

**PALM SPRINGS CEMETERY DISTRICT**

**AGENDA  
SPECIAL MEETING  
OF THE  
BOARD OF TRUSTEES**

**Thursday, December 10, 2015 at 11:00 a.m.**

Spencer's Restaurant, 701 Baristo Road, Palm Springs, California

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In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact District Manager Kathleen Jurasky by telephone at (760) 328-3316 forty eight hours prior to the meeting. Such timely notification will enable the District to make reasonable arrangements to ensure accessibility to this meeting. [CFR 35.102-35.104, ADA title 11].

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**1. CALL TO ORDER**

**2. ROLL CALL**

**3. PUBLIC COMMENTS**

During this part of the meeting, the public is invited to address the Board of Trustees on any matter **not on the Agenda** or any item on the **Consent Agenda** by stepping to the lectern and giving his or her name and city of residence for the record. Unless additional time is authorized by the Board of Trustees, remarks on Agenda items shall be limited to 3 minutes. **If you wish to speak on an agenda item, please wait to be recognized by the Presiding Officer when that Agenda item is opened for public comments.**

**4. CONFIRMATION OF AGENDA**

During this part of the meeting, the Board of Trustees may announce any items being pulled from the Agenda or continued to another date.

Items not appearing on the Agenda may be added to the Agenda as "Urgency items" provided two-thirds of the Trustees present determine there is a need to take immediate action on the item and the need to take immediate action came to the attention of the Board of Trustees after the posting of the Agenda.

**5. CLOSED SESSION - READING OF THE SAFE HARBOR LANGUAGE**

- a. Government code section 54956.9(d)(2) - conference with legal counsel - significant exposure to litigation  
**Number of cases:** One
- b. Conference with Labor Negotiators Regarding Unrepresented Employee Pursuant to Government Code Section 54954.5 (f).  
**Position:** District Manager

**6. CLOSED SESSION ANNOUNCEMENT**

**7. CONSENT CALENDAR**

All matters listed on the Consent Calendar are considered to be routine in nature and will be enacted by one roll call vote. There will be no separate discussion of these items unless a Trustee or member of the public requests that a specific item be removed from the Consent Calendar for separate discussion and/or action.

- a. Approval of November 10, 2015 Regular Meeting Minutes
- b. Approval of November Expenditures

General Fund		\$91,009.19
November Reimburse Voucher 1510	\$ 28,527.24	
November Reimburse Voucher 1511	\$ 32,304.88	
November Reimburse Voucher 1512	\$ 25,561.67	
Accumulative Capital Outlay		\$ .00
Total November 30, 2015 Expenditures Checks & Visa/Debit Card 20532-20589 & Direct Deposits (Payroll)		\$91,009.19
- c. Financial Reports as of November 30, 2015 (F-1 thru F-15)

## **8. ADMINISTRATIVE CALENDAR**

- a. Election of Officers
- b. District Investment General Overview & Update – Neal Wilson, C & N Financial
- c. PSCD Dump Truck - Replacement
- d. Da Vall Drive Entry Remodel & Ramon Road Exit – Update and Discussion
- e. PSCD Grounds Supervisor Retirement After 22 Year 8 Months – Jesse Madrigal
- f. Employee Performance Appreciation Bonuses
- g. Possible Pet Cemetery – Update
- h. Desert Landscape Interment Site – Update

## **9. LEGISLATIVE CALENDAR**

- a. Resolution 10-2015, To Amend the Headstone Policy to Allow for Two Photographs to be on a Headstone

## **10. BOARD DEVELOPMENT – None**

## **11. PUBLIC HEARING CALENDAR – None**

## **12. REPORTS**

- a. Trustees
- b. Manager

## **13. FUTURE AGENDA ITEMS**

- a. Discussion in 2016/2017 – Possible Cap on PSCD Monthly Employer Contribution for Employee Health Insurance Premiums
- b. Postcard Survey Mailing to the Community to Determine Pre-Planning Needs
- c. Strategic Planning Study Session
- d. Marketing

## **14. ADJOURNMENT**

**THIS NOTICE OF AGENDA IS HEREBY CERTIFIED TO HAVE BEEN POSTED AT OR BEFORE 11:00 A.M., Monday, December 7, 2015**

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Kathleen Jurasky, District Manager

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**PALM SPRINGS CEMETERY DISTRICT  
MINUTES  
BOARD OF TRUSTEE SPECIAL MEETING**

**DATE:** November 10, 2015  
**TIME:** 2:00 P.M.  
**PLACE:** 31-705 Da Vall Drive, Cathedral City, CA 92234

1. **CALL TO ORDER** The meeting was called to order by Chairperson Pye at 2:01 P.M.

2. **ROLL CALL**

**Present:** Jan Pye, Chair  
Jane Alcumbrac, Member  
Lynn T. Mallotto, Member

**Also Present:** Kathleen Jurasky, District Manager  
Benjamin R. Jones, Quintanilla & Associates

Motion Trustee Pye, seconded by Trustee Alcumbrac to excused Trustee Lea who is on vacation, and Trustee Pepper who has a work commitment and is unable to attend. Motion carried, vote 3-0 Alcumbrac, Mallotto and Pye.  
Absent: Trustee Lea and Trustee Pepper.

**Excused:** Lenny Pepper, Vice Chair  
John M. Lea, Secretary

3. **PUBLIC COMMENTS** - None

4. **CONFIRMATION OF AGENDA** Motion was made by Trustee Alcumbrac, seconded by Trustee Mallotto to approve the Agenda as presented. Motion carried, vote 3-0 Alcumbrac, Mallotto and Pye. Absent: Trustee Lea and Trustee Pepper.

5. **CONSENT CALENDAR** Motion was made by Trustee Alcumbrac, seconded by Trustee Mallotto to approve the Consent Calendar as presented. Motion carried, roll call 3-0 Alcumbrac, Mallotto, and Pye. Absent: Trustee Lea and Trustee Pepper.

6. **ADMINISTRATIVE CALENDAR** a. **District Investments General Overview & Update – Neal Wilson, Vice President Investments Union Banc** Neal Wilson gave an overview of the District investments and stated that there are no significant changes from previous month. Following a discussion the report was received and filed.

Mr. Wilson stated that he has the necessary paperwork to transfer the District investments from Union Banc to National Planning. Following a discussion and Mr. Wilson explaining the content of the transfer documents the Trustees present agreed to sign. Mr. Wilson was directed to contact Trustees Lea and Pepper to obtain their signatures. When signatures are completed Mr. Wilson will provide the District with copies.

b. **Review for Discussion and Possible Approval Design Development, Construction Documents and Construction Phase Services Desert Landscape Interment Site – RGA Landscape Architects, Inc.** Following a review of the proposal and a discussion motion was made by Trustee Mallotto, seconded by Trustee Alcumbrac to approve the proposal from RGA Landscape Architects, Inc. amount of \$78,900.00. This expenditure is contingent on RGA providing the District with estimated installation and construction for budget analysis of the project. Motion carried, vote 3-0 Alcumbrac, Mallotto and Pye. Absent: Trustee Lea and Trustee Pepper.

**6. ADMINISTRATIVE CALENDAR - continued**

**c. Compensation Agreement – City of Desert Hot Springs Site #3 and Site #2** District Manager Jurasky stated that she would get attorney Quintanilla on a conference call to explain the agreement. Attorney Quintanilla via conference call explained the compensation agreement. Following a discussion motion was made by Trustee Mallotto, seconded by Trustee Alcumbrac to approve execution of the compensation agreement. Motion carried, vote 3-0 Alcumbrac, Mallotto and Pye. Absent: Trustee Lea and Trustee Pepper.

**d. Authorized Signature List for Riverside County** Signature list was reviewed and signed by all Trustees present and the District Manager. District Manager Jurasky will obtain Trustees Lea and Pepper at a later date.

**e. Discussion for Possible Approval – Photo of Deceased and Additional Persons on Headstone** Following a discussion the Board approved amending the current policy to allow a photo(s) of the deceased and the family members if the deceased on the headstone. No more than two photos per headstone will be allowed. District Manager Jurasky was directed to prepare a resolution and place it on the December 2015 agenda.

**f. Dia de los Muertos-Day of the Dead Celebration November 1, 2015** District Manager Jurasky reported that the event was well attended and received wide spread media coverage. She stated the cemetery had an abundance of families on the grounds honoring their loved ones.

District Manager Jurasky also reported that the fund raising goal was \$10,000.00, and the final tally was \$12,000.00. She said that after expenses and reserving \$2,000.00 for next year's event the remaining balance would be given to the Well in the Desert in support of their food program.

She showed the Board an award that the committee will be presenting to the City of Cathedral City the event's title sponsor in appreciation of their support. Trustee Pye requested that the Board be notified when the presentation will take place so that she can attend.

**g. Da Vall Drive Entry Remodel – Update** District Manager Jurasky reported Tom Doczi, TKD & Associates and Mike Fontana are close to finalizing the estimated costs for construction and when she receives final costs this item will be place on a future agenda.

**h. Possible Pet Cemetery – Update** District Manager Jurasky reported that she hasn't received the letter of support from Supervisor Benoit's office. District Manager Jurasky that she will continue to follow up until it is received.

Following a discussion Ben Jones attorney from Q & A explained the process of establishing a non-profit corporation, how it would operate and the correlation between the District and the non-profit.

**7. LEGISLATIVE** **a. Resolution 09-2015, To Add Trustee Mallotto and Delete Stettler to/from Bank Signature Cards** Motion was made by Trustee Pye, seconded by Trustee Alcumbrac to approve Resolution 09-2015 adding Trustee Mallotto and removing Stettler to/from bank signature cards. Motion carried, vote 3-0 Alcumbrac, Mallotto and Pye. Absent: Trustee Lea and Trustee Pepper.

**8. BOARD DEVELOPMENT** – None

**9. PUBLIC HEARING CALENDAR** – None

**10. REPORTS** **a. Trustee Report** – Trustee Pye stated that she saw former trustee Stettler and told him that he was invited to the PSCD Annual Year-End Luncheon. She stated that he was pleased to have been invited and would attend.

**b. Manager Report** – District Manager Jurasky presented the Board with a draft of the pamphlet "Cemetery Drought Maintenance" and "Water Action Plan" that she is working on which discusses the drought and what the District is doing to conserve water. She also presented a draft of a newsletter that Stephanie Brown, Administrative Assistant produced and is working on.

**b. Manager Report – continued** Trustee Malotto stated that this is wonderful because of all the plans the District has for expansion; desert landscape interment site, green burials and the pet cemetery. She stated that the materials are put together very well, and can be presented at city council meetings to demonstrate what the District is doing for community outreach, public relations and marketing.

District Manager Jurasky informed the Board of the Special District Leadership Academy Conference which is being held in January 24-27, 2016 in La Quinta. She stated that Trustee Malotto is the only one that needs to take the governance training which is being offered that this conference. Following a discussion District Manager Jurasky was directed to find out if the other Trustees would need to take any additional training offered at the conference for District of Distinction reaccreditation.

District Manager Jurasky informed the Board of the sale of a grave site for immediate burial that should have been available, however an unidentified interment was in the grave location. Following a discussion District Manager Jurasky was directed to place this under closed session on the December 2015 agenda.

**11. FUTURE AGENDA ITEMS** a. **Discussion in 2015/2016 Possible Cap on PSCD Monthly Employer Contribution for Employee Health Insurance Premiums** No action taken

b. **Postcard Survey Mailing to the Community to Determine Pre-Planning Needs** No action taken

c. **Strategic Planning Study Session** No action taken

**12. CLOSED SESSION - READING OF THE SAFE HARBOR LANGUAGE** – District Manager was excused from the meeting. Safe Harbor language was read by Trustee Pye, Chairperson Convened into Closed Session at 3:27 P.M.

a. Conference with Labor Negotiators Regarding Unrepresented Employee Pursuant to Government Code Section 54954.5 (f).

**Position:** District Manager

District Manager Jurasky returned to the meeting at 3:42 PM

**13. CLOSED SESSION ANNOUNCEMENTS** Returned to Open Session at 3:43 PM No reportable action

**14. ADJOURNMENT** Meeting was adjourned by Trustee Pye at 3:44 P.M. The next special board meeting is scheduled for 11:00 A.M., Thursday, December 10, 2015 at Spencer's Restaurant in Palm Springs, CA.

DATE: \_\_\_\_\_

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Jane Alcumbrac, Treasurer

**PALM SPRINGS CEMETERY DIST**  
**Cash Disbursements Journal - General Fund**  
**For the Period From Nov 1, 2015 to Nov 30, 2015**

<b>Date</b>	<b>Check #</b>	<b>Line Description</b>	<b>Debit Amount</b>	<b>Credit Amount</b>
11/1/15	20532	Nov 2015 Employee Health Insurance Nov 2015 Employee Portion of Health Insurance P.E.R.S.	5,494.54 515.97	6,010.51
11/1/15	20533	Nov 2015 Employee Vision Insurance METLIFE- GROUP BENIFITS	69.21	69.21
11/1/15	20534	Nov 2015 Employee Dental Insurance STANDARD INSURANCE COMPANY RB	465.48	465.48
11/1/15	20535	Nov 2015 Employee Life Insurance STANDARD INSURANCE COMPANY RQ	61.12	61.12
11/1/15	20536	K Jurasky Extra Health Insurance 10/2/15, 10/16/ COLONIAL LIFE	305.67	305.67
11/3/15	20537	K Jurasky Oct 2015 Retirement Contribution K Jurasky Oct 2015 PSCD Retirement Expense OPPENHEIMER FUNDS SERVICES	1,646.16 659.23	2,305.39
11/3/15	20538	R Clark - Oct 2015 PSCD Retirement Expense OPPENHEIMER FUNDS SERVICES	346.64	346.64
11/3/15	20539	J Reyna - Oct 2015 PSCD Retirement Expense FRANKLIN - TEMPLETON	359.04	359.04
11/3/15	20540	S Brown - Oct 2015 PSCD Retirement Expense FRANKLIN - TEMPLETON	306.98	306.98
11/3/15	20541	J Madrigal - Oct 2015 PSCD Retirement Expense FRANKLIN - TEMPLETON	500.05	500.05
11/5/15	20542	Janitorial Service JAMILETH MOYA	250.00	250.00
11/5/15	20543	(8) # 5 Liners: Invoice IN024751 (5) # 5 Vaults Delivery Charge WHITED CEMETERY SERVICE	952.00 820.00 100.00	1,872.00
11/5/15	20544	Copier Maintanace Contracct 10/21/15 to 11/20/15 AIS	43.52	43.52
11/5/15	20545	Security Patrol - Nov 2015: invoice 1511133 MAXWELL SECURITY SERVICES	725.00	725.00
11/5/15	20546	(12) Spartan Vases: Invoice 47806 ASCO PACIFIC, INC.	353.01	353.01
11/5/15	20547	Truck Repairs: Invoice 3018481502 O'REILLY AUTOMOTIVE, INC	135.28	135.28
11/5/15	20548	Saturday Burial 8/29/2015: Invoice 1128 Sunday Burial 10/18/15 Saturday Burial 10/24/15: Invoice 1120 KIRKPATRICK LANDSCAPING SERVICES IN	300.00 450.00 300.00	1,050.00
11/5/15	20549	Reimbursement - Kathleen Jurasky for CAPC Co	201.49	

**PALM SPRINGS CEMETERY DIST**  
**Cash Disbursements Journal - General Fund**  
**For the Period From Nov 1, 2015 to Nov 30, 2015**

<b>Date</b>	<b>Check #</b>	<b>Line Description</b>	<b>Debit Amount</b>	<b>Credit Amount</b>
		KATHLEEN JURASKY		201.49
11/5/15	20550	District Manager Monthly Cell Phone AT & T MOBILITY	88.00	88.00
11/5/15	20551	Ground Supervisor Cell Phone & Office Cell Phon SPRINT	90.47	90.47
11/5/15	20552	Well # Security Service Contract 11/01/15 to 1/31/ DESERT ALARM INC	179.85	179.85
11/5/15	20553	Security for "Day of the Dead " 11/1/2015: Invoice CATHEDRAL CITY POLICE RESERVE ASSOC	400.00	400.00
11/5/15	20554	Nov 2015 Trash Service BURRTEC WASTE & RECYCLING SVCS	328.70	328.70
11/5/15	20555	Irrigation System Repairs: Invoice 424876 Irrigation System Repairs: Invoice 424876-2 Irrigation System Repairs: Invoice 425447 Irrigation System Repairs: Invoice 426312 HIGH TECH IRRIGATION, INC	179.05 48.34 195.15 137.02	559.56
11/5/15	20556	(475) Gal Regular Gasoline: Invoice 246449 ( 270 0 Gal Diesel Fuel BECK OIL, INC	1,843.64	1,843.64
11/5/15	20557	Interim Billing for Audit 6/30/15: Invoice 30127 LUND & GUTTRY LLP	3,000.00	3,000.00
11/5/15	20558	6000 lbs Sundown Perennial Ryegrass: Invoice 42 HIGH TECH IRRIGATION, INC	7,194.00	7,194.00
11/10/15	20559	WMC Usage DESERT WATER AGENCY	614.79	614.79
11/10/15	20560	Legal Matters 7/1/2015 thru 7/31/15 STEVEN B. QUINTANILLA, INC	714.00	714.00
11/11/15	20561	Oct 2015 Contract Maintenance: Invoice 1071 ( 1 KIRKPATRICK LANDSCAPING SERVICES IN	14,363.75	14,363.75
11/16/15	20562	Pest Control WESTERN EXTERMINATOR	67.50	67.50
11/16/15	20563	Yellow Pages DEX MEDIA	185.85	185.85
11/16/15	20564	Well Replenishment COACHELLA VALLEY WATER DIST	1,744.29	1,744.29
11/16/15	20565	Irrigation System Repairs: Invoice 609187 EWING IRRIGATION PRODUCTS, INC	318.88	318.88
11/16/15	20566	Smog Test - Ford Pickup: Doc # 30-390585 PALM SPRINGS MOTORS	56.74	56.74
11/16/15	20567	1 M Connection 12/01/15 to 12/31/2015 - Office: In	138.00	

**PALM SPRINGS CEMETERY DIST**  
**Cash Disbursements Journal - General Fund**  
**For the Period From Nov 1, 2015 to Nov 30, 2015**

<b>Date</b>	<b>Check #</b>	<b>Line Description</b>	<b>Debit Amount</b>	<b>Credit Amount</b>
		SKY RIVER COMMUNICATIONS INC		138.00
11/23/15	20568	Well # 2	668.84	
		WMC	27.24	
		Da Vall Gate	52.84	
		Well # 4	4,446.79	
		Admin Bldg	604.64	
		Late Charge	38.21	
		SOUTHERN CALIF EDISON CO		5,838.56
11/23/15	20569	Annual Fire Extinguisher Maintenance: Invoice 2	488.63	
		DESERT FIRE EXT. CO. INC		488.63
11/23/15	20570	VOID**VOID**		
11/23/15	20571	Water Cooler Lease: Invoice IN331677	29.16	
		AIS		29.16
11/23/15	20572	VOID** VOID**		
11/23/15	20573	Repurchase of Section B-33 Lot # 141	600.00	
		GREGORY OGANESIAN		600.00
11/23/15	20574	Maintenace Service: Invoice 93954	225.00	
		ESSER SERVICES INC		225.00
11/23/15	20575	Membership Renewal Dec 2015 thru Nov 2016:In	200.00	
		PALM DESERT CHAMBER OF COMMERCE		200.00
11/23/15	20576	K Jurasky Reimbursement for Expense - E-File Se	292.46	
		KATHLEEN JURASKY		292.46
11/23/15	20577	PHONE CHARGES	388.65	
		VERIZON COMMUNICATIONS		388.65
11/23/15	20578	(7) #5 BELL LINER INVOICE # IN025044	833.00	
		(4) #5 VAULT	656.00	
		DELIVERY FEE	100.00	
		WHITED CEMETERY SERVICE		1,589.00
11/23/15	20579	FP 559831-884770	20.00	
		ADMIN BUILDING 559833-884768	41.26	
		180819-512108	19.00	
		COACHELLA VALLEY WATER DIST		80.26
11/23/15	20580	SATURDAY BURIAL 11/7/2015 INVOICE # 118	300.00	
		SATURDAY BURIAL 11/7/2015	300.00	
		SUNDAY BURIAL 11/15/2015 INVOICE # 1193	450.00	
		KIRKPATRICK LANDSCAPING SERVICES IN		1,050.00
11/23/15	20581	VOID** VOID**		
11/23/15	20582	SERVICE DA VALL GATE INVOICE # 57164	141.35	
		PATTON ENTERPRISES, INC		141.35



**PALM SPRINGS CEMETERY DIST**  
**Cash Disbursements Journal - General Fund**  
**For the Period From Nov 1, 2015 to Nov 30, 2015**

<b>Date</b>	<b>Check #</b>	<b>Line Description</b>	<b>Debit Amount</b>	<b>Credit Amount</b>
11/23/15	20583	COURIER SERVICE INVOICE #2941824 COURIER SERVICE INVOICE # 2897751 GOLDEN STATE OVERNIGHT	52.37 13.67	66.04
11/23/15	20584	WINDOW CLEANING INVOICE # 2618-19282 FISH WINDOW CLEANING	170.00	170.00
11/30/15	20585	J Madrigal: Nov 2015 PSCD Retirement Expense FRANKLIN - TEMPLETON	314.97	314.97
11/30/15	20586	J Reyna: Nov 2015 PSCD Retirement Expense FRANKLIN - TEMPLETON	245.45	245.45
11/30/15	20587	S Brown: Nov 2015 PSCD Retirement Expense FRANKLIN - TEMPLETON	203.02	203.02
11/30/15	20588	R Clark: Nov 2015 PSCD Retirement Expense OPPENHEIMER FUNDS SERVICES	221.97	221.97
11/30/15	20589	K Jurasky: Nov 2015 PSCD Retirement Expense K Jurasky: Nov 2015 Retirement Contribution OPPENHEIMER FUNDS SERVICES	659.23 2,769.24	3,428.47
11/18/15	DEBIT KJ	Office Supplies ( Staples) COMPANY DEBIT CARD	115.09	115.09
11/20/15	DEBIT KJ	Monthly AT&T Connection Fee COMPANY DEBIT CARD	25.00	25.00
11/17/15	DEBIT KJ	E-File Professional 11/17/15 thur 11/16/18 COMPANY DEBIT CARD	1,080.00	1,080.00
11/11/15	DEBIT KJ	K Jurasky E-File Seminar ( Seafood Shack - Tre COMPANY DEBIT CARD	52.02	52.02
11/11/15	DEBIT KJ	K Jurasky : E- File Seminar - Treasure Island, La COMPANY DEBIT CARD	29.13	29.13
11/14/15	DEBIT KJ	K Jurasky : E- File Seminar : Treasure Island Las COMPANY DEBIT CARD	463.79	463.79
11/24/15	DEBIT KJ	Office Candy ( Yummygift.com) COMPANY DEBIT CARD	45.16	45.16
11/25/15	DEBIT KJ	Palm Springs Chamber Atena Lunch COMPANY DEBIT CARD	70.00	70.00
11/25/15	DEBIT KJ	(2) Rolls Stamps & Snowflakes Stamps COMPANY DEBIT CARD	107.80	107.80
11/2/15	DEBIT KJ	Office Supplies ( Staples) COMPANY DEBIT CARD	39.12	39.12
11/14/15	DEBIT SB	S Brown : E-File Seminar Las Vegas (Enterprise COMPANY DEBIT CARD	212.34	212.34
11/13/15	DEBIT SB	S Brown: E-File Seminar Treasure Island Las Veg COMPANY DEBIT CARD	284.48	284.48

**PALM SPRINGS CEMETERY DIST**  
**Cash Disbursements Journal - General Fund**  
**For the Period From Nov 1, 2015 to Nov 30, 2015**

<b>Date</b>	<b>Check #</b>	<b>Line Description</b>	<b>Debit Amount</b>	<b>Credit Amount</b>
11/11/15	DEBIT SB	S Brown: E-File Seminar Las Vegas - Gas COMPANY DEBIT CARD	20.00	20.00
11/11/15	DEBIT SB	S Brown : E-File Seminar Las Vegas (Gas) Hender COMPANY DEBIT CARD	15.01	15.01
11/14/15	DEBIT SB	S Brown: E File Seminar Las Vegas ( Gas) Ramon COMPANY DEBIT CARD	20.63	20.63
11/13/15	DEBIT SB	S Brown : E- File Seminar Treasure Island (Meal) COMPANY DEBIT CARD	42.97	42.97
11/12/15	DEBIT SB	S Brown : E-File Seminar Las Vegas ( MGM Gran COMPANY DEBIT CARD	30.00	30.00
11/13/15	DEBIT SB	S Brown: E-File Seminar Las Vegas AM/PM Hen COMPANY DEBIT CARD	18.21	18.21
11/13/15	DEBIT SB	S Brown E-File Seminar Las Vegas (Kahunaville) COMPANY DEBIT CARD	30.00	30.00
11/13/15	EDD TAX	SIT P/R 10/29 to 11/11/15 Paid 11/13/15 SDI P/R 10/29 to 11/11/15 Paid 11/13/15 EMPLOYMENT DEVELOPMENT DEPT	215.01 104.90	319.91
11/27/15	EDD TAX	SIT PAYROLL 11/12/2015 to 11/25/2015 PAID 11 SDI PAYROLL 11/12/2015 to 11/25/2015 PAID 11 EMPLOYMENT DEVELOPMENT DEPT	265.73 134.72	400.45
11/13/15	EDD TAX	CA Edu & Training P/R 10/29 to 11/11/15 Paid 11/ SUI P/R 10/29/15 to 11/11/15 Paid 11/15/15 EMPLOYMENT DEVELOPMENT DEPT	0.30 14.10	14.40
11/13/15	EXPRESS	FIT P/R 10/29 to 11/11/15 Paid 11/13/15 Social Security P/R 10/29 to 11/11/15 Paid 11/13/1 Medicare P/R 10/29 to 11/11/15 Paid 11/13/15 BANK OF AMERICA	1,023.39 1,445.19 338.00	2,806.58
11/27/15	EXPRESS	FIT P/R 11/12/2015 to 11/25/2015 PAID 11/27/201 SOCIAL SECURITY P/R 11/12/2015 to 11/25/201 MEDICARE P/R 11/12/2015 to 11/25/2015 PAID 1 BANK OF AMERICA	1,254.24 1,856.05 434.08	3,544.37
11/20/15	FEES	P/R Process Fee P/R 10/29 to 11/11/15 Paid 11/13/1 CBIZ PAYROLL	73.39	73.39
11/27/15	FEES	P/R PROCESS FEES P/R 11/12/2015 to 11/25/201 CBIZ PAYROLL	70.52	70.52
	<b>Total</b>		<b>72,751.77</b>	<b>72,751.77</b>

**PALM SPRINGS CEMETERY DIST**  
**Payroll Disbursement Journal-General Fund**  
**For the Period From Nov 1, 2015 to Nov 30, 2015**

<b>Date</b>	<b>Reference</b>	<b>Employee</b>	<b>Amount</b>
11/13/15	3271	KATHLEEN JURASKY	1,595.14
11/13/15	3272	JESSE B. MADRIGAL	1,750.44
11/13/15	3273	STEPHANIE C. BROWN	1,132.12
11/13/15	3274	ROGER L. CLARK	1,355.38
11/13/15	3275	SCOTT W. VICKREY	1,001.73
11/13/15	3276	JUAN F. REYNA	1,364.90
11/13/15	3277	JANE ALCUMBRAC	91.45
11/13/15	3278	LYNN T. MALLOTTO	91.45
11/13/15	3279	JAN M. PYE	91.45
11/27/15	3285	KATHLEEN JURASKY	1,595.13
11/27/15	3286	KATHLEEN JURASKY	400.00
11/27/15	3287	KATHLEEN JURASKY	1,674.93
11/27/15	3288	JESSE B. MADRIGAL	1,489.55
11/27/15	3289	STEPHANIE C. BROWN	1,117.99
11/27/15	3290	ROGER L. CLARK	1,337.35
11/27/15	3291	SCOTT W. VICKREY	1,003.10
11/27/15	3292	JUAN F. REYNA	1,165.31
11/1/15 thru 11/30/15			<u>18,257.42</u>

**GENERAL FUND, INVESTMENTS & ACO DISBURSEMENT RECAP November 2015**

Cash Disbursement Journal (Includes ACO listed below)	72,751.77
Payroll Disbursement Journal	18,257.42
<b>TOTAL PSCD DISBURSEMENTS</b>	<u>91,009.19</u>
<b>TOTAL GENERAL FUND EXPENDITURES</b>	<u>91,009.19</u>
Payment Voucher # 1510	28,527.24
Payment Voucher # 1511	32,304.88
Payment Voucher # 1512	25,561.67
86,393.79	
<b>ACO DISBURSEMENTS</b>	
<b>TOTAL ACO EXPENDITURES</b>	<u>0.00</u>
<b>TOTAL November 2015 DISBURSEMENTS</b>	<u>91,009.19</u>

PALM SPRINGS CEMETERY DISTRICT

SITE SALES & INTERMENTS

	Prior Months		Nov		2015 YTD Totals		YTD Totals Nov-14	
	DMP	WMC	DMP	WMC	DMP	WMC	DMP	WMC
Adult, C	31	0	10	0	41	0	40	0
Adult, A&B	27	0	12	0	39	0	33	0
Premium	16	0	8	0	24	0	16	0
Children	0	0	0	0	0	0	2	0
Cremation	2	0	0	0	2	0	3	0
Niche	10	0	0	0	10	0	10	0
<b>TOTALS</b>	<b>86</b>	<b>0</b>	<b>30</b>	<b>0</b>	<b>116</b>	<b>0</b>	<b>104</b>	<b>0</b>

	Prior Months		Nov		YTD 2015		YTD Nov 2014	
	DMP	WMC	DMP	WMC	DMP	WMC	DMP	WMC
Adult	3	0	0	0	3	0	5	0
Cremation	0	0	0	0	0	0	0	0
Niche	0	0	0	0	0	0	0	0
<b>TOTALS</b>	<b>3</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3</b>	<b>0</b>	<b>5</b>	<b>0</b>

INTERMENTS (Includes Saturday & Sunday)

	Prior Months		Nov		2015 YTD Totals		YTD Nov-14	
	DMP	WMC	DMP	WMC	DMP	WMC	DMP	WMC
Adult	61	2	17	0	78	2	72	1
Children	0	0	0	0	0	0	2	0
Cremation	10	2	2	0	12	2	21	0
Niche	5	0	4	0	9	0	6	0
<b>TOTALS</b>	<b>76</b>	<b>4</b>	<b>23</b>	<b>0</b>	<b>99</b>	<b>4</b>	<b>101</b>	<b>1</b>

SATURDAY INTERMENTS

	Prior Months		Nov		2015 YTD Totals		YTD Nov-14	
	DMP	WMC	DMP	WMC	DMP	WMC	DMP	WMC
Adult	7	1	0	0	7	1	3	0
Child	0	0	0	0	0	0	0	0
Cremation	0	0	0	0	0	0	3	0
<b>TOTALS</b>	<b>7</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>7</b>	<b>1</b>	<b>6</b>	<b>0</b>

SUNDAY INTERMENTS

	Prior Months		Nov		2015 YTD Totals		YTD Nov-14	
	DMP	WMC	DMP	WMC	DMP	WMC	DMP	WMC
Adult	1	1	0	0	1	1	3	1
Child	0	1	0	0	0	1	0	0
Cremation	0	0	0	0	0	0	1	0
<b>TOTALS</b>	<b>1</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>2</b>	<b>4</b>	<b>1</b>

**PALM SPRINGS CEMETERY DIST  
GENERAL FUND TRIAL BALANCE  
AS OF NOVEMBER 30, 2015**

ACCOUNT NUMBER	DESCRIPTION	DEBITS	CREDITS
<b>ASSETS:</b>			
10002	CASH ON HAND - COUNTY	66,162.01	
10003	PETTY CASH	900.00	
10004	CHECKING - BANK OF AMERICA	3,083.68	
10005	CSH/HND-CNTY-RESTRICTED	14,400.00	
10008	CASH CLEARING - BBVA BANK	163.65	
10009	RESERVE - BANK OF AMERICA	16,008.60	
10015	ACO PURCHASES RECEIVABLE		170,329.01
10016	SECURITY DEPOSITS	130.50	
11025	DUE FROM PRENEED	721.18	
11034	NSF CHECKS RECEIVABLE	882.00	
14010	PREPAID INSURANCE	8,361.55	
14011	PREPAID W/C INSURANCE	5,136.64	
	<b>ASSETS:</b>	<b>115,949.81</b>	<b>170,329.01</b>
 <b>LIABILITIES:</b>			
20101	REVOLVING FUND/IMPREST CASH		14,400.00
20102	SALES TAX PAYABLE		668.70
20107	EMPLOYEE 403B PAYABLE		200.00
20109	LEASE DEPOSIT - PREPAID		35,671.01
20111	EMPLOYEES INSURANCE PAYABLE		1,968.66
20220	ACCRUED EMPLOYEE PAYROLL		3,928.96
20221	ACCRUED VACATION PAYABLE		12,908.57
27400	OPEB BENEFIT LIABILITY:GASB45		587,642.05
	<b>LIABILITIES:</b>		<b>657,387.95</b>
 <b>EQUITY:</b>			
39004	BEGINNING BALANCE EQUITY		180,070.95
39005	RETAINED EARNINGS	777,528.02	
	<b>TOTAL EQUITY:</b>	<b>777,528.02</b>	<b>180,070.95</b>
 <b>REVENUE:</b>			
40001	OPEN AND CLOSE		121,044.00
40201	MISC SPECIAL SET-UP		800.00
40203	INTEREST RECEIVED		6.10
40204	LAND LEASE		25,066.25
40205	MISC INCOME		115.16
40205BAR	BROWN ACT REVENUE		1,041.00
40205CC	CREDIT CARD CONVEN FEE		2,019.90
40205SAT	SAT INTERMENT SURCHARGE		7,700.00
40205SUN	SUN INTERMENT SURCHARGE		2,950.00
40205WIT	WITNESS GRAVE CLOSING		3,200.00
40206	TAX COLLECTIONS		5,584.81
40207	VAULTS		5,890.00
40207-FX LG CRF	EX LG CREMATION VAULTS		1,360.00
40208	LINERS		7,685.00
40209	GRAVE VASES		4,033.74
40211	ENR SURCHARGE		17,500.00
40212	LOT TRANSFERS		720.00
40213	COUNTY INTEREST INCOME		43.62
40216	HANDLING FEE		37,860.00
40217	PRENEED CONTRACT SERVICE CHG		4,100.00
40218	VASE/HDSTN SET & CLEAN		17,085.00
	<b>REVENUE:</b>		<b>265,804.58</b>

**PALM SPRINGS CEMETERY DIST  
GENERAL FUND TRIAL BALANCE  
AS OF NOVEMBER 30, 2015**

ACCOUNT NUMBER	DESCRIPTION	DEBITS	CREDITS
<b>EXPENSES:</b>			
60101	REGULAR SALARIES	127,149.71	
60102	BOT BOARD MEETINGS	2,700.00	
71101	RETIREMENT/PENSION	7,977.25	
71201	FICA	7,996.75	
71202	MEDICARE	1,870.22	
72301	EMPLOYEE GROUP INSURANCE	29,011.04	
72601	UNEMPLOYMENT INSURANCE	465.60	
73101	WORKERS COMP INSURANCE	3,494.82	
81111	ELECTRICITY	25,977.92	
81112	TELEPHONE	2,739.38	
81113	WATER	16,813.27	
83308	COMMUNITY OUTREACH	520.00	
83309	VISA-MASTER CHG FEES	3,065.11	
83311	COUNTY SERVICE CHARGE	59.60	
83312	EDUCATION	424.49	
83313	GENERAL INSURANCE	5,972.60	
83314	LEGAL	714.00	
83315	LOT REPURCHASE	2,020.00	
83316	OFFICE EXPENSE	8,897.62	
83317	TRAVEL & CONVENTION	4,627.68	
83321	AUDIT	10,500.00	
83323	ADVERTISING/PUBLICITY	1,954.25	
83324	MEMBERSHIP & DUES	1,055.00	
83325	BOT CONFERENCE	1,100.00	
83326	BOT TRAVEL & EXPENSE	2,811.23	
84410	AUTO TRUCK EXPENSE	192.02	
84412	EQUIPMENT REPAIRS	268.86	
84413	IRRIGATION SYSTEM REPAIRS	2,290.05	
84414	FERTILIZER AND SEED	7,194.00	
84415	GASOLINE, OIL, TIRES	2,287.13	
84416	PLANT & BUILDING	15,733.23	
84418	TOOLS & SUPPLIES	412.04	
84419	GRAVE LINERS & VAULTS	13,161.01	
84420	GRAVE VASES	1,740.93	
84422	CONTRACT TREE/GARDEN MAINTN	57,905.15	
84423	CONTRACT BURIALS	4,200.00	
84424	SECURITY CAMERA EXPENSE	1,187.70	
84425	DMP GROUNDS SECURITY	3,625.00	
	<b>EXPENSES:</b>	<b>380,114.66</b>	
<b>REPORT TOTALS</b>		<b>1,273,592.49</b>	<b>1,273,592.49</b>

**PALM SPRINGS CEMETERY DIST  
BALANCE SHEET  
NOVEMBER 30, 2015**

ASSETS

ASSETS

CASH ON HAND - COUNTY	66,162.01	
PETTY CASH	900.00	
CHECKING - BANK OF AMERICA	3,083.68	
CSH/HND-CNTY-RESTRICTED	14,400.00	
CASH CLEARING - BBVA BANK	163.65	
RESERVE - BANK OF AMERICA	16,008.60	
ACO PURCHASES RECEIVABLE	(170,329.01)	
SECURITY DEPOSITS	130.50	
DUE FROM PRENEED	721.18	
NSF CHECKS RECEIVABLE	882.00	
PREPAID INSURANCE	8,361.55	
PREPAID W/C INSURANCE	5,136.64	
TOTAL ASSETS		(54,379.20)
TOTAL ASSETS		(54,379.20)

LIABILITIES AND EQUITY

LIABILITIES

REVOLVING FUND/IMPREST CASH	14,400.00	
SALES TAX PAYABLE	668.70	
EMPLOYEE 403B PAYABLE	200.00	
LEASE DEPOSIT - PREPAID	35,671.01	
EMPLOYEES INSURANCE PAYABLE	1,968.66	
ACCRUED EMPLOYEE PAYROLL	3,928.96	
ACCRUED VACATION PAYABLE	12,908.57	
OPEB BENEFIT LIABILITY: GASB45	587,642.05	
TOTAL LIABILITIES		657,387.95

TOTAL LIABILITIES

657,387.95

EQUITY

BEGINNING BALANCE EQUITY	180,070.95	
RETAINED EARNINGS	(777,528.02)	
NET INCOME	(114,310.08)	
TOTAL EQUITY		(711,767.15)

TOTAL LIABILITIES AND EQUITY

(54,379.20)

**PALM SPRINGS CEMETERY DIST  
INCOME STATEMENT - GENERAL FUND  
FOR THE FIVE MONTHS ENDING NOVEMBER 30, 2015**

	PTD ACTUAL	PTD PRIOR YEAR	VARIANCE	YTD ACTUAL	YTD PRIOR YEAR	VARIANCE
<b>—REVENUE</b>						
OPEN AND CLOSE	25,975.00	41,035.00	(15,060.00)	121,044.00	111,547.44	9,496.56
MISC SPECIAL SET-UP	200.00	0.00	200.00	800.00	400.00	400.00
INTEREST RECEIVED	0.69	0.28	0.41	6.10	3.84	2.26
LAND LEASE	5,013.25	4,820.42	192.83	25,066.25	24,102.10	964.15
MISC INCOME	15.00	30.00	(15.00)	115.16	3,101.21	(2,986.05)
BROWN ACT REVENUE	0.00	444.00	(444.00)	1,041.00	444.00	597.00
CREDIT CARD CONVEN FEE	632.07	265.20	366.87	2,019.90	901.72	1,118.18
SAT INTERMENT SURCHARGE	0.00	1,700.00	(1,700.00)	7,700.00	5,550.00	2,150.00
SUN INTERMENT SURCHARGE	950.00	2,475.00	(1,525.00)	2,950.00	5,425.00	(2,475.00)
WITNESS GRAVE CLOSING	850.00	700.00	150.00	3,200.00	3,100.00	100.00
TAX COLLECTIONS	183.09	209.58	(26.49)	5,584.81	5,789.38	(204.57)
VAULTS	570.00	1,140.00	(570.00)	5,890.00	3,180.00	2,710.00
EX LG CREMATION VAULTS	255.00	765.00	(510.00)	1,360.00	1,700.00	(340.00)
LINERS	2,175.00	2,885.00	(710.00)	7,685.00	8,560.00	(875.00)
GRAVE VASES	543.50	635.15	(91.65)	4,033.74	3,065.15	968.59
MEMORIAL WALL INCOME	0.00	0.00	0.00	0.00	175.00	(175.00)
ENR SURCHARGE	4,950.00	2,700.00	2,250.00	17,500.00	9,650.00	7,850.00
LOT TRANSFERS	360.00	90.00	270.00	720.00	360.00	360.00
COUNTY INTEREST INCOME	0.00	0.00	0.00	43.62	24.08	19.54
HANDLING FEE	7,420.00	11,360.00	(3,940.00)	37,860.00	33,780.00	4,080.00
PRENEED CONTRACT SERVICE CHG	1,100.00	700.00	400.00	4,100.00	3,200.00	900.00
VASE/HDSTN SET & CLEAN	3,295.00	4,010.00	(715.00)	17,085.00	15,645.00	1,440.00
<b>TOTAL REVENUE</b>	<b>54,487.60</b>	<b>75,964.63</b>	<b>(21,477.03)</b>	<b>265,804.58</b>	<b>239,703.92</b>	<b>26,100.66</b>
	54,487.60	75,964.63	(21,477.03)	265,804.58	239,703.92	26,100.66
<b>EXPENSES</b>						
REGULAR SALARIES	26,481.06	20,795.54	5,685.52	127,149.71	117,701.16	9,448.55
BOT BOARD MEETINGS	300.00	900.00	(600.00)	2,700.00	2,400.00	300.00
RETIREMENT/PENSION	3,816.58	2,307.77	1,508.81	7,977.25	5,923.75	2,053.50
FICA	1,650.62	1,335.32	315.30	7,996.75	7,392.32	604.43
MEDICARE	386.04	312.30	73.74	1,870.22	1,728.85	141.37
EMPLOYEE GROUP INSURANCE	6,090.35	4,909.30	1,181.05	29,011.04	24,657.61	4,353.43
UNEMPLOYMENT INSURANCE	14.40	28.80	(14.40)	465.60	305.42	160.18
WORKERS COMP INSURANCE	733.81	413.58	320.23	3,494.82	2,502.16	992.66
ELECTRICITY	5,838.56	0.00	5,838.56	25,977.92	22,415.14	3,562.78
TELEPHONE	592.12	198.58	393.54	2,739.38	2,269.34	470.04
WATER	2,439.34	440.52	1,998.82	16,813.27	15,840.49	972.78
COMMUNITY OUTREACH	470.00	870.85	(400.85)	520.00	910.85	(390.85)
VISA-MASTER CHG FEES	809.01	305.53	503.48	3,065.11	1,461.39	1,603.72
COUNTY SERVICE CHARGE	0.00	13.52	(13.52)	59.60	40.56	19.04
EDUCATION	0.00	0.00	0.00	424.49	0.00	424.49
GENERAL INSURANCE	1,194.52	1,232.72	(38.20)	5,972.60	6,163.60	(191.00)
LEGAL	714.00	0.00	714.00	714.00	56.00	658.00
LOT REPURCHASE	600.00	335.00	265.00	2,020.00	2,660.00	(640.00)
OFFICE EXPENSE	1,977.80	747.86	1,229.94	8,897.62	6,045.38	2,852.24
TRAVEL & CONVENTION	1,598.29	0.00	1,598.29	4,627.68	5,233.90	(606.22)
AUDIT	3,000.00	0.00	3,000.00	10,500.00	8,750.00	1,750.00
ADVERTISING/PUBLICITY	185.85	0.00	185.85	1,954.25	1,347.80	606.45
MEMBERSHIP & DUES	200.00	0.00	200.00	1,055.00	855.00	200.00
BOT CONFERENCE	0.00	0.00	0.00	1,100.00	927.11	172.89
BOT TRAVEL & EXPENSE	0.00	0.00	0.00	2,811.23	391.94	2,419.29
BOT EDUCATION & VOCATIOANAL	0.00	305.86	(305.86)	0.00	305.86	(305.86)
AUTO TRUCK EXPENSE	192.02	29.82	162.20	192.02	186.57	5.45
LARGE EQUIPMENT REPAIRS	0.00	0.00	0.00	0.00	902.77	(902.77)
EQUIPMENT REPAIRS	0.00	0.00	0.00	268.86	0.00	268.86
IRRIGATION SYSTEM REPAIRS	878.44	603.21	275.23	2,290.05	4,981.23	(2,691.18)
FERTILIZER AND SEED	7,194.00	341.96	6,852.04	7,194.00	8,734.96	(1,540.96)
GASOLINE, OIL, TIRES	1,843.64	34.88	1,808.76	2,287.13	3,489.67	(1,202.54)
PLANT & BUILDING	1,501.18	1,807.25	(306.07)	15,733.23	8,438.26	7,294.97
TOOLS & SUPPLIES	0.00	214.67	(214.67)	412.04	286.07	125.97
GRAVE LINERS & VAULTS	3,461.00	1,195.59	2,265.41	13,161.01	13,695.59	(534.58)
GRAVE VASES	353.01	780.10	(427.09)	1,740.93	1,157.42	583.51
CONTRACT TREE/GARDEN MAINTNCE	14,363.75	14,419.20	(55.45)	57,905.15	58,069.20	(164.05)
CONTRACT BURIALS	2,100.00	0.00	2,100.00	4,200.00	1,950.00	2,250.00
SECURITY CAMERA EXPENSE	179.85	179.85	0.00	1,187.70	911.70	276.00
DMP GROUNDS SECURITY	725.00	0.00	725.00	3,625.00	0.00	3,625.00
<b>TOTAL EXPENSES</b>	<b>(91,884.24)</b>	<b>(55,059.58)</b>	<b>(36,824.66)</b>	<b>(380,114.66)</b>	<b>(341,089.07)</b>	<b>(39,025.59)</b>
<b>NET INCOME FROM OPERATIONS</b>	<b>(37,396.64)</b>	<b>20,905.05</b>	<b>(58,301.69)</b>	<b>(114,310.08)</b>	<b>(101,385.15)</b>	<b>(12,924.93)</b>
<b>OTHER INCOME &amp; EXPENSE</b>						
<b>TOTAL OTHER INCOME &amp; EXPENSE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>NET INCOME (LOSS)</b>	<b>(37,396.64)</b>	<b>20,905.05</b>	<b>(58,301.69)</b>	<b>(114,310.08)</b>	<b>(101,385.15)</b>	<b>(12,924.93)</b>



**PALM SPRINGS CEMETERY DIST  
ANNUAL BUDGET INCOME STATEMENT - GENERAL FUND  
FOR THE FIVE MONTHS ENDING NOVEMBER 30, 2015**

	PTD ACTUAL	PTD BUDGET	VARIANCE	YTD ACTUAL	ANNUAL BUDGET	VARIANCE
<b>REVENUES</b>						
OPEN AND CLOSE	25,975.00	23,829.16	2,145.84	121,044.00	285,950.00	(164,906.00)
MISC SPECIAL SET-UP	200.00	83.33	116.67	800.00	1,000.00	(200.00)
RETURNED CHECK BANK CHARGE	0.00	4.16	(4.16)	0.00	50.00	(50.00)
INTEREST RECEIVED	0.69	1.25	(0.56)	6.10	15.00	(8.90)
LAND LEASE	5,013.25	5,061.41	(48.16)	25,066.25	60,737.00	(35,670.75)
MISC INCOME	15.00	0.00	15.00	115.16	0.00	115.16
BROWN ACT REVENUE	0.00	0.00	0.00	1,041.00	0.00	1,041.00
CREDIT CARD CONVEN FEE	632.07	579.16	52.91	2,019.90	6,950.00	(4,930.10)
SAT INTERMENT SURCHARGE	0.00	920.83	(920.83)	7,700.00	11,050.00	(3,350.00)
SUN INTERMENT SURCHARGE	950.00	720.83	229.17	2,950.00	8,650.00	(5,700.00)
WITNESS GRAVE CLOSING	850.00	687.50	162.50	3,200.00	8,250.00	(5,050.00)
TAX COLLECTIONS	183.09	22,422.50	(22,239.41)	5,584.81	269,070.00	(263,485.19)
VAULTS	570.00	1,295.00	(725.00)	5,890.00	15,540.00	(9,650.00)
EX LG CREMATION VAULTS	255.00	0.00	255.00	1,360.00	0.00	1,360.00
LINERS	2,175.00	1,660.41	514.59	7,685.00	19,925.00	(12,240.00)
GRAVE VASES	543.50	674.58	(131.08)	4,033.74	8,095.00	(4,061.26)
MEMORIAL WALL INCOME	0.00	16.66	(16.66)	0.00	200.00	(200.00)
ENR SURCHARGE	4,950.00	2,875.00	2,075.00	17,500.00	34,500.00	(17,000.00)
LOT TRANSFERS	360.00	82.50	277.50	720.00	990.00	(270.00)
COUNTY INTEREST INCOME	0.00	10.00	(10.00)	43.62	120.00	(76.38)
HANDLING FEE	7,420.00	7,183.33	236.67	37,860.00	86,200.00	(48,340.00)
PRENEED CONTRACT SERVICE CHG	1,100.00	741.66	358.34	4,100.00	8,900.00	(4,800.00)
VASE/HDSTN SET & CLEAN	3,295.00	3,182.08	112.92	17,085.00	38,185.00	(21,100.00)
NICHE SHUTTER CLEAN-REPAINT	0.00	8.33	(8.33)	0.00	100.00	(100.00)
<b>TOTAL REVENUES</b>	<b>54,487.60</b>	<b>72,039.68</b>	<b>(17,552.08)</b>	<b>265,804.58</b>	<b>864,477.00</b>	<b>(598,672.42)</b>
	54,487.60	72,039.68	(17,552.08)	265,804.58	864,477.00	(598,672.42)
<b>EXPENSES</b>						
REGULAR SALARIES	26,481.06	25,652.50	828.56	127,149.71	307,830.00	(180,680.29)
BOT BOARD MEETINGS	300.00	625.00	(325.00)	2,700.00	7,500.00	(4,800.00)
TEMPORARY HELP	0.00	333.33	(333.33)	0.00	4,000.00	(4,000.00)
RETIREMENT/PENSION	3,816.58	1,667.33	2,149.25	7,977.25	20,008.00	(12,030.75)
FICA	1,650.62	1,550.13	100.49	7,996.75	18,601.46	(10,604.71)
MEDICARE	386.04	345.38	40.66	1,870.22	4,144.54	(2,274.32)
EMPLOYEE GROUP INSURANCE	6,090.35	6,882.41	(792.06)	29,011.04	82,589.00	(53,577.96)
UNEMPLOYMENT INSURANCE	14.40	210.00	(195.60)	465.60	2,520.00	(2,054.40)
WORKERS COMP INSURANCE	733.81	733.83	(0.02)	3,494.82	8,806.00	(5,311.18)
ELECTRICITY	5,838.56	4,821.58	1,016.98	25,977.92	57,859.00	(31,881.08)
TELEPHONE	592.12	516.66	75.46	2,739.38	6,200.00	(3,460.62)
WATER	2,439.34	3,265.91	(826.57)	16,813.27	39,191.00	(22,377.73)
COMMUNITY OUTREACH	470.00	250.00	220.00	520.00	3,000.00	(2,480.00)
VISA-MASTER CHG FEES	809.01	441.66	367.35	3,065.11	5,300.00	(2,234.89)
RETURNED CHECK	0.00	4.16	(4.16)	0.00	50.00	(50.00)
COUNTY SERVICE CHARGE	0.00	25.00	(25.00)	59.60	300.00	(240.40)
EDUCATION	0.00	25.00	(25.00)	424.49	300.00	124.49
GENERAL INSURANCE	1,194.52	1,319.00	(124.48)	5,972.60	15,828.00	(9,855.40)
LEGAL	714.00	291.66	422.34	714.00	3,500.00	(2,786.00)
LOT REPURCHASE	600.00	416.66	183.34	2,020.00	5,000.00	(2,980.00)
OFFICE EXPENSE	1,977.80	1,333.33	644.47	8,897.62	16,000.00	(7,102.38)
TRAVEL & CONVENTION	1,598.29	916.66	681.63	4,627.68	11,000.00	(6,372.32)
UNIFORMS & SAFETY EQUIPMENT	0.00	50.00	(50.00)	0.00	600.00	(600.00)
MTG EXP & SUPPLIES	0.00	25.00	(25.00)	0.00	300.00	(300.00)
AUDIT	3,000.00	1,004.16	1,995.84	10,500.00	12,050.00	(1,550.00)
ADVERTISING/PUBLICITY	185.85	833.33	(647.48)	1,954.25	10,000.00	(8,045.75)
MEMBERSHIP & DUES	200.00	350.00	(150.00)	1,055.00	4,200.00	(3,145.00)
BOT CONFERENCE	0.00	208.33	(208.33)	1,100.00	2,500.00	(1,400.00)
BOT TRAVEL & EXPENSE	0.00	150.00	(150.00)	2,811.23	1,800.00	1,011.23
AUTO TRUCK EXPENSE	192.02	291.66	(99.64)	192.02	3,500.00	(3,307.98)
LARGE EQUIPMENT REPAIRS	0.00	250.00	(250.00)	0.00	3,000.00	(3,000.00)
EQUIPMENT REPAIRS	0.00	41.66	(41.66)	268.86	500.00	(231.14)
IRRIGATION SYSTEM REPAIRS	878.44	1,083.33	(204.89)	2,290.05	13,000.00	(10,709.95)
FERTILIZER AND SEED	7,194.00	833.33	6,360.67	7,194.00	10,000.00	(2,806.00)
GASOLINE, OIL, TIRES	1,843.64	458.33	1,385.31	2,287.13	5,500.00	(3,212.87)
PLANT & BUILDING	1,501.18	1,666.66	(165.48)	15,733.23	20,000.00	(4,266.77)
ROAD MAINTENANCE	0.00	166.66	(166.66)	0.00	2,000.00	(2,000.00)
TOOLS & SUPPLIES	0.00	100.00	(100.00)	412.04	1,200.00	(787.96)
GRAVE LINERS & VAULTS	3,461.00	2,501.25	959.75	13,161.01	30,015.00	(16,853.99)
GRAVE VASES	353.01	406.66	(53.65)	1,740.93	4,880.00	(3,139.07)
CONTRACT TREE/GARDEN MAINTNC	14,363.75	19,748.00	(5,384.25)	57,905.15	236,976.00	(179,070.85)
CONTRACT BURIALS	2,100.00	437.50	1,662.50	4,200.00	5,250.00	(1,050.00)
SECURITY CAMERA EXPENSE	179.85	200.00	(20.15)	1,187.70	2,400.00	(1,212.30)
DMP GROUNDS SECURITY	725.00	725.00	0.00	3,625.00	8,700.00	(5,075.00)
<b>TOTAL EXPENSES</b>	<b>91,884.24</b>	<b>83,158.05</b>	<b>8,726.19</b>	<b>380,114.66</b>	<b>997,898.00</b>	<b>(617,783.34)</b>
<b>NET INCOME FROM OPERATIONS</b>	<b>(37,396.64)</b>	<b>(11,118.37)</b>	<b>(26,278.27)</b>	<b>(114,310.08)</b>	<b>(133,421.00)</b>	<b>19,110.92</b>
<b>OTHER INCOME &amp; EXPENSE</b>						
RESERVES TRANSFERRED IN	0.00	11,118.37	(11,118.37)	0.00	133,421.00	(133,421.00)
<b>TOTAL OTHER INCOME &amp; EXPENSES</b>	<b>0.00</b>	<b>(11,118.37)</b>	<b>11,118.37</b>	<b>0.00</b>	<b>(133,421.00)</b>	<b>133,421.00</b>
<b>NET INCOME (LOSS)</b>	<b>(37,396.64)</b>	<b>0.00</b>	<b>(37,396.64)</b>	<b>(114,310.08)</b>	<b>0.00</b>	<b>(114,310.08)</b>

**ACCUMULATIVE CAPITAL OUTLAY FUND  
TRIAL BALANCE  
AS OF NOVEMBER 30, 2015**

ACCOUNT NUMBER	DESCRIPTION	DEBITS	CREDITS
<b>CURRENT ASSETS:</b>			
002343	CASH ON DEPOSIT -COUNTY	16,152.87	
003343	ASSET RPLCE RSRVE-LAND/BLD/EI	461,791.82	
004343	ASSET PURCHASE HOLDING ACCO		136,029.60
006343	CASH - INTEREST/DIVIDENDS	553,736.01	
007343	INVESTED FUNDS - PSCD	222,563.48	
008343	DUE FROM GF/PN/EDC	342,889.20	
018343	UNREALIZED G/L ON SECURITIES		160,602.90
	<b>CURRENT ASSETS:</b>	<b>1,597,133.38</b>	<b>296,632.50</b>
<b>FIXED ASSETS:</b>			
010343	AUTO	63,482.63	
011343	LARGE EQUIPMENT	120,901.08	
012343	BUILDINGS	1,810,006.10	
013343	EQUIPMENT	54,327.54	
014343	FURNITURE & FIXTURES	123,071.93	
015343	LAND & IMPROVEMENTS	1,853,072.03	
016343	WATER SYSTEMS	944,582.53	
	<b>FIXED ASSETS:</b>	<b>4,969,443.84</b>	
<b>OTHER ASSETS:</b>			
	<b>OTHER ASSETS:</b>	<b>0.00</b>	
<b>CURRENT LIABILITIES:</b>			
131343	ACCUMULATED DEPRECIATION		2,342,263.64
	<b>CURRENT LIABILITIES:</b>		<b>2,342,263.64</b>
<b>RETAINED EARNINGS:</b>			
141343	RETAINED EARNINGS		3,838,729.77
	<b>RETAINED EARNINGS:</b>		<b>3,838,729.77</b>
<b>REVENUE:</b>			
201343	BURIAL RIGHT SALES		80,250.00
203343	CURRENT INTEREST & DIVIDENDS		3,326.95
213343	COUNTY INTEREST INCOME		286.86
230343	GAIN/INVEST FAIR VALUE INCREA:	1,275.34	
500343	REVENUE TRANSFERRED IN		6,350.00
	<b>REVENUE:</b>	<b>1,275.34</b>	<b>90,213.81</b>
<b>EXPENSES:</b>			
311343	COUNTY SERVICE CHARGE		12.84
	<b>EXPENSES:</b>		<b>12.84</b>
	<b>REPORT TOTALS</b>	<b>6,567,852.56</b>	<b>6,567,852.56</b>

**ACCUMULATIVE CAPITAL OUTLAY  
BALANCE SHEET  
NOVEMBER 30, 2015**

ASSETS

CURRENT ASSETS

CASH ON DEPOSIT -COUNTY	16,152.87	
ASSET RPLCE RSRVE-LAND/BLD/ETC	461,791.82	
ASSET PURCHASE HOLDING ACCOUNT	(136,029.60)	
CASH - INTEREST/DIVIDENDS	553,736.01	
INVESTED FUNDS - PSCD	222,563.48	
DUE FROM GF/PN/EDC	342,889.20	
UNREALIZED G/L ON SECURITIES	(160,602.90)	
<b>TOTAL CURRENT ASSETS</b>		<b>1,300,500.88</b>

FIXED ASSETS

AUTO	63,482.63	
LARGE EQUIPMENT	120,901.08	
BUILDINGS	1,810,006.10	
EQUIPMENT	54,327.54	
FURNITURE & FIXTURES	123,071.93	
LAND & IMPROVEMENTS	1,853,072.03	
WATER SYSTEMS	944,582.53	
<b>TOTAL FIXED ASSETS</b>		<b>4,969,443.84</b>

OTHER ASSETS

TOTAL OTHER ASSETS		0.00
<b>TOTAL ASSETS</b>		<b>6,269,944.72</b>

LIABILITIES AND EQUITY

CURRENT LIABILITIES

ACCUMULATED DEPRECIATION	2,342,263.64	
<b>TOTAL CURRENT LIABILITIES</b>		<b>2,342,263.64</b>

TOTAL LIABILITIES

2,342,263.64

RETAINED EARNINGS

RETAINED EARNINGS	3,838,729.77	
NET INCOME	88,951.31	
<b>TOTAL RETAINED EARNINGS</b>		<b>3,927,681.08</b>
<b>TOTAL LIABILITIES AND EQUITY</b>		<b>6,269,944.72</b>

**ACCUMULATIVE CAPITAL OUTLAY  
INCOME STATEMENT  
FOR THE FIVE MONTHS ENDING NOVEMBER 30, 2015**

	PTD ACTUAL	PTD PRIOR YEAR	VARIANCE	YTD ACTUAL	YTD PRIOR YEAR	VARIANCE
REVENUE						
BURIAL RIGHT SALES	18,800.00	8,975.00	9,825.00	80,250.00	73,375.00	6,875.00
CURRENT INTEREST & DIVIDENDS	954.34	368.99	585.35	3,326.95	4,225.10	(898.15)
COUNTY INTEREST INCOME	0.00	0.00	0.00	286.86	164.54	122.32
GAIN/INVEST' FAIR VALUE INCREAS	447.40	1,733.48	(1,286.08)	(1,275.34)	(98,550.41)	97,275.07
TOTAL REVENUE	20,201.74	11,077.47	9,124.27	82,588.47	(20,785.77)	103,374.24
	20,201.74	11,077.47	9,124.27	82,588.47	(20,785.77)	103,374.24
EXPENSES						
COUNTY SERVICE CHARGE	0.00	0.00	0.00	(12.84)	0.00	(12.84)
TOTAL EXPENSES	0.00	0.00	0.00	12.84	0.00	12.84
NET INCOME FROM OPERATIONS	20,201.74	11,077.47	9,124.27	82,601.31	(20,785.77)	103,387.08
OTHER INCOME & EXPENSE						
REVENUE TRANSFERRED IN	0.00	(1,800.00)	1,800.00	(6,350.00)	(1,800.00)	(4,550.00)
TOTAL OTHER INCOME & EXPENSE	0.00	(1,800.00)	1,800.00	(6,350.00)	(1,800.00)	(4,550.00)
NET INCOME (LOSS)	20,201.74	12,877.47	7,324.27	88,951.31	(18,985.77)	107,937.08

**ENDOWMENT CARE FUND  
TRIAL BALANCE  
AS OF NOVEMBER 30, 2015**

ACCOUNT NUMBER	DESCRIPTION	DEBITS	CREDITS
<b>ASSETS:</b>			
002342	CASH ON DEPOSIT - COUNTY	864,737.78	
003-342	INTEREST ON DEPOSIT-COUNTY	124,832.60	
006342	CASH - INTEREST/DIVIDENDS	1,225,889.40	
007342	INVESTED FUNDS - PSCD	3,152,495.45	
018342	UNREALIZED G/L ON SECURITIES		179,393.50
	<b>ASSETS:</b>	<b>5,367,955.23</b>	<b>179,393.50</b>
 <b>RETAINED EARNINGS:</b>			
141342	RETAINED EARNINGS- ENDOWMEN		4,655,208.79
142342	ACCRUED INTEREST & DIVIDENDS		428,240.45
143342	REALIZED INVESTMENT GAIN/L.OS:		18,405.00
	<b>RETAINED EARNINGS:</b>		<b>5,101,854.24</b>
 <b>REVENUE:</b>			
200342	WMC ENDOWMENT CARE		250.00
201342	ENDOWMENT CARE DEPOSITS		67,676.38
203342	CURRENT INTEREST & DIVIDENDS		18,954.74
213342	COUNTY INTEREST INCOME		682.95
230342	GAIN/INVEST FAIR VALUE INCREA:	856.58	
	<b>REVENUE:</b>	<b>856.58</b>	<b>87,564.07</b>
 <b>EXPENSES:</b>			
	<b>EXPENSES:</b>	<b>0.00</b>	
 <b>REPORT TOTALS</b>		<b>5,368,811.81</b>	<b>5,368,811.81</b>

**ENDOWMENT CARE FUND  
BALANCE SHEET  
NOVEMBER 30, 2015**

ASSETS

ASSETS

CASH ON DEPOSIT - COUNTY	864,737.78	
INTEREST ON DEPOSIT-COUNTY	124,832.60	
CASH - INTEREST/DIVIDENDS	1,225,889.40	
INVESTED FUNDS - PSCD	3,152,495.45	
UNREALIZED G/L ON SECURITIES	(179,393.50)	

TOTAL ASSETS 5,188,561.73

TOTAL ASSETS 5,188,561.73

LIABILITIES AND FUND EQUITY

LIABILITIES

TOTAL LIABILITIES 0.00

RETAINED EARNINGS

RETAINED EARNINGS- ENDOWMENT	4,655,208.79	
ACCRUED INTEREST & DIVIDENDS	428,240.45	
REALIZED INVESTMENT GAIN/LOSS	18,405.00	
NET INCOME	86,707.49	

TOTAL RETAINED EARNINGS 5,188,561.73

TOTAL LIABILITIES AND FUND EQUITY 5,188,561.73

**ENDOWMENT CARE FUND  
INCOME STATEMENT  
FOR THE FIVE MONTHS ENDING NOVEMBER 30, 2015**

	PTD ACTUAL	PTD PRIOR YEAR	VARIANCE	YTD ACTUAL	YTD PRIOR YEAR	VARIANCE
<b>REVENUE</b>						
WMC ENDOWMENT CARE	0.00	0.00	0.00	250.00	1,250.00	(1,000.00)
ENDOWMENT CARE DEPOSITS	17,664.17	8,562.67	9,101.50	67,676.38	55,665.43	12,010.95
CURRENT INTEREST & DIVIDENDS	9,071.63	4,415.00	4,656.63	18,954.74	10,650.26	8,304.48
COUNTY INTEREST INCOME	0.00	0.00	0.00	682.95	429.90	253.05
GAIN/INVEST FAIR VALUE INCREAS	(1,450.11)	6,729.91	(8,180.02)	(856.58)	(38,419.22)	37,562.64
<b>TOTAL REVENUE</b>	<b>25,285.69</b>	<b>19,707.58</b>	<b>5,578.11</b>	<b>86,707.49</b>	<b>29,576.37</b>	<b>57,131.12</b>
<b>EXPENSES</b>						
<b>TOTAL EXPENSES</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>NET INCOME (LOSS)</b>	<b>25,285.69</b>	<b>19,707.58</b>	<b>5,578.11</b>	<b>86,707.49</b>	<b>29,576.37</b>	<b>57,131.12</b>

**PRENEED FUND  
TRIAL BALANCE  
AS OF NOVEMBER 30, 2015**

ACCOUNT NUMBER	DESCRIPTION	DEBITS	CREDITS
<b>CURRENT ASSETS:</b>			
002392	CASH ON DEPOSIT- COUNTY	497,591.91	
006392	CASH -INTEREST/DIVIDENDS	402,933.60	
007392	INVESTED FUNDS -PSCD	724,220.75	
018392	UNREALIZED G/L - SECURITIES		146,561.18
034392	CONTRACTS RECEIVABLE	62,362.11	
	<b>CURRENT ASSETS:</b>	<b>1,687,108.37</b>	<b>146,561.18</b>
<b>LIABILITIES:</b>			
101392	DEFERRED REVENUE PAYABLE		770,693.30
	<b>LIABILITIES:</b>		<b>770,693.30</b>
<b>RETAINED EARNINGS:</b>			
141392	RETAINED EARNINGS		525,402.40
142392	ACCRUED INTEREST & DIVIDENDS		168,973.88
	<b>RETAINED EARNINGS:</b>		<b>694,376.28</b>
<b>REVENUE:</b>			
201392	CURRENT SALES		41,141.83
202392	CURRENT DEFERRED REVENUE		39,488.17
203392	CURRENT INTEREST & DIVIDENDS		17,004.97
213392	COUNTY INTEREST INCOME		209.60
230392	GAIN/INVEST FAIR VALUE INCREA	15,186.45	
	<b>REVENUE:</b>	<b>15,186.45</b>	<b>97,844.57</b>
<b>EXPENSES:</b>			
310392	INVESTMENT FEES	142.42	
311392	COUNTY SERVICE CHARGES	199.04	
320392	LOSS ON TRANSFER (INTER COSTS	489.05	
335392	SALES TRANSFR OUT (PRIOR YR)	6,350.00	
	<b>EXPENSES:</b>	<b>7,180.51</b>	
	<b>REPORT TOTALS</b>	<b>1,709,475.33</b>	<b>1,709,475.33</b>



**PRENEED FUND  
BALANCE SHEET  
NOVEMBER 30, 2015**

ASSETS

ASSETS

CASH ON DEPOSIT- COUNTY	497,591.91	
CASH -INTEREST/DIVIDENDS	402,933.60	
INVESTED FUNDS -PSCD	724,220.75	
UNREALIZED G/L - SECURITIES	(146,561.18)	
CONTRACTS RECEIVABLE	62,362.11	
 TOTAL ASSETS		 1,540,547.19
 TOTAL ASSETS		 1,540,547.19

LIABILITIES AND EQUITY

LIABILITIES

DEFERRED REVENUE PAYABLE	770,693.30	
TOTAL LIABILITIES		770,693.30

RETAINED EARNINGS

RETAINED EARNINGS	525,402.40	
ACCRUED INTEREST & DIVIDENDS	168,973.88	
NET INCOME	75,477.61	
 TOTAL RETAINED EARNINGS		 769,853.89
 TOTAL LIABILITIES AND EQUITY		 1,540,547.19

**PRENEED FUND  
INCOME STATEMENT  
FOR THE FIVE MONTHS ENDING NOVEMBER 30, 2015**

	PTD ACTUAL	PTD PRIOR YEAR	VARIANCE	YTD ACTUAL	YTD PRIOR YEAR	VARIANCE
<b>REVENUE</b>						
CURRENT SALES	13,098.38	5,226.80	7,871.58	41,141.83	29,868.06	11,273.77
CURRENT DEFERRED REVENUE	18,032.29	4,241.53	13,790.76	39,488.17	34,744.72	4,743.45
CURRENT INTEREST & DIVIDENDS	5,911.67	2,933.64	2,978.03	17,004.97	8,809.54	8,195.43
COUNTY INTEREST INCOME	0.00	0.00	0.00	209.60	180.03	29.57
GAIN/INVEST FAIR VALUE INCREAS	(5,636.07)	3,468.74	(9,104.81)	(15,186.45)	(36,404.34)	21,217.89
<b>TOTAL REVENUE</b>	<b>31,406.27</b>	<b>15,870.71</b>	<b>15,535.56</b>	<b>82,658.12</b>	<b>37,198.01</b>	<b>45,460.11</b>
<b>EXPENSES</b>						
INVESTMENT FEES	0.00	0.00	0.00	142.42	0.00	142.42
COUNTY SERVICE CHARGES	0.00	74.86	(74.86)	199.04	299.44	(100.40)
LOSS ON TRANSFER (INTER COSTS)	0.00	4,883.67	(4,883.67)	489.05	4,883.67	(4,394.62)
SALES TRANSFR OUT (PRIOR YR)	0.00	3,620.00	(3,620.00)	6,350.00	3,620.00	2,730.00
<b>TOTAL EXPENSES</b>	<b>0.00</b>	<b>8,578.53</b>	<b>(8,578.53)</b>	<b>7,180.51</b>	<b>8,803.11</b>	<b>(1,622.60)</b>
<b>NET INCOME (LOSS)</b>	<b>31,406.27</b>	<b>7,292.18</b>	<b>24,114.09</b>	<b>75,477.61</b>	<b>28,394.90</b>	<b>47,082.71</b>

**RESOLUTION 10-2015**

**A RESOLUTION OF THE BOARD OF TRUSTEES OF THE PALM SPRINGS CEMETERY DISTRICT ("DISTRICT") AMENDING THE HEADSTONE POLICY CONTAINED IN THE DISTRICT'S HEADSTONE AGREEMENT TEMPLATE TO ALLOW FOR TWO PHOTOGRAPHS TO BE ON A HEADSTONE**

**WHEREAS**, the Palm Springs Cemetery District (the "District"), is a special district duly organized and existing under California Health and Safety Code section 9000 et seq. known as the Public Cemetery District Law; and

**WHEREAS**, the governing body of the District is the Board of Trustees (the "Board"); and

**WHEREAS**, the Board has established headstone policy, which is evidenced in the Palm Springs Cemetery District Headstone Agreement template, and which currently provides as follows:

*SPECIAL HEADSTONE: Petrograph with bust of photo of deceased, or scene approved by \_\_\_\_\_ of the Palm Springs Cemetery District on \_\_\_\_\_. (All special headstones must be approved by a representative of the District).*

**WHEREAS**, the Board currently only allows one (1) photograph to be on a headstone; and

**WHEREAS**, the Board desires to amend the headstone policy to allow for a maximum of two (2) photographs to be on a headstone.

**NOW THEREFORE, THE BOARD OF TRUSTEES OF THE PALM SPRINGS CEMETERY DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:**

**Section 1. RECITALS**

That the above recitals are true and correct and are hereby incorporated herein by this reference.

**Section 2. AMENDING THE LANGUAGE CONTAINED IN THE HEADSTONE POLICY RELATED TO PHOTOGRAPHS ON HEADSTONES**

That the Board hereby amends the headstone policy language contained in the District's Headstone Agreement template to allow for two photographs to be on a headstone as follows:

**SPECIAL HEADSTONE – ONE PHOTOGRAPH:** Petrograph with a of photograph of deceased, a photograph of the deceased's family or members thereof, or scene approved by \_\_\_\_\_ of the Palm Springs Cemetery District on \_\_\_\_\_. (All special headstones must be approved by a representative of the District).

**SPECIAL HEADSTONE- – TWO PHOTOGRAPH(S):** Petrograph of photograph of deceased, a photograph of the deceased's family or members thereof, or scene, or any combination thereof totaling no more than two (2) photographs approved by \_\_\_\_\_ of the Palm Springs Cemetery District on \_\_\_\_\_. (All special headstones must be approved by a representative of the District). **More than two photographs on a headstone is prohibited.**

**Section 3.            OTHER ACTIONS**

That the Board of Trustees hereby authorizes the Board President, any Trustees designated by the President, the District Manager and the District's Legal Counsel to execute and deliver any and all documents necessary in order to consummate the transactions authorized hereby.

**Section 4.            CERTIFICATION**

That the Secretary of the Board of Trustees shall certify to the passage and adoption of this resolution, enter the same in the book for original resolutions of the District, and make a minute of passage and adoption thereof in the records of the proceedings of the Board of Trustees, in the minutes of the meeting at which this resolution is passed and adopted.

**Section 5.            EFFECTIVE DATE**

That this resolution shall take effect immediately upon its passage.

[THIS PORTION IS INTENTIONALLY LEFT BLANK]

**PASSED AND APPROVED** this 10th day of December, 2015, by the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

\_\_\_\_\_  
Jan Pye, Chairperson

ATTEST:

\_\_\_\_\_  
John M. Lea, Secretary

APPROVED AS TO FORM:

\_\_\_\_\_  
Steven B. Quintanilla, General Counsel

REVIEWED:

\_\_\_\_\_  
Kathleen Jurasky, District Manager

**7a 3 of 4**

PALM SPRINGS CEMETERY DISTRICT

HEADSTONE AGREEMENT

The Board of Trustees of the Palm Springs District do authorize \_\_\_\_\_ to place a headstone on the grave of \_\_\_\_\_, Section \_\_\_\_\_, Lot \_\_\_\_\_, providing the purchaser and all other parties concerned agree to the following:

As headstones are the property of the purchaser, all parties agree that at no time shall they hold the Cemetery District responsible for any damage which may occur following the installation of said headstone on this grave. All repairs or replacement must be done at the purchaser's expense.

Please indicate type of headstone

\_\_\_\_\_ **REGULAR HEADSTONE**

\_\_\_\_\_ **SPECIAL HEADSTONE – ONE PHOTOGRAPH:** Petrograph with a photograph of the deceased, a photograph of the deceased's family or members thereof, or scene approved by \_\_\_\_\_ of the Palm Springs Cemetery District on \_\_\_\_\_. (All special headstones must be approved by a representative of the District).

\_\_\_\_\_ **SPECIAL HEADSTONE – TWO PHOTOGRAPHS:** Petrograph with a photograph of deceased, a photograph of the deceased's family or members thereof, or scene, or any combination thereof totaling no more than two (2) photographs approved by \_\_\_\_\_ of the Palm Springs Cemetery District on \_\_\_\_\_. (All special headstones must be approved by a representative of the District). More than two photographs on a headstone is prohibited.

\_\_\_\_\_ **WAIVER FOR PORCELAIN OR OTHER INLAY**-(Special Headstone with porcelain or other inlays are not approved by the District.)

\_\_\_\_\_ **CENOTAPH HEADSTONE**  
(The word "CENOTAPH" must be engraved on the headstone)

Signature of grave owner or authorized purchaser

\_\_\_\_\_

Date executed \_\_\_\_\_

FOR CEMETERY DISTRICT OFFICE USE:

Date received \_\_\_\_\_

Authorized Personnel \_\_\_\_\_