

PALM SPRINGS CEMETERY DISTRICT

**AGENDA
REGULAR MEETING
OF THE
BOARD OF TRUSTEES**

Thursday, April 13, 2017 at 2:00 p.m.

31-705 Da Vall Drive, Cathedral City, California

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact District Manager Kathleen Jurasky by telephone at (760) 328-3316 forty eight hours prior to the meeting. Such timely notification will enable the District to make reasonable arrangements to ensure accessibility to this meeting. [CFR 35.102-35.104, ADA title 11].

1. CALL TO ORDER

2. ROLL CALL

3. PUBLIC COMMENTS

During this part of the meeting, the public is invited to address the Board of Trustees on any matter **not on the Agenda** or any item on the **Consent Agenda** by stepping to the lectern and giving his or her name and city of residence for the record. Unless additional time is authorized by the Board of Trustees, remarks on Agenda items shall be limited to 3 minutes. **If you wish to speak on an agenda item, please wait to be recognized by the Presiding Officer when that Agenda item is opened for public comments.**

4. CONFIRMATION OF AGENDA

During this part of the meeting, the Board of Trustees may announce any items being pulled from the Agenda or continued to another date.

Items not appearing on the Agenda may be added to the Agenda as "Urgency items" provided two-thirds of the Trustees present determine there is a need to take immediate action on the item and the need to take immediate action came to the attention of the Board of Trustees after the posting of the Agenda.

5. CONSENT CALENDAR

All matters listed on the Consent Calendar are considered to be routine in nature and will be enacted by one roll call vote. There will be no separate discussion of these items unless a Trustee or member of the public requests that a specific item be removed from the Consent Calendar for separate discussion and/or action.

a. Approval of March 9, 2017 Regular Meeting Minutes

b. Approval of March Expenditures

General Fund	\$ 95,837.83
March Reimburse Voucher 1566	\$ 26,347.56
March Reimburse Voucher 1567	\$ 63,745.32

Accumulative Capital Outlay	\$ 1,214.00
Prior Reimburse Voucher	

Total March 31, 2017 Expenditures Checks & Visa/Debit Card	
21299-21362 & Direct Deposits (Payroll)	\$ 97,051.83

c. Financial Reports as of March 31, 2017 (F-1 thru F-15)

6. ADMINISTRATIVE CALENDAR

- a. District Investment General Overview & Update – Neal Wilson, C & N Financial
- b. Review for Discussion and Approval of Contractor – Proposals for Ramon Exit/Entry Remodel
- c. CSDA General Manager Leadership Summit – June 25-27, 2017 in Newport Beach, CA
- d. Review for Discussion and Approval – Format of Form for District Manager Review
- e. Desert Landscape Interment Site – Update

7. LEGISLATIVE CALENDAR

- a. Resolution 3-2017, Declaring Dump Trucks and Backhoe Surplus Property for Disposal by Sale

8. BOARD DEVELOPMENT

- a. CAPC Annual Conference Report – Trustee Pye

9. PUBLIC HEARING CALENDAR – None

10. COMMITTEES

11. REPORTS

- a. Trustees
- b. District Manager
 - 1. District Manager Activities

12. FUTURE AGENDA ITEMS

- a. Discussion in 2018/2019 – Possible Cap on PSCD Monthly Employer Contribution for Employee Health Insurance Premiums
- b. Postcard Survey Mailing to the Community to Determine Pre-Planning Needs
- c. Strategic Planning Study Session
- d. Marketing
- e. Brown Act Presentation – Steven Quintanilla, Attorney

13. CLOSED SESSION - READING OF THE SAFE HARBOR LANGUAGE

- a. Conference with Legal Counsel – Regarding Potential Initiation of Litigation Pursuant to Government Code Section 54956.9: (one case)
- b. Public Employee Performance Evaluation Pursuant to Government Code §54945.6
Title: District Manager

14. CLOSED SESSION ANNOUNCEMENT

15. ADJOURNMENT

THIS NOTICE OF AGENDA IS HEREBY CERTIFIED TO HAVE BEEN POSTED AT OR BEFORE 2:00 P.M., MONDAY, April 10, 2017

**PALM SPRINGS CEMETERY DISTRICT
MINUTES
SPECIAL BOARD OF TRUSTEE MEETING**

DATE: March 9, 2017

TIME: 11:30 A.M.

PLACE: Spencer's Restaurant, 701 Baristo Road, Palm Springs, CA, 92262

1. CALL TO ORDER The meeting was called to order by Chairperson Pye at 11:35 A.M.

2. ROLL CALL

Present: Jan Pye, Chair
Lenny Pepper, Vice Chair
Lynn T. Mallotto, Treasurer
Jane Alcumbrac, Member

Also Present: Kathleen Jurasky, District Manager
Steven Quintanilla, Quintanilla & Associates

Not Present: William G. Kleindienst, Secretary

District Manager Jurasky reported that Trustee Kleindienst had texted her stating he went to the District office by mistake, and was on his way.

3. PUBLIC COMMENTS - None

4. CONFIRMATION OF AGENDA Trustee Pye requested that under Reports item 11a be moved to follow item 11b. Motion was made by Trustee Pepper, seconded by Trustee Alcumbrac to approve the Agenda as changed. Motion carried, vote 4-0 Alcumbrac, Mallotto, Pepper and Pye. Trustee Kleindienst not present.

5. CONSENT CALENDAR Motion was made by Trustee Alcumbrac, seconded by Trustee Pepper to approve the Consent Calendar as presented. Motion carried, roll call 4-0 Alcumbrac, Mallotto, Pepper and Pye. Trustee Kleindienst not present.

6. ADMINISTRATIVE CALENDAR a. District Investments General Overview & Update - Neal Wilson, C & N Financial Neal Wilson reported during the meeting with the investment committee investment options were discussed, and the goal is to get cash fully invested over the next six months. He stated that all the District investments are invested in accordance with the CA Health & Safety Codes. He explained Treasury Inflation Protected Securities (TIPS) and how they work as investments tools.

Following a discussion motion was made by Trustee Pye, seconded by Trustee Alcumbrac to approve the investment committee's recommendation. Motion carried, roll call 4-0 Alcumbrac, Mallotto, Pepper and Pye. Trustee Kleindienst not present.

6. ADMINISTRATIVE CALENDAR – Continued

b. Review and Sign Form 700 - Statement of Economic Interests Following a discussion Form 700 – Statements of Economic Interest were reviewed and signed by District Manager Jurasky and Trustees except Trustee Kleindienst.

c. CSDA Legislative Days – May 16-17, 2017 in Sacramento, CA Following a discussion motion was made Trustee Pye, seconded by Trustee Alcumbrac to approve Trustees and District Manager Jurasky attending CSDA Legislative Days in Sacramento, CA. This approval is to include all necessary expenses. Motion carried, roll call 4-0, Alcumbrac, Mallotto, Pepper and Pye.

d. Ramon Road Entry/Exit Remodel District Manager Jurasky reported the job walk was held on March 2, 2017, and the construction permit with the city of Cathedral City was pulled on March 9, 2017. She stated that the bid proposals will be on the April agenda.

e. Desert Landscaping Interment Site District Manager Jurasky reported that she has been in contact with Brent Bucknum, Hyphae and they have done some preliminary work on site for wind and blow sand study and solutions.

7. LEGISLATIVE a. Resolution 2-2017, Transfer Interment Rights & Costs from PN to ACO & GF
Motion was made by Trustee Pepper, seconded by Trustee Alcumbrac to approve Resolution 2-2017 transferring \$16,412.11 from PreNeed Fund, 51265 to the General Fund, 51270 and \$5,180.00 from PreNeed Fund, 51265 to Accumulative Capital Fund, 51275. Motion carried, roll call 4-0, Alcumbrac, Mallotto, Pepper and Pye

8. BOARD DEVELOPMENT – None

9. PUBLIC HEARING CALENDAR – None

10. COMMITTEES – None

The meeting was recessed at 11:51 P.M. Reconvened at 11:58 P.M.

11. REPORTS

b. District Manager Report

1. District Manager Jurasky presented former Trustee John M. Lea with the California Association of Public Cemeteries Honorary Lifetime Membership award. She explained that he was a recipient because of his dedication and commitment to the Palm Springs Cemetery District and Association.

2. District Manager Jurasky Activities – None

a. Trustee Report – Trustee Pye stated the lunch today was in honor of District Manager Jurasky 20th anniversary with PSCD. Trustee Pepper said that he and Trustee Alcumbrac have been on the board the entire twenty years District Manager Jurasky has been with the District. He thanked her for all the wonderful work she has done over the years, and that it has been as joy working with her. He stated that they were proud of her accomplishment and how special she is to so many people. He said that she was well respected at the State and Local levels, and represents the District very well. Trustee Alcumbrac stated she was in agreement with everything Trustee Pepper said, and thanked District Manager Jurasky. She was then presented with an award.

12. FUTURE AGENDA ITEMS **a. Discussion in 2017/2018 Possible Cap on PSCD Monthly Employer Contribution for Employee Health Insurance Premiums** No action taken

b. Postcard Survey Mailing to the Community to Determine Pre-Planning Needs No action taken

c. Strategic Planning Study Session No action taken

d. Marketing No action taken

e. Brown Act Presentation – Steven Quintanilla, Attorney No action taken

13. CLOSED SESSION - READING OF THE SAFE HARBOR LANGUAGE – None

14. CLOSED SESSION ANNOUNCEMENTS – None

15. ADJOURNMENT Meeting was adjourned by a motion made by Trustee Pepper, seconded by Trustee Mallotto at 12:04 P.M. The next regular board meeting is scheduled for 2:00 P.M., Thursday, April 13, 2017.

DATE: _____

Lynn Mallotto, Treasurer

PALM SPRINGS CEMETERY DIST
Cash Disbursements Journal - General Fund
For the Period From Mar 1, 2017 to Mar 31, 2017

Date	Check #	Line Description	Debit Amoun	Credit Amount
3/1/17	21299	MAR 2017 PSCD Employee Health Expense MAR 2017 Employee Portion of Health Insurance P.E.R.S.	6,695.89 1,233.13	7,929.02
3/1/17	21300	MAR 2017 PSCD Employee Vision Insurance Exp METLIFE- GROUP BENIFITS	62.60	62.60
3/1/17	21301	MAR 2017 PSCD Employee Life Insurance Expen STANDARD INSURANCE COMPANY RQ	62.40	62.40
3/1/17	21302	K Jurasky Extra Health Insurance for Pay periods COLONIAL LIFE	203.78	203.78
3/2/17	21303	TRASH SERVICE MAR 2017 BURRTEC WASTE & RECYCLING SVCS	339.24	339.24
3/2/17	21304	Monthly Cell Phone for District Manager - Feb 20 A T & T MOBILITY	239.65	239.65
3/2/17	21305	Monthly Fountain Service - February 2017 - Invoi ELOY'S POOL SERVICE & REPAIRS	40.00	40.00
3/2/17	21306	Sunday Burial 02/12/2017 - Invoice # 2278 KIRKPATRICK LANDSCAPING SERVICES IN	522.00	522.00
3/2/17	21307	Courier Service - Invoice # 3278446 GOLDEN STATE OVERNIGHT	14.23	14.23
3/2/17	21308	PS Financials - 01/01/2017 to 01/31/2017 - Invoice DATA VPN - 01/01/2017 to 01/31/2017 - Invoice # RIVERSIDE COUNTY INFORMATION TECHN	136.84 9.10	145.94
3/2/17	21309	Water Cooler Lease - 2/16/17 to 03/15/17 - Invoice Copier Maintenance - 2/21/17 to 3/20/17 - Invoice AIS	30.71 54.76	85.47
3/2/17	21310	(2) New Tires for Backhoe PARKHOUSE TIRE, INC.	432.29	432.29
3/2/17	21311	PROMAX Roundup - 1.67 Gallons HIGH TECH IRRIGATION, INC	119.63	119.63
3/2/17	21312	Ground Supervisor & Office Cell Phone Charges - SPRINT	150.19	150.19
3/8/17	21318	MAR 2017 PSCD Employee Dental Insurance Exp STANDARD INSURANCE COMPANY RB	416.80	416.80
3/8/17	21319	IRRIGATION REPAIR SUPPLIES- Invoice 2845 EWING IRRIGATION PRODUCTS, INC	44.38	44.38
3/8/17	21320	(5) 2017-2018 Membership Directories CAPC	50.00	50.00
3/8/17	21321	Void Check		

PALM SPRINGS CEMETERY DIST
Cash Disbursements Journal - General Fund
For the Period From Mar 1, 2017 to Mar 31, 2017

Date	Check #	Line Description	Debit Amoun	Credit Amount
3/8/17	21322	LEGAL SERVICES - 10/1/2016 - 10/31/2016 STEVEN B. QUINTANILLA, INC	196.00	196.00
3/8/17	21323	OFFICE - Service Period 04/01/2017-04/30/2017 - WELL #2 - Service Period 04/01/2017-04/30/2017 - SKY RIVER COMMUNICATIONS INC	138.00 138.00	276.00
3/8/17	21324	OFFICE - Period 03/01/2017-05/31/2017 - Invoice MAINT - Period 03/01/2017-05/31/2017 - Invoice # FIRE PROTECTION - Period 03/01/2017-05/31/2 DESERT ALARM INC	89.85 89.85 119.97	299.67
3/8/17	21325	(24) NYLON STRAPS BISHOP COMPANY	1,528.42	1,528.42
3/8/17	21326	Void Check		
3/8/17	21327	Landscape Maintenance Service - February 2017 - KIRKPATRICK LANDSCAPING SERVICES IN	19,748.00	19,748.00
3/8/17	21328	BACKHOE PARTS - Invoice # P95166 POWERPLAN OIB (RDO EQUIPMENT)	182.84	182.84
3/8/17	21329	WMC Usage DESERT WATER AGENCY	184.90	184.90
3/8/17	21330	Security Patrol - 03-01 thru 03-31 Invoice # 17031 MAXWELL SECURITY SERVICES	725.00	725.00
3/8/17	21331	WMC Stone wall repair JOHN BARAJAS	1,214.00	1,214.00
3/8/17	21332	(9) #5 Bell Liners Delivery Fee WHITED CEMETERY SERVICE	1,152.00 110.00	1,262.00
3/14/17	21333	Monthly Bill for February WESTERN EXTERMINATOR	70.50	70.50
3/14/17	21334	Reimburse Transporation & Misc Expenses: CAP KATHLEEN JURASKY	182.59	182.59
3/14/17	21335	Reimburse Transportation Expenses: CAPC Annu JAN PYE	193.67	193.67
3/14/17	21336	Bee Treatment - March 2017 Customer # 110563 POWERFUL PEST MANAGEMENT, INC	195.00	195.00
3/14/17	21337	2 Casket Carriage Wheels ASCO PACIFIC, INC.	256.68	256.68
3/14/17	21338	Yellow Pages - Account # 720122735 - March Yellow Pages - Account # 720122736 - February & DEX MEDIA	115.00 145.35	260.35
3/14/17	21339	Saturday Burial March 4, 2017 - Invoice 2295	348.00	

PALM SPRINGS CEMETERY DIST
Cash Disbursements Journal - General Fund
For the Period From Mar 1, 2017 to Mar 31, 2017

Date	Check #	Line Description	Debit Amoun	Credit Amount
		KIRKPATRICK LANDSCAPING SERVICES IN		348.00
3/14/17	21340	Monthly Phone Charges FRONTIER COMMUNICATIONS	414.79	414.79
3/14/17	21341	Well Replenishment COACHELLA VALLEY WATER DIST	1,326.64	1,326.64
3/14/17	21342	Network Tech Services - Invoice # 2017-020 KEVIN THOMPSON	406.25	406.25
3/21/17	21343	Desert Promotional & Embroidery LLC - K Juras JAN PYE	54.10	54.10
3/21/17	21344	DATA VPN - 02/01/2017 to 02/28/2017 - Invoice # PS FINANCIALS - 02/01/2017 to 02/28/2017 - Inv RIVERSIDE COUNTY INFORMATION TECHN	9.10 62.20	71.30
3/21/17	21345	MARCH Maintenance Service - Invoice # 1703-00 SOUTH WEST PUMP & DRILLING	150.00	150.00
3/21/17	21346	Bottle Water & Other Supplies READY REFRESH BY NESTLE	51.28	51.28
3/21/17	21347	Irrigation Repair Supplies - Invoice # 2907183 EWING IRRIGATION PRODUCTS, INC	83.91	83.91
3/21/17	21348	180819-512108 Admin Building 559833-884768 Fire Protection 559831-884770 COACHELLA VALLEY WATER DIST	16.96 26.86 75.90	119.72
3/21/17	21349	Well #2 WMC Well #3 DaVall Gate Well #4 Admin Building SOUTHERN CALIF EDISON CO	748.74 25.21 31.59 1,720.69 586.89	3,113.12
3/24/17	21350	ADVERTISING FOR BIDS TO REMODEL RA THE DESERT SUN	958.00	958.00
3/28/17	21351	Network Tech Services - Invoice # 2017-028 KEVIN THOMPSON	187.50	187.50
3/28/17	21352	Legal Services - 11/1/2016 to 11/30/2016 STEVEN B. QUINTANILLA, INC	476.00	476.00
3/28/17	21353	APR 2017 PSCD Employee Health Expense APR 2017 Employee Portion of Health Insurance P.E.R.S.	6,695.90 1,233.13	7,929.03
3/28/17	21354	APR 2017 PSCD Employee Dental Insurance Expe STANDARD INSURANCE COMPANY RB	363.56	363.56
3/28/17	21355	APR 2017 PSCD Employee Life Insurance Expens STANDARD INSURANCE COMPANY RQ	62.40	62.40

PALM SPRINGS CEMETERY DIST
Cash Disbursements Journal - General Fund
For the Period From Mar 1, 2017 to Mar 31, 2017

Date	Check #	Line Description	Debit Amoun	Credit Amount
3/28/17	21356	APR 2017 PSCD Employee Vision Insurance Expe METLIFE- GROUP BENIFITS	54.37	54.37
3/28/17	21357	KJurasky Extra Health Insurance for Payroll 3/3/ COLONIAL LIFE	305.67	305.67
3/31/17	21358	KJurasky - Mar 2017 PSCD Employee Retirement KJurasky - Mar 2017 Employee 403b Payable OPPENHEIMER FUNDS SERVICES	725.15 2,769.24	3,494.39
3/31/17	21359	R Clark - Mar 2017 PSCD Employee Retirement OPPENHEIMER FUNDS SERVICES	312.55	312.55
3/31/17	21360	J Reyna - Mar 2017 PSCD Employee Retirement FRANKLIN - TEMPLETON	408.19	408.19
3/31/17	21361	S Brown - Mar 2017 PSCD Employee Retirement FRANKLIN - TEMPLETON	312.60	312.60
3/31/17	21362	S Vickrey - Mar 2017 PSCD Employee Retirement FRANKLIN - TEMPLETON	306.49	306.49
3/8/17	DEBIT KJ	USPS - Mailing Audit Reports certified - Riv Cnty COMPANY DEBIT CARD	41.70	41.70
3/8/17	DEBIT KJ	USPS - 2 rolls of postage stamps COMPANY DEBIT CARD	98.00	98.00
3/9/17	DEBIT KJ	SPENCER'S RESTAURANT-BOT Meeting & K J COMPANY DEBIT CARD	408.47	408.47
3/9/17	DEBIT KJ	CSDA 2017 Special District Legislative Days 5/16 - COMPANY DEBIT CARD	175.00	175.00
3/9/17	DEBIT KJ	Cathedral City Chamber of Commerce - Annual S COMPANY DEBIT CARD	45.00	45.00
3/10/17	DEBIT KJ	CARBONITE - Added an additional 100 GB of sto COMPANY DEBIT CARD	97.80	97.80
3/14/17	DEBIT KJ	LOWES-Whirlpool Filtration System - Office Sin COMPANY DEBIT CARD	85.87	85.87
3/17/17	DEBIT KJ	Staples - Office Supplies COMPANY DEBIT CARD	17.80	17.80
3/23/17	DEBIT KJ	Domino's Pizza - Staff Safety Meeting Lunch COMPANY DEBIT CARD	62.71	62.71
3/27/17	DEBIT KJ	Well in the Desert - Fools Folly Luncheon 3-31-20 COMPANY DEBIT CARD	100.00	100.00
3/28/17	DEBIT KJ	USPS - Mail Form 700 to Riv Cnty Board of Supe COMPANY DEBIT CARD	7.71	7.71
3/2/17	DEBIT KJ	Carbonite - 1 year renewal	799.97	

PALM SPRINGS CEMETERY DIST
Cash Disbursements Journal - General Fund
For the Period From Mar 1, 2017 to Mar 31, 2017

Date	Check #	Line Description	Debit Amoun	Credit Amount
		COMPANY DEBIT CARD		799.97
3/22/17	DEBIT KJ	Southwest Airlines-KJurasky Travel to Legislativ COMPANY DEBIT CARD	273.90	273.90
3/3/17	EDD_TA	SIT P/R 02/16/2017 to 03/01/2017 Paid 03/03/2017 SDI P/R 02/16/2017 to 03/01/2017 Paid 03/03/2017 EMPLOYMENT DEVELOPMENT DEPT	300.90 104.24	405.14
3/17/17	EDD_TA	SIT P/R 03/02/2017 to 03/15/2017 Paid 03/17/2017 SDI EMPLOYMENT DEVELOPMENT DEPT	440.28 133.69	573.97
3/31/17	EDD_TA	SIT P/R 03/16/2017 to 03/29/2017 Paid 03/31/2017 SDI P/R 03/16/2017 to 03/29/2017 Paid 03/31/2017 EMPLOYMENT DEVELOPMENT DEPT	188.84 91.04	279.88
3/3/17	EDD_TA	SUI P/R 2/16/2017 to 3/01/2017 Paid 3/03/2017 EMPLOYMENT DEVELOPMENT DEPT	293.11	293.11
3/17/17	EDD_TA	SUI P/R 03/02/2017 to 03/15/2017 Paid 03/17/2017 EMPLOYMENT DEVELOPMENT DEPT	82.46	82.46
3/3/17	EXPRESS	FIT P/R 2/16/2017 to 3/01/2017 Paid 3/03/2017 Social Security P/R 2/16/2017 to 3/01/2017 Paid 3 Medicare P/R 2/16/2017 to 3/01/2017 Paid 3/03/20 BANK OF AMERICA	896.52 1,436.14 335.85	2,668.51
3/17/17	EXPRESS	FIT P/R 03/02/2017 to 03/15/2017 Paid 03/17/2017 SOCIAL SECURITY P/R 03/02/2017 to 03/15/201 MEDICARE P/R 03/02/2017 to 03/15/2017 Paid 03 BANK OF AMERICA	1,236.96 1,841.98 430.80	3,509.74
3/31/17	EXPRESS	FIT P/R 03/16/2017 to 03/29/2017 Paid 03/31/2017 SOCIAL SECURITY P/R 03/16/2017 to 03/29/201 MEDICARE P/R 03/16/2017 to 03/29/2017 Paid 0 BANK OF AMERICA	828.28 1,254.33 293.36	2,375.97
3/3/17	FEES	P/R 02/16/2017 to 03/01/2017 Paid 03/03/2017 CBIZ PAYROLL	76.99	76.99
3/17/17	FEES	P/R 03/02/2017 to 03/15/2017 Paid 03/17/2017 CBIZ PAYROLL	93.77	93.77
3/31/17	FEES	P/R 03/16/2017 to 03/29/2017 PAID 03/31/2017 CBIZ PAYROLL	70.98	70.98
	Total		71,587.55	71,587.55

PALM SPRINGS CEMETERY DIST
Payroll Disbursement Journal-General Fund
For Mar 1 to Mar 31, 2017

Date	Reference	Employee	Amount
3/3/17	21313	ROGER L. CLARK	348.50
3/3/17	21314	ROGER L. CLARK	423.73
3/3/17	21315	ROGER L. CLARK	33.47
3/3/17	21316	ROGER L. CLARK	232.95
3/3/17	21317	ROGER L. CLARK	2,480.74
3/3/17	3763	KATHLEEN JURASKY	1,823.85
3/3/17	3764	JUAN F. REYNA	1,444.65
3/3/17	3765	JUAN F. REYNA	145.84
3/3/17	3766	STEPHANIE C. BROWN	1,156.98
3/3/17	3767	ROGER L. CLARK	1,338.51
3/3/17	3768	SCOTT W. VICKREY	1,092.41
3/3/17	3769	EDGAR F. ARCHILLA	1,215.36
3/3/17	3770	LYNN T. MALLOTTO	164.24
3/3/17	3771	LENNY PEPPER	66.45
3/17/17	3777	KATHLEEN JURASKY	1,823.84
3/17/17	3778	JUAN F. REYNA	1,444.65
3/17/17	3779	JUAN F. REYNA	93.75
3/17/17	3780	STEPHANIE C. BROWN	1,150.54
3/17/17	3781	SCOTT W. VICKREY	1,154.75
3/17/17	3782	EDGAR F. ARCHILLA	1,215.36
3/17/17	3783	JANE ALCUMBRAC	164.24
3/17/17	3784	LYNN T. MALLOTTO	164.22
3/17/17	3785	LENNY PEPPER	66.43
3/17/17	3786	JAN M. PYE	164.23
3/31/17	3792	KATHLEEN JURASKY	1,823.86
3/31/17	3793	KATHLEEN JURASKY	400.00
3/31/17	3794	JUAN F. REYNA	823.18
3/31/17	3795	JUAN F. REYNA	93.74
3/31/17	3796	STEPHANIE C. BROWN	1,155.37
3/31/17	3797	SCOTT W. VICKREY	543.08
3/31/17	3798	EDGAR F. ARCHILLA	1,215.36
3/1/17 thru 3/31/17			<u>25,464.28</u>

GENERAL FUND, INVESTMENTS & ACO DISBURSEMENT RECAP March 2017

Cash Disbursement Journal (Includes ACO listed below)	71,587.55
Payroll Disbursement Journal	<u>25,464.28</u>

TOTAL PSCD DISBURSEMENTS 97,051.83

TOTAL GENERAL FUND EXPENDITURES	<u>95,837.83</u>
Payment Voucher # 1566	26,347.56
Payment Voucher # 1567	63,745.32 90,092.88

ACO DISBURSEMENTS	
John Barajas - WMC Stone Wall (Payment Voucher #1481)	1,214.00

TOTAL ACO EXPENDITURES 1,214.00

PET CEMETERY DRAWDOWNS	
Loan Amount:	25,000.00
Current Balance Remaining:	19,965.68
	<u>0.00</u>

TOTAL March 2017 DISBURSEMENTS 97,051.83

**PALM SPRINGS CEMETERY DISTRICT
SITE SALES & INTERMENTS**

SALES

	Prior Months		March		2017 YTD TOTALS		YTD Totals Mar-16	
	DMP	WMC	DMP	WMC	DMP	WMC	DMP	WMC
Adult, C	53	0	9	0	62	0	82	0
Adult, A&B	58	0	8	0	66	0	70	0
Premium	33	0	13	0	46	0	45	0
Children	0	0	1	0	1	0	2	0
Cremation	4	1	0	0	4	1	3	0
Niche	21	0	7	0	28	0	18	0
TOTALS	169	1	38	0	207	1	220	0

LOT REPURCHASES

	Prior Months		March		2017 YTD TOTALS		YTD Totals Mar-16	
	DMP	WMC	DMP	WMC	DMP	WMC	DMP	WMC
Adult	5	0	0	0	5	0	4	1
Cremation	0	0	0	0	0	0	0	0
Niche	0	0	0	0	0	0	0	0
TOTALS	5	0	0	0	5	0	4	1

TOTAL INTERMENTS

	Prior Months		March		2017 YTD TOTALS		YTD Totals Mar-16	
	DMP	WMC	DMP	WMC	DMP	WMC	DMP	WMC
Adult	112	1	15	0	127	1	160	3
Children	0	0	1	0	1	0	4	0
Cremation	21	5	2	2	23	7	27	2
Niche	13	0	0	0	13	0	16	0
TOTALS	146	6	18	2	164	8	207	5

SATURDAY INTERMENTS

	DMP	WMC	DMP	WMC	DMP	WMC	DMP	WMC
Adult	7	0	0	0	7	0	10	1
Child	0	0	0	0	0	0	0	0
Cremation	6	1	0	1	6	2	0	0
Niche	1	0	0	0	1	0	0	0
TOTALS	14	1	0	1	14	2	10	1

SUNDAY INTERMENTS

	DMP	WMC	DMP	WMC	DMP	WMC	DMP	WMC
Adult	2	0	0	0	2	0	7	1
Child	0	0	0	0	0	0	1	0
Cremation	0	1	0	0	0	1	0	0
Niche	0	0	0	0	0	0	0	0
TOTALS	2	1	0	0	2	1	8	1

**PALM SPRINGS CEMETERY DIST
GENERAL FUND TRIAL BALANCE
AS OF MARCH 31, 2017**

ACCOUNT	DESCRIPTION	DEBITS	CREDITS
ASSETS:			
10002	CASH ON HAND - COUNTY	22,780.18	
10003	PETTY CASH	900.00	
10004	CHECKING - BANK OF AMERICA	33,367.16	
10005	CSH/HND-CNTY-RESTRICTED	14,400.00	
10008	CASH CLEARING - BBVA BANK	100.00	
10009	RESERVE - BANK OF AMERICA	2,706.85	
10015	ACO PURCHASES RECEIVABLE		167,713.15
10016	SECURITY DEPOSITS RECEIVABLE	130.50	
10018	PET CEMETERY LOAN DRAWDOWN		19,965.68
14010	PREPAID INSURANCE	4,601.39	
14011	PREPAID W/C INSURANCE	1,829.85	
	ASSETS:	80,815.93	(187,678.83)
LIABILITIES:			
20101	REVOLVING FUND/IMPREST CASH		14,400.00
20102	SALES TAX PAYABLE		566.97
20109	LEASE DEPOSIT - PREPAID		15,412.07
20111	EMPLOYEES INSURANCE PAYABLE		1,248.91
20220	ACCRUED EMPLOYEE PAYROLL		6,442.56
20221	ACCRUED VACATION PAYABLE		10,189.13
27400	OPEB BENIFIT LIABILITY:GASB45		559,776.05
	LIABILITIES:	0.00	(608,035.69)
EQUITY:			
39004	BEGINNING BALANCE EQUITY		180,070.95
39005	RETAINED EARNINGS	786,344.86	
	TOTAL EQUITY:	786,344.86	(180,070.95)
REVENUE:			
40001	OPEN AND CLOSE		180,420.00
40201	MISC SPECIAL SET-UP		2,275.00
40203	INTEREST RECEIVED		10.60
40204	LAND LEASE		46,236.24
40205CC	CREDIT CARD CONVEN FEE		2,825.14
40205SAT	SAT INTERMENT SURCHARGE		11,900.00
40205SUN	SUN INTERMENT SURCHARGE		2,775.00
40205WIT	WITNESS GRAVE CLOSING		7,000.00
40206	TAX COLLECTIONS		159,326.76
40207	VAULTS		8,710.00
40207-EX LG CRE	EX LG CREMATION VAULTS		2,435.00
40208	LINERS		12,015.00
40209	GRAVE VASES		4,907.05
40211	ENR SURCHARGE		27,065.00
40212	LOT TRANSFERS		1,740.00
40213	COUNTY INTEREST INCOME		205.75
40216	HANDLING FEE		58,261.46
40217	PRENEED CONTRACT SERVICE CHG		5,500.00
40218	VASE/HDSTN SET & CLEAN		32,345.00
95000	RESERVES TRANSFERRED IN		40,000.00
	REVENUE:	0.00	(605,953.00)

**PALM SPRINGS CEMETERY DIST
GENERAL FUND TRIAL BALANCE
AS OF MARCH 31, 2017**

ACCOUNT	DESCRIPTION	DEBITS	CREDITS
EXPENSES:			
60101	REGULAR SALARIES	235,375.13	
60102	BOT BOARD MEETINGS	9,239.93	
60103	BOT CONFERENCES	2,933.29	
60105	BOT TRAVEL & EXPENSES	3,253.54	
71101	RETIREMENT/PENSION	13,897.03	
71201	FICA	14,969.47	
71202	MEDICARE	3,500.93	
72301	EMPLOYEE GROUP INSURANCE	69,084.22	
72601	UNEMPLOYMENT INSURANCE	3,116.18	
73101	WORKERS COMP INSURANCE	4,444.61	
81111	ELECTRICITY	34,116.37	
81112	TELEPHONE	5,553.88	
81113	WATER	25,330.45	
83308	COMMUNITY OUTREACH	948.93	
83309	VISA-MASTER CHG FEES	5,062.47	
83311	COUNTY SERVICE CHARGE	1,020.16	
83313	GENERAL INSURANCE	11,815.48	
83314	LEGAL	4,130.00	
83315	LOT REPURCHASE	2,455.00	
83316	OFFICE EXPENSE	13,542.66	
83317	TRAVEL & CONVENTION	8,875.49	
83319	MTG EXP & SUPPLIES	233.35	
83320	CONTRIBUTIONS	450.00	
83321	AUDIT	6,120.00	
83323	ADVERTISING/PUBLICITY	7,034.12	
83324	MEMBERSHIP & DUES	4,685.03	
84410	AUTO TRUCK EXPENSE	729.98	
84411	LARGE EQUIPMENT REPAIRS	365.68	
84413	IRRIGATION SYSTEM REPAIRS	1,770.22	
84414	FERTILIZER AND SEED	7,209.79	
84415	GASOLINE, OIL, TIRES	3,871.00	
84416	PLANT & BUILDING	15,415.78	
84418	TOOLS & SUPPLIES	2,877.89	
84419	GRAVE LINERS & VAULTS	18,687.56	
84420	GRAVE VASES	2,113.06	
84422	CONTRACT TREE/GARDEN MAINTN	157,878.15	
84423	CONTRACT BURIALS	4,524.00	
84424	SECURITY CAMERA EXPENSE	1,421.85	
84425	DMP GROUNDS SECURITY	6,525.00	
	EXPENSES:	714,577.68	0.00
	REPORT TOTALS	1,581,738.47	(1,581,738.47)

**PALM SPRINGS CEMETERY DIST
BALANCE SHEET
MARCH 31, 2017**

ASSETS

ASSETS

CASH ON HAND - COUNTY	22,780.18	
PETTY CASH	900.00	
CHECKING - BANK OF AMERICA	33,367.16	
CSH/HND-CNTY-RESTRICTED	14,400.00	
CASH CLEARING - BBVA BANK	100.00	
RESERVE - BANK OF AMERICA	2,706.85	
ACO PURCHASES RECEIVABLE	(167,713.15)	
SECURITY DEPOSITS RECEIVABLE	130.50	
PET CEMETERY LOAN DRAWDOWN	(19,965.68)	
PREPAID INSURANCE	4,601.39	
PREPAID W/C INSURANCE	1,829.85	
TOTAL ASSETS		<u><u>(106,862.90)</u></u>

LIABILITIES AND EQUITY

LIABILITIES

REVOLVING FUND/IMPREST CASH	14,400.00	
SALES TAX PAYABLE	566.97	
LEASE DEPOSIT - PREPAID	15,412.07	
EMPLOYEES INSURANCE PAYABLE	1,248.91	
ACCRUED EMPLOYEE PAYROLL	6,442.56	
ACCRUED VACATION PAYABLE	10,189.13	
OPEB BENIFIT LIABILITY:GASB45	559,776.05	
TOTAL LIABILITIES		<u><u>608,035.69</u></u>

EQUITY

BEGINNING BALANCE EQUITY	180,070.95	
RETAINED EARNINGS	(786,344.86)	
NET INCOME	(108,624.68)	
TOTAL EQUITY		<u><u>(714,898.59)</u></u>
TOTAL LIABILITIES AND EQUITY		<u><u>(106,862.90)</u></u>

PALM SPRINGS CEMETERY DIST
INCOME STATEMENT - GENERAL FUND
FOR THE NINE MONTHS ENDING MARCH 31, 2017

	PTD ACTUAL	PTD PRIOR YEAR	VARIANCE	YTD ACTUAL	YTD PRIOR YEAR	VARIANCE
REVENUE						
OPEN AND CLOSE	19,330.00	33,600.00	(14,270.00)	180,420.00	224,485.00	(44,065.00)
MISC SPECIAL SET-UP	650.00	300.00	350.00	2,275.00	1,100.00	1,175.00
RETURNED CHECK BANK CHARGE	0.00	0.00	0.00	0.00	50.00	(50.00)
INTEREST RECEIVED	1.03	0.56	0.47	10.60	8.55	2.05
LAND LEASE	5,137.36	5,061.44	75.92	46,236.24	45,552.96	683.28
MISC INCOME	0.00	25.00	(25.00)	0.00	140.16	(140.16)
BROWN ACT REVENUE	0.00	0.00	0.00	0.00	1,041.00	(1,041.00)
CREDIT CARD CONVEN FEE	252.96	429.11	(176.15)	2,825.14	3,785.34	(960.20)
SAT INTERMENT SURCHARGE	500.00	2,150.00	(1,650.00)	11,900.00	10,700.00	1,200.00
SUN INTERMENT SURCHARGE	0.00	0.00	0.00	2,775.00	9,225.00	(6,450.00)
WITNESS GRAVE CLOSING	400.00	1,050.00	(650.00)	7,000.00	8,050.00	(1,050.00)
TAX COLLECTIONS	460.18	384.24	75.94	159,326.76	150,815.10	8,511.66
VAULTS	585.00	1,330.00	(745.00)	8,710.00	11,425.00	(2,715.00)
EX LG CREMATION VAULTS	180.00	510.00	(330.00)	2,435.00	2,125.00	310.00
REGULAR CREM VAULT	0.00	0.00	0.00	0.00	340.00	(340.00)
LINERS	1,685.00	2,465.00	(780.00)	12,015.00	14,375.00	(2,360.00)
GRAVE VASES	535.00	1,198.50	(663.50)	4,907.05	7,955.89	(3,048.84)
ENR SURCHARGE	1,035.00	2,478.00	(1,443.00)	27,065.00	30,738.00	(3,673.00)
LOT TRANSFERS	100.00	180.00	(80.00)	1,740.00	1,510.00	230.00
COUNTY INTEREST INCOME	40.84	46.73	(5.89)	205.75	135.36	70.39
HANDLING FEE	6,380.00	10,765.00	(4,385.00)	58,261.46	71,720.00	(13,458.54)
PRENEED CONTRACT SERVICE CHG	1,000.00	800.00	200.00	5,500.00	7,400.00	(1,900.00)
VASE/HDSTN SET & CLEAN	4,000.00	5,635.00	(1,635.00)	32,345.00	35,130.00	(2,785.00)
TOTAL REVENUE	42,272.37	68,408.58	(26,136.21)	565,953.00	637,807.36	(71,854.36)
EXPENSES						
REGULAR SALARIES	35,711.76	21,546.08	14,165.68	235,375.13	230,215.16	5,159.97
BOT BOARD MEETINGS	1,486.01	500.00	986.01	9,239.93	4,700.00	4,539.93
BOT CONFERENCES	0.00	0.00	0.00	2,933.29	2,358.00	575.29
BOT TRAVEL & EXPENSES	193.67	810.92	(617.25)	3,253.54	3,622.15	(368.61)
RETIREMENT/PENSION	2,064.98	1,173.27	891.71	13,897.03	14,106.73	(209.70)
FICA	2,266.22	1,357.06	909.16	14,969.47	14,471.59	497.88
MEDICARE	530.01	317.37	212.64	3,500.93	3,384.49	116.44
EMPLOYEE GROUP INSURANCE	14,413.92	5,655.33	8,758.59	69,084.22	54,444.29	14,639.93
UNEMPLOYMENT INSURANCE	375.57	338.95	36.62	3,116.18	2,997.04	119.14
WORKERS COMP INSURANCE	609.98	733.81	(123.83)	4,444.61	6,430.06	(1,985.45)
ELECTRICITY	3,113.12	5,838.85	(2,725.73)	34,116.37	52,292.39	(18,176.02)
TELEPHONE	804.63	809.58	(4.95)	5,553.88	5,298.67	255.21
WATER	1,631.26	1,621.00	10.26	25,330.45	29,508.68	(4,178.23)
COMMUNITY OUTREACH	145.00	150.00	(5.00)	948.93	855.00	93.93
VISA-MASTER CHG FEES	592.45	621.45	(29.00)	5,062.47	5,958.10	(895.63)
COUNTY SERVICE CHARGE	217.24	67.74	149.50	1,020.16	163.74	856.42
EDUCATION	0.00	0.00	0.00	0.00	455.79	(455.79)
GENERAL INSURANCE	1,533.83	1,194.52	339.31	11,815.48	10,750.68	1,064.80
LEGAL	672.00	0.00	672.00	4,130.00	1,876.00	2,254.00
LOT REPURCHASE	0.00	560.00	(560.00)	2,455.00	4,555.00	(2,100.00)
OFFICE EXPENSE	2,384.54	4,359.46	(1,974.92)	13,542.66	18,909.45	(5,366.79)
TRAVEL & CONVENTION	631.49	3,130.62	(2,499.13)	8,875.49	10,129.90	(1,254.41)
UNIFORMS & SAFETY EQUIPMENT	0.00	606.04	(606.04)	0.00	692.43	(692.43)
MTG EXP & SUPPLIES	0.00	0.00	0.00	233.35	167.50	65.85
CONTRIBUTIONS	0.00	0.00	0.00	450.00	200.00	250.00
AUDIT	0.00	2,000.00	(2,000.00)	6,120.00	12,500.00	(6,380.00)
ADVERTISING/PUBLICITY	1,218.35	187.50	1,030.85	7,034.12	3,764.47	3,269.65
MEMBERSHIP & DUES	0.00	0.00	0.00	4,685.03	4,508.89	176.14
AUTO TRUCK EXPENSE	0.00	0.00	0.00	729.98	1,792.75	(1,062.77)
LARGE EQUIPMENT REPAIRS	182.84	0.00	182.84	365.68	0.00	365.68
EQUIPMENT REPAIRS	0.00	0.00	0.00	0.00	339.33	(339.33)
IRRIGATION SYSTEM REPAIRS	128.29	520.58	(392.29)	1,770.22	3,282.00	(1,511.78)
FERTILIZER AND SEED	119.63	0.00	119.63	7,209.79	9,777.30	(2,567.51)
GASOLINE, OIL, TIRES	432.29	0.00	432.29	3,871.00	4,709.67	(838.67)
PLANT & BUILDING	1,094.41	1,635.06	(540.65)	15,415.78	23,239.08	(7,823.30)
TOOLS & SUPPLIES	1,785.10	506.73	1,278.37	2,877.89	1,507.55	1,370.34
GRAVE LINERS & VAULTS	1,262.00	7,924.48	(6,662.48)	18,687.56	28,892.00	(10,204.44)
GRAVE VASES	0.00	605.18	(605.18)	2,113.06	3,797.41	(1,684.35)
CONTRACT TREE/GARDEN MAINTNCE	19,748.00	19,748.00	0.00	157,878.15	126,510.75	31,367.40
CONTRACT BURIALS	870.00	348.00	522.00	4,524.00	7,464.00	(2,940.00)
SECURITY CAMERA EXPENSE	138.00	138.00	0.00	1,421.85	1,919.55	(497.70)
DMP GROUNDS SECURITY	725.00	725.00	0.00	6,525.00	5,800.00	725.00
TOTAL EXPENSES	(97,081.59)	(85,730.58)	(11,351.01)	(714,577.68)	(718,347.59)	3,769.91
NET INCOME FROM OPERATIONS	(54,809.22)	(17,322.00)	(37,487.22)	(148,624.68)	(80,540.23)	(68,084.45)
OTHER INCOME & EXPENSE						
RESERVES TRANSFERRED IN	0.00	0.00	0.00	40,000.00	0.00	40,000.00
TOTAL OTHER INCOME & EXPENSE	0.00	0.00	0.00	40,000.00	0.00	40,000.00
NET INCOME (LOSS)	(54,809.22)	(17,322.00)	(37,487.22)	(108,624.68)	(80,540.23)	(28,084.45)

PALM SPRINGS CEMETERY DIST
ANNUAL BUDGET INCOME STATEMENT - GENERAL FUND
FOR THE NINE MONTHS ENDING MARCH 31, 2017

	PTD ACTUAL	PTD BUDGET	VARIANCE	YTD ACTUAL	ANNUAL BUDGET	VARIANCE
REVENUE						
OPEN AND CLOSE	19,330.00	25,632.50	(6,302.50)	180,420.00	307,590.00	(127,170.00)
MISC SPECIAL SET-UP	650.00	125.00	525.00	2,275.00	1,500.00	775.00
RETURNED CHECK BANK CHARGE	0.00	4.17	(4.17)	0.00	50.00	(50.00)
INTEREST RECEIVED	1.03	1.25	(0.22)	10.60	15.00	(4.40)
LAND LEASE	5,137.36	5,162.67	(25.31)	46,236.24	61,952.00	(15,715.76)
CREDIT CARD CONVEN FEE	252.96	508.34	(255.38)	2,825.14	6,100.00	(3,274.86)
SAT INTERMENT SURCHARGE	500.00	1,227.09	(727.09)	11,900.00	14,725.00	(2,825.00)
SUN INTERMENT SURCHARGE	0.00	1,006.25	(1,006.25)	2,775.00	12,075.00	(9,300.00)
WITNESS GRAVE CLOSING	400.00	937.50	(537.50)	7,000.00	11,250.00	(4,250.00)
TAX COLLECTIONS	460.18	24,045.34	(23,585.16)	159,326.76	288,544.00	(129,217.24)
VAULTS	585.00	1,531.25	(946.25)	8,710.00	18,375.00	(9,665.00)
EX LG CREMATION VAULTS	180.00	0.00	180.00	2,435.00	0.00	2,435.00
LINERS	1,685.00	1,677.92	7.08	12,015.00	20,135.00	(8,120.00)
GRAVE VASES	535.00	816.75	(281.75)	4,907.05	9,801.00	(4,893.95)
MEMORIAL WALL INCOME	0.00	16.67	(16.67)	0.00	200.00	(200.00)
ENR SURCHARGE	1,035.00	3,662.09	(2,627.09)	27,065.00	43,945.00	(16,880.00)
LOT TRANSFERS	100.00	283.34	(183.34)	1,740.00	3,400.00	(1,660.00)
COUNTY INTEREST INCOME	40.84	13.09	27.75	205.75	157.00	48.75
HANDLING FEE	6,380.00	8,218.34	(1,838.34)	58,261.46	98,620.00	(40,358.54)
PRENEED CONTRACT SERVICE CHG	1,000.00	858.34	141.66	5,500.00	10,300.00	(4,800.00)
VASE/HDSTN SET & CLEAN	4,000.00	3,761.67	238.33	32,345.00	45,140.00	(12,795.00)
NICHE SHUTTER CLEAN-REPAINT	0.00	8.34	(8.34)	0.00	100.00	(100.00)
TOTAL REVENUE	42,272.37	79,497.91	(37,225.54)	565,953.00	953,974.00	(388,021.00)
EXPENSES						
REGULAR SALARIES	35,711.76	25,761.75	9,950.01	235,375.13	309,141.00	(73,765.87)
BOT BOARD MEETINGS	1,486.01	1,122.42	363.59	9,239.93	13,469.00	(4,229.07)
BOT CONFERENCES	0.00	291.67	(291.67)	2,933.29	3,500.00	(566.71)
BOT TRAVEL & EXPENSES	193.67	333.34	(139.67)	3,253.54	4,000.00	(746.46)
TEMPORARY HELP	0.00	333.34	(333.34)	0.00	4,000.00	(4,000.00)
RETIREMENT/PENSION	2,064.98	1,722.92	342.06	13,897.03	20,675.00	(6,777.97)
FICA	2,266.22	1,646.34	619.88	14,969.47	19,756.00	(4,786.53)
MEDICARE	530.01	347.75	182.26	3,500.93	4,173.00	(672.07)
EMPLOYEE GROUP INSURANCE	14,413.92	6,225.50	8,188.42	69,084.22	74,706.00	(5,621.78)
UNEMPLOYMENT INSURANCE	375.57	282.92	92.65	3,116.18	3,395.00	(278.82)
WORKERS COMP INSURANCE	609.98	729.34	(119.36)	4,444.61	8,752.00	(4,307.39)
ELECTRICITY	3,113.12	5,532.09	(2,418.97)	34,116.37	66,385.00	(32,268.63)
TELEPHONE	804.63	591.67	212.96	5,553.88	7,100.00	(1,546.12)
WATER	1,631.26	3,079.42	(1,448.16)	25,330.45	36,953.00	(11,622.55)
COMMUNITY OUTREACH	145.00	250.00	(105.00)	948.93	3,000.00	(2,051.07)
VISA-MASTER CHG FEES	592.45	633.34	(40.89)	5,062.47	7,600.00	(2,537.53)
RETURNED CHECK	0.00	4.17	(4.17)	0.00	50.00	(50.00)
COUNTY SERVICE CHARGE	217.24	25.00	192.24	1,020.16	300.00	720.16
EDUCATION	0.00	50.00	(50.00)	0.00	600.00	(600.00)
GENERAL INSURANCE	1,533.83	1,239.59	294.24	11,815.48	14,875.00	(3,059.52)
LEGAL	672.00	291.67	380.33	4,130.00	3,500.00	630.00
LOT REPURCHASE	0.00	500.00	(500.00)	2,455.00	6,000.00	(3,545.00)
OFFICE EXPENSE	2,384.54	1,333.34	1,051.20	13,542.66	16,000.00	(2,457.34)
TRAVEL & CONVENTION	631.49	916.67	(285.18)	8,875.49	11,000.00	(2,124.51)
UNIFORMS & SAFETY EQUIPMENT	0.00	58.34	(58.34)	0.00	700.00	(700.00)
MTG EXP & SUPPLIES	0.00	25.00	(25.00)	233.35	300.00	(66.65)
CONTRIBUTIONS	0.00	41.67	(41.67)	450.00	500.00	(50.00)
AUDIT	0.00	1,083.34	(1,083.34)	6,120.00	13,000.00	(6,880.00)
ADVERTISING/PUBLICITY	1,218.35	833.34	385.01	7,034.12	10,000.00	(2,965.88)
MEMBERSHIP & DUES	0.00	383.34	(383.34)	4,685.03	4,600.00	85.03
AUTO TRUCK EXPENSE	0.00	291.67	(291.67)	729.98	3,500.00	(2,770.02)
LARGE EQUIPMENT REPAIRS	182.84	166.67	16.17	365.68	2,000.00	(1,634.32)
EQUIPMENT REPAIRS	0.00	41.67	(41.67)	0.00	500.00	(500.00)
IRRIGATION SYSTEM REPAIRS	128.29	833.34	(705.05)	1,770.22	10,000.00	(8,229.78)
FERTILIZER AND SEED	119.63	875.00	(755.37)	7,209.79	10,500.00	(3,290.21)
GASOLINE, OIL, TIRES	432.29	458.34	(26.05)	3,871.00	5,500.00	(1,629.00)
PLANT & BUILDING	1,094.41	1,666.67	(572.26)	15,415.78	20,000.00	(4,584.22)
ROAD MAINTENANCE	0.00	166.67	(166.67)	0.00	2,000.00	(2,000.00)
TOOLS & SUPPLIES	1,785.10	100.00	1,685.10	2,877.89	1,200.00	1,677.89
GRAVE LINERS & VAULTS	1,262.00	2,915.59	(1,653.59)	18,687.56	34,987.00	(16,299.44)
GRAVE VASES	0.00	423.00	(423.00)	2,113.06	5,076.00	(2,962.94)
CONTRACT TREE/GARDEN MAINTNCE	19,748.00	19,748.00	0.00	157,878.15	236,976.00	(79,097.85)
CONTRACT BURIALS	870.00	895.84	(25.84)	4,524.00	10,750.00	(6,226.00)
SECURITY CAMERA EXPENSE	138.00	212.50	(74.50)	1,421.85	2,550.00	(1,128.15)
DMP GROUNDS SECURITY	725.00	675.00	50.00	6,525.00	8,100.00	(1,575.00)
TOTAL EXPENSES	97,081.59	85,139.24	11,942.35	714,577.68	1,021,669.00	(307,091.32)
NET INCOME FROM OPERATIONS	(54,809.22)	(5,641.33)	(49,167.89)	(148,624.68)	(67,695.00)	(80,929.68)
OTHER INCOME & EXPENSE						
RESERVES TRANSFERRED IN	0.00	5,641.33	(5,641.33)	40,000.00	67,695.00	(27,695.00)
TOTAL OTHER INCOME & EXPENSES	0.00	5,641.33	(5,641.33)	40,000.00	67,695.00	(27,695.00)
NET INCOME (LOSS)	(54,809.22)	0.00	(54,809.22)	(108,624.68)	0.00	(108,624.68)

**ACCUMULATIVE CAPITAL OUTLAY FUND
TRIAL BALANCE
AS OF MARCH 31, 2017**

ACCOUNT	DESCRIPTION	DEBITS	CREDITS
CURRENT ASSETS:			
002343	CASH ON DEPOSIT -COUNTY	19,745.49	
003343	ASSET RPLCE RSRVE-LAND/BLD/ETC	404,989.29	
004343	ASSET PURCHASE HOLDING ACCOUNT	391,313.62	
006343	CASH - INTEREST/DIVIDENDS	568,958.06	
007343	INVESTED FUNDS - PSCD	222,563.48	
018343	UNREALIZED G/L ON SECURITIES		146,824.20
	CURRENT ASSETS:	1,607,569.94	(146,824.20)
FIXED ASSETS:			
010343	AUTO	63,482.63	
011343	LARGE EQUIPMENT	120,901.08	
012343	BUILDINGS	1,810,006.10	
013343	EQUIPMENT	54,327.54	
014343	FURNITURE & FIXTURES	123,910.13	
015343	LAND & IMPROVEMENTS	1,881,949.16	
016343	WATER SYSTEMS	945,716.51	
131343	ACCUMULATED DEPRECIATION		2,536,090.60
	FIXED ASSETS:	5,000,293.15	(2,536,090.60)
OTHER ASSETS:			
	OTHER ASSETS:	0.00	0.00
CURRENT LIABILITIES:			
	CURRENT LIABILITIES:	0.00	0.00
RETAINED EARNINGS:			
141343	RETAINED EARNINGS		3,865,082.32
	RETAINED EARNINGS:	0.00	(3,865,082.32)
REVENUE:			
201343	BURIAL RIGHT SALES		145,420.00
203343	CURRENT INTEREST & DIVIDENDS		6,958.17
213343	COUNTY INTEREST INCOME		2,088.54
230343	GAIN/INVEST FAIR VALUE INCREAS	4,231.67	
500343	REVENUE TRANSFERRED IN		6,460.00
	REVENUE:	4,231.67	(160,926.71)
EXPENSES:			
310343	INVESTMENT ADVISOR FEES	1,985.08	
311343	COUNTY SERVICE CHARGE	3.06	
510343	REVENUE TRANSFER OUT	94,840.93	
	EXPENSES:	96,829.07	0.00
	REPORT TOTALS	6,708,923.83	(6,708,923.83)

**ACCUMULATIVE CAPITAL OUTLAY
BALANCE SHEET
MARCH 31, 2017**

ASSETS

CURRENT ASSETS

CASH ON DEPOSIT -COUNTY	19,745.49	
ASSET RPLCE RSRVE-LAND/BLD/ETC	404,989.29	
ASSET PURCHASE HOLDING ACCOUNT	391,313.62	
CASH - INTEREST/DIVIDENDS	568,958.06	
INVESTED FUNDS - PSCD	222,563.48	
UNREALIZED G/L ON SECURITIES	(146,824.20)	
TOTAL CURRENT ASSETS		1,460,745.74

FIXED ASSETS

AUTO	63,482.63	
LARGE EQUIPMENT	120,901.08	
BUILDINGS	1,810,006.10	
EQUIPMENT	54,327.54	
FURNITURE & FIXTURES	123,910.13	
LAND & IMPROVEMENTS	1,881,949.16	
WATER SYSTEMS	945,716.51	
ACCUMULATED DEPRECIATION	(2,536,090.60)	
TOTAL NET FIXED ASSETS		2,464,202.55

OTHER ASSETS

TOTAL OTHER ASSETS		0.00
TOTAL ASSETS		3,924,948.29

LIABILITIES AND EQUITY

LIABILITIES

TOTAL LIABILITIES		0.00
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RETAINED EARNINGS

RETAINED EARNINGS	3,865,082.32	
NET INCOME	59,865.97	
TOTAL RETAINED EARNINGS		3,924,948.29
TOTAL LIABILITIES AND EQUITY		3,924,948.29

**ACCUMULATIVE CAPITAL OUTLAY
INCOME STATEMENT
FOR THE NINE MONTHS ENDING MARCH 31, 2017**

	PTD ACTUAL	PTD PRIOR YEAR	VARIANCE	YTD ACTUAL	YTD PRIOR YEAR	VARIANCE
REVENUE						
BURIAL RIGHT SALES	25,285.00	31,900.00	(5,715.00)	145,420.00	161,650.00	(16,230.00)
CURRENT INTEREST & DIVIDENDS	120.15	597.22	(477.07)	6,958.17	9,086.82	(2,128.65)
COUNTY INTEREST INCOME	549.44	390.93	158.51	2,088.54	1,006.26	1,082.28
GAIN/INVEST FAIR VALUE INCREAS	819.35	1,265.44	(446.09)	(4,231.67)	(1,020.37)	(3,211.30)
TOTAL REVENUE	26,773.94	33,253.59	(6,479.65)	150,235.04	170,722.71	(20,487.67)
	26,773.94	33,253.59	(6,479.65)	150,235.04	170,722.71	(20,487.67)
EXPENSES						
INVESTMENT ADVISOR FEES	(10.89)	0.00	(10.89)	1,985.08	0.00	1,985.08
COUNTY SERVICE CHARGE	0.00	7.14	(7.14)	3.06	(5.70)	8.76
TOTAL EXPENSES	10.89	(7.14)	18.03	(1,988.14)	5.70	(1,993.84)
NET INCOME FROM OPERATIONS	26,784.83	33,246.45	(6,461.62)	148,246.90	170,728.41	(22,481.51)
OTHER INCOME & EXPENSE						
REVENUE TRANSFERRED IN	0.00	0.00	0.00	(6,460.00)	(6,350.00)	(110.00)
REVENUE TRANSFER OUT	0.00	0.00	0.00	94,840.93	0.00	94,840.93
TOTAL OTHER INCOME & EXPENSE	0.00	0.00	0.00	88,380.93	(6,350.00)	94,730.93
NET INCOME (LOSS)	26,784.83	33,246.45	(6,461.62)	59,865.97	177,078.41	(117,212.44)

**ENDOWMENT CARE FUND
TRIAL BALANCE
AS OF MARCH 31, 2017**

ACCOUNT	DESCRIPTION	DEBITS	CREDITS
ASSETS:			
002342	CASH ON DEPOSIT - COUNTY	1,073,571.16	
003-342	INTEREST ON DEPOSIT-COUNTY	133,077.93	
006342	CASH - INTEREST/DIVIDENDS	1,290,399.78	
007342	INVESTED FUNDS - PSCD	3,152,495.45	
018342	UNREALIZED G/L ON SECURITIES		179,070.96
	ASSETS:	5,649,544.32	(179,070.96)
RETAINED EARNINGS:			
141342	RETAINED EARNINGS- ENDOWMENT		4,945,882.27
142342	ACCRUED INTEREST & DIVIDENDS		428,240.45
143342	REALIZED INVESTMENT GAIN/LOSS		18,405.00
	RETAINED EARNINGS:	0.00	(5,392,527.72)
REVENUE:			
200342	WMC ENDOWMENT CARE		970.00
201342	ENDOWMENT CARE DEPOSITS		103,126.18
203342	CURRENT INTEREST & DIVIDENDS		26,740.79
213342	COUNTY INTEREST INCOME		4,982.35
230342	GAIN/INVEST FAIR VALUE INCREAS	43,991.33	
	REVENUE:	43,991.33	(135,819.32)
EXPENSES:			
310342	INVESTMENT ADVISOR FEES	13,882.35	
	EXPENSES	13,882.35	0.00
	REPORT TOTALS	5,707,418.00	(5,707,418.00)

**ENDOWMENT CARE FUND
BALANCE SHEET
MARCH 31, 2017**

ASSETS

ASSETS

CASH ON DEPOSIT - COUNTY	1,073,571.16
INTEREST ON DEPOSIT-COUNTY	133,077.93
CASH - INTEREST/DIVIDENDS	1,290,399.78
INVESTED FUNDS - PSCD	3,152,495.45
UNREALIZED G/L ON SECURITIES	(179,070.96)

TOTAL ASSETS

5,470,473.36

LIABILITIES AND FUND EQUITY

LIABILITIES

TOTAL LIABILITIES

0.00

RETAINED EARNINGS

RETAINED EARNINGS- ENDOWMENT	4,945,882.27
ACCRUED INTEREST & DIVIDENDS	428,240.45
REALIZED INVESTMENT GAIN/LOSS	18,405.00
NET INCOME	77,945.64

TOTAL RETAINED EARNINGS

5,470,473.36

TOTAL LIABILITIES AND FUND EQUITY

5,470,473.36

**ENDOWMENT CARE FUND
INCOME STATEMENT
FOR THE NINE MONTHS ENDING MARCH 31, 2017**

	PTD ACTUAL	PTD PRIOR YEAR	VARIANCE	YTD ACTUAL	YTD PRIOR YEAR	VARIANCE
REVENUE						
WMC ENDOWMENT CARE	0.00	50.00	(50.00)	970.00	300.00	670.00
ENDOWMENT CARE DEPOSITS	18,537.38	19,939.12	(1,401.74)	103,126.18	128,848.04	(25,721.86)
CURRENT INTEREST & DIVIDENDS	2,733.01	2,594.51	138.50	26,740.79	48,087.27	(21,346.48)
COUNTY INTEREST INCOME	1,666.49	842.15	824.34	4,982.35	2,274.01	2,708.34
GAIN/INVEST FAIR VALUE INCREAS	1,925.95	12,485.59	(10,559.64)	(43,991.33)	(17,439.38)	(26,551.95)
TOTAL REVENUE	24,862.83	35,911.37	(11,048.54)	91,827.99	162,069.94	(70,241.95)
EXPENSES						
INVESTMENT ADVISOR FEES	(19.47)	0.00	(19.47)	13,882.35	0.00	13,882.35
TOTAL EXPENSES	(19.47)	0.00	(19.47)	13,882.35	0.00	13,882.35
NET INCOME (LOSS)	24,882.30	35,911.37	(11,029.07)	77,945.64	162,069.94	(84,124.30)

**PRENEED FUND
TRIAL BALANCE
AS OF MARCH 31, 2017**

ACCOUNT	DESCRIPTION	DEBITS	CREDITS
CURRENT ASSETS:			
002392	CASH ON DEPOSIT- COUNTY	714,428.95	
006392	CASH -INTEREST/DIVIDENDS	431,136.45	
007392	INVESTED FUNDS -PSCD	724,220.75	
018392	UNREALIZED G/L - SECURITIES		150,082.04
034392	CONTRACTS RECEIVABLE	85,766.03	
	CURRENT ASSETS:	1,955,552.18	(150,082.04)
LIABILITIES:			
101392	DEFERRED REVENUE PAYABLE		810,320.11
	LIABILITIES:	0.00	(810,320.11)
RETAINED EARNINGS:			
141392	RETAINED EARNINGS		624,856.57
142392	ACCRUED INTEREST & DIVIDENDS		192,377.80
	RETAINED EARNINGS:	0.00	(817,234.37)
REVENUE:			
201392	CURRENT SALES		88,632.43
202392	CURRENT DEFERRED REVENUE		96,815.13
203392	CURRENT INTEREST & DIVIDENDS		8,759.18
213392	COUNTY INTEREST INCOME		2,651.75
230392	GAIN/INVEST FAIR VALUE INCREAS	4,940.59	
	REVENUE:	4,940.59	(196,858.49)
EXPENSES:			
310392	INVESTMENT FEES	3,074.36	
311392	COUNTY SERVICE CHARGES	200.06	
320392	LOSS ON TRANSFER (INTER COSTS)	4,267.82	
335392	SALES TRANSFR OUT (PRIOR YR)	6,460.00	
	EXPENSES:	14,002.24	0.00
	REPORT TOTALS	1,974,495.01	(1,974,495.01)

**PRENEED FUND
BALANCE SHEET
MARCH 31, 2017**

ASSETS

ASSETS

CASH ON DEPOSIT- COUNTY	714,428.95	
CASH -INTEREST/DIVIDENDS	431,136.45	
INVESTED FUNDS -PSCD	724,220.75	
UNREALIZED G/L - SECURITIES	(150,082.04)	
CONTRACTS RECEIVABLE	85,766.03	
TOTAL ASSETS		<u>1,805,470.14</u>

LIABILITIES AND EQUITY

LIABILITIES

DEFERRED REVENUE PAYABLE	810,320.11	
TOTAL LIABILITIES		<u>810,320.11</u>

RETAINED EARNINGS

RETAINED EARNINGS	624,856.57	
ACCRUED INTEREST & DIVIDENDS	192,377.80	
NET INCOME	177,915.66	
TOTAL RETAINED EARNINGS		<u>995,150.03</u>

TOTAL LIABILITIES AND EQUITY		<u>1,805,470.14</u>
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**PRENEED FUND
INCOME STATEMENT
FOR THE NINE MONTHS ENDING MARCH 31, 2017**

	PTD ACTUAL	PTD PRIOR YEAR	VARIANCE	YTD ACTUAL	YTD PRIOR YEAR	VARIANCE
REVENUE						
CURRENT SALES	19,023.64	8,666.25	10,357.39	88,632.43	68,618.15	20,014.28
CURRENT DEFERRED REVENUE	23,890.91	8,621.16	15,269.75	96,815.13	76,307.65	20,507.48
CURRENT INTEREST & DIVIDENDS	366.65	407.11	(40.46)	8,759.18	35,599.24	(26,840.06)
COUNTY INTEREST INCOME	926.11	409.41	516.70	2,651.75	979.78	1,671.97
GAIN/INVEST FAIR VALUE INCREAS	1,542.42	(1,040.62)	2,583.04	(4,940.59)	(29,873.92)	24,933.33
TOTAL REVENUE	45,749.73	17,063.31	28,686.42	191,917.90	151,630.90	40,287.00
EXPENSES						
INVESTMENT FEES	(25.96)	0.00	(25.96)	3,074.36	142.42	2,931.94
COUNTY SERVICE CHARGES	0.00	1.36	(1.36)	200.06	598.48	(398.42)
LOSS ON TRANSFER (INTER COSTS)	0.00	0.00	0.00	4,267.82	489.05	3,778.77
SALES TRANSFR OUT (PRIOR YR)	0.00	0.00	0.00	6,460.00	6,350.00	110.00
TOTAL EXPENSES	(25.96)	1.36	(27.32)	14,002.24	7,579.95	6,422.29
NET INCOME (LOSS)	45,775.69	17,061.95	28,713.74	177,915.66	144,050.95	33,864.71

**DESERT MEMORIAL PARK
RAMON ROAD EXIT/ENTRY REMODEL
DA VALL DRIVE ENTRY APPROACH – CONCRETE REPLACEMENT**

PROPOSALS

Company NPG, INC \$ 105,694.00

Company G & M Construction \$ 114,990.00

Company Atom Engineering Construction \$ 157,398.00

BIDDER'S INFORMATION

BIDDER certifies that the following information is true and correct:

Bidder's Name NPG, Inc.

Business Address 1354 Jet Way

Perris, CA 92571

Telephone 951-940-0200

State Contractor's License No. and Class 664779- A, B, C-12

Original Date Issued 2/17/93 Expiration Date 2/28/19

The following are the names, titles, addresses, and phone numbers of all individuals, firm members, partners, joint ventures, and/or corporate officers having a principal interest in this proposal:

NPG, Inc.- A California Corporation

Jeff Nelson- President

Sharon Nelson- CFO

The dates of any voluntary or involuntary bankruptcy judgments against any principal having an interest in this proposal are as follows:

N/A

All current and prior dbas, aliases, and/or fictitious business names for any principal having an interest in this proposal are as follows:

N/A

BIDDER'S INFORMATION

BIDDER certifies that the following information is true and correct:

Bidder's Name G & M Construction
Business Address 211 W. Mesquite Avenue
Palm Springs, CA 92264

Telephone 760-322-6918

State Contractor's License No. and Class 272619 A C21

Original Date Issued PLS Expiration Date 3/31/18

The following are the names, titles, addresses, and phone numbers of all individuals, firm members, partners, joint ventures, and/or corporate officers having a principal interest in this proposal:

George Marantz - Owner
211 W. Mesquite Avenue
Palm Springs, CA 92264
760-322-6918

The dates of any voluntary or involuntary bankruptcy judgments against any principal having an interest in this proposal are as follows:

NONE

All current and prior dbas, aliases, and/or fictitious business names for any principal having an interest in this proposal are as follows:

NONE

BIDDER'S INFORMATION

BIDDER certifies that the following information is true and correct:

Bidder's Name AToM Engineering Construction, Inc.

Business Address 40410 Vista Rd
Hemet, CA 92544

Telephone 951-766-2806

State Contractor's License No. and Class 96239B A, B

Original Date Issued 6/21/11 Expiration Date 6/30/17

The following are the names, titles, addresses, and phone numbers of all individuals, firm members, partners, joint ventures, and/or corporate officers having a principal interest in this proposal:

AToM Engineering Construction, Inc.

Both at:

Tamara Boyer - President

40410 Vista Rd

Larry Boyer - Secretary

Hemet CA 92544

951-766-2806

The dates of any voluntary or involuntary bankruptcy judgments against any principal having an interest in this proposal are as follows:

NA

All current and prior dbas, aliases, and/or fictitious business names for any principal having an interest in this proposal are as follows:

NA

PALM SPRINGS CEMETERY DISTRICT

RESOLUTION NO. 3-2017

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE PALM SPRINGS CEMETERY DISTRICT (THE "DISTRICT") DETERMINING THAT CERTAIN DUMP TRUCKS AND A BACKHOE OWNED BY THE DISTRICT ARE NO LONGER NECESSARY FOR THE DISTRICT'S USE AND, THEREFORE, CONSTITUTES SURPLUS PROPERTY AND THAT THE DISTRICT INTENDS ON DISPOSING OF SAID SURPLUS PROPERTY BY SALE

WHEREAS, The Board of Trustees hereby determines the 1994 Ford F-350 2 Door with Rugby Dump, VIN #1FDKF37H0RN, 1995 Dodge Ram 3500 LT 2 Door with Rugby Dump, VIN #1B6-MC3653SS-250440 and John Deere 310D Backhoe, VIN #T0310DB812240 are no longer necessary for the District's use, and therefore constitutes surplus property.

WHEREAS, Board of Trustees desires to declare the property surplus and to dispose of said property by sale.

BE IT RESOLVED, that the Board of Trustees hereby declares its intent to dispose of the surplus property by sale May 1, 2017 or soon thereafter to the highest bidder.

The Secretary of the Board of Trustees shall certify to the passage and adoption of this resolution, enter the same in the book for original Resolutions of the District, and make a minute of passage and adoption thereof in the records of the proceedings of the Board of Trustees of the District, in the minutes of the meeting at which this resolution is passed and adopted.

APPROVED AND ADOPTED this 13th day of April, 2017, by the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Jan Pye, Chairperson

William G. Kleindienst, Secretary