

PALM SPRINGS CEMETERY DISTRICT

**AGENDA
REGULAR MEETING
OF THE
BOARD OF TRUSTEES**

Thursday, July 13, 2017 at 2:00 p.m.

31-705 Da Vall Drive, Cathedral City, California

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact District Manager Kathleen Jurasky by telephone at (760) 328-3316 forty eight hours prior to the meeting. Such timely notification will enable the District to make reasonable arrangements to ensure accessibility to this meeting. [CFR 35.102-35.104, ADA title 11].

1. CALL TO ORDER

2. ROLL CALL

3. PUBLIC COMMENTS

During this part of the meeting, the public is invited to address the Board of Trustees on any matter **not on the Agenda** or any item on the **Consent Agenda** by stepping to the lectern and giving his or her name and city of residence for the record. Unless additional time is authorized by the Board of Trustees, remarks on Agenda items shall be limited to 3 minutes. **If you wish to speak on an agenda item, please wait to be recognized by the Presiding Officer when that Agenda item is opened for public comments.**

4. CONFIRMATION OF AGENDA

During this part of the meeting, the Board of Trustees may announce any items being pulled from the Agenda or continued to another date.

Items not appearing on the Agenda may be added to the Agenda as "Urgency items" provided two-thirds of the Trustees present determine there is a need to take immediate action on the item and the need to take immediate action came to the attention of the Board of Trustees after the posting of the Agenda.

5. CONSENT CALENDAR

All matters listed on the Consent Calendar are considered to be routine in nature and will be enacted by one roll call vote. There will be no separate discussion of these items unless a Trustee or member of the public requests that a specific item be removed from the Consent Calendar for separate discussion and/or action.

a. Approval of May 11, 2017 Regular Meeting Minutes. No June Minutes – Adjourned Due to Lack of Quorum

b. Approval of May & June Expenditures

General Fund		\$ 145,718.91
May Reimburse Voucher 1569	\$ 70,738.94	
June Reimburse Voucher 1561	\$ 66,463.83	

Accumulative Capital Outlay		\$ 30,858.51
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June Reimburse Voucher 1570	\$ 16,932.64
June Reimburse Voucher 1572	\$ 2,038.78
June Reimburse Voucher 1573	\$ 1,732.50
Prior Reimburse Voucher	\$ 10,154.59

Pet Memorial Park Cemetery – 2 nd Domain Name	\$	26.35
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Total May 31, 2017 & June 30, 2017 Expenditures	Checks & Visa/Debit Card
21398-21509 & Direct Deposits (Payroll)	\$ 176,603.77

c. Financial Reports as of June 30, 2017 (F-1 thru F-15)

6. ADMINISTRATIVE CALENDAR

- a. District Investment General Overview & Update – Neal Wilson, C & N Financial
- b. Waiver of District Manager's Spending Authority Cap to Pay L.O. Lynch Quality Wells and Pumps, Inc. \$12,886.30 to Replace VDF due to Urgency of Situation
- c. Waiver of District Manager's Spending Authority Cap to Pay NPG Asphalt \$9,930.00 for Ramon Exit/Entry Remodel Change Order #1 due to Urgency of Situation
- d. Review for Discussion and Approval – Proposal from Baytek, LLC Peachtree Software Update
- e. Review for Discussion and Approval – Proposal from Southern California Hydroseed & Hydromulch, Inc. to Hydroseed New Sections C-26 thru C-29
- f. Review for Discussion and Possible Approval – Parking Shade Structure for Staff Parking
- g. Review for Discussion and Approval – Schedule of Charges Add Cleaning Fee for Companion Headstone and Removal Fee for Preset Headstones
- h. Review for Discussion and Approval – Financial Reports Pages to be Included in Agenda Packet
- i. Review for Discussion and Approval to Cancel Contact in Default – M. Saucedo, Contract #C002902

7. LEGISLATIVE CALENDAR

- a. Resolution 5-2017, Transfer Interment Rights & Costs from PN to ACO & GF
- b. Resolution 6-2017, SDRMA Official Election Resolution and Election Ballot

8. BOARD DEVELOPMENT – None

9. PUBLIC HEARING CALENDAR – None

10. COMMITTEES

11. REPORTS

- a. Trustees
- b. District Manager

12. FUTURE AGENDA ITEMS

- a. Discussion in 2018/2019 – Possible Cap on PSCD Monthly Employer Contribution for Employee Health Insurance Premiums
- b. Postcard Survey Mailing to the Community to Determine Pre-Planning Needs
- c. Strategic Planning Study Session
- d. Marketing
- e. Brown Act Presentation – Steven Quintanilla, Attorney

13. CLOSED SESSION - READING OF THE SAFE HARBOR LANGUAGE

- a. Conference with Legal Counsel – Regarding Potential Initiation of Litigation Pursuant to Government Code Section 54956.9: (one case)
- b. Public Employee Performance Evaluation Pursuant to Government Code §54945.6

Title: District Manager

14. CLOSED SESSION ANNOUNCEMENT

15. ADJOURNMENT

THIS NOTICE OF AGENDA IS HEREBY CERTIFIED TO HAVE BEEN POSTED AT OR BEFORE 2:00 P.M., MONDAY, July 10, 2017

**PALM SPRINGS CEMETERY DISTRICT
MINUTES
REGULAR BOARD OF TRUSTEE MEETING**

DATE: May 11, 2017

TIME: 2:00 P.M.

PLACE: 31-705 Da Vall Drive, Cathedral City, CA 92234

1. **CALL TO ORDER** The meeting was called to order by Chairperson Pye at 2:00 P.M.

2. **ROLL CALL**

Present: Jan Pye, Chair
Lenny Pepper, Vice Chair
William G. Kleindienst, Secretary
Lynn T. Mallotto, Treasurer
Jane Alcumbrac, Member

Also Present: Kathleen Jurasky, District Manager

3. **PUBLIC COMMENTS** – None

4. **CONFIRMATION OF AGENDA** Motion was made by Trustee Pepper, seconded by Trustee Kleindienst to approve the Agenda as presented. Motion carried, vote 5-0 Alcumbrac, Kleindienst, Mallotto, Pepper and Pye.

5. **CONSENT CALENDAR** Motion was made by Trustee Pepper, seconded by Trustee Alcumbrac to approve the Consent Calendar as presented. Motion carried, roll call 5-0 Alcumbrac, Kleindienst, Mallotto, Pepper and Pye.

6. **ADMINISTRATIVE CALENDAR** a. **Brent Bucknum, Hyphae Design Laboratory – Desert Landscape Interment Site Wind and Blow Sand Mitigation Update** Mr. Bucknum gave a presentation regarding the conditions at the proposed project site. He discussed the site analysis and studies around wind patterns; erosion control, invasive plants, vegetation design, native plant material, desert restoration and ideas that would help mitigate wind and blow sand.

Following a discussion the Board agreed that a special meeting/study session needs to be scheduled to allow more time for this in-depth presentation by Mr. Bucknum and questions. Mr. Bucknum agreed and stated that if the Board approved of the direction Hyphae is taking he will discuss the project the Nick Logan, Logan Landscape to prepare cost estimates. The Board approved of the direction Hyphae is taking.

District Manager Jurasky was directed to coordinate the date and time scheduling for a special meeting.

Steven Quintanilla, Quintanilla & Associates arrived at 2:14 p.m.

b. **Review for Discussion and Approval – 2016-2017 & 2018-2018 Budget Revisions** District Manager Jurasky reported that she and Trustee Mallotto spent time reviewing the budgets and explained that the revenues are lower than expected due to a decrease in interments. She also reported that Coachella Valley Water District is proposing a replenishment assessment charge (RAC) increase from \$129.80 per acre feet (2016) to \$189.28 per acre feet (2017) which represents a 47% increase. Following a discussion motion was made by Trustee Kleindienst, seconded by Trustee Pepper to approve the 2016-2017 & 2017-2018 Budget Revisions. Motion carried, roll call 5-0 Alcumbrac, Kleindienst, Mallotto, Pepper and Pye.

6. ADMINISTRATIVE CALENDAR - continued

c. Ramon Entry/Exit Remodel District Manager Jurasky reported that NPG Asphalt has the Service Agreement for the project, and they are in the process of obtaining the required documents per the agreement.

7. LEGISLATIVE a. Resolution 4-2017, 2016-2017 Budget Allocation Transfer Motion was made by Trustee Pepper, seconded by Trustee Kleindienst to approve Resolution 4-2017, transferring \$50,000.00 to the General Fund Motion carried, roll call 5-0, Alcumbrac, Kleindienst, Mallotto, Pepper and Pye.

8. BOARD DEVELOPMENT a. What is a “Special District”?

9. PUBLIC HEARING CALENDAR – None

10. COMMITTEES – None

11. REPORTS a. Trustee Report – Trustee Pye asked District Manager Jurasky if there will be a Memorial Day Service at DMP. District Manager Jurasky stated that it is scheduled for 9:00am, Monday, May 29, 2017

b. District Manager Report

1. District Manager Jurasky Activities – Reported that she continues to attend community events and chamber of commerce events and mixers.

District Manager Jurasky informed the Board that she had received a “Public Records Request” from the Desert Water Agency seeking any and all documents relating to involvement with the Agua Caliente Band of Cahuilla Indians. She stated that the District doesn’t have any involvement with the Tribe. District Manager Jurasky was directed to respond to the request, however have attorney Quintanilla review her response before sending.

12. FUTURE AGENDA ITEMS a. Discussion in 2017/2018 Possible Cap on PSCD Monthly Employer Contribution for Employee Health Insurance Premiums No action taken

b. Postcard Survey Mailing to the Community to Determine Pre-Planning Needs No action taken

c. Strategic Planning Study Session No action taken

d. Marketing No action taken

e. Brown Act Presentation – Steven Quintanilla, Attorney No action taken

Due to a conflict of interest for Trustee Kleindienst Trustee requested that item 13b be addressed before item 13a

13. CLOSED SESSION - READING OF THE SAFE HARBOR LANGUAGE – Safe Harbor language was read by Steven Quintanilla the District’s general legal counsel. Convened into Closed Session at 3:01 P.M.

b. Public Employee Performance Evaluation Pursuant to Government Code §54945.6

Title: District Manager

a. Conference with Legal Counsel – Regarding Potential Initiation of Litigation Pursuant to Government Code Section 54956.9: (one case)

Trustee Kleindienst left closed session at 3:08pm due to conflict of interest, his wife does work for District lessee.

14. CLOSED SESSION ANNOUNCEMENTS – Returned to open session at 3:18 P.M. No reportable action

15. ADJOURNMENT Meeting was adjourned by Trustee Pye at 3:19P.M. The next regular board meeting is scheduled for 2:00 P.M., Thursday, June 8, 2017.

DATE: _____

William G. Kleindienst, Secretary

PALM SPRINGS CEMETERY DIST
Cash Disbursements Journal - General Fund
For the Period From May 1, 2017 to May 31, 2017

Date	Check #	Line Description	Debit Amount	Credit Amount
5/2/17	21398	MAY 2017 PSCD Employee Health Expense MAY 2017 Employee Portion of Health Insurance P.E.R.S.	6,743.62 1,233.13	7,976.75
5/2/17	21399	MAY 2017 PSCD Employee Life Insurance Expense STANDARD INSURANCE COMPANY RQ	62.40	62.40
5/2/17	21400	MAY 2017 PSCD Employee Dental Insurance Expense STANDARD INSURANCE COMPANY RB	363.56	363.56
5/2/17	21401	MAY 2017 PSCD Employee Vision Insurance Expense METLIFE- GROUP BENIFITS	54.37	54.37
5/2/17	21402	KJurasky Extra Health Insurance for Payrolls 4/14/17 & 4/28/ COLONIAL LIFE	203.78	203.78
5/2/17	21403	Section C-26 - C-29 - Irrigation Supplies - Invoice 0084048-IN Section C-26 - C-29 - Irrigation Supplies - Invoice 0084016-IN SPORTS TURF IRRIGATION	3,546.57 489.10	4,035.67
5/2/17	21404	Letterhead, Envelopes, Business Cards for Jurasky, Vickrey Business Cards for Reyna - New Phone Number ACE PRINTING	2,677.43 130.50	2,807.93
5/2/17	21405	Section C-26 - C-29 - Irrigation Supplies - Invoice 491964 HIGH TECH IRRIGATION, INC	4,968.67	4,968.67
5/2/17	21406	Monthly Cell Phone for District Manager - April 2017 AT & T MOBILITY	145.61	145.61
5/2/17	21407	Ground Supervisor & Office Cell Phone Charges SPRINT	106.34	106.34
5/2/17	21408	Water Cooler Lease for period 04/16/17 - 05/15/17 - Invoice IN Copier Maintenance for period 04/21/17 - 05/20/17 - Invoice I AIS	30.71 54.76	85.47
5/2/17	21409	Well #4 Security Service for 05/01/2017 to 07/31/2017 - Invoic DESERT ALARM INC	179.85	179.85
5/2/17	21410	(3) #5 Rough Box Vaults - Invoice IN030962 (6) #5 Bell Liners Delivery Fee WHITED CEMETERY SERVICE	522.00 768.00 110.00	1,400.00
5/2/17	21411	Janitorial Services for Admin Building - April 2017 JAMILETH MOYA	250.00	250.00
5/2/17	21412	Paint, Oil, Stakes EWING IRRIGATION PRODUCTS, INC	25.86	25.86
5/2/17	21413	Monthly Service for Fountains-April 2017 - Invoice 021656 ELOY'S POOL SERVICE & REPAIRS	40.00	40.00
5/2/17	21414	Trash Service - May BURRTEC WASTE & RECYCLING SVCS	339.24	339.24
5/9/17	21415	WMC Usage	436.10	

PALM SPRINGS CEMETERY DIST
Cash Disbursements Journal - General Fund
For the Period From May 1, 2017 to May 31, 2017

Date	Check #	Line Description	Debit Amount	Credit Amount
		DESERT WATER AGENCY		436.10
5/9/17	21416	Office - Service Period 06/01/2017-06/30/2017 Invoice INV000	138.00	
		Well #2 - Service Period 06/01/2017-06/30/2017 Invoice INV00	138.00	
		SKY RIVER COMMUNICATIONS INC		276.00
5/9/17	21417	Yellow Pages Advertising - Billing Date 4/28/2017	187.00	
		DEX MEDIA		187.00
5/9/17	21418	Monthly Bill for April - Invoice #5089482	70.50	
		WESTERN EXTERMINATOR		70.50
5/9/17	21419	Water Right ID G333008	50.00	
		Water Right ID G331534	50.00	
		STATE WTR RESOURCES CNTRL BRD		100.00
5/9/17	21420	Bi-Annual Flowers	229.68	
		CAMERON NURSERY, LLC		229.68
5/9/17	21421	Security Patrol 05-01 thru 05-31 Invoice 1705133	725.00	
		MAXWELL SECURITY SERVICES		725.00
5/9/17	21422	Section C-26 - C-29 Irrigation Repair Supplies	1,150.25	
		HIGH TECH IRRIGATION, INC		1,150.25
5/9/17	21423	Saturday Burial April 8, 2017 - Invoice 2342	348.00	
		KIRKPATRICK LANDSCAPING SERVICES INC		348.00
5/9/17	21424	Landscape Maintenance Service - April 2017 Invoice 2306	19,664.06	
		Deduct \$83.94 for vase damaged by mower 3-7-2017 B-34 #33		
		KIRKPATRICK LANDSCAPING SERVICES INC		19,664.06
5/11/17	21425	Well #4 Replenishment	2,189.60	
		COACHELLA VALLEY WATER DIST		2,189.60
5/11/17	21426	(12) #5 Bell Liner	1,536.00	
		Delivery Fee	110.00	
		WHITED CEMETERY SERVICE		1,646.00
5/11/17	21427	Bi-Annual Flowers - Invoice #270061	52.58	
		CAMERON NURSERY, LLC		52.58
5/11/17	21428	Network Tech Services - Invoice 2017-047	150.00	
		KEVIN THOMPSON		150.00
5/19/17	21429	DATA VPN - Billing Period 04/01/2017 to 04/30/2017 - Invoice	9.10	
		PS Financials - Billing Period 04/01/2017 to 04/30/2017 - Invoi	49.76	
		RIVERSIDE COUNTY INFORMATION TECHNOLOGY		58.86
5/19/17	21430	Irrigation System Repair Supplies - Invoice # 3282414	168.33	
		EWING IRRIGATION PRODUCTS, INC		168.33
5/19/17	21431	Enviromental Health Permits (CAL EPA) 07/01/17 - 06/30/18	1,290.00	
		COUNTY OF RIVERSIDE		1,290.00
5/19/17	21432	Legal Services from 1/1/2017 to 1/31/2017	476.00	
		QUINTANILLA & ASSOCIATES		476.00

PALM SPRINGS CEMETERY DIST
Cash Disbursements Journal - General Fund
For the Period From May 1, 2017 to May 31, 2017

Date	Check #	Line Description	Debit Amount	Credit Amount
5/19/17	21433	Fertilizer - Invoice 208075373 SIMPLOT PARTNERS	3,121.13	3,121.13
5/19/17	21434	Bottled Water & Other Supplies - Invoice 07E0032777377 READY REFRESH BY NESTLE	47.91	47.91
5/19/17	21435	Office Phone Charges FRONTIER COMMUNICATIONS	435.29	435.29
5/19/17	21436	180819-512108 559833-884768 for Admin Building 559831-884770 for Fire Protection COACHELLA VALLEY WATER DIST	16.96 25.54 75.90	118.40
5/25/17	21437	Chairs for Memorial Day Service - Order # 0002154165 CP OPCO LLC dba CLASSIC PARTY RENTALS	522.50	522.50
5/25/17	21438	Courier Service Invoice 3327798 (04/15/2017) and 3341921 (05 GOLDEN STATE OVERNIGHT	28.46	28.46
5/25/17	21439	Well #2 WMC DaVall Gate Well #4 (to be billed at later date) Admin Building SOUTHERN CALIF EDISON CO	1,258.29 26.96 47.14 768.73	2,101.12
5/31/17	21440	Well #4-Inspected VFD Operating 200 HP Motor/pump - Invo Well #2-May Maintenance Service - Invoice #1705-015 SOUTH WEST PUMP & DRILLING	510.00 75.00	585.00
5/31/17	21441	Irrigation System Supplies - Invoice # 497038 HIGH TECH IRRIGATION, INC	359.14	359.14
5/31/17	21442	KJurasky- MAY 2017 PSCD Employee Retirement Expense KJurasky- MAY 2017 Employee 403B Payable OPPENHEIMER FUNDS SERVICES	483.43 1,846.16	2,329.59
5/31/17	21443	J REYNA - MAY 2017 PSCD Employee Retirement Expense FRANKLIN - TEMPLETON	274.25	274.25
5/31/17	21444	SBrown - MAY 2017 PSCD Employee Retirement Expense FRANKLIN - TEMPLETON	207.64	207.64
5/31/17	21445	SVickrey - MAY 2017 PSCD Employee Retirement Expense FRANKLIN - TEMPLETON	207.20	207.20
5/25/17	DEBIT JR	El Ranchito - Staff Lunch Safety Meeting COMPANY DEBIT CARD	60.62	60.62
5/1/17	DEBIT KJ	2017 All Valley Legislative Luncheon COMPANY DEBIT CARD	65.00	65.00
5/4/17	DEBIT KJ	General Manager Leadership Summit - Newport Beach - June COMPANY DEBIT CARD	625.00	625.00
5/9/17	DEBIT KJ	STAPLES - HP Ink, Postit, Card Stock COMPANY DEBIT CARD	403.39	403.39

PALM SPRINGS CEMETERY DIST
Cash Disbursements Journal - General Fund
For the Period From May 1, 2017 to May 31, 2017

Date	Check #	Line Description	Debit Amount	Credit Amount
5/11/17	DEBIT KJ	WALMART - Candy for Board Meetings COMPANY DEBIT CARD	23.74	23.74
5/23/17	DEBIT KJ	Sunshine Cafe - Lunch Meeting with CC Police Chief Crum COMPANY DEBIT CARD	13.72	13.72
5/24/17	DEBIT KJ	CVS Pharmacy - Office Candy COMPANY DEBIT CARD	13.00	13.00
5/25/17	DEBIT KJ	STAPLES - Office Supplies (Envelopes, Paper) COMPANY DEBIT CARD	65.55	65.55
5/25/17	DEBIT KJ	Swiss Donuts - Donuts for Staff Safety Lunch COMPANY DEBIT CARD	10.25	10.25
5/25/17	DEBIT KJ	PS Chamber Installation & Business Awards Luncheon COMPANY DEBIT CARD	70.00	70.00
5/26/17	DEBIT KJ	Active Data Solutions - APC Back-ups & replacement battery COMPANY DEBIT CARD	217.69	217.69
5/26/17	DEBIT KJ	Walmart - Cookies & Juice for Memorial Day Volunteers COMPANY DEBIT CARD	39.59	39.59
5/16/17	DEBIT KJ	Ontario Airport - KJurasky at Legislative Days in Sacramento COMPANY DEBIT CARD	29.46	29.46
5/17/17	DEBIT KJ	Hyatt Regency - KJurasky at Legislative Days in Sacramento COMPANY DEBIT CARD	46.05	46.05
5/18/17	DEBIT KJ	Panda Inn - KJurasky at Legislative Days in Sacramento - Ma COMPANY DEBIT CARD	53.87	53.87
5/19/17	DEBIT KJ	Sheraton - KJurasky at Legislative Days in Sacramento - May COMPANY DEBIT CARD	435.84	435.84
5/12/17	EDD_TAX	SIT P/R 04/27/2017 to 05/10/2017 Paid 05/12/2017 SDI P/R 04/27/2017 to 05/10/2017 Paid 05/12/2017 EMPLOYMENT DEVELOPMENT DEPT	187.77 88.48	276.25
5/26/17	EDD_TAX	SIT P/R 05/11/2017 to 05/24/2017 PAID 05/26/2017 SDI P/R 05/11/2017 to 05/24/2017 PAID 05/26/2017 EMPLOYMENT DEVELOPMENT DEPT	285.56 98.07	383.63
5/26/17	EDD_TAX	SUI P/R 05/11/2017 to 05/24/2017 PAID 05/26/2017 EMPLOYMENT DEVELOPMENT DEPT	55.67	55.67
5/12/17	EXPRESS	FIT P/R 04/27/2017 to 05/10/2017 Paid 05/12/2017 SOCIAL SECURITY P/R 04/27/2017 to 05/10/2017 Paid 05/1 MEDICARE P/R 04/27/2017 to 05/10/2017 Paid 05/12/2017 BANK OF AMERICA	825.84 1,219.28 285.16	2,330.28
5/26/17	EXPRESS	FIT P/R 05/11/2017 to 05/24/2017 PAID 05/26/2017 SOCIAL SECURITY P/R 05/11/2017 to 05/24/2017 PAID 05/2 MEDICARE P/R 05/11/2017 to 05/24/2017 PAID 05/26/2017 BANK OF AMERICA	825.84 1,350.96 315.95	2,492.75

PALM SPRINGS CEMETERY DIST
Cash Disbursements Journal - General Fund
For the Period From May 1, 2017 to May 31, 2017

Date	Check #	Line Description	Debit Amount	Credit Amount
5/12/17	FEES	P/R 04/27/2017 to 05/10/2017 Paid 05/12/2017 CBIZ PAYROLL	71.37	71.37
5/26/17	FEES	P/R 05/11/2017 to 05/24/2017 PAID 05/26/2017 CBIZ PAYROLL	87.18	87.18
	Total		<u>70,470.99</u>	<u>70,470.99</u>

PALM SPRINGS CEMETERY DIST
Cash Disbursements Journal - General Fund
For the Period From Jun 1, 2017 to Jun 30, 2017

Date	Check #	Line Description	Debit Amount	Credit Amount
6/6/17	21446	JUN 2017 PSCD Employee Health Expense JUN 2017 Employee Portion of Health Insurance P.E.R.S.	6,719.75 1,233.13	7,952.88
6/6/17	21447	JUNE 2017 PSCD Employee Life Insurance Expense STANDARD INSURANCE COMPANY RQ	62.40	62.40
6/6/17	21448	JUNE 2017 PSCD Employee Dental Insurance Expense STANDARD INSURANCE COMPANY RB	363.56	363.56
6/6/17	21449	JUNE 2017 PSCD Employee Vision Insurance Expense METLIFE- GROUP BENIFITS	54.37	54.37
6/6/17	21450	KJurasky Extra Health Insurance for Payrolls 05/12/17 & 05/ COLONIAL LIFE	203.78	203.78
6/6/17	21451	Irrigation Repair Supplies - Invoice 3429070 Irrigation Repair Supplies - Invoice 3351346 EWING IRRIGATION PRODUCTS, INC	78.42 9.45	87.87
6/6/17	21452	TRASH SERVICE JUNE 2017 BURRTEC WASTE & RECYCLING SVCS	339.24	339.24
6/6/17	21453	Ground Supervisor & Office Cell Phone Charges SPRINT	101.10	101.10
6/6/17	21454	Water Cooler Lease for 05/16/17 - 06/15/17 Invoice #IN428131 Copier Maintenance for 05/21/17 - 06/20/17 Invoice #IN42948 AIS	30.71 54.76	85.47
6/6/17	21455	Monthly Service for fountains - Invoice # 021897 ELOY'S POOL SERVICE & REPAIRS	40.00	40.00
6/6/17	21456	Monthly Cell Phone for District Manager AT & T MOBILITY	140.46	140.46
6/6/17	21457	P/S Fluid & Parts Cleaner - Trans # 3018189418 O'REILLY AUTOMOTIVE, INC	13.57	13.57
6/6/17	21458	Security Patrol 06-01 thru 06-30 Invoice 1706133 MAXWELL SECURITY SERVICES	725.00	725.00
6/6/17	21459	Ramon Road Entry/Exit Remodel Plan Permit E17-06325 CITY OF CATHEDRAL CITY	2,000.00	2,000.00
6/6/17	21460	Landscape Maintenance Service - May 2017 Invoice #2374 Less Replacement Vases Hit by mowers \$ 300.76 B-38 #17 on May 10, 2017 Trion Vase \$83.94 B-37 #273 on May 31, 2017 Spartan Flush Vase \$105.69 B-37 #50 on May 31, 2017 Spartan Raised Vase \$111.13 KIRKPATRICK LANDSCAPING SERVICES INC	19,447.24	19,447.24
6/6/17	21461	Sunday Burial 04/30/2017 Invoice # 3990 KIRKPATRICK LANDSCAPING SERVICES INC	522.00	522.00
6/6/17	21462	Fire Monitoring For Period 06/01/2017 to 08/31/2017 Invoice Office For Period 06/01/2017 to 08/31/2017 Invoice 274147 Maint For Period 06/01/2017 to 08/31/2017 Invoice 274149	119.97 89.85 89.85	

PALM SPRINGS CEMETERY DIST
Cash Disbursements Journal - General Fund
For the Period From Jun 1, 2017 to Jun 30, 2017

Date	Check #	Line Description	Debit Amount	Credit Amount
		DESERT ALARM INC		299.67
6/6/17	21463	Yellow Page Advertising - Billing Date May 28, 2017 DEX MEDIA	187.00	187.00
6/8/17	21464	**VOID** **VOID**		
6/8/17	21465	**VOID** **VOID**		
6/8/17	21466	Courier Service - Invoice # 3365286 GOLDEN STATE OVERNIGHT	28.46	28.46
6/8/17	21467	Janitorial Supplies - Order # DA048-00 Invoice # 76705466 WAXIE SANITARY SUPPLY	204.27	204.27
6/8/17	21468	Office for period 07/01/2017-07/31/2017 Invoice # INV000800 Well #2 for period 07/01/2017-07/31/2017 Invoice # INV00079 SKY RIVER COMMUNICATIONS INC	138.00 138.00	276.00
6/19/17	21469	Janitorial Services - May 2017 JAMILETH MOYA	350.00	350.00
6/19/17	21470	Monthly Bill for May 2017 - Invoice # 5172283 WESTERN EXTERMINATOR	70.50	70.50
6/19/17	21471	Office Phone Charges for 06/07/17 to 07/06/2017 FRONTIER COMMUNICATIONS	414.14	414.14
6/19/17	21472	Well # 4 Replenishment - May 2017 COACHELLA VALLEY WATER DIST	978.88	978.88
6/19/17	21473	WMC Usage DESERT WATER AGENCY	633.92	633.92
6/19/17	21474	Web Services: Website Hosting Setup Fee - Invoice # 12191 KAMINSKY PRODUCTIONS	160.00	160.00
6/19/17	21475	Blank Note Cards and Envelopes - Invoice # 170697-01 A2 Envelopes - Invoice # 170751-01 ACE PRINTING	369.75 456.75	826.50
6/19/17	21476	(12) Trion Zinc Gray Vases (12) Thrifty Plastic Vases Delivery - Invoice # 52533 ASCO PACIFIC, INC.	343.20 243.00 36.89	623.09
6/19/17	21477	Irrigation System Repair Supplies - Invoice 3480024 Irrigation System Repair Supplies - Invoice 3497739 EWING IRRIGATION PRODUCTS, INC	125.17 36.80	161.97
6/21/17	21478	WELL #4 - DANFOSS 200 HP 460 VOLT 3 PH CHASSIS D3 SERVICE CALL - Invoice 14000 L O LYNCH QUALITY WELLS & PUMPS INC	12,886.30 351.90	13,238.20
6/21/17	21479	2017 Signage Project - Invoice 87822 BEST SIGNS, INC	3,694.44	3,694.44

PALM SPRINGS CEMETERY DIST
Cash Disbursements Journal - General Fund
For the Period From Jun 1, 2017 to Jun 30, 2017

Date	Check #	Line Description	Debit Amount	Credit Amount
6/21/17	21480	Well # 4 - To be billed at later date WMC - 3-003-6360-97 Davall Road Gate - 3-011-5009-75 Well # 2 - To be billed at later date Admin Building - 3-040-5194-97 SOUTHERN CALIF EDISON CO	25.41 44.10 1,098.41	1,167.92
6/21/17	21481	FIRE PROTECTION 559831-884770 ADMIN BLDG 559833-884768 160819-512108 COACHELLA VALLEY WATER DIST	75.90 25.54 16.96	118.40
6/30/17	21482	BURIAL RIGHT REPURCHASE - SECTION B-33 #133,134, NOHEH JIMENEZ	1,950.00	1,950.00
6/30/17	21483	Monthly Cell Phone for District Manager - June 2017 AT & T MOBILITY	145.61	145.61
6/30/17	21484	Ground Supervisor & Office Cell Phone Charges - June 2017 SPRINT	101.10	101.10
6/30/17	21485	DATA VPN - for period 05/01/2017 to 05/31/2017 - Invoice # I PS Financials - for period 05/01/2017 to 05/31/2017 - Invoice # RIVERSIDE COUNTY INFORMATION TECHNOLOGY	9.10 99.52	108.62
6/30/17	21486	Courier Service - 06/09/2017 - Invoice #3367405 GOLDEN STATE OVERNIGHT	14.23	14.23
6/30/17	21487	Water Cooler Lease - for period 06/16/17 - 07/15/17 - Invoice # Copier Maintenance - for period 06/21/17 - 06/20/2017 - Invoic AIS	30.71 54.76	85.47
6/30/17	21488	Legal Services from 2/1/2017 to 2/28/2017 QUINTANILLA & ASSOCIATES	994.00	994.00
6/30/17	21489	**VOID** **VOID**		
6/30/17	21490	**VOID** **VOID**		
6/30/17	21491	**VOID** **VOID**		
6/30/17	21492	**VOID** **VOID**		
6/30/17	21493	Design Development - Desert Landscaping - Invoice # 1532-11 RGA ARCHITECTS, INC	1,732.50	1,732.50
6/30/17	21494	June 2017 PSCD Employee Retirement Expense for KJURAS June 2017 Employee 403b Payable for KJURASKY OPPENHEIMER FUNDS SERVICES	483.43 1,846.16	2,329.59
6/30/17	21495	E ARCHILA - MAR-JUNE 2017 PSCD Employee Retirement FRANKLIN - TEMPLETON	882.00	882.00

PALM SPRINGS CEMETERY DIST
Cash Disbursements Journal - General Fund
For the Period From Jun 1, 2017 to Jun 30, 2017

Date	Check #	Line Description	Debit Amount	Credit Amount
6/30/17	21496	S BROWN - JUNE 2017 PSCD Employee Retirement Expense FRANKLIN - TEMPLETON	207.65	207.65
6/30/17	21497	J REYNA - JUNE 2017 PSCD Employee Retirement Expense FRANKLIN - TEMPLETON	267.68	267.68
6/30/17	21498	S VICKREY - JUNE 2017 PSCD Employee Retirement Expen FRANKLIN - TEMPLETON	207.20	207.20
6/30/17	21499	June Maintenance on Well - Invoice # 1706-013 SOUTH WEST PUMP & DRILLING	75.00	75.00
6/30/17	21500	(450) gallons - Gasoline - Invoice # 297285 (250) gallons - Diesel Regulatory Compliance Fee Taxes/Fees BECK OIL, INC	961.92 505.68 6.59 215.32	1,689.51
6/30/17	21501	Monthly Service for fountains - June 2017 Invoice 022134 - A Memorial Terrace ELOY'S POOL SERVICE & REPAIRS	40.00 30.00	70.00
6/30/17	21502	**VOID** **VOID**		
6/30/17	21503	(3) #5 Vaults - Invoice # IN031505 (6) #5 Bell Liners Delivery Fee (1) #5 Vault - Invoice # IN031581 (2) #7 Vaults (8) #5 Liners Delivery Fee WHITED CEMETERY SERVICE	522.00 768.00 110.00 174.00 868.00 1,024.00 110.00	3,576.00
6/30/17	21504	ALARM PERMIT - INV-17-642963 CITY OF CATHEDRAL CITY	35.00	35.00
6/30/17	21505	Irrigation System Repair Supplies - Invoice 3602913 Irrigation System Repair Supplies - Invoice 3633563 EWING IRRIGATION PRODUCTS, INC	95.63 70.33	165.96
6/30/17	21506	Shop Towels,Term Bolt, Engine Cleaner - Transaction # 3018 O'REILLY AUTOMOTIVE, INC	14.65	14.65
6/30/17	21507	Parts for Ramon Road Entry - Invoice 3642449 EWING IRRIGATION PRODUCTS, INC	38.78	38.78
6/30/17	21508	Backhoe Repair - Invoice W18139 & W18300 POWERPLAN OIB (RDO EQUIPMENT)	2,315.47	2,315.47
6/30/17	21509	CSDA GM Leadership Conference - Newport Beach - June 25 CSDA GM Leadership Conference - Newport Beach - June 25 CSDA GM Leadership Conference - Newport Beach - June 25 KATHLEEN JURASKY	108.07 5.00 31.00	144.07
6/28/17	DEBIT JR	USPS - Certified Mail for Margarita Saucedo Contract C0029 COMPANY DEBIT CARD	6.59	6.59

PALM SPRINGS CEMETERY DIST
Cash Disbursements Journal - General Fund
For the Period From Jun 1, 2017 to Jun 30, 2017

Date	Check #	Line Description	Debit Amount	Credit Amount
6/28/17	DEBIT JR	Don and Sweet Sues Cafe - Safety Meeting Staff Lunch COMPANY DEBIT CARD	66.27	66.27
6/4/17	DEBIT KJ	Stater Bros. - Soda for BOT & Staff Meetings COMPANY DEBIT CARD	13.19	13.19
6/5/17	DEBIT KJ	Cathedral City Florist - Flowers for Jan Pye, Trustee COMPANY DEBIT CARD	179.44	179.44
6/7/17	DEBIT KJ	USPS - 2 rolls of postage stamps COMPANY DEBIT CARD	98.00	98.00
6/7/17	DEBIT KJ	CVS - Battery for service microphone & card for Trustee Pye COMPANY DEBIT CARD	9.77	9.77
6/7/17	DEBIT KJ	Cathedral City Chamber of Commerce Lunch - 6/7/2017 COMPANY DEBIT CARD	20.00	20.00
6/15/17	DEBIT KJ	Smart & Final - Office Supplies & Birthday Treats Smart & Final - Twine for Shop COMPANY DEBIT CARD	39.30 9.99	49.29
6/6/17	DEBIT KJ	GODaddy.com - 2nd Website Domain Name (PetMPC.org) - P COMPANY DEBIT CARD	26.35	26.35
6/12/17	DEBIT KJ	iTunes.com - HT Recorder App for iPhone COMPANY DEBIT CARD	2.99	2.99
6/19/17	DEBIT KJ	Staples - Coffee COMPANY DEBIT CARD	29.99	29.99
6/28/17	DEBIT KJ	Brent H Ives Tracy - CSDA General Manager Leadership Su COMPANY DEBIT CARD	15.00	15.00
6/29/17	DEBIT KJ	Hyatt Regency-Newport Beach - CSDA General Manager Lea COMPANY DEBIT CARD	509.19	509.19
6/9/17	EDD_TAX	SIT P/R 05/25/2017 to 06/07/2017 PAID 06/09/2017 SDI P/R 05/25/2017 to 06/07/2017 PAID 06/09/2017 EMPLOYMENT DEVELOPMENT DEPT	187.77 86.03	273.80
6/23/17	EDD_TAX	SIT P/R 06/08/2017 to 06/21/2017 PAID 06/23/2017 SDI P/R 06/08/2017 to 06/21/2017 PAID 06/23/2017 EMPLOYMENT DEVELOPMENT DEPT	187.77 94.83	282.60
6/23/17	EDD_TAX	SUI P/R 06/08/2017 to 06/21/2017 PAID 06/23/2017 EMPLOYMENT DEVELOPMENT DEPT	22.27	22.27
6/23/17	EXPRESS	FIT P/R 06/08/2017 to 06/21/2017 PAID 06/23/2017 SOCIAL SECURITY P/R 06/08/2017 to 06/21/2017 PAID 06/ MEDICARE P/R 06/08/2017 to 06/21/2017 PAID 06/23/2017 BANK OF AMERICA	825.84 1,306.41 305.53	2,437.78
6/9/17	EXPRESS	FIT P/R 05/25/2017 to 06/07/2017 PAID 06/09/2017 Social Security P/R 05/25/2017 to 06/07/2017 PAID 06/09/201 Medicare P/R 05/25/2017 to 06/07/2017 PAID 06/09/2017 BANK OF AMERICA	825.84 1,185.37 277.21	2,288.42

PALM SPRINGS CEMETERY DIST
Cash Disbursements Journal - General Fund
For the Period From Jun 1, 2017 to Jun 30, 2017

Date	Check #	Line Description	Debit Amount	Credit Amount
6/9/17	FEES	P/R 05/25/2017 to 06/07/2017 PAID 06/09/2017 CBIZ PAYROLL	68.21	68.21
6/23/17	FEES	P/R 06/08/2017 to 06/21/2017 PAID 06/23/2017 CBIZ PAYROLL	80.86	80.86
	Total		<u>79,202.40</u>	<u>79,202.40</u>

PALM SPRINGS CEMETERY DIST
Payroll Disbursement Journal-General Fund
for May 1 to June 30, 2017

Date	Reference	Employee	Amount
5/12/17	3832	KATHLEEN JURASKY	1,823.86
5/12/17	3833	JUAN F. REYNA	1,444.66
5/12/17	3834	JUAN F. REYNA	249.98
5/12/17	3835	STEPHANIE C. BROWN	1,150.53
5/12/17	3836	SCOTT W. VICKREY	1,148.29
5/12/17	3837	EDGAR F. ARCHILLA	1,215.36
5/26/17	3843	KATHLEEN JURASKY	1,823.84
5/26/17	3844	KATHLEEN JURASKY	400.00
5/26/17	3845	JUAN F. REYNA	823.18
5/26/17	3846	STEPHANIE C. BROWN	1,150.52
5/26/17	3847	SCOTT W. VICKREY	536.63
5/26/17	3848	EDGAR F. ARCHILLA	1,215.36
5/26/17	3849	JANE ALCUMBRAC	164.25
5/26/17	3850	WILLIAM G. KLEINDIENST	164.24
5/26/17	3851	LYNN T. MALLOTTO	164.25
5/26/17	3852	LENNY PEPPER	66.44
5/26/17	3853	JAN M. PYE	164.22
5/1/17 thru 5/31/17			13,705.61
6/9/17	3859	KATHLEEN JURASKY	1,823.87
6/9/17	3860	JUAN F. REYNA	1,444.66
6/9/17	3861	STEPHANIE C. BROWN	1,150.53
6/9/17	3862	SCOTT W. VICKREY	1,148.29
6/9/17	3863	EDGAR F. ARCHILLA	1,215.36
6/23/17	3869	KATHLEEN JURASKY	1,823.85
6/23/17	3870	KATHLEEN JURASKY	400.00
6/23/17	3871	JUAN F. REYNA	823.17
6/23/17	3872	JUAN F. REYNA	164.06
6/23/17	3873	STEPHANIE C. BROWN	1,150.53
6/23/17	3874	SCOTT W. VICKREY	536.63
6/23/17	3875	EDGAR F. ARCHILLA	1,215.36
6/23/17	3876	JANE ALCUMBRAC	164.23
6/23/17	3877	LYNN T. MALLOTTO	164.23
6/1/17 thru 6/30/17			13,224.77

GENERAL FUND, INVESTMENTS & ACO DISBURSEMENT RECAP May & June 2017

May Cash Disbursement Journal (Includes ACO listed below)	70,470.99
June Cash Disbursement Journal (Includes ACO listed below)	79,202.40
May Payroll Disbursement Journal	13,705.61
June Payroll Disbursement Journal	13,224.77

TOTAL PSCD DISBURSEMENTS	176,603.77
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TOTAL GENERAL FUND EXPENDITURES		145,718.91
May Payment Voucher # 1569	70,738.94	
June Payment Voucher # 1571	66,463.83	
	137,202.77	

ACO DISBURSEMENTS

* Section 26-29 - Sports Turf Irrigation	4,035.67
* Section 26-29 - High Tech Irrigation	4,968.67
* Section 26-29 - High Tech Irrigation	1,150.25
*** Ramon/DaVall Entry - City of Cathedral City Permit	2,000.00
** Well #4 Danfoss Drive - LO Lynch Quality Pumps	13,238.20
** 2017 Sign Project - Best Signs	3,694.44
**** Desert Landscaping Design - RGA Architects	1,732.50
*** Ramon/Davall Entry/Exit Remodel - Ewing Irrigation	38.78

TOTAL ACO EXPENDITURES	30,858.51
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- * Prior ACO Payment Voucher #1481
- ** June ACO Payment Voucher #1570
- *** June ACO Payment Voucher #1572
- **** June ACO Payment Voucher #1573

PET CEMETERY DRAWDOWNS

GoDaddy.com (2nd Website Domain name)	26.35
Loan Amount:	25,000.00
Current Balance Remaining:	19,889.33

TOTAL May & June 2017 DISBURSEMENTS	176,603.77
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**PALM SPRINGS CEMETERY DISTRICT
SITE SALES & INTERMENTS**

SALES

	Prior Months		June		2017 YTD TOTALS		YTD Totals Jun-16	
	DMP	WMC	DMP	WMC	DMP	WMC	DMP	WMC
	Adult, C	71	0	4	0	75	0	100
Adult, A&B	88	0	2	0	90	0	87	0
Premium	58	0	11	0	69	0	64	0
Children	1	0	0	0	1	0	3	0
Cremation	7	1	4	0	11	1	5	0
Niche	31	0	3	0	34	0	30	0
TOTALS	256	1	24	0	280	1	289	0

LOT REPURCHASES

	Prior Months		June		2017 YTD TOTALS		YTD Totals Jun-16	
	DMP	WMC	DMP	WMC	DMP	WMC	DMP	WMC
	Adult	8	0	3	0	11	0	8
Cremation	0	0	0	0	0	0	0	0
Niche	0	0	0	0	0	0	2	0
TOTALS	8	0	3	0	11	0	10	1

TOTAL INTERMENTS

	Prior Months		June		2017 YTD TOTALS		YTD Totals Jun-16	
	DMP	WMC	DMP	WMC	DMP	WMC	DMP	WMC
	Adult	151	1	16	0	167	1	204
Children	1	0	0	0	1	0	5	0
Cremation	28	8	4	0	32	8	34	3
Niche	16	0	2	0	18	0	23	0
TOTALS	196	9	22	0	218	9	266	6

SATURDAY INTERMENTS

	DMP	WMC	DMP	WMC	DMP	WMC	DMP	WMC
Adult	8	0	0	0	8	0	13	1
Child	0	0	0	0	0	0	0	0
Cremation	8	2	0	0	8	2	1	1
Niche	1	0	1	0	2	0	0	0
TOTALS	17	2	1	0	18	2	14	2

SUNDAY INTERMENTS

	DMP	WMC	DMP	WMC	DMP	WMC	DMP	WMC
Adult	3	0	0	0	3	0	8	1
Child	0	0	0	0	0	0	1	0
Cremation	0	1	2	0	2	1	0	0
Niche	0	0	0	0	0	0	0	0
TOTALS	3	1	2	0	5	1	9	1

**PALM SPRINGS CEMETERY DIST
GENERAL FUND TRIAL BALANCE
AS OF JUNE 30, 2017**

ACCOUNT	DESCRIPTION	DEBITS	CREDITS
ASSETS:			
10002	CASH ON HAND - COUNTY	94,418.58	
10003	PETTY CASH	900.00	
10004	CHECKING - BANK OF AMERICA	53,250.44	
10005	CSH/HND-CNTY-RESTRICTED	14,400.00	
10008	CASH CLEARING - BBVA BANK	100.00	
10009	RESERVE - BANK OF AMERICA	2,701.97	
10015	ACO PURCHASES RECEIVABLE		153,109.29
10016	SECURITY DEPOSITS RECEIVABLE	130.50	
10018	PET CEMETERY LOAN DRAWDOWN		19,889.33
11034	NSF CHECKS RECEIVABLE	2,731.13	
	ASSETS:	168,632.62	(172,998.62)
LIABILITIES:			
20101	REVOLVING FUND/IMPREST CASH		14,400.00
20102	SALES TAX PAYABLE		576.81
20111	EMPLOYEES INSURANCE PAYABLE		2,685.82
20220	ACCRUED EMPLOYEE PAYROLL		6,442.56
20221	ACCRUED VACATION PAYABLE		10,189.13
27400	OPEB BENIFIT LIABILITY:GASB45		559,776.05
	LIABILITIES:	0.00	(594,070.37)
EQUITY:			
39004	BEGINNING BALANCE EQUITY		179,934.27
39005	RETAINED EARNINGS	786,344.86	
	TOTAL EQUITY:	786,344.86	(179,934.27)
REVENUE:			
40001	OPEN AND CLOSE		237,095.00
40201	MISC SPECIAL SET-UP		2,725.00
40202	RETURNED CHECK BANK CHARGE		25.00
40203	INTEREST RECEIVED		13.89
40204	LAND LEASE		61,648.31
40205	MISC INCOME		9,686.00
40205CC	CREDIT CARD CONVEN FEE		3,412.10
40205SAT	SAT INTERMENT SURCHARGE		14,300.00
40205SUN	SUN INTERMENT SURCHARGE		4,400.00
40205WIT	WITNESS GRAVE CLOSING		10,100.00
40206	TAX COLLECTIONS		295,185.31
40207	VAULTS		11,340.00
40207-EX LG CRE	EX LG CREMATION VAULTS		3,445.00
40208	LINERS		16,215.00
40209	GRAVE VASES		6,607.35
40211	ENR SURCHARGE		34,625.00
40212	LOT TRANSFERS		2,840.00
40213	COUNTY INTEREST INCOME		299.83
40216	HANDLING FEE		76,601.46
40217	PRENEED CONTRACT SERVICE CHG		8,000.00
40218	VASE/HDSTN SET & CLEAN		42,725.00
95000	RESERVES TRANSFERRED IN		90,000.00
	REVENUE:	0.00	(931,289.25)

**PALM SPRINGS CEMETERY DIST
GENERAL FUND TRIAL BALANCE
AS OF JUNE 30, 2017**

ACCOUNT	DESCRIPTION	DEBITS	CREDITS
EXPENSES:			
60101	REGULAR SALARIES	295,028.28	
60102	BOT BOARD MEETINGS	11,215.42	
60103	BOT CONFERENCES	2,933.29	
60105	BOT TRAVEL & EXPENSES	3,253.54	
71101	RETIREMENT/PENSION	18,284.42	
71201	FICA	18,769.49	
71202	MEDICARE	4,389.64	
72301	EMPLOYEE GROUP INSURANCE	83,508.25	
72601	UNEMPLOYMENT INSURANCE	3,238.66	
73101	WORKERS COMP INSURANCE	6,274.46	
81111	ELECTRICITY	40,890.81	
81112	TELEPHONE	7,798.58	
81113	WATER	31,398.56	
83308	COMMUNITY OUTREACH	1,878.64	
83309	VISA-MASTER CHG FEES	6,367.76	
83311	COUNTY SERVICE CHARGE	1,283.22	
83313	GENERAL INSURANCE	15,135.38	
83314	LEGAL	5,880.00	
83315	LOT REPURCHASE	6,030.00	
83316	OFFICE EXPENSE	20,563.56	
83317	TRAVEL & CONVENTION	10,733.97	
83318	UNIFORMS & SAFETY EQUIPMENT	73.43	
83319	MTG EXP & SUPPLIES	233.35	
83320	CONTRIBUTIONS	450.00	
83321	AUDIT	6,120.00	
83323	ADVERTISING/PUBLICITY	7,809.22	
83324	MEMBERSHIP & DUES	4,685.03	
84410	AUTO TRUCK EXPENSE	758.20	
84411	LARGE EQUIPMENT REPAIRS	2,681.15	
84413	IRRIGATION SYSTEM REPAIRS	2,739.35	
84414	FERTILIZER AND SEED	10,613.18	
84415	GASOLINE, OIL, TIRES	5,560.51	
84416	PLANT & BUILDING	20,863.28	
84418	TOOLS & SUPPLIES	2,926.62	
84419	GRAVE LINERS & VAULTS	26,816.56	
84420	GRAVE VASES	3,461.92	
84422	CONTRACT TREE/GARDEN MAINTN	216,737.45	
84423	CONTRACT BURIALS	5,394.00	
84424	SECURITY CAMERA EXPENSE	1,835.85	
84425	DMP GROUNDS SECURITY	8,700.00	
	EXPENSES:	923,315.03	0.00
	REPORT TOTALS	1,878,292.51	(1,878,292.51)

**PALM SPRINGS CEMETERY DIST
BALANCE SHEET
JUNE 30, 2017**

ASSETS

ASSETS

CASH ON HAND - COUNTY	94,418.58	
PETTY CASH	900.00	
CHECKING - BANK OF AMERICA	53,250.44	
CSH/HND-CNTY-RESTRICTED	14,400.00	
CASH CLEARING - BBVA BANK	100.00	
RESERVE - BANK OF AMERICA	2,701.97	
ACO PURCHASES RECEIVABLE	(153,109.29)	
SECURITY DEPOSITS RECEIVABLE	130.50	
PET CEMETERY LOAN DRAWDOWN	(19,889.33)	
NSF CHECKS RECEIVABLE	2,731.13	

TOTAL ASSETS		(4,366.00)

LIABILITIES AND EQUITY

LIABILITIES

REVOLVING FUND/IMPREST CASH	14,400.00	
SALES TAX PAYABLE	576.81	
EMPLOYEES INSURANCE PAYABLE	2,685.82	
ACCRUED EMPLOYEE PAYROLL	6,442.56	
ACCRUED VACATION PAYABLE	10,189.13	
OPEB BENIFIT LIABILITY:GASB45	559,776.05	

TOTAL LIABILITIES		594,070.37

EQUITY

BEGINNING BALANCE EQUITY	179,934.27	
RETAINED EARNINGS	(786,344.86)	
NET INCOME	7,974.22	

TOTAL EQUITY		(598,436.37)

TOTAL LIABILITIES AND EQUITY		(4,366.00)

**PALM SPRINGS CEMETERY DIST
INCOME STATEMENT - GENERAL FUND
FOR THE TWELVE MONTHS ENDING JUNE 30, 2017**

	PTD ACTUAL	PTD PRIOR YEAR	VARIANCE	YTD ACTUAL	YTD PRIOR YEAR	VARIANCE
REVENUE						
OPEN AND CLOSE	16,615.00	19,210.00	(2,595.00)	237,095.00	306,370.00	(69,275.00)
MISC SPECIAL SET-UP	225.00	0.00	225.00	2,725.00	1,400.00	1,325.00
RETURNED CHECK BANK CHARGE	25.00	0.00	25.00	25.00	50.00	(25.00)
INTEREST RECEIVED	1.01	1.02	(0.01)	13.89	10.55	3.34
LAND LEASE	5,137.35	5,061.42	75.93	61,648.31	60,737.26	911.05
MISC INCOME	9,686.00	0.00	9,686.00	9,686.00	140.16	9,545.84
BROWN ACT REVENUE	0.00	0.00	0.00	0.00	1,041.00	(1,041.00)
CREDIT CARD CONVEN FEE	228.29	232.27	(3.98)	3,412.10	4,919.35	(1,507.25)
SAT INTERMENT SURCHARGE	0.00	1,700.00	(1,700.00)	14,300.00	13,700.00	600.00
SUN INTERMENT SURCHARGE	0.00	0.00	0.00	4,400.00	11,125.00	(6,725.00)
WITNESS GRAVE CLOSING	1,000.00	900.00	100.00	10,100.00	11,050.00	(950.00)
TAX COLLECTIONS	310.21	77,870.91	(77,560.70)	295,185.31	289,130.68	6,054.63
VAULTS	1,265.00	570.00	695.00	11,340.00	14,865.00	(3,525.00)
EX LG CREMATION VAULTS	90.00	255.00	(165.00)	3,445.00	2,805.00	640.00
REGULAR CREM VAULT	0.00	0.00	0.00	0.00	340.00	(340.00)
LINERS	1,350.00	1,535.00	(185.00)	16,215.00	20,025.00	(3,810.00)
GRAVE VASES	526.80	235.00	291.80	6,607.35	9,504.39	(2,897.04)
ENR SURCHARGE	1,710.00	1,525.00	185.00	34,625.00	41,613.00	(6,988.00)
LOT TRANSFERS	200.00	1,260.00	(1,060.00)	2,840.00	3,580.00	(740.00)
COUNTY INTEREST INCOME	77.14	99.46	(22.32)	299.83	243.78	56.05
HANDLING FEE	5,435.00	6,200.00	(765.00)	76,601.46	97,380.00	(20,778.54)
PRENEED CONTRACT SERVICE CHG	700.00	1,200.00	(500.00)	8,000.00	10,300.00	(2,300.00)
VASE/HDSTN SET & CLEAN	3,610.00	2,665.00	945.00	42,725.00	45,205.00	(2,480.00)
TOTAL REVENUE	48,191.80	120,520.08	(72,328.28)	841,289.25	945,535.17	(104,245.92)
EXPENSES						
REGULAR SALARIES	19,757.32	22,637.79	(2,880.47)	295,028.28	308,935.09	(13,906.81)
BOT BOARD MEETINGS	359.18	500.00	(140.82)	11,215.42	5,700.00	5,515.42
BOT CONFERENCES	0.00	0.00	0.00	2,933.29	2,358.00	575.29
BOT TRAVEL & EXPENSES	0.00	53.37	(53.37)	3,253.54	3,675.52	(421.98)
RETIREMENT/PENSION	2,047.96	1,192.22	855.74	18,284.42	18,223.86	60.56
FICA	1,245.89	1,437.50	(191.61)	18,769.49	19,392.65	(623.16)
MEDICARE	291.37	336.18	(44.81)	4,389.64	4,535.38	(145.74)
EMPLOYEE GROUP INSURANCE	7,200.08	6,652.24	547.84	83,508.25	73,626.27	9,881.98
UNEMPLOYMENT INSURANCE	22.27	31.00	(8.73)	3,238.66	3,394.83	(156.17)
WORKERS COMP INSURANCE	609.89	733.78	(123.89)	6,274.46	8,631.46	(2,357.00)
ELECTRICITY	1,167.92	3,938.32	(2,770.40)	40,890.81	65,295.19	(24,404.38)
TELEPHONE	902.41	579.43	322.98	7,798.58	7,062.35	736.23
WATER	1,731.20	2,689.33	(958.13)	31,398.56	36,145.88	(4,747.32)
COMMUNITY OUTREACH	20.00	408.66	(388.66)	1,878.64	1,568.66	309.98
VISA-MASTER CHG FEES	473.46	302.56	170.90	6,367.76	7,547.02	(1,179.26)
RETURNED CHECK	0.00	882.00	(882.00)	0.00	882.00	(882.00)
COUNTY SERVICE CHARGE	108.62	63.28	45.34	1,283.22	245.22	1,038.00
EDUCATION	0.00	0.00	0.00	0.00	520.79	(520.79)
GENERAL INSURANCE	1,533.73	1,194.43	339.30	15,135.38	14,334.15	801.23
LEGAL	994.00	5,390.00	(4,396.00)	5,880.00	7,266.00	(1,386.00)
LOT REPURCHASE	1,950.00	(350.00)	2,300.00	6,030.00	7,530.00	(1,500.00)
OFFICE EXPENSE	1,772.74	1,512.44	260.30	20,563.56	22,641.57	(2,078.01)
TRAVEL & CONVENTION	668.26	0.00	668.26	10,733.97	10,729.37	4.60
UNIFORMS & SAFETY EQUIPMENT	0.00	86.39	(86.39)	73.43	778.82	(705.39)
MTG EXP & SUPPLIES	0.00	0.00	0.00	233.35	167.50	65.85
CONTRIBUTIONS	0.00	0.00	0.00	450.00	700.00	(250.00)
AUDIT	0.00	0.00	0.00	6,120.00	12,780.00	(6,660.00)
ADVERTISING/PUBLICITY	347.00	1,179.09	(832.09)	7,809.22	5,824.01	1,985.21
MEMBERSHIP & DUES	0.00	0.00	0.00	4,685.03	4,508.89	176.14
AUTO TRUCK EXPENSE	28.22	217.21	(188.99)	758.20	2,009.96	(1,251.76)
LARGE EQUIPMENT REPAIRS	2,315.47	0.00	2,315.47	2,681.15	0.00	2,681.15
EQUIPMENT REPAIRS	0.00	0.00	0.00	0.00	339.33	(339.33)
IRRIGATION SYSTEM REPAIRS	415.80	640.52	(224.72)	2,739.35	4,186.76	(1,447.41)
FERTILIZER AND SEED	0.00	0.00	0.00	10,613.18	10,022.31	590.87
GASOLINE, OIL, TIRES	1,689.51	0.00	1,689.51	5,560.51	5,867.04	(306.53)
PLANT & BUILDING	1,483.68	3,983.10	(2,499.42)	20,863.28	36,538.27	(15,674.99)
TOOLS & SUPPLIES	9.99	0.00	9.99	2,926.62	1,601.25	1,325.37
GRAVE LINERS & VAULTS	3,576.00	1,599.00	1,977.00	26,816.56	36,326.00	(9,509.44)
GRAVE VASES	623.09	605.18	17.91	3,461.92	5,007.71	(1,545.79)
CONTRACT TREE/GARDEN MAINTNCE	19,447.24	39,405.60	(19,958.36)	216,737.45	205,316.50	11,420.95
CONTRACT BURIALS	522.00	1,218.00	(696.00)	5,394.00	10,596.00	(5,202.00)
SECURITY CAMERA EXPENSE	138.00	276.00	(138.00)	1,835.85	2,513.40	(677.55)
DMP GROUNDS SECURITY	725.00	725.00	0.00	8,700.00	7,975.00	725.00
TOTAL EXPENSES	(74,177.30)	(100,119.62)	25,942.32	(923,315.03)	(983,300.01)	59,984.98
NET INCOME FROM OPERATIONS	(25,985.50)	20,400.46	(46,385.96)	(82,025.78)	(37,764.84)	(44,260.94)
OTHER INCOME & EXPENSE						
RESERVES TRANSFERRED IN	0.00	0.00	0.00	90,000.00	1,082.00	88,918.00
TOTAL OTHER INCOME & EXPENSE	0.00	0.00	0.00	90,000.00	1,082.00	88,918.00
NET INCOME (LOSS)	(25,985.50)	20,400.46	(46,385.96)	7,974.22	(36,682.84)	44,657.06

**PALM SPRINGS CEMETERY DIST
ANNUAL BUDGET INCOME STATEMENT - GENERAL FUND
FOR THE TWELVE MONTHS ENDING JUNE 30, 2017**

	PTD ACTUAL	PTD BUDGET	VARIANCE	YTD ACTUAL	ANNUAL BUDGET	VARIANCE
REVENUE						
OPEN AND CLOSE	16,615.00	25,632.50	(9,017.50)	237,095.00	307,590.00	(70,495.00)
MISC SPECIAL SET-UP	225.00	125.00	100.00	2,725.00	1,500.00	1,225.00
RETURNED CHECK BANK CHARGE	25.00	4.13	20.87	25.00	50.00	(25.00)
INTEREST RECEIVED	1.01	1.25	(0.24)	13.89	15.00	(1.11)
LAND LEASE	5,137.35	5,162.63	(25.28)	61,648.31	61,952.00	(303.69)
MISC INCOME	9,686.00	0.00	9,686.00	9,686.00	0.00	9,686.00
CREDIT CARD CONVEN FEE	228.29	508.26	(279.97)	3,412.10	6,100.00	(2,687.90)
SAT INTERMENT SURCHARGE	0.00	1,227.01	(1,227.01)	14,300.00	14,725.00	(425.00)
SUN INTERMENT SURCHARGE	0.00	1,006.25	(1,006.25)	4,400.00	12,075.00	(7,675.00)
WITNESS GRAVE CLOSING	1,000.00	937.50	62.50	10,100.00	11,250.00	(1,150.00)
TAX COLLECTIONS	310.21	24,045.26	(23,735.05)	295,185.31	288,544.00	6,641.31
VAULTS	1,265.00	1,531.25	(266.25)	11,340.00	18,375.00	(7,035.00)
EX LG CREMATION VAULTS	90.00	0.00	90.00	3,445.00	0.00	3,445.00
LINERS	1,350.00	1,677.88	(327.88)	16,215.00	20,135.00	(3,920.00)
GRAVE VASES	526.80	816.75	(289.95)	6,607.35	9,801.00	(3,193.65)
MEMORIAL WALL INCOME	0.00	16.63	(16.63)	0.00	200.00	(200.00)
ENR SURCHARGE	1,710.00	3,662.01	(1,952.01)	34,625.00	43,945.00	(9,320.00)
LOT TRANSFERS	200.00	283.26	(83.26)	2,840.00	3,400.00	(560.00)
COUNTY INTEREST INCOME	77.14	13.01	64.13	299.83	157.00	142.83
HANDLING FEE	5,435.00	8,218.26	(2,783.26)	76,601.46	98,620.00	(22,018.54)
PRENEED CONTRACT SERVICE CHG	700.00	858.26	(158.26)	8,000.00	10,300.00	(2,300.00)
VASE/HDSTN SET & CLEAN	3,610.00	3,761.63	(151.63)	42,725.00	45,140.00	(2,415.00)
NICHE SHUTTER CLEAN-REPAINT	0.00	8.26	(8.26)	0.00	100.00	(100.00)
TOTAL REVENUE	48,191.80	79,496.99	(31,305.19)	841,289.25	953,974.00	(112,684.75)
EXPENSES						
REGULAR SALARIES	19,757.32	25,761.75	(6,004.43)	295,028.28	309,141.00	(14,112.72)
BOT BOARD MEETINGS	359.18	1,122.38	(763.20)	11,215.42	13,469.00	(2,253.58)
BOT CONFERENCES	0.00	291.63	(291.63)	2,933.29	3,500.00	(566.71)
BOT TRAVEL & EXPENSES	0.00	333.26	(333.26)	3,253.54	4,000.00	(746.46)
TEMPORARY HELP	0.00	333.26	(333.26)	0.00	4,000.00	(4,000.00)
RETIREMENT/PENSION	2,047.96	1,722.88	325.08	18,284.42	20,675.00	(2,390.58)
FICA	1,245.89	1,646.26	(400.37)	18,769.49	19,756.00	(986.51)
MEDICARE	291.37	347.75	(56.38)	4,389.64	4,173.00	216.64
EMPLOYEE GROUP INSURANCE	7,200.08	6,225.50	974.58	83,508.25	74,706.00	8,802.25
UNEMPLOYMENT INSURANCE	22.27	282.88	(260.61)	3,238.66	3,395.00	(156.34)
WORKERS COMP INSURANCE	609.89	729.26	(119.37)	6,274.46	8,752.00	(2,477.54)
ELECTRICITY	1,167.92	5,532.01	(4,364.09)	40,890.81	66,385.00	(25,494.19)
TELEPHONE	902.41	591.63	310.78	7,798.58	7,100.00	698.58
WATER	1,731.20	3,079.38	(1,348.18)	31,398.56	36,953.00	(5,554.44)
COMMUNITY OUTREACH	20.00	250.00	(230.00)	1,878.64	3,000.00	(1,121.36)
VISA-MASTER CHG FEES	473.46	633.26	(159.80)	6,367.76	7,600.00	(1,232.24)
RETURNED CHECK	0.00	4.13	(4.13)	0.00	50.00	(50.00)
COUNTY SERVICE CHARGE	108.62	25.00	83.62	1,283.22	300.00	983.22
EDUCATION	0.00	50.00	(50.00)	0.00	600.00	(600.00)
GENERAL INSURANCE	1,533.73	1,239.51	294.22	15,135.38	14,875.00	260.38
LEGAL	994.00	291.63	702.37	5,880.00	3,500.00	2,380.00
LOT REPURCHASE	1,950.00	500.00	1,450.00	6,030.00	6,000.00	30.00
OFFICE EXPENSE	1,772.74	1,333.26	439.48	20,563.56	16,000.00	4,563.56
TRAVEL & CONVENTION	668.26	916.63	(248.37)	10,733.97	11,000.00	(266.03)
UNIFORMS & SAFETY EQUIPMENT	0.00	58.26	(58.26)	73.43	700.00	(626.57)
MTG EXP & SUPPLIES	0.00	25.00	(25.00)	233.35	300.00	(66.65)
CONTRIBUTIONS	0.00	41.63	(41.63)	450.00	500.00	(50.00)
AUDIT	0.00	1,083.26	(1,083.26)	6,120.00	13,000.00	(6,880.00)
ADVERTISING/PUBLICITY	347.00	833.26	(486.26)	7,809.22	10,000.00	(2,190.78)
MEMBERSHIP & DUES	0.00	383.26	(383.26)	4,685.03	4,600.00	85.03
AUTO TRUCK EXPENSE	28.22	291.63	(263.41)	758.20	3,500.00	(2,741.80)
LARGE EQUIPMENT REPAIRS	2,315.47	166.63	2,148.84	2,681.15	2,000.00	681.15
EQUIPMENT REPAIRS	0.00	41.63	(41.63)	0.00	500.00	(500.00)
IRRIGATION SYSTEM REPAIRS	415.80	833.26	(417.46)	2,739.35	10,000.00	(7,260.65)
FERTILIZER AND SEED	0.00	875.00	(875.00)	10,613.18	10,500.00	113.18
GASOLINE, OIL, TIRES	1,689.51	458.26	1,231.25	5,560.51	5,500.00	60.51
PLANT & BUILDING	1,483.68	1,666.63	(182.95)	20,863.28	20,000.00	863.28
ROAD MAINTENANCE	0.00	166.63	(166.63)	0.00	2,000.00	(2,000.00)
TOOLS & SUPPLIES	9.99	100.00	(90.01)	2,926.62	1,200.00	1,726.62
GRAVE LINERS & VAULTS	3,576.00	2,915.51	660.49	26,816.56	34,987.00	(8,170.44)
GRAVE VASES	623.09	423.00	200.09	3,461.92	5,076.00	(1,614.08)
CONTRACT TREE/GARDEN MAINTNCE	19,447.24	19,748.00	(300.76)	216,737.45	236,976.00	(20,238.55)
CONTRACT BURIALS	522.00	895.76	(373.76)	5,394.00	10,750.00	(5,356.00)
SECURITY CAMERA EXPENSE	138.00	212.50	(74.50)	1,835.85	2,550.00	(714.15)
DMP GROUNDS SECURITY	725.00	675.00	50.00	8,700.00	8,100.00	600.00
TOTAL EXPENSES	74,177.30	85,137.36	(10,960.06)	923,315.03	1,021,669.00	(98,353.97)
NET INCOME FROM OPERATIONS	(25,985.50)	(5,640.37)	(20,345.13)	(82,025.78)	(67,695.00)	(14,330.78)
OTHER INCOME & EXPENSE						
RESERVES TRANSFERRED IN	0.00	5,640.37	(5,640.37)	90,000.00	67,695.00	22,305.00
TOTAL OTHER INCOME & EXPENSES	0.00	5,640.37	(5,640.37)	90,000.00	67,695.00	22,305.00
NET INCOME (LOSS)	(25,985.50)	0.00	(25,985.50)	7,974.22	0.00	7,974.22

**ACCUMULATIVE CAPITAL OUTLAY FUND
TRIAL BALANCE
AS OF JUNE 30, 2017**

ACCOUNT	DESCRIPTION	DEBITS	CREDITS
CURRENT ASSETS:			
002343	CASH ON DEPOSIT -COUNTY	20,467.42	
003343	ASSET RPLCE RSRVE-LAND/BLD/ETC	389,571.65	
004343	ASSET PURCHASE HOLDING ACCOUNT	174,253.28	
006343	CASH - INTEREST/DIVIDENDS	569,277.34	
007343	INVESTED FUNDS - PSCD	222,563.48	
018343	UNREALIZED G/L ON SECURITIES		141,300.44
	CURRENT ASSETS:	1,376,133.17	(141,300.44)
FIXED ASSETS:			
010343	AUTO	150,473.41	
011343	LARGE EQUIPMENT	120,901.08	
012343	BUILDINGS	1,810,006.10	
013343	EQUIPMENT	54,227.54	
014343	FURNITURE & FIXTURES	123,910.13	
015343	LAND & IMPROVEMENTS	1,935,820.86	
016343	WATER SYSTEMS	1,019,114.37	
131343	ACCUMULATED DEPRECIATION		2,734,665.48
	FIXED ASSETS:	5,214,453.49	(2,734,665.48)
OTHER ASSETS:			
	OTHER ASSETS:	0.00	0.00
CURRENT LIABILITIES:			
	CURRENT LIABILITIES:	0.00	0.00
RETAINED EARNINGS:			
141343	RETAINED EARNINGS		3,865,082.32
	RETAINED EARNINGS:	0.00	(3,865,082.32)
REVENUE:			
201343	BURIAL RIGHT SALES		191,755.00
203343	CURRENT INTEREST & DIVIDENDS		7,788.97
213343	COUNTY INTEREST INCOME		2,813.19
230343	GAIN/INVEST FAIR VALUE INCREAS		1,292.09
500343	REVENUE TRANSFERRED IN		11,640.00
	REVENUE:	0.00	(215,289.25)
EXPENSES:			
310343	INVESTMENT ADVISOR FEES	2,496.60	
311343	COUNTY SERVICE CHARGE	5.78	
312343	DEPRECIATION EXPENSE	201,474.88	
510343	REVENUE TRANSFER OUT	161,773.57	
	EXPENSES:	365,750.83	0.00
	REPORT TOTALS	6,956,337.49	(6,956,337.49)

**ACCUMULATIVE CAPITAL OUTLAY
BALANCE SHEET
JUNE 30, 2017**

ASSETS

CURRENT ASSETS

CASH ON DEPOSIT -COUNTY	20,467.42	
ASSET RPLCE RSRVE-LAND/BLD/ETC	389,571.65	
ASSET PURCHASE HOLDING ACCOUNT	174,253.28	
CASH - INTEREST/DIVIDENDS	569,277.34	
INVESTED FUNDS - PSCD	222,563.48	
UNREALIZED G/L ON SECURITIES	(141,300.44)	
TOTAL CURRENT ASSETS		1,234,832.73

FIXED ASSETS

AUTO	150,473.41	
LARGE EQUIPMENT	120,901.08	
BUILDINGS	1,810,006.10	
EQUIPMENT	54,227.54	
FURNITURE & FIXTURES	123,910.13	
LAND & IMPROVEMENTS	1,935,820.86	
WATER SYSTEMS	1,019,114.37	
ACCUMULATED DEPRECIATION	(2,734,665.48)	
TOTAL NET FIXED ASSETS		2,479,788.01

OTHER ASSETS

TOTAL OTHER ASSETS		0.00
TOTAL ASSETS		3,714,620.74

LIABILITIES AND EQUITY

LIABILITIES

TOTAL LIABILITIES		0.00
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RETAINED EARNINGS

RETAINED EARNINGS	3,865,082.32	
NET INCOME	(150,461.58)	
TOTAL RETAINED EARNINGS		3,714,620.74
TOTAL LIABILITIES AND EQUITY		3,714,620.74

**ACCUMULATIVE CAPITAL OUTLAY
INCOME STATEMENT
FOR THE TWELVE MONTHS ENDING JUNE 30, 2017**

REVENUE	PTD ACTUAL	PTD PRIOR YEAR	VARIANCE	YTD ACTUAL	YTD PRIOR YEAR	VARIANCE
BURIAL RIGHT SALES	12,270.00	12,150.00	120.00	191,755.00	214,075.00	(22,320.00)
CURRENT INTEREST & DIVIDENDS	380.98	2,553.15	(2,172.17)	7,788.97	13,575.91	(5,786.94)
COUNTY INTEREST INCOME	594.16	744.04	(149.88)	2,813.19	1,816.42	996.77
GAIN (LOSS) ON SALE OF ASSETS	0.00	(22,610.59)	22,610.59	0.00	(22,610.59)	22,610.59
GAIN/INVEST FAIR VALUE INCREAS	(5.06)	3,228.86	(3,233.92)	1,292.09	16,735.03	(15,442.94)
TOTAL REVENUE	13,240.08	(3,934.54)	17,174.62	203,649.25	223,591.77	(19,942.52)
	13,240.08	(3,934.54)	17,174.62	203,649.25	223,591.77	(19,942.52)
EXPENSES						
INVESTMENT ADVISOR FEES	265.40	0.00	265.40	2,496.60	0.00	2,496.60
COUNTY SERVICE CHARGE	0.00	15.28	(15.28)	5.78	9.58	(3.80)
DEPRECIATION EXPENSE	201,474.88	196,650.64	4,824.24	201,474.88	196,650.64	4,824.24
TOTAL EXPENSES	(201,740.28)	(196,665.92)	(5,074.36)	(203,977.26)	(196,660.22)	(7,317.04)
NET INCOME FROM OPERATIONS	(188,500.20)	(200,600.46)	12,100.26	(328.01)	26,931.55	(27,259.56)
OTHER INCOME & EXPENSE						
REVENUE TRANSFERRED IN	0.00	(3,000.00)	3,000.00	(11,640.00)	(19,900.00)	8,260.00
REVENUE TRANSFER OUT	16,932.64	0.00	16,932.64	161,773.57	0.00	161,773.57
TOTAL OTHER INCOME & EXPENSE	16,932.64	(3,000.00)	19,932.64	150,133.57	(19,900.00)	170,033.57
NET INCOME (LOSS)	(205,432.84)	(197,600.46)	(7,832.38)	(150,461.58)	46,831.55	(197,293.13)

**ENDOWMENT CARE FUND
TRIAL BALANCE
AS OF JUNE 30, 2017**

ACCOUNT	DESCRIPTION	DEBITS	CREDITS
ASSETS:			
002342	CASH ON DEPOSIT - COUNTY	1,119,416.49	
003-342	INTEREST ON DEPOSIT-COUNTY	133,077.93	
006342	CASH - INTEREST/DIVIDENDS	1,293,422.79	
007342	INVESTED FUNDS - PSCD	3,152,495.45	
018342	UNREALIZED G/L ON SECURITIES		169,213.93
	ASSETS:	5,698,412.66	(169,213.93)
RETAINED EARNINGS:			
141342	RETAINED EARNINGS- ENDOWMENT		4,945,882.27
142342	ACCRUED INTEREST & DIVIDENDS		428,240.45
143342	REALIZED INVESTMENT GAIN/LOSS		18,405.00
	RETAINED EARNINGS:	0.00	(5,392,527.72)
REVENUE:			
200342	WMC ENDOWMENT CARE		1,090.00
201342	ENDOWMENT CARE DEPOSITS		146,571.45
203342	CURRENT INTEREST & DIVIDENDS		33,279.20
213342	COUNTY INTEREST INCOME		7,262.41
230342	GAIN/INVEST FAIR VALUE INCREAS	34,134.30	
	REVENUE:	34,134.30	(188,203.06)
EXPENSES:			
310342	INVESTMENT ADVISOR FEES	17,397.75	
	EXPENSES	17,397.75	0.00
	REPORT TOTALS	5,749,944.71	(5,749,944.71)

**ENDOWMENT CARE FUND
BALANCE SHEET
JUNE 30, 2017**

ASSETS

ASSETS

CASH ON DEPOSIT - COUNTY	1,119,416.49
INTEREST ON DEPOSIT-COUNTY	133,077.93
CASH - INTEREST/DIVIDENDS	1,293,422.79
INVESTED FUNDS - PSCD	3,152,495.45
UNREALIZED G/L ON SECURITIES	(169,213.93)

TOTAL ASSETS

5,529,198.73

LIABILITIES AND FUND EQUITY

LIABILITIES

TOTAL LIABILITIES

0.00

RETAINED EARNINGS

RETAINED EARNINGS- ENDOWMENT	4,945,882.27
ACCRUED INTEREST & DIVIDENDS	428,240.45
REALIZED INVESTMENT GAIN/LOSS	18,405.00
NET INCOME	136,671.01

TOTAL RETAINED EARNINGS

5,529,198.73

TOTAL LIABILITIES AND FUND EQUITY

5,529,198.73

**ENDOWMENT CARE FUND
INCOME STATEMENT
FOR THE TWELVE MONTHS ENDING JUNE 30, 2017**

	PTD ACTUAL	PTD PRIOR YEAR	VARIANCE	YTD ACTUAL	YTD PRIOR YEAR	VARIANCE
REVENUE						
WMC ENDOWMENT CARE	60.00	0.00	60.00	1,090.00	300.00	790.00
ENDOWMENT CARE DEPOSITS	13,723.47	9,217.78	4,505.69	146,571.45	172,363.58	(25,792.13)
CURRENT INTEREST & DIVIDENDS	2,457.52	12,950.17	(10,492.65)	33,279.20	70,621.68	(37,342.48)
COUNTY INTEREST INCOME	1,869.49	1,534.20	335.29	7,262.41	3,945.93	3,316.48
GAIN/INVEST FAIR VALUE INCREAS	(596.81)	13,407.84	(14,004.65)	(34,134.30)	43,457.29	(77,591.59)
TOTAL REVENUE	17,513.67	37,109.99	(19,596.32)	154,068.76	290,688.48	(136,619.72)
EXPENSES						
INVESTMENT ADVISOR FEES	1,796.51	0.00	1,796.51	17,397.75	15.00	17,382.75
TOTAL EXPENSES	1,796.51	0.00	1,796.51	17,397.75	15.00	17,382.75
NET INCOME (LOSS)	15,717.16	37,109.99	(21,392.83)	136,671.01	290,673.48	(154,002.47)

**PRENEED FUND
TRIAL BALANCE
AS OF JUNE 30, 2017**

ACCOUNT	DESCRIPTION	DEBITS	CREDITS
CURRENT ASSETS:			
002392	CASH ON DEPOSIT- COUNTY	759,568.06	
006392	CASH -INTEREST/DIVIDENDS	432,000.06	
007392	INVESTED FUNDS -PSCD	724,220.75	
018392	UNREALIZED G/L - SECURITIES		143,876.87
034392	CONTRACTS RECEIVABLE	85,766.03	
	CURRENT ASSETS:	2,001,554.90	(143,876.87)
LIABILITIES:			
101392	DEFERRED REVENUE PAYABLE		797,167.77
	LIABILITIES:	0.00	(797,167.77)
RETAINED EARNINGS:			
141392	RETAINED EARNINGS		624,856.57
142392	ACCRUED INTEREST & DIVIDENDS		192,377.80
	RETAINED EARNINGS:	0.00	(817,234.37)
REVENUE:			
201392	CURRENT SALES		126,191.75
202392	CURRENT DEFERRED REVENUE		122,798.10
203392	CURRENT INTEREST & DIVIDENDS		10,392.29
213392	COUNTY INTEREST INCOME		3,918.13
230392	GAIN/INVEST FAIR VALUE INCREAS		1,264.58
	REVENUE:	0.00	(264,564.85)
EXPENSES:			
310392	INVESTMENT FEES	3,843.86	
311392	COUNTY SERVICE CHARGES	200.06	
320392	LOSS ON TRANSFER (INTER COSTS)	5,605.04	
330392	SALES TRNSFR OUT (CURRENT YR)	1,380.00	
335392	SALES TRANSFR OUT (PRIOR YR)	10,260.00	
	EXPENSES:	21,288.96	0.00
	REPORT TOTALS	2,022,843.86	(2,022,843.86)

**PRENEED FUND
BALANCE SHEET
JUNE 30, 2017**

ASSETS

ASSETS

CASH ON DEPOSIT- COUNTY	759,568.06
CASH -INTEREST/DIVIDENDS	432,000.06
INVESTED FUNDS -PSCD	724,220.75
UNREALIZED G/L - SECURITIES	(143,876.87)
CONTRACTS RECEIVABLE	85,766.03

TOTAL ASSETS	1,857,678.03
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LIABILITIES AND EQUITY

LIABILITIES

DEFERRED REVENUE PAYABLE	797,167.77	
TOTAL LIABILITIES		797,167.77

RETAINED EARNINGS

RETAINED EARNINGS	624,856.57	
ACCRUED INTEREST & DIVIDENDS	192,377.80	
NET INCOME	243,275.89	
TOTAL RETAINED EARNINGS		1,060,510.26

TOTAL LIABILITIES AND EQUITY	1,857,678.03
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**PRENEED FUND
INCOME STATEMENT
FOR THE TWELVE MONTHS ENDING JUNE 30, 2017**

	PTD ACTUAL	PTD PRIOR YEAR	VARIANCE	YTD ACTUAL	YTD PRIOR YEAR	VARIANCE
REVENUE						
CURRENT SALES	14,731.67	13,546.56	1,185.11	126,191.75	102,646.08	23,545.67
CURRENT DEFERRED REVENUE	11,652.42	(84,761.92)	96,414.34	122,798.10	0.00	122,798.10
CURRENT INTEREST & DIVIDENDS	757.33	2,253.31	(1,495.98)	10,392.29	39,523.00	(29,130.71)
COUNTY INTEREST INCOME	1,038.34	796.10	242.24	3,918.13	1,847.40	2,070.73
GAIN/INVEST FAIR VALUE INCREAS	295.02	2,618.50	(2,323.48)	1,264.58	(13,766.72)	15,031.30
TOTAL REVENUE	28,474.78	(65,547.45)	94,022.23	264,564.85	130,249.76	134,315.09
EXPENSES						
INVESTMENT FEES	403.98	0.00	403.98	3,843.86	142.42	3,701.44
COUNTY SERVICE CHARGES	0.00	200.74	(200.74)	200.06	998.26	(798.20)
LOSS ON TRANSFER (INTER COSTS)	0.00	4,300.23	(4,300.23)	5,605.04	8,194.91	(2,589.87)
SALES TRNSFR OUT (CURRENT YR)	0.00	0.00	0.00	1,380.00	0.00	1,380.00
SALES TRANSFR OUT (PRIOR YR)	0.00	4,000.00	(4,000.00)	10,260.00	21,460.00	(11,200.00)
TOTAL EXPENSES	403.98	8,500.97	(8,096.99)	21,288.96	30,795.59	(9,506.63)
NET INCOME (LOSS)	28,070.80	(74,048.42)	102,119.22	243,275.89	99,454.17	143,821.72

6b Review for Discussion and Approval – Repairs Well #4 New Danfoss 200 HP Variable Frequency Drive (VFD)

The VFD at Well #4 isn't operating properly; three companies were contacted for service/diagnostics and scheduled for visits. One was a no show.

It was determined that the VFD has an internal malfunction and need to be replaced.

Replacement cost:

L.O. Lynch Quality Wells and Pumps, San Jacinto, CA \$12,889.30

South West Pump & Drilling, Coachella

~~(waiting on quote)~~
\$22,297.18

6c Review for Discussion and Approval – Ramon Exit/Entry Remodel Change Order #1

Flat curbing on the interior west side and exterior west/east sides of the Ramon gate were not part of the remodel project. During the preconstruction meeting this week I noticed the badly broken condition of the flat curbing. I will have photos at the board meeting.

With the remodel happening I felt it would be perfect timing to replace this curbing. This will result in a better overall appearance and complete the project. Cost to replace the curbing: \$9,930.00

6d Review for Discussion and Approval – Proposal from Baytek, LLC Peachtree Software Update

This software conversion will add a 13th accounting period so that the actual ending June 30 balances remain in the 12 period, and the auditor adjustments will show in the 13th period. The result will create more transparent accounting. Conversion cost for all 4 funds (General, Accumulated Capital Outlay, PreNeed and Endowment): \$3,250.00

6e Review for Discussion and Approval – Proposal from Southern California Hydroseed & Hydromulch, Inc. to Hydroseed New Sections C-26 thru C-29

Four new sections are being added at Desert Memorial Park he area need to be hydroseeded to eliminate blow sand and speed the growth of turf. Cost for hydroseeding: \$4,116.42

6g Review for Discussion and Approval – Schedule of Charges Add Cleaning Fee for Companion Headstone and Removal Fee for Preset Headstones

The District currently charges \$65.00 to clean a single or companion headstone. Companion headstones are much larger than a single. The proposal is the add \$100.00 charge to clean a companion headstone to the schedule of charges.

The District currently does not charge a fee to remove a headstone set prior to interment. The proposal is the add \$50.00 charge for removal of headstone at the time of interment to the schedule of charges.

AGENDA ITEMS: 6b, 6c, 6d, 6f and 6g

PALM SPRINGS CEMETERY DISTRICT

RESOLUTION 5-2017

RESOLUTION OF THE BOARD OF TRUSTEES OF THE PALM SPRINGS CEMETERY DISTRICT, RIVERSIDE COUNTY, CALIFORNIA, REQUESTING TRANSFER OF FUNDS HELD IN THE PRENEED FUND TO THE GENERAL FUND AND THE ACCUMULATIVE CAPITAL OUTLAY FUND.

WHEREAS, it has been determined by the Board of Trustees of the Palm Springs Cemetery District that said District now has on deposit with the Treasurer of Riverside County, funds in the Preneed Fund; now, therefore,

BE IT RESOLVED, by the Board of Trustees of the Palm Springs Cemetery District that \$19,931.79 of the funds in the PreNeed Fund, 51265 shall be transferred to the General Fund, 51270

FURTHER RESOLVED, the Board of Trustees of the Palm Springs Cemetery District that \$425.00 of the funds in PreNeed Fund, 51265, shall be transferred to the Accumulative Capital Fund, 51275.

BE IT FURTHER RESOLVED that these fund transfers are the result of interment costs and contract refunds incurred for the months of March 1, 2017 to May 31, 2017.

BE IT FURTHER RESOLVED, that the Manager of the District is hereby authorized and directed to forward a certified copy of this resolution to the Treasurer of Riverside County and to the Auditor- Controller of Riverside County.

Section 1. CERTIFICATION

The Secretary of the Board of Trustees shall certify to the passage and adoption of this Resolution, enter the same in the book for original Resolutions of the District, and make a minute of passage and adoption thereof in the records of the proceedings of the Board of Trustees, in the minutes of the meeting at which this Resolution is passed and adopted.

APPROVED AND ADOPTED this 13th day of July 2017, by the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Lenny Pepper, Vice Chairperson

ATTEST:

William Kleindienst, Secretary



OFFICIAL 2017 ELECTION BALLOT
SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY
BOARD OF DIRECTORS

VOTE FOR ONLY FOUR (4) CANDIDATES

Mark each selection directly onto the ballot, voting for no more than four (4) candidates. Each candidate may receive only one (1) vote per ballot. A ballot received with more than four (4) candidates selected will be considered invalid and not counted. All ballots must be sealed and received by mail or hand delivery in the enclosed self-addressed, stamped envelope at SDRMA on or before 4:30 p.m., Tuesday, August 29, 2017. Faxes or electronic transmissions are NOT acceptable.

- TIMOTHY UNRUH
District Manager, Kern County Cemetery District No. 1
JAMES M. HAMLIN (Jim)
Board Director, Burney Water District
MIKE SCHEAFER (INCUMBENT)
Director/President, Costa Mesa Sanitary District
MICHAEL J. KAREN
Board Director, Apple Valley Fire Protection District
DAVID ARANDA (INCUMBENT)
General Manager, Mountain Meadows Community Services District
CINDI BEAUDET
General Manager, Temecula Public Cemetery District
JEAN BRACY, SDA (INCUMBENT)
Deputy Director - Administration, Mojave Desert Air Quality Management District

ADOPTED this 8th day of June, 2017 by the Palm Springs Cemetery District by the following roll call votes listed by name:

AYES:
NOES:
ABSTAIN:
ABSENT:

ATTEST:

APPROVED:

William G. Kliendienst
Secretary

Jan Payne, Chairperson

RESOLUTION NO. 6-2017

**A RESOLUTION OF THE GOVERNING BODY OF THE
Palm Springs Cemetery District
FOR THE ELECTION OF DIRECTORS TO THE SPECIAL DISTRICT
RISK MANAGEMENT AUTHORITY BOARD OF DIRECTORS**

WHEREAS, Special District Risk Management Authority (SDRMA) is a Joint Powers Authority formed under California Government Code Section 6500 et seq., for the purpose of providing risk management and risk financing for California special districts and other local government agencies; and

WHEREAS, SDRMA's Sixth Amended and Restated Joint Powers Agreement specifies SDRMA shall be governed by a seven member Board of Directors nominated and elected from the members who have executed the current operative agreement and are participating in a joint protection program; and

WHEREAS, SDRMA's Sixth Amended and Restated Joint Powers Agreement Article 7 - Board of Directors specifies that the procedures for director elections shall be established by SDRMA's Board of Directors; and

WHEREAS, SDRMA's Board of Directors approved Policy No. 2017-03 Establishing Guidelines for Director Elections specifies director qualifications, terms of office and election requirements; and

WHEREAS, Policy No. 2017-03 specifies that member agencies desiring to participate in the balloting and election of candidates to serve on SDRMA's Board of Directors must be made by resolution adopted by the member agency's governing body.

NOW, THEREFORE, BE IT RESOLVED that the governing body of the Palm Springs Cemetery District selects the following candidates to serve as Directors on the SDRMA Board of Directors: