

**PALM SPRINGS CEMETERY DISTRICT
MINUTES
REGULAR BOARD OF TRUSTEE MEETING**

DATE: March 9, 2023

TIME: 2:00 P.M.

PLACE: 31-705 Da Vall Drive, Cathedral City, California 92234

1. **CALL TO ORDER** Meeting was called to order by Trustee Mallotto at 2:00 P.M.

2. **ROLL CALL**

Present: Jan M. Pye, Chairperson
William G. Kleindienst, Vice Chairperson
Lynn T. Mallotto, Treasurer
LaFaye M. Platter, Secretary
Michael V. Smith, Member

Also Present: Kathleen Jurasky, District Manager
Steven B. Quintanilla, Quintanilla & Associates

3. **PUBLIC COMMENTS** – None

4. **CONFIRMATION OF AGENDA** Motion was made by Trustee Kleindienst, seconded by Trustee Mallotto to approve the agenda as presented. Motion carried; roll call 5-0 Kleindienst, Mallotto, Platter, Pye and Smith.

5. **CONSENT CALENDAR** Motion was made by Trustee Kleindienst, second by Trustee Mallotto approve the Consent Calendar as presented. Motion carried; roll call 5-0 Kleindienst, Mallotto, Platter, Pye and Smith.

6. **ADMINISTRATIVE CALENDAR** a. **Review and Discussion for Voting – Riverside Local Agency Formation Commission (LAFCO) Elections** Following a review and discussion regarding the Eastern Region and Western Region candidates the board agreed to vote for B. Underwood as #1, K. Barraza as #2 and C. Estrada as #3 in the Eastern Region. Not knowing any of the candidates in the Western Region the board did not cast a vote.

b. **Review and Sign Form 700 – Statement of Economic Interests** Following a discussion Form 700 – Statements of Economic Interest were reviewed and signed by District Manager Jurasky and Trustees.

c. **Review for Discussion and Possible Approval Cremation Niches – Welwood Murray Cemetery** District Manager Jurasky presented possible niche designs and possible location for the niches for Board review. Following a discussion District Manager Jurasky and Trustee Kleindienst were directed to contact O'Donnell Golf Club and possibly arrange for a lunch meeting at 12:00pm, Tuesday, April 11, 2023. This meeting will be followed by a site visit at Welwood Murray cemetery to see possible locations for cremation niches.

d. **East 40 Acres Lease Agreement – Update** No Action Taken

- 7. LEGISLATIVE** –
- a. Resolution 3-2023, Transfer Interment Rights & Costs from PN to ACO & GF** Motion was made by Trustee Kleindienst, seconded by Trustee Smith to approve Resolution 3-2023 transferring \$15,835.12 from PreNeed Fund, 51265 to the General Fund, 51270 and \$6,520.00 from PreNeed Fund, 51265 to Accumulative Capital Fund, 51275. Motion carried, roll call 5-0. Kleindienst, Mallotto, Platter, Pye and Smith.
 - b. Resolution 4-2023, Requiring the Visiting Public to Wear Proper Face Coverings While Physically Present in the District Offices and Other Enclosed Spaces - Oral Report by Legal Counsel** Trustee Pye requested that items 7b and 7c be addressed as one item. Attorney Quintanilla gave an oral report for Resolution 4-2023, following a discussion motion was made by Trustee Kleindienst, seconded by Trustee Platter to approve Resolution 4-2023. Motion carried, roll call 5-0. Kleindienst, Mallotto, Platter, Pye and Smith.
 - c. Resolution 4-2023, Requiring the Visiting Public to Wear Proper Face Coverings While Physically Present in the District Offices and Other Enclosed Spaces (See item 7b)**
 - d. Resolution 5-2023, Permitting Members of the Public to Participate in Regular Board Meeting Remotely – Staff Report Legal Counsel** Trustee Pye requested that items 7d and 7d be addressed as one item. Attorney Quintanilla reviewed the Staff Report for Resolution 5-2023, following a discussion motion was made by Trustee Kleindienst, seconded by Trustee Platter to approve Resolution 5-2023. Motion carried, roll call 5-0. Kleindienst, Mallotto, Platter, Pye and Smith.
 - e. Resolution 5-2023, Permitting Members of the Public to Participate in Regular Board Meeting Remotely (See item 7d)**
- 8. TRUSTEE SIGNATURES AND ATTORNEY** All documents were signed as needed by Trustees and Attorney.
- 9. BOARD DEVELOPMENT – Good Governance** No action taken
- 10. PUBLIC HEARING CALENDAR – None**
- 11. COMMITTEE REPORTS – None**
- 12. REPORTS**
- a. Trustee Report** – None
 - b. District Manager** District Manager Jurasky
 - 1. PSCD Strategic Barometer Dashboard and Strategic Barometer** – Nothing to Report -No changes
- 13. FUTURE AGENDA ITEMS**
- a. Discussion in 2022/2023 Possible Cap on PSCD Monthly Employer Contribution for Employee Health Insurance Premiums** No action taken
 - b. Postcard Survey Mailing to the Community to Determine Pre-Planning Needs** No action taken
 - c. Marketing/Advertising** No action taken
 - d. Future Long-Range Planning – PSCD Staff** No action taken

Trustee Platter left the meeting

14. CLOSED SESSION - READING OF THE SAFE HARBOR Safe Harbor language was read by attorney Steve Quintanilla. Convened into Closed Session at 2:56 P.M.

- a. Conference with Labor Negotiator (Government Code § 54954.5) District's Designated Labor Negotiator: Steven B. Quintanilla, General Counsel
Unrepresented Employee: District Manager
- b. **Conference with Legal Counsel – Regarding Potential Initiation of Litigation Pursuant to Government Code Section 54956.9(d)(4): (One Potential Case)**

Trustee Kleindienst left the meeting

c. Real Property Negotiations pursuant to Government Code Section 54956.8

Property: Assessor Parcel No. 670230017-4 (6.72 Acres) and Assessor Parcel No. 670230019-6 (29.45 Acres)

District Negotiator: Board of Trustees of the Palm Springs Cemetery District and Steven B. Quintanilla, General Legal Counsel

Negotiating Parties: Mario J. Gonzales, President/CEO RM Da Vall, LLC and Michael Braun, Grit Development


Under Negotiation: Price and Terms of Payment

15. CLOSED SESSION ANNOUNCEMENT No Reportable Action

16. OPEN SESSION

17. ADJOURNMENT Meeting was adjourned by Trustee Pye at 3:36 P.M. The regular board meeting scheduled for 2:00 P.M., Thursday, April 13, 2023 was changed to a special luncheon board meeting scheduled for 12:00 P.M., Thursday, April 11, 2023 at O'Donnell Golf Club in Palm Springs. Time will be confirmed when the reservation has been made.

DATE: 6-8-23



LaFaye M. Platter, Secretary