1,075.00	(325.00)	2,700.00	12,900.00	(10,200.00)
TAX COLLECTIONS	0.00	27,255.00	(27,255.00)	0.00	327,056.00	(327,056.00)
VAULTS	615.00	1,421.00	(806.00)	3,165.00	17,050.00	(13,885.00)
CREMATION VAULTS	270.00	0.00	270.00	900.00	0.00	900.00
LINERS	2,080.00	1,988.00	92.00	4,130.00	23,850.00	(19,720.00)
GRAVE VASES	1,031.75	731.00	300.75	2,018.50	8,775.00	(6,756.50)
MEMORIAL WALL INCOME	0.00	17.00	(17.00)	300.00	200.00	100.00
ENR SURCHARGE	2,470.00	3,904.00	(1,434.00)	7,980.00	46,850.00	(38,870.00)
LOT TRANSFERS	0.00	133.00	(133.00)	400.00	1,600.00	(1,200.00)
COUNTY INTEREST INCOME	332.84	13.00	319.84	332.84	150.00	182.84
HANDLING FEE	7,265.00	8,015.00	(750.00)	19,155.00	96,175.00	(77,020.00)
PRENEED CONTRACT SERVICE CHG	800.00	992.00	(192.00)	1,700.00	11,900.00	(10,200.00)
VASE/HDSTN SET & CLEAN	3,425.00	4,146.00	(721.00)	11,915.00	49,750.00	(37,835.00)
TOTAL REVENUE	50,595.84	84,038.00	(33,442.16)	139,207.23	1,008,435.00	(869,227.77)
EXPENSES						
REGULAR SALARIES	21,971.44	25,762.00	(3,790.56)	77,084.42	309,141.00	(232,056.58)
BOT MEETING COMPENSATION	897.95	1,122.00	(224.05)	1,795.90	13,469.00	(11,673.10)
BOT CONFERENCES	0.00	333.00	(333.00)	2,061.00	4,000.00	(1,939.00)
BOT TRAVEL & EXPENSES	1,373.15	375.00	998.15	1,584.83	4,500.00	(2,915.17)
TEMPORARY HELP	0.00	333.00	(333.00)	0.00	4,000.00	(4,000.00)
RETIREMENT/PENSION	1,538.01	1,723.00	(184.99)	5,395.92	20,675.00	(15,279.08)
FICA	1,408.10	1,595.00	(186.90)	4,856.27	19,140.00	(14,283.73)
MEDICARE	329.31	399.00	(69.69)	1,135.73	4,788.00	(3,652.27)
EMPLOYEE GROUP INSURANCE	5,913.61	5,711.00	202.61	17,611.19	68,535.00	(50,923.81)
RETIREE GROUP INSURANCE	1,184.49	1,088.00	96.49	3,553.47	13,056.00	(9,502.53)
UNEMPLOYMENT INSURANCE	55.67	283.00	(227.33)	111.34	3,395.00	(3,283.66)
WORKERS COMP INSURANCE	583.61	694.00	(110.39)	1,650.99	8,333.00	(6,682.01)
ELECTRICITY	8,673.57	4,898.00	3,775.57	14,978.15	58,776.00	(43,797.85)
TELEPHONE	618.44	667.00	(48.56)	2,064.59	8,000.00	(5,935.41)
WATER	4,327.73	2,917.00	1,410.73	11,042.27	35,000.00	(23,957.73)
COMMUNITY OUTREACH	109.36	375.00	(265.64)	159.36	4,500.00	(4,340.64)
VISA-MASTER CHG FEES	1,068.97	650.00	418.97	2,403.42	7,800.00	(5,396.58)
RETURNED CHECK	0.00	4.00	(4.00)	0.00	50.00	(50.00)
COUNTY SERVICE CHARGE	104.07	100.00	4.07	305.99	1,200.00	(894.01)
EDUCATION	0.00	50.00	(50.00)	0.00	600.00	(600.00)
GENERAL INSURANCE	1,632.63	1,629.00	3.63	4,897.89	19,547.00	(14,649.11)
LEGAL	0.00	625.00	(625.00)	0.00	7,500.00	(7,500.00)
LOT REPURCHASE	0.00	542.00	(542.00)	2,490.00	6,500.00	(4,010.00)
OFFICE EXPENSE	890.08	1,458.00	(567.92)	3,664.77	17,500.00	(13,835.23)
TRAVEL & CONVENTION	998.17	917.00	81.17	2,127.85	11,000.00	(8,872.15)
UNIFORMS & SAFETY EQUIPMENT	0.00	108.00	(108.00)	0.00	1,300.00	(1,300.00)
MTG EXP & SUPPLIES	28.98	25.00	3.98	28.98	300.00	(271.02)
CONTRIBUTIONS	0.00	42.00	(42.00)	0.00	500.00	(500.00)
AUDIT	6,750.00	683.00	6,067.00	6,750.00	8,200.00	(1,450.00)
ADVERTISING/PUBLICITY	182.30	833.00	(650.70)	546.90	10,000.00	(9,453.10)
MEMBERSHIP & DUES	0.00	392.00	(392.00)	679.38	4,700.00	(4,020.62)
AUTO TRUCK EXPENSE	0.00	100.00	(100.00)	0.00	1,200.00	(1,200.00)
LARGE EQUIPMENT REPAIRS	502.59	333.00	169.59	853.61	4,000.00	(3,146.39)
EQUIPMENT REPAIRS	0.00	54.00	(54.00)	0.00	650.00	(650.00)
IRRIGATION SYSTEM REPAIRS	407.95	833.00	(425.05)	1,136.76	10,000.00	(8,863.24)
FERTILIZER AND SEED	7,492.88	896.00	6,596.88	7,492.88	10,750.00	(3,257.12)
GASOLINE, OIL, TIRES	802.18	458.00	344.18	915.55	5,500.00	(4,584.45)
PLANT & BUILDING	1,327.97	1,833.00	(505.03)	4,511.79	22,000.00	(17,488.21)
ROAD MAINTENANCE	0.00	167.00	(167.00)	0.00	2,000.00	(2,000.00)
TOOLS & SUPPLIES	41.26	267.00	(225.74)	41.26	3,200.00	(3,158.74)
GRAVE LINERS & VAULTS	3,242.00	2,933.00	309.00	7,511.00	35,200.00	(27,689.00)
GRAVE VASES	410.20	350.00	60.20	1,517.78	4,200.00	(2,682.22)
CONTRACT TREE/GARDEN MAINTNCE	19,642.31	19,748.00	(105.69)	39,390.31	236,976.00	(197,585.69)
CONTRACT BURIALS	0.00	746.00	(746.00)	1,218.00	8,950.00	(7,732.00)
SECURITY CAMERA EXPENSE	138.00	213.00	(75.00)	414.00	2,550.00	(2,136.00)
DMP GROUNDS SECURITY	725.00	725.00	0.00	2,175.00	8,700.00	(6,525.00)
TOTAL EXPENSES	95,371.98	85,989.00	9,382.98	236,158.55	1,031,881.00	(795,722.45)
NET CHANGE FROM OPERATIONS	(44,776.14)	(1,951.00)	(42,825.14)	(96,951.32)	(23,446.00)	(73,505.32)
OTHER REVENUE & EXPENSE						
RESERVES TRANSFERRED IN	0.00	3,619.00	(3,619.00)	0.00	43,446.00	(43,446.00)
OTHER EXPENSE APPROP CONTING	0.00	(1,668.00)	1,668.00	0.00	(20,000.00)	20,000.00
NET CHANGE	(44,776.14)	0.00	(44,776.14)	(96,951.32)	0.00	(96,951.32)

**ACCUMULATIVE CAPITAL OUTLAY
INCOME STATEMENT
FOR THE THREE MONTHS ENDING SEPTEMBER 30, 2019**

	PTD ACTUAL	PTD PRIOR YEAR	VARIANCE	YTD ACTUAL	YTD PRIOR YEAR	VARIANCE
REVENUE						
BURIAL RIGHT SALES	29,555.00	18,280.00	11,275.00	55,990.00	58,920.00	(2,930.00)
CURRENT INTEREST & DIVIDENDS	1,025.56	0.00	1,025.56	3,517.86	2,324.41	1,193.45
COUNTY INTEREST INCOME	1,902.91	(35.09)	1,938.00	1,902.91	(35.09)	1,938.00
GAIN/INVEST FAIR VALUE INCREAS	12,500.45	0.00	12,500.45	13,497.70	132.59	13,365.11
TOTAL REVENUE	<u>44,983.92</u>	<u>18,244.91</u>	<u>26,739.01</u>	<u>74,908.47</u>	<u>61,341.91</u>	<u>13,566.56</u>
	<u>44,983.92</u>	<u>18,244.91</u>	<u>26,739.01</u>	<u>74,908.47</u>	<u>61,341.91</u>	<u>13,566.56</u>
EXPENSES						
INVESTMENT ADVISOR FEES	0.00	0.00	0.00	1,209.65	1,141.71	67.94
TOTAL EXPENSES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>(1,209.65)</u>	<u>(1,141.71)</u>	<u>(67.94)</u>
NET CHANGE FROM OPERATIONS	<u>44,983.92</u>	<u>18,244.91</u>	<u>26,739.01</u>	<u>73,698.82</u>	<u>60,200.20</u>	<u>13,498.62</u>
OTHER REVENUE & EXPENSE						
REVENUE TRANSFERRED IN	0.00	0.00	0.00	(1,175.00)	0.00	(1,175.00)
TOTAL OTHER REVENUE & EXPENSE	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>(1,175.00)</u>	<u>0.00</u>	<u>(1,175.00)</u>
NET CHANGE	<u>44,983.92</u>	<u>18,244.91</u>	<u>26,739.01</u>	<u>74,873.82</u>	<u>60,200.20</u>	<u>14,673.62</u>

**ENDOWMENT CARE FUND
INCOME STATEMENT
FOR THE THREE MONTHS ENDING SEPTEMBER 30, 2019**

	PTD ACTUAL	PTD PRIOR YEAR	VARIANCE	YTD ACTUAL	YTD PRIOR YEAR	VARIANCE
REVENUE						
WMC ENDOWMENT CARE	0.00	0.00	0.00	70.00	130.00	(60.00)
ENDOWMENT CARE DEPOSITS	14,355.22	10,626.66	3,728.56	44,475.22	35,993.53	8,481.69
CURRENT INTEREST & DIVIDENDS	5,038.91	0.00	5,038.91	17,278.24	15,154.54	2,123.70
COUNTY INTEREST INCOME	1,396.02	(2,456.96)	3,852.98	1,396.02	(2,456.96)	3,852.98
GAIN/INVEST FAIR VALUE INCREAS	11,759.46	0.00	11,759.46	7,840.62	5,023.59	2,817.03
TOTAL REVENUE	32,549.61	8,169.70	24,379.91	71,060.10	53,844.70	17,215.40
EXPENSES						
INVESTMENT ADVISOR FEES	0.00	0.00	0.00	14,254.24	6,972.72	7,281.52
TOTAL EXPENSES	0.00	0.00	0.00	14,254.24	6,972.72	7,281.52
NET CHANGE	32,549.61	8,169.70	24,379.91	56,805.86	46,871.98	9,933.88

**PRENEED FUND
INCOME STATEMENT
FOR THE THREE MONTHS ENDING SEPTEMBER 30, 2019**

	PTD ACTUAL	PTD PRIOR YEAR	VARIANCE	YTD ACTUAL	YTD PRIOR YEAR	VARIANCE
REVENUE						
CURRENT SALES	13,296.66	4,078.01	9,218.65	32,821.56	32,532.02	289.54
CURRENT DEFERRED REVENUE	14,455.13	8,215.69	6,239.44	26,369.97	38,747.99	(12,378.02)
CURRENT INTEREST & DIVIDENDS	2,562.13	0.00	2,562.13	7,446.75	8,880.03	(1,433.28)
COUNTY INTEREST INCOME	1,152.33	(213.22)	1,365.55	1,152.33	(181.58)	1,333.91
GAIN/INVEST FAIR VALUE INCREAS	18,408.16	0.00	18,408.16	20,376.32	1,256.82	19,119.50
TOTAL REVENUE	49,874.41	12,080.48	37,793.93	88,166.93	81,235.28	6,931.65
EXPENSES						
INVESTMENT FEES	0.00	0.00	0.00	2,396.05	2,272.19	123.86
LOSS ON TRANSFER (INTER COSTS)	0.00	0.00	0.00	1,645.54	1,167.82	477.72
SALES TRANSFR OUT (PRIOR YR)	0.00	0.00	0.00	1,175.00	4,700.00	(3,525.00)
TOTAL EXPENSES	0.00	0.00	0.00	5,216.59	8,140.01	(2,923.42)
NET CHANGE	49,874.41	12,080.48	37,793.93	82,950.34	73,095.27	9,855.07



PALM SPRINGS CEMETERY
DESERT ALARM

STAFF REPORT

TO: Board of Trustees
FROM: Kathleen Jurasky, District Manager
DATE: October 15, 2019
RE: Proposal from Desert Alarm, Inc Replacing Six Outdated Security Cameras and one 8-channel NVR

RECOMMENDATION:

That the Board of Trustees approval the proposal from Desert Alarm in the amount of \$3,849.75 to replace six outdated security cameras and one 8-channel DVR analog system with six-megapixel IP dome cameras and one 8-channel NVR HD system.

BACKGROUND:

The current cameras and DVR system were installed November 2006 are outdated and consistently in need of repairs. One of the cameras has completely failed and it cannot be repaired.

These cameras are used for the surveillance of the bays that store heavy and light equipment, vases, cremation vaults, gasoline tank and staff parking.

ATTACHMENTS:

- Desert Alarm Proposal with Scope of Work



73168 HWY 111, Ste 204
Palm Desert, CA 92260

Security

Proposal # 584	Customer # 507	System Type Burglar Alarm	PO Number	Term NET 15	Proposal Date September 10, 2019
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Customer:
PALM SPRINGS CEMETERY OFFICE
31705 DA VALL DR
CATHEDRAL CITY, CA 92234 - 3375

Site Location:
PALM SPRINGS CEMETERY OFFICE
31705 DA VALL DR
CATHEDRAL CITY, CA 92234

<p>Contact Information: Customer Contact PALM SPRINGS CEMETERY OFFICE Phone: (760) 328-3316 Email: KJURASKY@PSCEMETERY.COM</p> <p>Salesperson Name: JOSE RODRIGEZ Phone: Email: JOSE@DESERTALARM.COM</p>	<p>Brief Description:</p>
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Charges

Description	QTY	Rate	Amount
CAMERA	6.00	425.00	2,550.00
8 CHANNEL NVR	1.00	990.00	990.00
8 CHANNEL POE SWITCH	1.00	0.00	0.00
Total Charges:			3540.00
Sales Tax:			309.75
Grand Total:			3849.75

Notes

Note	Modified Date	User
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x _____ Name _____ Date _____
Agreed To By

CONTACT US

Billing Questions (760) 322-1562	Sales	Central Station (855) 207-4423	Service	Email Info@desertalarm.com
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To view this proposal online, please visit: <https://desertalarm.alarmbiller.com> | Registration Key: D1D2F8

NEW SECURITY CAMERA



DESERT ALARM INC.

09/10/2019

Att. Kathleen Jurasky

Site: **PALM SPRINGS CEMETERY**

31-705 DA VALL DR CATHEDRAL CITY, CA 92234

Proposal for review: To replace ANALOG SYSTEM TO HD SYSTEM

- DAI will perform the following, install NVR that will record motion or continuously with the capacity of remote viewing and replace cameras as well as installing POE Switch. New wiring will be provided to transition from the ANALOG connection to HD connection for better quality images. Equipment will be provided with a 1 year warranty for labor and parts.

Scope of work:

- Replace (6) 5 Megapixel IP Dome cameras @ \$425 + tax each
- Installing (1) 8 channel 2 TB INVID NVR @ \$990 + tax
 - 8 plug & play ports for easy camera set up POE available on all ports, up to 8 megapixel resolution recording, supports up to 8 channel simultaneous playback. Local HDMI main monitor output with 4K support, tur P2P connectivity with QR code connect. Multiple video search options including thumbnail search for quick retrieval of footage and H.265 video compression.
- Installing (1) 8 channel POE SWITCH @ no charge

TOTAL: \$3,849.75

Thank you for the opportunity to work with you for your security needs.

Sincerely,

Aide Zamora

APPROVAL: _____ DATE: _____

JOSE RODRIGUEZ jose@desertalarm.com

78-168 HWY 111 SUITE 204 PALM DESERT, CA 92260

760-464-2006/760-322-1562

**PALM SPRINGS CEMETERY DISTRICT
RESOLUTION 11-2019**

RESOLUTION OF THE BOARD OF TRUSTEES OF THE PALM SPRINGS CEMETERY DISTRICT, RIVERSIDE COUNTY, CALIFORNIA, REQUESTING TRANSFER OF FUNDS HELD IN THE PRENEED FUND TO THE GENERAL FUND AND THE ACCUMULATIVE CAPITAL OUTLAY FUND.

WHEREAS, it has been determined by the Board of Trustees of the Palm Springs Cemetery District that said District now has on deposit with the Treasurer of Riverside County, funds in the Preneed Fund; now, therefore,

BE IT RESOLVED, by the Board of Trustees of the Palm Springs Cemetery District that \$17,816.58 of the funds in the PreNeed Fund, 51265 shall be transferred to the General Fund, 51270

FURTHER RESOLVED, the Board of Trustees of the Palm Springs Cemetery District that \$450.00 of the funds in PreNeed Fund, 51265, shall be transferred to the Accumulative Capital Fund, 51275.

BE IT FURTHER RESOLVED that these fund transfers are the result of interment costs and contract refunds incurred for the months of July 1, 2019 to September 30, 2019.

BE IT FURTHER RESOLVED, that the Manager of the District is hereby authorized and directed to forward a certified copy of this resolution to the Treasurer of Riverside County and to the Auditor-Controller of Riverside County.

Section 1. CERTIFICATION

The Secretary of the Board of Trustees shall certify to the passage and adoption of this Resolution, enter the same in the book for original Resolutions of the District, and make a minute of passage and adoption thereof in the records of the proceedings of the Board of Trustees, in the minutes of the meeting at which this Resolution is passed and adopted.

APPROVED AND ADOPTED this 15th day of October 2019, by the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Jan Pye, Chairperson

ATTEST:

Bary A. Freet, Secretary

PALM SPRINGS CEMETERY DISTRICT

**BUDGET TRANSFER
RESOLUTION 12-2019**

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE PALM SPRINGS CEMETERY DISTRICT, RIVERSIDE COUNTY, CALIFORNIA, REQUESTING TRANSFER OF FUNDS IN THE ACCUMULATIVE CAPITAL FUND TO THE GENERAL FUND.

WHEREAS, it has been determined by the Board of Trustees of the Palm Springs Cemetery District that said District now has on deposit with the Treasurer of Riverside County funds in the Accumulative Capital Fund: now therefore

BE IT RESOLVED, by the Board of Trustees of the Palm Springs Cemetery District that the 2019-2020 Budget allocation in the amount \$30,000.00 shall be transferred from the Accumulative Capital Fund, 51275, to the General Fund, 51270.

BE IT FURTHER RESOLVED, that the Manager of the District is hereby authorized and directed to forward a certified copy of this resolution to the Treasurer of Riverside County and to the Auditor-Controller of Riverside County.

Section 1. CERTIFICATION

The Secretary of the Board of Trustees shall certify to the passage and adoption of this Resolution, enter the same in the book for original Resolutions of the District, and make a minute of passage and adoption thereof in the records of the proceedings of the Board of Trustees, in the minutes of the meeting at which this Resolution is passed and adopted.

APPROVED AND ADOPTED this 15th day of October 2019, by the following roll call vote:

Jan Pye, Chairperson

ATTEST:

Bary A. Freet, Secretary