

**PALM SPRINGS CEMETERY DISTRICT**  
**AGENDA**  
**VIDEO CONFERENCE**  
**REGULAR MEETING**  
**OF THE**  
**BOARD OF TRUSTEES**  
**Thursday, February 10, 2022 at 2:00 P.M.**  
31-705 Da Vall Drive, Cathedral City, California

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In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact District Manager Kathleen Jurasky by telephone at (760) 328-3316 forty-eight hours prior to the meeting. Such timely notification will enable the District to make reasonable arrangements to ensure accessibility to this meeting. [CFR 35.102-35.104, ADA title 11].

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**IMPORTANT NOTICE**

**NEW LAW**

**Pursuant to Assembly Bill No. 361**  
**Effective September 16, 2021**

**The Public May Observe the Meeting and Offer Public Comment Remotely**

**If you would like to participate in this teleconferenced Board Meeting, please follow these instructions:**  
**YOU MAY JOIN MEETING AND COMMENT VIA ZOOM AT <https://us02web.zoom.us/j/2464673948>; or**  
**CALL IN: 669-900-6833 MEETING ID: 246 467 3948**

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- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PUBLIC COMMENTS**

At this time, pursuant to the Brown Act, any person may comment on matters of general interest within the subject matter jurisdiction of the Board of Trustees, NOT listed on the agenda. Pursuant to the Brown Act, the Board of Trustees will not take action on or discuss matters raised during Public Comment portion of the agenda that are not listed on the agenda.

Comments shall be limited to three (3) minutes per speaker. Speakers may not yield their time to others without the consent of the Presiding Officer. All comments shall be directed to the Board of Trustees and shall be devoid of any personal attacks unrelated to District business. Members of the public are expected to maintain a professional, courteous decorum during public comments.

- 4. CONFIRMATION OF AGENDA**

During this part of the meeting, the Board of Trustees may announce any items being pulled from the agenda or continued to another date.

Items not appearing on the agenda may be added to the agenda as "Urgency Items" provided two-thirds of the Trustees present determine there is a need to take immediate action on the item and the need to take immediate action came to the attention of the Board of Trustees after the posting of the agenda.

- 5. CONSENT CALENDAR**

All matters listed on the Consent Calendar are considered to be routine in nature and will be enacted by one roll call vote. There will be no separate discussion of these items unless a Trustee or member of the public requests that a specific item be removed from the Consent Calendar for separate discussion and/or action.

- a. Approval of January 13, 2022 Meeting Minutes

**5. CONSENT CALENDAR - continued**

- b. Approval of January Expenditures
  - General Fund \$ 75,812.82
  - Jan Reimburse Voucher 1728 \$ 30,014.91
  - Jan Reimburse Voucher 1729 \$ 41,675.91
  - COVID-19 Relief Grant \$ 4,122.00
  - Accumulative Capital Outlay \$ .00
  - Pet Memorial Park Cemetery \$ .00
  - Total Jan 31, 2021 Expenditures Checks & Visa/Debit Card 23903-23936 Direct Deposits (Payroll) \$ 75,812.82
- c. Financial Reports as of January 31, 2021 (F-1 thru F-5A)
- d. Resolution 8-2021, Regarding Remote Teleconference Board Meetings per AB361

**6. ADMINISTRATIVE CALENDAR**

- a. Workers' Compensation Premium Increase
- b. Discussion and Possible Approval to Reinstate Pet Memorial Park Cemetery Board Meetings
- c. East 40 Acres Lease Agreement – Rancho Mirage Code Violations Update

**7. LEGISLATIVE CALENDAR**

**8. TRUSTEE AND ATTORNEY SIGNATURES**

**9. BOARD DEVELOPMENT**

- a. Legislative Advocacy, Media Outreach and Public Engagement

**10. PUBLIC HEARING CALENDAR – None**

**11. COMMITTEES**

**12. REPORTS**

- a. Trustees
- b. District Manager
  - 1. Strategic Barometer
  - 2. Staff COVID-19 Test Results

**13. FUTURE AGENDA ITEMS**

- a. Discussion in 2021/2022 – Possible Cap on PSCD Monthly Employer Contribution for Employee Health Insurance Premiums
- b. Postcard Survey Mailing to the Community to Determine Pre-Planning Needs
- c. Marketing/Advertising
- d. Discussion for Possible Cell Tower Location at Desert Memorial Park
- e. Future Long-Range Planning – PSCD Staffing

14. **CLOSED SESSION - READING OF THE SAFE HARBOR LANGUAGE – None**
15. **CLOSED SESSION ANNOUNCEMENT**
16. **OPEN SESSION**
17. **ADJOURNMENT**

**THIS AGENDA IS HEREBY CERTIFIED TO HAVE BEEN POSTED AT OR BEFORE 2:00 P.M.,  
MONDAY, February 7, 2022**

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Kathleen Jurasky, District Manager

**PALM SPRINGS CEMETERY DISTRICT  
MINUTES  
VIDEO TELECONFERENCE REGULAR  
BOARD OF TRUSTEE MEETING**

**DATE:** January 13, 2022

**TIME:** 2:00 P.M.

**PLACE:** 31-705 Da Vall Drive, Cathedral City, California 92234

1. **CALL TO ORDER** Meeting was called to order by Chairperson Pye at 2:00 P.M.

2. **ROLL CALL**

Present: Jan M. Pye, Chairperson  
William G. Kleindienst, Vice Chairperson  
Tim M. Radigan-Brophy, Secretary  
Lynn T. Mallotto, Treasurer (arrived at 2:01 P.M.)  
LaFaye M. Platter, Member

Also, Present: Kathleen Jurasky, District Manager  
Steven B. Quintanilla, Quintanilla & Associates

3. **PUBLIC COMMENTS** – None

4. **CONFIRMATION OF AGENDA** Motion was made by Trustee Kleindienst, seconded by Trustee Radigan-Brophy to approve the agenda as presented. Motion carried; vote 4-0 Kleindienst, Platter, Pye and Radigan Brophy.

Trustee Pye requested that item 7a Resolution 8-2021, Regarding Remote Teleconference Board Meetings per AB 361 be moved to the Consent Calendar.

5. **CONSENT CALENDAR** Motion was made by Trustee Kleindienst, second by Mallotto approve the Consent Calendar with item 7a Resolution 8-2021, Regarding Remote Teleconference Board Meetings per AB 361 added. Motion carried; roll call 5-0 Kleindienst, Mallotto, Platter, Pye and Radigan-Brophy.

6. **ADMINISTRATIVE CALENDAR** a. **Rob Dennis, RT Dennis Accountancy – Annual Audit Report** Mr. Dennis reviewed the independent audit report and stated he is pleased to report the District received a clean opinion. He stated that the District has a good system set-up for the internal control.

He reported the District total revenues were significantly up as a result of the COVID-19 pandemic, and this increase is similar to that of others in the industry. He stated the total funds had a positive increase of 1.1 million dollar. Following a review of the annual audit report by Rob Dennis, and discussion the report was received and filed.

b. **District Investments General Overview & Update – Neal Wilson, Wealth Consulting Group.** Mr. Wilson reported the combined accounts had a slight increase in value of \$1,531.00 for the 4th quarter.

He stated after consulting with District accountant Rob Dennis regarding the California Local Agency Guidelines necessary adjustments were made to assure compliance. The adjustments were to make sure investments were not more than 5 years in duration, and investments that are restricted to a 20% concentration did not exceed that level.

Mr. Wilson stated the projected increase in interest rates will most likely slow down the economy and cause issues for the equity market, which he said will actually work in the District's favor. He said higher rates will allow reinvestment of more than \$1.9 million dollars available now and maturing in 2022 at higher interest rates.

Following a review of the investment report by Neal Wilson, and discussion the report was received and filed.

**6. ADMINISTRATIVE CALENDAR - Continued**

Trustee Kleindienst stated his wife does business with Mario Gonzalez, GHA, and left the meeting due to a possible conflict of interest.

**c. Da Vall Center, LLC Lease Agreement, Mario Gonzalez – Delinquent Property Taxes** District Manager Jurasky gave an overview of the East 40-acre lease agreement, and explained what property taxes are delinquent. She stated the delinquencies are for the years 2009-2013, and as of January 12, 2022 the amount due is \$1,351,460.00.

District Manager Jurasky also gave an overview of the agreement Da Vall Center, LLC, Mario Gonzalez has with the County of Riverside Treasurer/Tax Collector for the payment of the delinquent property taxes.

**d. East 40 Acres Lease Agreement – Rancho Mirage Code Violations Update** District Manager Jurasky reported partial clean-up was done, so they are still in violation. She stated she spoke with attorney Quintanilla regarding the continued violations, and his office prepared a notice of default giving him 60 days to clean-up. If not completed at the end of the 60 days, the District can clean-up and invoice Mr. Gonzalez.

District Manger Jurasky stated the notice of default was sent to Mr. Gonzalez via emailed, and also sent by certified U.S. Mail on January 12, 2022.

Trustee Pye asked what would happen if he failed to pay the District's invoice. Attorney Quintanilla stated the failure to pay would result in continued default.

Trustee Kleindienst returned to the meeting.

**e. Discussion for Approval to Cancel PreNeed Contract in Default – L. Loera, Contract #C003336** District Manager Jurasky stated this contract is more than 6-months pass due, and several attempts by phone, letters by regular and certified U.S. Mail resulted in no response from Loera.

Trustee Radigan- Brophy asked what is the amount in default, District Manager Jurasky reported the amount is \$4,970.00. Following a discussion motion was made by Trustee Kleindienst, seconded by Trustee Mallotto to cancel L. Loera, Contact #C003336. Motion carried; roll call 5-0 Kleindienst, Mallotto, Platter, Pye and Radigan-Brophy.

**f. CAPC Annual Conference March 10-12, 2022 in Seaside, CA** Following a discussion Trustees and District Manager Jurasky all agreed in light of the current rise in COVID-19 cases to not attend the conference.

**7. LEGISLATIVE a. Resolution 8-2021, Regarding Remote Teleconference Board Meetings per AB361**  
Moved to the Consent Calendar.

**8. TRUSTEE SIGNATURES AND ATTORNEY** District Manager Jurasky will contact Trustees and attorney to arrange for signature completion.

**9. BOARD DEVELOPMENT a. About Special Districts** District Manager Jurasky stated this information is important because it explains why special districts exist and how they function.

**10. PUBLIC HEARING CALENDAR – None**

**11. COMMITTEE REPORTS** Trustee Kleindienst reported the Wreaths Across America event was very successful, there were an abundance of wreaths, and the extra 8 were taken to DMP for placement of veteran gravesites. He said family members and guest were very appreciative the event was being held.

He stated all necessary funding of 150 wreaths for next year has been secured. He reported wreaths for next year can be purchased for \$15.00 each or \$15.00 for 2 if purchased by January 15, 2022 from the Daughters of the American Revolution, Cahuilla Chapter.

District Manager Jurasky reported the driver who delivered the wreath to DMP, upon leaving broke branches on 2 carob trees and 1 olive tree.

The cleanup by staff and the outside contractor made it impossible for them to place wreath location flags at Welwood Murray Cemetery during regular working hours. District Manager Jurasky stated they agreed to work overtime, and Trustee Kleindienst and District Manager Jurasky (from easel sales) split the cost to cover their overtime. She reported there was not cost expensed to the District.

**12. REPORTS a. Trustee Report** Trustee Mallotto thanked District Manager Jurasky for handling the arrangements for the Trustee’s Annual Year-End Luncheon Meeting.

Trustee Kleindienst mentioned the Santa Run event, and the City of Palm Springs closing the streets leading to Welwood Murray Cemetery on the same day as the Wreath Across America event. Following a discussion, to avoid future conflicts District Manager Jurasky was directed to contact Amy Blaisdell, Communications Director for the City, and request the District be notified when there will be road closures affecting entry to Welwood Murray Cemetery.

**b. District Manager**

**1. Strategic Barometer** - District Manager reported there were no changes since December 2021.

District Manager Jurasky informed the Board that office staff was making burial arrangement with a wife for her husband in the office on Monday, and the next day the mortuary called to reschedule because the wife has COVID.

She reported all office staff are getting tested, and she is returning to closing the office to the public until the COVID transmission number decrease significantly. She reviewed the office COVID-19 prevention and sanitizing procedures.

District Manager Jurasky reported the District received the \$4,122.00 reimbursement on January 10, 2022 from the COVID-19 Fiscal Relief which was applied for.

**13. FUTURE AGENDA ITEMS a. Discussion in 2021/2022 Possible Cap on PSCD Monthly Employer Contribution for Employee Health Insurance Premiums** No action taken

**b. Postcard Survey Mailing to the Community to Determine Pre-Planning Needs** No action taken

**c. Marketing/Advertising** No action taken

**d. Lease Agreement Property Taxes January 2022** No action taken

**e. Discussion for Possible Cell Tower Location at Desert Memorial Park** No action taken

14. CLOSED SESSION - READING OF THE SAFE HARBOR – None

15. CLOSED SESSION ANNOUNCEMENT

16. OPEN SESSION

17. ADJOURNMENT Meeting was adjourned by Trustee Pye at 3:11 P.M. The next regular video conference board meeting is scheduled for 2:00 P.M., Thursday, February 10, 2022.

DATE: \_\_\_\_\_

\_\_\_\_\_  
Tim Radigan-Brophy, Secretary

**PALM SPRINGS CEMETERY DIST**  
**Cash Disbursements Journal**  
For the Period From Jan 1, 2022 to Jan 31, 2022

Date	Check #	Line Description	Debit Amount	Credit Amount
1/4/22	23903	INV 239682 - DEC 2021 LANDSCAPE MAINTENANCE NISSHO OF CALIFORNIA, INC	24,700.00	24,700.00
1/4/22	23904	INV000000439433 - JAN 2022 OFFICE WIFI ONE RING NETWORKS	200.00	200.00
1/4/22	23905	INV 3018-117580 - BATTERY FOR FORD RANGER O'REILLY AUTOMOTIVE, INC	129.97	129.97
1/4/22	23906	CA SALES TAX FOR 10/01/21 TO 12/31/21 CALIFORNIA DEPT OF TAX & FEE ADMIN	1,479.00	1,479.00
1/4/22	23907	JAN 2022 PSCD EMPLOYEE DENTAL INSURANCE EXPENS STANDARD INSURANCE COMPANY RB	403.92	403.92
1/4/22	23908	INV 211452-01 - STATIONERY PADS ACE PRINTING	32.63	32.63
1/4/22	23909	YELLOW PAGE ADVERTISING FOR DEC 2021 DEX YP	181.10	181.10
1/4/22	23910	TRASH SERVICE FOR JAN 2022 BURRTEC WASTE & RECYCLING SVCS	425.82	425.82
1/4/22	23911	INV 2201133-SECURITY PATROL FOR JAN 2022 MAXWELL SECURITY SERVICES, INC	825.00	825.00
1/5/22	23912	INV 845707636 - CA HEALTH & SAFETY CODE UPDATES THOMSON REUTERS	300.15	300.15
1/13/22	23913	INV 37244 - REPAIR ON METAL LINER PALM SPRINGS WELDING, INC	640.00	640.00
1/13/22	23914	INV 3053200 - PEST CONTROL FOR DEC 2021 WESTERN EXTERMINATOR	88.30	88.30
1/13/22	23915	INV 19534234 - KYOCERA COPIER CONTRACT MARLIN BUSINESS BANK	144.64	144.64
1/13/22	23916	WMC USAGE FOR JAN 2022 DESERT WATER AGENCY	383.76	383.76
1/13/22	23917	332245-850914 WELL REPLENISHMENT FOR DEC 2021 COACHELLA VALLEY WATER DIST	1,339.50	1,339.50
1/13/22	23918	INV 211455-01 - LETTERHEAD & NOTECARDS ACE PRINTING	1,517.06	1,517.06
1/13/22	23919	REPURCHASE SECTION B-31 #241 & 242 ENDOWMENT CARE IS NON-REFUNDABLE LINDA DUPERTUIS COUEY	1,300.00	1,300.00
1/20/22	23920	559833-884768 ADMIN BUILDING FOR JAN 2022 180819-512108 BUSINESS FOR JAN 2022 559831-884770 FIRE PROTECTION FOR JAN 2022 COACHELLA VALLEY WATER DIST	31.93 24.71 86.99	143.63
1/20/22	23921	OFFICE PHONES FOR PERIOD ENDING 02/06/2022 FRONTIER COMMUNICATIONS	388.07	388.07



**PALM SPRINGS CEMETERY DIST**  
**Cash Disbursements Journal**  
For the Period From Jan 1, 2022 to Jan 31, 2022

Date	Check #	Line Description	Debit Amount	Credit Amount
1/20/22	23922	INV 220024-01 - #9 BUSINESS REPY ENVELOPES ACE PRINTING	212.06	212.06
1/20/22	23923	IT00000005159 DATA VPN FOR DEC 2021 PS FINANCIALS FOR DEC 2021 RIVERSIDE COUNTY INFORMATION TECHNOLOGY	4.66 82.94	87.60
1/24/22	23924	IN049176 - (1) #0 LINER; (2) #5 VAULTS; (6) #5 LINERS IN049197 - (4) #5 VAULTS; (4) #5 V LINES WHITED CEMETERY SERVICE	1,794.00 1,765.00	3,559.00
1/24/22	23925	02A0032777377 - BOTTLE WATER & OTHER SUPPLIES READY REFRESH	67.55	67.55
1/25/22	23926	REIMBURSEMENT FOR COVID TEST STEPHANIE LOZANO	170.00	170.00
1/25/22	23927	FEB 2022 PSCD EMPLOYEE LIFE INSURANCE EXPENSE STANDARD INSURANCE COMPANY RQ	30.45	30.45
1/25/22	23928	INV 4622019 - OVERNIGHT SHIPPING ON 01/05/2022 GLS US	19.47	19.47
1/31/22	23929	DISTRICT MANAGER CELL PHONE FOR 1/20/22 - 2/19/22 AT & T MOBILITY	174.81	174.81
1/31/22	23930	GROUNDSMEN & OFFICE CELL PHONES FOR 12/20/21 - 01 SPRINT	130.76	130.76
1/31/22	23931	IN751799 - WATER COOLER FOR 1/16/22 TO 2/15/22 IN751798 - KYOCERA COPIER FOR 1/16/22 TO 2/15/22 AIS	32.63 176.58	209.21
1/31/22	23932	K JURASKY EXTRA HEALTH INSURANCE FOR JAN 2022 COLONIAL LIFE	203.78	203.78
1/31/22	23933	JAN 2022 PSCD EMPLOYEE RETIREMENT EXPENSE - K J JAN 2022 EMPLOYEE 403B PAYABLE - K JURASKY INVESCO INVESTMENT SERVICES, INC	624.88 923.08	1,547.96
1/31/22	23934	JAN 2022 PSCD EMPLOYEE RETIREMENT EXPENSE - E A FRANKLIN - TEMPLETON	235.20	235.20
1/31/22	23935	JAN 2022 PSCD EMPLOYEE RETIREMENT EXPENSE - S L FRANKLIN - TEMPLETON	235.20	235.20
1/31/22	23936	JAN 2022 PSCD EMPLOYEE RETIREMENT EXPENSE - S VI FRANKLIN - TEMPLETON	246.40	246.40
1/7/22	CALPERS	JAN 2022 PSCD EMPLOYEE HEALTH INSURANCE EXPENS JAN 2022 PSCD RETIREE HEALTH INSURANCE EXPENSE JAN 2022 EMPLOYEE PORTION OF HEALTH INSURANCE CALPERS	5,140.44 0.69 173.78	5,314.91
1/7/22	DEBIT KJ	USPS - POSTAGE STAMPS USPS - BUSINESS REPLY POSTAGE - PERMIT 2001 ACCOU COMPANY DEBIT CARD	232.00 200.00	432.00

**PALM SPRINGS CEMETERY DIST**  
**Cash Disbursements Journal**  
For the Period From Jan 1, 2022 to Jan 31, 2022

Date	Check #	Line Description	Debit Amount	Credit Amount
1/18/22	DEBIT KJ	USPS - MAIL AUDITS TO COUNTY, TREASURER & CONTR USPS - POSTAGE STAMPS COMPANY DEBIT CARD	53.18 58.00	111.18
1/19/22	DEBIT KJ	CSDA: GOVERNANCE TRAINING FOR K JURASKY 2/16/20 CSDA: GOVERNANCE TRAINING FOR L PLATTER 2/16/202 COMPANY DEBIT CARD	175.00 175.00	350.00
1/7/22	DEBIT KJ	ICLOUD+ WITH 200 GB OF STORAGE COMPANY DEBIT CARD	2.99	2.99
1/10/22	DEBIT KJ	ADAMS TAX FORMS - 1099MISC EFILE COMPANY DEBIT CARD	17.99	17.99
1/20/22	DEBIT KJ	CSDA: GOVERNANCE TRAINING FOR L MALLOTTO COMPANY DEBIT CARD	175.00	175.00
1/24/22	DEBIT KJ	LIFT-IT MANUFACTURING - STRAPS COMPANY DEBIT CARD	1,194.75	1,194.75
1/24/22	DEBIT KJ	AMAZON - LYKA KN95 FACE MASKS COMPANY DEBIT CARD	103.20	103.20
1/21/22	DEBIT KJ	CSDA - GOVERNANCE TRAINING FOR J. PYE COMPANY DEBIT CARD	175.00	175.00
1/24/22	DEBIT KJ	CSDA - GOVERNANCE TRAINING FOR W. KLEINDIENST COMPANY DEBIT CARD	175.00	175.00
1/26/22	DEBIT KJ	CSDA - GOVERNANCE TRAINING - T RADIGAN-BROPHY COMPANY DEBIT CARD	175.00	175.00
1/18/22	DEBIT KJ	HP INSTANT INK COMPANY DEBIT CARD	1.08	1.08
1/14/22	EDD_TAX	SIT P/R 12/30/2021 TO 01/12/2022 PAID 01/14/2022 SDI P/R 12/30/2021 TO 01/12/2022 PAID 01/14/2022 EMPLOYMENT DEVELOPMENT DEPT	290.19 104.55	394.74
1/28/22	EDD_TAX	SIT P/R 01/13/2022 TO 01/26/2022 PAID 01/28/2022 SDI P/R 01/13/2022 TO 01/26/2022 PAID 01/28/2022 EMPLOYMENT DEVELOPMENT DEPT	218.84 119.27	338.11
1/14/22	EDD_TAX	SUI P/R 12/30/2021 TO 01/12/2022 PAID 01/14/2022 CA EDC & TRAINING P/R 12/30/2021 TO 01/12/2022 PAID 01 EMPLOYMENT DEVELOPMENT DEPT	513.23 9.50	522.73
1/28/22	EDD_TAX	SUI P/R 01/13/2022 TO 01/26/2022 PAID 01/28/2022 CA EDU & TRAINING P/R 01/13/2022 TO 01/26/2022 PAID 01 EMPLOYMENT DEVELOPMENT DEPT	466.21 8.63	474.84
1/27/22	EDISON	8002601833 WELL#4 FOR 12/10/21 TO 01/10/22 8000493032 ADMIN FOR 12/13/21 TO 01/11/22 8003526191 WELL#2 FOR 12/14/21 TO 01/12/22 8004476833 WMC FOR 12/14/21 TO 01/12/22 8004476833 WMC DESERT COMM ENERGY FOR 12/14/21 T SO CAL EDISON	2,709.14 684.50 200.29 18.09 0.28	3,612.30
1/14/22	EXPRESS	FIT P/R 12/30/2021 TO 01/12/2022 PAID 01/14/2022	923.95	

**PALM SPRINGS CEMETERY DIST**  
**Cash Disbursements Journal**  
For the Period From Jan 1, 2022 to Jan 31, 2022

<b>Date</b>	<b>Check #</b>	<b>Line Description</b>	<b>Debit Amoun</b>	<b>Credit Amoun</b>
		SOCIAL SECURITY P/R 12/30/2021 TO 01/12/2022 PAID 01/1	1,178.54	
		MEDICARE P/R 12/30/2021 TO 01/12/2022 PAID 01/14/2022	275.62	
		BANK OF AMERICA		2,378.11
1/28/22	EXPRESS	FIT P/R 01/13/2022 TO 01/26/2022 PAID 01/28/2022	762.63	
		SOCIAL SECURITY P/R 01/13/2022 TO 01/26/2022 PAID 01/2	1,344.22	
		MEDICARE P/R 01/13/2022 TO 01/26/2022 PAID 01/28/2022	314.36	
		BANK OF AMERICA		2,421.21
1/14/22	FEES	P/R 12/30/2021 TO 01/12/2022 PAID 01/14/2022	367.07	
		CBIZ PAYROLL		367.07
1/28/22	FEES	P/R 01/13/2022 TO 01/26/2022 PAID 01/28/2022	96.85	
		CBIZ PAYROLL		96.85
	<b>Total</b>		<b>60,586.06</b>	<b>60,586.06</b>

**PALM SPRINGS CEMETERY DISTRICT**  
**Payroll Disbursement Journal-General Fund**  
**For January 2022**

Date	Reference	Employee	Amount
1/14/2022	5429	KATHLEEN JURASKY	3,319.11
1/14/2022	5430	STEPHANIE C. LOZANO	1,338.18
1/14/2022	5431	SCOTT W. VICKREY	1,396.29
1/14/2022	5432	EDGAR F. ARCHILA	1,382.20
1/28/2022	5438	KATHLEEN JURASKY	2,628.69
1/28/2022	5439	KATHLEEN JURASKY	400.00
1/28/2022	5440	STEPHANIE C. LOZANO	1,338.18
1/28/2022	5441	SCOTT W. VICKREY	1,222.51
1/28/2022	5442	EDGAR F. ARCHILA	1,382.20
1/28/2022	5443	WILLIAM G. KLEINDIENST	163.88
1/28/2022	5444	LYNN T. MALLOTTO	163.88
1/28/2022	5445	LAFAYE M. PLATTER	163.88
1/28/2022	5446	JAN M. PYE	163.88
1/28/2022	5447	TIM RADIGAN-BROPHY	163.88
<u>1/1/22 thru 1/31/22</u>			<u>15,226.76</u>

**GENERAL FUND, INVESTMENTS & ACO DISBURSEMENT RECAP**  
**JANUARY 2022**

January Cash Disbursement Journal		60,586.06
January Payroll Disbursement Journal		15,226.76
<b>TOTAL PSCD DISBURSEMENTS</b>		<u>75,812.82</u>
<b>TOTAL GENERAL FUND EXPENDITURES</b>		<u>75,812.82</u>
January Payment Voucher # 1728	30,014.91	
January Payment Voucher # 1729	41,675.91	
<b>Total Payment Vouchers</b>		<u>71,690.82</u>
<b>COVID RELIEF GRANT</b>		4,122.00
from Riverside County		
<b>TOTAL ACO EXPENDITURES</b>		<u>0.00</u>
<b>PET CEMETERY DRAWDOWNS</b>		<u>0.00</u>
Loan Amount:	25,000.00	
Current Balance Remaining:	15,000.00	
<b>TOTAL JANUARY 2022 DISBURSEMENTS</b>		<u>75,812.82</u>

**PALM SPRINGS CEMETERY DISTRICT  
SITE SALES & INTERMENTS  
January 2022**

**SALES**

	Prior Months		January		FY 2021/2022 YTD Totals		FY 2020/2021 YTD Totals	
	DMP	WMC	DMP	WMC	DMP	WMC	DMP	WMC
Adult, C	137	0	35	0	172	0	183	0
Adult, A&B	6	0	2	0	8	0	12	0
Premium	10	0	0	0	10	0	19	0
Child	4	0	0	0	4	0	1	0
Cremation	22	0	1	0	23	0	20	0
Niche	18	0	0	0	18	0	28	0
<b>TOTALS</b>	<b>197</b>	<b>0</b>	<b>38</b>	<b>0</b>	<b>235</b>	<b>0</b>	<b>263</b>	<b>0</b>

**LOT REPURCHASES**

	Prior Months		January		FY 2021/2022 YTD Totals		FY 2020/2021 YTD Totals	
	DMP	WMC	DMP	WMC	DMP	WMC	DMP	WMC
Adult	8	0	2	0	10	0	5	0
Cremation	0	0	0	0	0	0	0	0
Niche	0	0	0	0	0	0	0	0
<b>TOTALS</b>	<b>8</b>	<b>0</b>	<b>2</b>	<b>0</b>	<b>10</b>	<b>0</b>	<b>5</b>	<b>0</b>

**TOTAL INTERMENTS**

	Prior Months		January		FY 2021/2022 YTD Totals		FY 2020/2021 YTD Totals	
	DMP	WMC	DMP	WMC	DMP	WMC	DMP	WMC
Adult	108	0	19	1	127	1	167	0
Child	4	0	0	0	4	0	1	0
Cremation	46	2	4	0	50	2	33	1
Niche	14	0	0	0	14	0	17	0
<b>TOTALS</b>	<b>172</b>	<b>2</b>	<b>23</b>	<b>1</b>	<b>195</b>	<b>3</b>	<b>218</b>	<b>1</b>

**SATURDAY INTERMENTS**

	Prior Months		January		FY 2021/2022 YTD Totals		FY 2020/2021 YTD Totals	
	DMP	WMC	DMP	WMC	DMP	WMC	DMP	WMC
Adult	0	0	0	0	0	0	0	0
Child	0	0	0	0	0	0	0	0
Cremation	0	0	0	0	0	0	0	0
Niche	0	0	0	0	0	0	0	0
<b>TOTALS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**SUNDAY INTERMENTS**

	Prior Months		January		FY 2021/2022 YTD Totals		FY 2020/2021 YTD Totals	
	DMP	WMC	DMP	WMC	DMP	WMC	DMP	WMC
Adult	0	0	0	0	0	0	0	0
Child	0	0	0	0	0	0	0	0
Cremation	0	0	0	0	0	0	0	0
Niche	0	0	0	0	0	0	0	0
<b>TOTALS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**PALM SPRINGS CEMETERY DIST  
INCOME STATEMENT - GENERAL FUND  
FOR THE SEVEN MONTHS ENDING JANUARY 31, 2022**

	PTD ACTUAL	PTD PRIOR YEAR	VARIANCE	YTD ACTUAL	YTD PRIOR YEAR	VARIANCE
<b>REVENUE</b>						
OPEN AND CLOSE	32,455.00	60,285.00	(27,830.00)	210,665.00	250,035.00	(39,370.00)
MISC SPECIAL SET-UP	0.00	0.00	0.00	0.00	225.00	(225.00)
RETURNED CHECK BANK CHARGE	60.00	0.00	60.00	150.00	90.00	60.00
INTEREST RECEIVED	0.56	1.02	(0.46)	8.99	18.06	(9.07)
LAND LEASE	6,103.01	5,730.53	372.48	42,721.07	40,113.71	2,607.36
MISC INCOME	39.06	0.00	39.06	239.06	249.00	(9.94)
CREDIT CARD CONVEN FEE	612.39	966.03	(353.64)	4,672.56	5,181.53	(508.97)
TAX COLLECTIONS	43,763.26	46,215.88	(2,452.62)	218,683.12	210,075.22	8,607.90
VAULTS	1,840.00	1,285.00	555.00	7,770.00	9,690.00	(1,920.00)
CREMATION VAULTS	270.00	810.00	(540.00)	4,660.00	3,080.00	1,580.00
LINERS	2,550.00	5,775.00	(3,225.00)	16,256.00	20,640.00	(4,384.00)
GRAVE VASES	1,220.00	1,065.05	154.95	9,046.75	6,660.05	2,386.70
ENR SURCHARGE	4,280.00	7,440.00	(3,160.00)	34,850.00	37,570.00	(2,720.00)
LOT TRANSFERS	0.00	200.00	(200.00)	400.00	1,400.00	(1,000.00)
COUNTY INTEREST INCOME	17.63	16.05	1.58	355.56	439.74	(84.18)
DONATIONS & GRANTS	4,147.00	0.00	4,147.00	4,147.70	0.00	4,147.70
HANDLING FEE	10,535.00	19,010.00	(8,475.00)	62,425.00	81,070.00	(18,645.00)
PRENEED CONTRACT SERVICE CHG	600.00	1,200.00	(600.00)	9,700.00	5,500.00	4,200.00
VASE/HDSTN SET & CLEAN	6,475.00	5,340.00	1,135.00	39,930.00	34,665.00	5,265.00
<b>TOTAL REVENUE</b>	<b>114,967.91</b>	<b>155,339.56</b>	<b>(40,371.65)</b>	<b>666,680.81</b>	<b>706,702.31</b>	<b>(40,021.50)</b>
<b>EXPENSES</b>						
REGULAR SALARIES	19,784.82	28,307.11	(8,522.29)	169,554.92	167,332.41	2,222.51
BOT MEETING COMPENSATION	718.36	897.95	(179.59)	3,950.98	7,004.01	(3,053.03)
BOT CONFERENCES	875.00	0.00	875.00	875.00	0.00	875.00
COVID-19 PAYROLL	0.00	0.00	0.00	0.00	4,921.29	(4,921.29)
RETIREMENT/PENSION	1,341.68	4,604.46	(3,262.78)	11,398.97	12,027.05	(628.08)
FICA	1,261.39	1,800.91	(539.52)	10,678.92	11,035.52	(356.60)
MEDICARE	295.00	421.18	(126.18)	2,497.48	2,580.90	(83.42)
EMPLOYEE GROUP INSURANCE	5,574.81	6,917.71	(1,342.90)	44,796.00	43,099.15	1,696.85
RETIREE GROUP INSURANCE	0.69	1,143.75	(1,143.06)	3,822.61	8,069.79	(4,247.18)
UNEMPLOYMENT INSURANCE	979.44	1,208.53	(229.09)	1,394.83	1,587.10	(192.27)
WORKERS COMP INSURANCE	49.76	562.36	(512.60)	603.02	3,920.62	(3,317.60)
ELECTRICITY	3,612.30	644.07	2,968.23	46,028.04	30,922.49	15,105.55
TELEPHONE	693.64	692.79	0.85	4,933.05	4,796.05	137.00
WATER	1,866.89	1,799.41	67.48	20,733.29	23,426.32	(2,693.03)
VISA-MASTER CHG FEES	694.18	755.01	(60.83)	4,801.07	6,074.09	(1,273.02)
COUNTY SERVICE CHARGE	87.60	275.56	(187.96)	530.15	864.99	(334.84)
EDUCATION	193.13	0.00	193.13	193.13	0.00	193.13
GENERAL INSURANCE	2,117.83	2,190.03	(72.20)	14,824.81	15,330.21	(505.40)
LEGAL	0.00	1,290.00	(1,290.00)	8,309.50	4,284.00	4,025.50
LOT REPURCHASE	1,300.00	885.00	415.00	5,980.00	4,945.00	1,035.00
OFFICE EXPENSE	3,770.62	1,342.84	2,427.78	13,956.78	12,033.11	1,923.67
UNIFORMS & SAFETY EQUIPMENT	0.00	0.00	0.00	822.65	0.00	822.65
MTG EXP & SUPPLIES	0.00	103.31	(103.31)	795.61	103.31	692.30
AUDIT	0.00	0.00	0.00	7,290.00	6,320.00	970.00
ADVERTISING/PUBLICITY	181.10	179.20	1.90	1,571.15	1,471.66	99.49
MEMBERSHIP & DUES	0.00	0.00	0.00	5,279.00	5,575.00	(296.00)
AUTO TRUCK EXPENSE	129.97	0.00	129.97	1,051.90	6,230.26	(5,178.36)
LARGE EQUIPMENT REPAIRS	0.00	0.00	0.00	0.00	2,396.54	(2,396.54)
EQUIPMENT REPAIRS	640.00	0.00	640.00	640.00	0.00	640.00
IRRIGATION SYSTEM REPAIRS	0.00	1,325.88	(1,325.88)	4,434.93	3,551.38	883.55
FERTILIZER AND SEED	0.00	0.00	0.00	14,455.33	7,634.25	6,821.08
GASOLINE, OIL, TIRES	0.00	0.00	0.00	3,631.40	587.71	3,043.69
PLANT & BUILDING	1,708.87	1,438.38	270.49	7,496.26	6,584.47	911.79
TOOLS & SUPPLIES	0.00	0.00	0.00	1,355.00	789.37	565.63
GRAVE LINERS & VAULTS	3,559.00	4,485.22	(926.22)	29,333.16	27,319.81	2,013.35
GRAVE VASES	0.00	434.84	(434.84)	5,433.13	3,649.74	1,783.39
CONTRACT TREE/GARDEN MAINTNCFE	24,700.00	24,232.60	467.40	147,983.18	147,399.21	583.97
SECURITY CAMERA EXPENSE	0.00	0.00	0.00	359.40	359.40	0.00
DMP GROUNDS SECURITY	825.00	725.00	100.00	5,175.00	5,075.00	100.00
COVID-19 EXPENSES	273.20	3.85	269.35	421.54	1,799.26	(1,377.72)
<b>TOTAL EXPENSES</b>	<b>(77,234.28)</b>	<b>(88,666.95)</b>	<b>11,432.67</b>	<b>(607,391.19)</b>	<b>(591,100.47)</b>	<b>(16,290.72)</b>
<b>NET CHANGE FROM OPERATIONS</b>	<b>37,733.63</b>	<b>66,672.61</b>	<b>(28,938.98)</b>	<b>59,289.62</b>	<b>115,601.84</b>	<b>(56,312.22)</b>
<b>OTHER REVENUE &amp; EXPENSE</b>						
TOTAL OTHER REVENUE & EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00
<b>NET CHANGE</b>	<b>37,733.63</b>	<b>66,672.61</b>	<b>(28,938.98)</b>	<b>59,289.62</b>	<b>115,601.84</b>	<b>(56,312.22)</b>

**PALM SPRINGS CEMETERY DIST**  
**ANNUAL BUDGET INCOME STATEMENT - GENERAL FUND**  
**FOR THE SEVEN MONTHS ENDING JANUARY 31, 2022**

	PTD ACTUAL	PTD BUDGET	VARIANCE	YTD ACTUAL	ANNUAL BUDGET	VARIANCE
<b>REVENUE</b>						
OPEN AND CLOSE	32,455.00	24,754.00	7,701.00	210,665.00	297,050.00	(86,385.00)
MISC SPECIAL SET-UP	0.00	75.00	(75.00)	0.00	900.00	(900.00)
RETURNED CHECK BANK CHARGE	60.00	6.00	54.00	150.00	70.00	80.00
INTEREST RECEIVED	0.56	3.00	(2.44)	8.99	35.00	(26.01)
LAND LEASE	6,103.01	5,817.00	286.01	42,721.07	69,798.00	(27,076.93)
MISC INCOME	39.06	0.00	39.06	239.06	0.00	239.06
CREDIT CARD CONVEN FEE	612.39	712.00	(99.61)	4,672.56	8,550.00	(3,877.44)
LATE FEE	0.00	1,075.00	(1,075.00)	0.00	12,900.00	(12,900.00)
SAT INTERMENT SURCHARGE	0.00	1,633.00	(1,633.00)	0.00	19,600.00	(19,600.00)
SUN INTERMENT SURCHARGE	0.00	733.00	(733.00)	0.00	8,800.00	(8,800.00)
TAX COLLECTIONS	43,763.26	29,880.00	13,883.26	218,683.12	358,562.00	(139,878.88)
VAULTS	1,840.00	1,421.00	419.00	7,770.00	17,050.00	(9,280.00)
CREMATION VAULTS	270.00	0.00	270.00	4,660.00	0.00	4,660.00
LINERS	2,550.00	1,987.00	563.00	16,256.00	23,850.00	(7,594.00)
GRAVE VASES	1,220.00	731.00	489.00	9,046.75	8,775.00	271.75
MEMORIAL WALL INCOME	0.00	25.00	(25.00)	0.00	300.00	(300.00)
ENR SURCHARGE	4,280.00	3,561.00	719.00	34,850.00	42,730.00	(7,880.00)
LOT TRANSFERS	0.00	133.00	(133.00)	400.00	1,600.00	(1,200.00)
COUNTY INTEREST INCOME	17.63	46.00	(28.37)	355.56	550.00	(194.44)
DONATIONS & GRANTS	4,147.00	0.00	4,147.00	4,147.70	0.00	4,147.70
HANDLING FEE	10,535.00	7,848.00	2,687.00	62,425.00	94,175.00	(31,750.00)
PRENEED CONTRACT SERVICE CHG	600.00	667.00	(67.00)	9,700.00	8,000.00	1,700.00
VASE/HDSTN SET & CLEAN	6,475.00	3,824.00	2,651.00	39,930.00	45,890.00	(5,960.00)
<b>TOTAL REVENUE</b>	<b>114,967.91</b>	<b>84,931.00</b>	<b>30,036.91</b>	<b>666,680.81</b>	<b>1,019,185.00</b>	<b>(352,504.19)</b>
<b>EXPENSES</b>						
REGULAR SALARIES	19,784.82	25,762.00	(5,977.18)	169,554.92	309,141.00	(139,586.08)
BOT MEETING COMPENSATION	718.36	1,122.00	(403.64)	3,950.98	13,469.00	(9,518.02)
BOT CONFERENCES	875.00	208.00	667.00	875.00	2,500.00	(1,625.00)
BOT TRAVEL & EXPENSES	0.00	250.00	(250.00)	0.00	3,000.00	(3,000.00)
TEMPORARY HELP	0.00	833.00	(833.00)	0.00	10,000.00	(10,000.00)
RETIREMENT/PENSION	1,341.68	1,725.00	(383.32)	11,398.97	20,697.00	(9,298.03)
FICA	1,261.39	1,577.00	(315.61)	10,678.92	18,919.00	(8,240.08)
MEDICARE	295.00	394.00	(99.00)	2,497.48	4,730.00	(2,232.52)
EMPLOYEE GROUP INSURANCE	5,574.81	5,842.00	(267.19)	44,796.00	70,106.00	(25,310.00)
RETIREE GROUP INSURANCE	0.69	1,113.00	(1,112.31)	3,822.61	13,353.00	(9,530.39)
UNEMPLOYMENT INSURANCE	979.44	283.00	696.44	1,394.83	3,395.00	(2,000.17)
WORKERS COMP INSURANCE	49.76	632.00	(582.24)	603.02	7,585.00	(6,981.98)
ELECTRICITY	3,612.30	4,020.00	(407.70)	46,028.04	48,250.00	(2,221.96)
TELEPHONE	693.64	667.00	26.64	4,933.05	8,000.00	(3,066.95)
WATER	1,866.89	3,354.00	(1,487.11)	20,733.29	40,250.00	(19,516.71)
COMMUNITY OUTREACH	0.00	83.00	(83.00)	0.00	1,000.00	(1,000.00)
VISA-MASTER CHG FEES	694.18	750.00	(55.82)	4,801.07	9,000.00	(4,198.93)
RETURNED CHECK	0.00	4.00	(4.00)	0.00	50.00	(50.00)
COUNTY SERVICE CHARGE	87.60	100.00	(12.40)	530.15	1,200.00	(669.85)
EDUCATION	193.13	33.00	160.13	193.13	400.00	(206.87)
GENERAL INSURANCE	2,117.83	2,229.00	(111.17)	14,824.81	26,752.00	(11,927.19)
LEGAL	0.00	1,458.00	(1,458.00)	8,309.50	17,500.00	(9,190.50)
LOT REPURCHASE	1,300.00	542.00	758.00	5,980.00	6,500.00	(520.00)
OFFICE EXPENSE	3,770.62	1,500.00	2,270.62	13,956.78	18,000.00	(4,043.22)
TRAVEL & CONVENTION	0.00	583.00	(583.00)	0.00	7,000.00	(7,000.00)
UNIFORMS & SAFETY EQUIPMENT	0.00	83.00	(83.00)	822.65	1,000.00	(177.35)
MTG EXP & SUPPLIES	0.00	42.00	(42.00)	795.61	500.00	295.61
CONTRIBUTIONS	0.00	17.00	(17.00)	0.00	200.00	(200.00)
AUDIT	0.00	683.00	(683.00)	7,290.00	8,200.00	(910.00)
ADVERTISING/PUBLICITY	181.10	417.00	(235.90)	1,571.15	5,000.00	(3,428.85)
MEMBERSHIP & DUES	0.00	525.00	(525.00)	5,279.00	6,300.00	(1,021.00)
AUTO TRUCK EXPENSE	129.97	100.00	29.97	1,051.90	1,200.00	(148.10)
LARGE EQUIPMENT REPAIRS	0.00	333.00	(333.00)	0.00	4,000.00	(4,000.00)
EQUIPMENT REPAIRS	640.00	83.00	557.00	640.00	1,000.00	(360.00)
IRRIGATION SYSTEM REPAIRS	0.00	692.00	(692.00)	4,434.93	8,300.00	(3,865.07)
FERTILIZER AND SEED	0.00	917.00	(917.00)	14,455.33	11,000.00	3,455.33
GASOLINE, OIL, TIRES	0.00	417.00	(417.00)	3,631.40	5,000.00	(1,368.60)
PLANT & BUILDING	1,708.87	1,833.00	(124.13)	7,496.26	22,000.00	(14,503.74)
ROAD MAINTENANCE	0.00	167.00	(167.00)	0.00	2,000.00	(2,000.00)
TOOLS & SUPPLIES	0.00	125.00	(125.00)	1,355.00	1,500.00	(145.00)
GRAVE LINERS & VAULTS	3,559.00	3,208.00	351.00	29,333.16	38,500.00	(9,166.84)
GRAVE VASES	0.00	375.00	(375.00)	5,433.13	4,500.00	933.13
CONTRACT TREE/GARDEN MAINTNCE	24,700.00	24,700.00	0.00	147,983.18	296,400.00	(148,416.82)
CONTRACT BURIALS	0.00	583.00	(583.00)	0.00	7,000.00	(7,000.00)
SECURITY CAMERA EXPENSE	0.00	125.00	(125.00)	359.40	1,500.00	(1,140.60)
DMP GROUNDS SECURITY	825.00	725.00	100.00	5,175.00	8,700.00	(3,525.00)
COVID-19 EXPENSES	273.20	125.00	148.20	421.54	1,500.00	(1,078.46)
<b>TOTAL EXPENSES</b>	<b>77,234.28</b>	<b>91,339.00</b>	<b>(14,104.72)</b>	<b>607,391.19</b>	<b>1,096,097.00</b>	<b>(488,705.81)</b>
<b>NET CHANGE FROM OPERATIONS</b>	<b>37,733.63</b>	<b>(6,408.00)</b>	<b>44,141.63</b>	<b>59,289.62</b>	<b>(76,912.00)</b>	<b>136,201.62</b>
<b>OTHER REVENUE &amp; EXPENSE</b>						
RESERVES TRANSFERRED IN	0.00	8,073.00	(8,073.00)	0.00	96,912.00	(96,912.00)
OTHER EXPENSE APPROP CONTING	0.00	(1,667.00)	1,667.00	0.00	(20,000.00)	20,000.00
<b>NET CHANGE</b>	<b>37,733.63</b>	<b>(2.00)</b>	<b>37,735.63</b>	<b>59,289.62</b>	<b>0.00</b>	<b>59,289.62</b>

**ACCUMULATIVE CAPITAL OUTLAY  
INCOME STATEMENT  
FOR THE SEVEN MONTHS ENDING JANUARY 31, 2022**

	PTD ACTUAL	PTD PRIOR YEAR	VARIANCE	YTD ACTUAL	YTD PRIOR YEAR	VARIANCE
<b>REVENUE</b>						
BURIAL RIGHT SALES	33,900.00	61,745.00	(27,845.00)	188,640.00	254,010.00	(65,370.00)
CURRENT INTEREST & DIVIDENDS	1,310.73	1,466.03	(155.30)	14,076.11	10,896.80	3,179.31
COUNTY INTEREST INCOME	70.82	112.92	(42.10)	1,271.89	2,063.19	(791.30)
GAIN/INVEST FAIR VALUE INCREAS	(10,351.77)	(3,679.32)	(6,672.45)	(17,552.80)	(3,666.03)	(13,886.77)
<b>TOTAL REVENUE</b>	<b>24,929.78</b>	<b>59,644.63</b>	<b>(34,714.85)</b>	<b>186,435.20</b>	<b>263,303.96</b>	<b>(76,868.76)</b>
	<u>24,929.78</u>	<u>59,644.63</u>	<u>(34,714.85)</u>	<u>186,435.20</u>	<u>263,303.96</u>	<u>(76,868.76)</u>
<b>EXPENSES</b>						
INVESTMENT ADVISOR FEES	1,296.25	0.00	1,296.25	3,941.48	2,645.07	1,296.41
COUNTY SERVICE CHARGE	0.00	0.00	0.00	0.00	5.27	(5.27)
<b>TOTAL EXPENSES</b>	<b>(1,296.25)</b>	<b>0.00</b>	<b>(1,296.25)</b>	<b>(3,941.48)</b>	<b>(2,650.34)</b>	<b>(1,291.14)</b>
	<u>(1,296.25)</u>	<u>0.00</u>	<u>(1,296.25)</u>	<u>(3,941.48)</u>	<u>(2,650.34)</u>	<u>(1,291.14)</u>
<b>NET CHANGE FROM OPERATIONS</b>	<b>23,633.53</b>	<b>59,644.63</b>	<b>(36,011.10)</b>	<b>182,493.72</b>	<b>260,653.62</b>	<b>(78,159.90)</b>
	<u>23,633.53</u>	<u>59,644.63</u>	<u>(36,011.10)</u>	<u>182,493.72</u>	<u>260,653.62</u>	<u>(78,159.90)</u>
<b>OTHER REVENUE &amp; EXPENSE</b>						
REVENUE TRANSFERRED IN	4,525.00	4,320.00	205.00	20,125.00	8,090.00	12,035.00
<b>TOTAL OTHER REVENUE &amp; EXPENSE</b>	<b>4,525.00</b>	<b>4,320.00</b>	<b>205.00</b>	<b>20,125.00</b>	<b>8,090.00</b>	<b>12,035.00</b>
	<u>4,525.00</u>	<u>4,320.00</u>	<u>205.00</u>	<u>20,125.00</u>	<u>8,090.00</u>	<u>12,035.00</u>
<b>NET CHANGE</b>	<b>28,158.53</b>	<b>63,964.63</b>	<b>(35,806.10)</b>	<b>202,618.72</b>	<b>268,743.62</b>	<b>(66,124.90)</b>
	<u>28,158.53</u>	<u>63,964.63</u>	<u>(35,806.10)</u>	<u>202,618.72</u>	<u>268,743.62</u>	<u>(66,124.90)</u>



**ENDOWMENT CARE FUND  
INCOME STATEMENT  
FOR THE SEVEN MONTHS ENDING JANUARY 31, 2022**

	PTD ACTUAL	PTD PRIOR YEAR	VARIANCE	YTD ACTUAL	YTD PRIOR YEAR	VARIANCE
<b>REVENUE</b>						
WMC ENDOWMENT CARE	70.00	60.00	10.00	165.00	60.00	105.00
ENDOWMENT CARE DEPOSITS	19,906.41	38,580.00	(18,673.59)	166,329.05	164,590.50	1,738.55
CURRENT INTEREST & DIVIDENDS	2,853.22	8,761.77	(5,908.55)	36,856.66	30,792.19	6,064.47
COUNTY INTEREST INCOME	0.00	95.29	(95.29)	1,047.19	1,833.86	(786.67)
GAIN/LOSS INVESTMENT FMV	(53,225.80)	(2,191.82)	(51,033.98)	(104,669.66)	(17,046.36)	(87,623.30)
<b>TOTAL REVENUE</b>	<b>(30,396.17)</b>	<b>45,305.24</b>	<b>(75,701.41)</b>	<b>99,728.24</b>	<b>180,230.19</b>	<b>(80,501.95)</b>
<b>EXPENSES</b>						
INVESTMENT ADVISOR FEES	7,156.39	30.00	7,126.39	21,855.82	14,716.48	7,139.34
<b>TOTAL EXPENSES</b>	<b>7,156.39</b>	<b>30.00</b>	<b>7,126.39</b>	<b>21,855.82</b>	<b>14,716.48</b>	<b>7,139.34</b>
<b>NET CHANGE</b>	<b>(37,552.56)</b>	<b>45,275.24</b>	<b>(82,827.80)</b>	<b>77,872.42</b>	<b>165,513.71</b>	<b>(87,641.29)</b>

**PRENEED FUND  
INCOME STATEMENT  
FOR THE SEVEN MONTHS ENDING JANUARY 31, 2022**

	PTD ACTUAL	PTD PRIOR YEAR	VARIANCE	YTD ACTUAL	YTD PRIOR YEAR	VARIANCE
<b>REVENUE</b>						
CURRENT SALES	21,855.21	18,450.56	3,404.65	145,437.30	85,275.54	60,161.76
CURRENT DEFERRED REVENUE	5,576.76	6,004.01	(427.25)	83,651.62	44,973.59	38,678.03
CURRENT INTEREST & DIVIDENDS	1,011.52	1,573.96	(562.44)	20,944.02	17,270.39	3,673.63
COUNTY INTEREST INCOME	45.26	71.43	(26.17)	737.64	1,446.44	(708.80)
GAIN/INVEST FAIR VALUE INCREAS	(20,555.45)	(3,809.44)	(16,746.01)	(35,166.37)	(6,065.79)	(29,100.58)
<b>TOTAL REVENUE</b>	<b>7,933.30</b>	<b>22,290.52</b>	<b>(14,357.22)</b>	<b>215,604.21</b>	<b>142,900.17</b>	<b>72,704.04</b>
<b>EXPENSES</b>						
INVESTMENT FEES	2,510.72	0.00	2,510.72	7,645.73	5,129.69	2,516.04
LOSS ON TRANSFER (INTER COSTS)	1,727.60	2,216.16	(488.56)	3,764.51	6,941.39	(3,176.88)
SALES TRANSFER OUT (PRIOR YR)	4,525.00	4,320.00	205.00	20,125.00	8,090.00	12,035.00
<b>TOTAL EXPENSES</b>	<b>8,763.32</b>	<b>6,536.16</b>	<b>2,227.16</b>	<b>31,535.24</b>	<b>20,161.08</b>	<b>11,374.16</b>
<b>NET CHANGE</b>	<b>(830.02)</b>	<b>15,754.36</b>	<b>(16,584.38)</b>	<b>184,068.97</b>	<b>122,739.09</b>	<b>61,329.88</b>

**RESOLUTION NO. 8-2021**

**A RESOLUTION OF THE PALM SPRINGS CEMETERY DISTRICT BOARD OF TRUSTEES MAKING FINDINGS PURSUANT TO GOVERNMENT CODE SECTION 54953, AS AMENDED BY ASSEMBLY BILL 361, AND AUTHORIZING CONTINUED REMOTE TELECONFERENCE MEETINGS OF BOARD OF TRUSTEES**

**WHEREAS**, the Palm Springs Cemetery District (the "District") is a special district duly organized and existing under and by virtue of the California Public Cemetery District Law, codified in Health and Safety Code Sections 9000 *et seq.*; and

**WHEREAS**, Health and Safety Code Section 9020 provides that the Board of Trustees (the "Board") shall serve as the legislative body of District, govern the District, and establish policies for the operation of the District; and

**WHEREAS**, as amended by AB 361, the Brown Act, as set forth in Government Code section 54953(e), makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

**WHEREAS**, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code Section 8625 and that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

**WHEREAS**, as a result of the COVID-19 pandemic, the Governor proclaimed a state of emergency on March 4, 2020 (the "State of Emergency"), in accordance with Section 8825 of the California Emergency Act, and the state of emergency remains active; and

**WHEREAS**, as a result of the COVID-19 pandemic, the California Department of Health continues to recommend measures to promote social distancing.

**NOW, THEREFORE, THE BOARD OF TRUSTEES HEREBY RESOLVES AS FOLLOWS:**

**SECTION 1. RECITALS**

That the Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

**SECTION 2. FINDINGS**

That the Board of Trustees finds that it has reconsidered the circumstances of the previously declared and existing State of Emergency arising from the COVID-19 Pandemic and that the State of Emergency continues to directly impact the ability of the Board of Trustees to meet safely in person.

**SECTION 3. CONTINUED AB 361 REMOTE MEETINGS**

That the Board of Trustees may continue to conduct public meetings in accordance with Government Code Section 54953(e).

**SECTION 4. SEVERABILITY**

That if any provision, section, paragraph, sentence or word of Resolution be rendered or declared invalid by any final court action in a court of competent jurisdiction or by reason of any preemptive legislation, the remaining provisions, sections, paragraphs, sentences, or words as hereby adopted shall remain in full force and effect.

**SECTION 5. CERTIFICATION**

The Secretary of the Board of Trustees shall certify to the passage and adoption of this Resolution, enter the same in the book for original Resolutions of the District, and make a minute of passage and adoption thereof in the records of the proceedings of the Board of Trustees, in the minutes of the meeting at which this Resolution is passed and adopted.

[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK]

**APPROVED AND ADOPTED this 10th day of February 2022, by the following**  
roll call vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

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Jan Pye, Board Chairperson

**ATTEST:**

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Tim Radigan-Brophy, Secretary



## **Legislative Advocacy, Media Outreach, and Public Engagement**

The decisions you make and the actions you take as a board member directly impact your community and the services they receive. It is equally true that districts are affected when board members do not make crucial decisions or fail to take action.

As a board member, you are an advocate for your district and your community. You will have to balance a number of responsibilities throughout your term. However, there are several simple yet influential ways you can take action as a board member.

**9a 1 of 3**

## Engage with the Capitol

Extensive travel to Sacramento is not necessary to effectively engage with the Capitol. Likely the most important way board members can partake in advocacy efforts is to submit letters of support or opposition when CSDA sends out a “Call-to-Action.”

Throughout the legislative session, CSDA closely analyzes and tracks any bill that may impact special districts. When an especially important bill arises, CSDA will issue a “Call-to-Action” and request letters so the Capitol hears the voice of special districts. Make sure your district’s voice is heard and work with others at your district to write support and opposition letters on behalf of your district.

Meeting with your legislators is another valuable way of advocating for your district and engaging with the Capitol. There are times throughout the year when legislators leave the Capitol and return to their legislative districts. During these legislative recesses, do your best to schedule a meeting with your legislator and their staff. Just as you represent your community as a special district board member, your legislator represents you, your special district, and your community. Make sure your legislator knows what issues are important to your district and how your district is impacted by legislation. The more legislators know about the special districts they represent, the more educated they will be when creating legislation that affects all special districts.

Once you’ve met with your legislators, let CSDA know which legislators you have a relationship with so that CSDA can coordinate grassroots activities on key votes in the State Legislature. Do this by completing the Grassroots Mobilization Survey at [csda.net/take-action](https://csda.net/take-action).

## Engage with the Media

During your term as a special district board member, you will likely have to interact with the media. Do not be intimidated by the idea of communicating with the press. It is vital that you help inform the media’s narrative regarding your district. You do not want the only media mentions for your district to be one-sided or unfairly skewed against your district. The only way to ensure your district has a voice in what the media covers is for your district to be proactive. Be sure that any media outreach you undertake is in line with your board policies and/or protocols. Every special district should have a media protocol that determines who should serve as a spokesperson for the district under different circumstances. It is important to work as a team and support a clear and consistent message from your district.

Press releases should be utilized as a way to inform the press of particularly significant events. A few opportunities to send out press releases include when your district receives an award, after new board members are elected, or after a major project is successfully completed. Encourage your district to send out timely press releases in accordance with your board policy. You should also be looking for the best opportunities for your district to interact with the media. Not everything will be compelling to the media, but the media cannot acknowledge your district’s positive achievements if they are not informed. Media advisories are another way to engage with the media. If your district is hosting an event, encourage the general manager or district staff to send out an invitation to local reporters. Sometimes allowing the media to see for themselves helps garner positive press for your district. Also, inviting the media to your district allows you and other district representatives to build a working relationship with the



Throughout the year, CSDA maintains multiple resources to ensure you can stay up to date on the latest issues impacting special districts. Explore the following resources:

- **Advocacy News:** Provides real-time notifications or daily summaries of legislative updates directly to your inbox. Join Advocacy News at [csda.net/advocate/advocacy-blog](https://csda.net/advocate/advocacy-blog).
- **Take Action Page:** Lists the most pressing legislative issues and provides background information and next steps for your district. Visit the Take Action page at [csda.net/advocate/take-action](https://csda.net/advocate/take-action).
- **Legal Advocacy Page:** Lists the actions CSDA has taken in important legal cases affecting special districts. You can find these cases and copies of CSDA filings at [csda.net/advocate/legal-advocacy](https://csda.net/advocate/legal-advocacy).

reporters in your community. You want to serve as a resource to the media so when reporters have questions, they reach out for your district's perspective.

You may also want to suggest your district's media policy and/or protocol includes standard talking points for district representatives to reference when working with the media. Maintaining consistent messaging with the media will lend a level of credibility and reliability that the media will remember when writing about your district. As the media's understanding of your district grows, you should notice more accurate and informed press attention for your district.

### **Engage with Your Community**

Special districts provide essential services to millions of Californians. Yet, many people have not heard of special districts or do not understand what a special district truly is. Polling shows that as soon as people understand the services provided and maintained by special districts, their perceived value of special districts rises exponentially. As a board member, you can help the public understand your district and its important role in your community.

#### *Social Media*

There are numerous ways to interact and connect with the community you serve. In today's world, most community members are on some form of social media. Although social media can be time consuming for you and district staff, it is worthwhile. A district policy or protocol should guide who is responsible for posting on behalf of the district. Typically, this is assigned to a member of the staff and board members may engage by liking and/or sharing district posts from their personal accounts.

Social media can provide an instant connection with your community. Instead of forcing local residents to go looking for information, you can make important information immediately available on social media.

Engaging on social media does not require continuous posts to all platforms throughout the day. Instead, post to social media when you have something you need and want to share with the

public. Post about any community events where your district will be represented. Share a quick fact or update about your district that may interest your community.

Even if you do not frequently post to social media, monitor your accounts to see if people make comments, have questions, or provide suggestions. You may choose not to respond to comments on social media but at least you are aware of what your community is saying. People may voice something on social media that they would not ordinarily say in person or in a more formal setting. At times, people may post negative comments but with social media, engagement is ultimately the goal. Social media starts an ongoing conversation with your community.

#### *Community Events*

Another effective way to engage with your community is with community events. As a board member, you can encourage your district to host an event where the public is invited to your district. Holding tours during the summer to demonstrate how your district functions or hosting a holiday party as a way for the community to celebrate together are just a few event ideas.

If you are a board member at a smaller district or a district type that does not easily lend itself to visits, collaborate with other districts and businesses in your community. Reach out to other special districts in your area to discuss a possible "district day" where representatives from multiple districts gather together and answer questions about their respective districts. Hosting a booth at the local career fairs or sponsoring a local event are other valuable ways of building a connection with the community you serve.

#### *Join the Public Outreach Campaign*

CSDA launched the Districts Make the Difference public outreach campaign to raise awareness and understanding for special districts. Encourage your district to participate in the campaign. Add a link to the [DistrictsMakeTheDifference.org](http://DistrictsMakeTheDifference.org) on your district's website so people can utilize the campaign resources and learn about the different types of special districts and how they are governed. Raising awareness for special districts helps local residents understand the value of special districts and the significant role they play in the community.